



ARPA-36

ARP Application - Jefferson County

Status: Active

Date Created: Dec 4, 2021

Applicant

Kim Krapf
board@cwsymph.org
152 White Oak Ct
Harpers Ferry, WV 25425
443-605-5059

Internal Section

STEP ONE

Please select the date for the Commission Meeting before completing the approval step

Commission Meeting Date

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STEP TWO

Please select decision, award amount (if approved) and additional comments (to be included in rejection letter)

Decision

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Award Amount

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Additional Conditions

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Certification

PLEASE CERTIFY THAT YOU HAVE REVIEWED THE US TREASURY GUIDELINES REGARDING THE ELIGIBLE USES OF AMERICAN RESCUE PLAN STATE AND LOCAL RECOVERY FUNDS

Digital Signature

Kimberly Dawn Krapf
11/03/2021

Click here for more information
(<https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>)

Contact Information

Organization Name

Charles Washington Symphony Orchestra Corp

Address

1087 Charles Town, WV 25414

Website (if applicable)

Phone Number

Email Address

board@cwsymph.org

Project Summary**Please provide a narrative overview or summary of your proposal, including but not limited to the following:****1. Brief description of the proposal**

The Charles Washington Symphony Orchestra's (CWSO) mission is to provide local musicians of all ages and abilities the opportunity to perform quality music and to advance as musicians, as well as to provide musical enrichment and education to the Jefferson County community through concerts and youth outreach. While these efforts were waylaid by the Pandemic and a necessary halt to our activities, it is our goal to resume our concert schedule in 2022.

We propose to spend the winter of 2021 and the spring of 2022 engaging past members and recruiting new members, and preparing for our reopening concert for the Jefferson County community in the summer of 2022.

The CWSO requests a grant of \$10,000 to support reengagement and recruitment efforts and to reestablish our annual concert series in the summer of 2022 through 2023.

2. Purpose and key anticipated outcomes

The purpose of this grant is to support the CWSO's efforts to return as a force for community enrichment and education in Jefferson County. Musical enrichment and education have been proven to benefit all areas of child development, improving social-emotional health, motor and language skills, and overall literacy. Musical enrichment for adults has also been shown to improve mood, reduce stress, and improve memory. Investing in local musical organizations is an investment in the health and wellness of the Jefferson County community.

The Pandemic has further demonstrated the negative impact that limited community engagement has on the emotional and physical health of its members, and how important it is to come together in community with each other. Furthermore, our local economy thrives best when a robust schedule of local events and activities bring people into our city centers.

3. Individuals or communities served

As an organization, we provide a free and accessible community orchestra for local youth and adult musicians to refine and advance their skills. Through our outreach efforts and community events, we serve all members of Jefferson County, with a focus on providing musical education and enrichment for youth and families.

4. How the COVID-19 pandemic has necessitated this request

Due to the high risk of transmission posed by in-person instrumental play, we made the decision to suspend in-person activities from March 2020 to June 2021. We were able to resume Covid-safe outdoor rehearsals for the late summer and through the fall of 2021, and plan to resume indoor rehearsals in the spring of 2022. This necessary suspension of our in-person activities - and specifically our annual concert series - has greatly limited our ability to bring funds into our organization. Our income through concerts and donations has been quartered, which will hinder our ability to provide quality concerts and outreach going forward.

5. Amount of funding requested

10,000

6. Amount of any bids or cost estimates received to date, if applicable

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7a. Amount of matching funds raised or committed by your organization

5,000

7b. Source of matching funds raised or committed by your organization

Donations & concert income.

8. How ARP funds, if awarded, will be used

ARP funds will be used on recruitment and engagement materials, organizational operating costs (such as music license, website and domain, and PO Box), and our annual concert series (including payment of guest musicians, concertmaster, space

rental, concert programs and other marketing materials, and music purchase).

9. How long it will take you to complete the project if awarded funding

Winter of 2023.

Proposal Details

1. Please describe the problem or need which your project seeks to address

Due to the suspension of our in-person activities and events, we have been unable to bring in necessary funds to our organization. Our income through concerts and donations has been quartered, which will greatly hinder our ability to provide quality concerts and outreach going forward.

2. Please describe goals and expected outcomes of your proposal.

Our goals are to reestablish the previous size of our orchestra, to improve the infrastructure of our organization, and to resume our annual concert series consisting of three to four concerts per season. This grant will allow us to reestablish ourselves as a force for community enrichment, to reinvigorate our membership and recruit new members, and provide us with sound financial footing to present our quality concert series. The funds from this grant will allow us to resume bringing in our concert income, as well as reestablish our fundraising efforts, the two main components necessary for our organization to thrive and grow into the future.

3. Please provide your project timeline

Engagement and recruitment efforts will be completed in spring 2022. Our concert series will resume in summer 2022 and these funds will support the concert series through 2023.

4. Please provide your project's total proposed budget.

\$15,000

5. Please list any partners in this proposal, and the partner's role and your relationship with them.

6. Please describe your plan for sustainability of the project or initiative after the grant award has been exhausted.

The funds provided in this grant will allow us to reestablish our concert series, which prior to the Pandemic was a significant portion of our organization's income. This will also allow us to reestablish our fundraising efforts and resume relationships with our community and business donors, which is an integral source of funding for our organization. Success in our concert series and community arts enrichment will likewise put us in good standing for future grant revenue.

Organization Information

1. Please provide your organization's mission statement.

To perform quality, enriching music for the betterment of our members, our young people, and our community as a whole.

Our mission is to provide a place for local musicians of all ages and abilities to rehearse and perform quality music for the benefit of the individual, this organization, and the entire community. CWSO will endeavor to perform music that engages our young people and all others with concerts throughout the area. The orchestra will encourage the advancement of its players and bring awareness to the importance of music education and appreciation in our homes and schools. Proceeds of concerts will be used both to sustain the orchestra and to fund projects within the community that support arts awareness and education.

2. Describe the history of your organization, tell us about your current programs and activities

The CWSO has been serving Jefferson County since 2012. It was founded by Andrea Diggs, Brian Ellsworth, and Kim Krapf, who are local musicians and community members. Under the direction of Camilo Pérez-Mejía, our conductor, we have offered dozens of community events and provided a home for local musicians of all ages, as well as employing many professional musicians in the surrounding area. We have partnered with Jefferson County Schools, Jefferson County Parks and Recreation, Harpers Ferry National Parks, The Friends of Happy Retreat, the Shepherdstown Train Station, Town Run Tap House and Community Pub, and the Charles Town Farmer's Market Association, just to name a few.

Prior to the Pandemic, our players came together every Thursday evening for rehearsals to practice challenging and invigorating music. With these rehearsals, we hone our repertoire in preparation for our annual concert series, which includes our off-

appreciated Haunted Symphony, our Christmas Play-Along, and a spring/summer concert. Some of our notable events have included performing at Happy Retreat to celebrate the Friends of Happy Retreat's purchase of the property in 2015, helping the National Parks Service to celebrate its 100th birthday in Harpers Ferry at the old Storer College campus in 2016, celebrating the opening of the Charles Washington Hall in 2017, and performing at The Amp in 2019 for the Jefferson County Fireworks celebration.

In 2015, we founded a separate youth orchestra – the Charles Washington Youth Orchestra. Without an orchestra program provided in Jefferson County Schools, the CWSO determined that it was a natural extension of our mission to expand access to the orchestra experience for young students in the region.

The development of young musicians has always been a primary goal of ours, and to that end, a principal program of our organization is youth soloist development. We feature gifted young musicians from the area as soloists in our concerts, fostering and developing skills that will benefit them throughout their musical careers. Many of these young soloists have gone on to higher education and successful careers in the musical field.

As an organization, we have always believed it is important to go where our community is, and to that end our concerts have been held in such varied venues as the historic Happy Retreat, Storer College, the Charles Washington Hall, and The Amp at Sam Michael's Park, but just as importantly in the auditoriums of our local schools and the Town Run Tap House and Community Pub, a tireless supporter of the local arts and area nonprofits prior to their closure in 2020. There is nothing quite like a full orchestra performing a holiday play-along concert in the midst of the hustle and bustle of a community pub!

3. Please describe three significant accomplishments of your organization.

America's Most Beautiful Concert, July 9th, 2016: In 2016, the Charles Washington Symphony Orchestra partnered with Harpers Ferry National Park to present a free concert in celebration of the National Park Service's 100th Anniversary. Held on the grounds of Mather Training Center at the former Storer College campus in Harpers Ferry, the CWSO helped to commemorate this auspicious anniversary with a full orchestra of talented musicians. In addition to our core membership, we employed an additional ten professional musicians from the surrounding area.

Charles Washington Youth Orchestra (2015 to 2019): In 2015, the Charles Washington Symphony Orchestra (CWYO) formed a separate youth orchestra under its auspices. While Jefferson County Schools do not provide an orchestra program for students, the CWSO saw this as a natural extension of its mission. Conducted by Eli Thomas, the CWYO opened initially under a tuition model, but eventually switched to scholarships to cover the costs of participation. During the CWYO's run, they performed at the beginning of many of the Charles Washington Symphony Orchestra's concerts – to the delight of their families and the audience.

Soloist Development: Fostering the musical growth of our youngest members has been a central goal of the CWSO since its founding. To that end, we have selected a number of gifted young performers to feature as soloists in our concert series. One such performer – Danielle Coffinbarger – played both oboe and clarinet with the orchestra, and was our featured soloist in our 2015 concert *Rare Masterpieces*. She has since gone on to a career in Music Therapy. Our featured soloist for our spring 2018 concert *A Time Capsule* - Kari Beth Pennington – attended and went on to graduate from the Shenandoah Conservatory. She has recently joined the staff at Charles Town Middle School as their choral instructor. She has recently joined the staff at Charles Town Middle School as their choral instructor.

4. Please list your Owner(s), Board of Directors, senior staff members, or other key members of your organization:

President: Kim Krapf
 Vice-President: Brian Ellsworth
 Secretary: Frank Cole
 Treasurer: Amy Piedrahita
 Members at Large:
 Andrea Diggs
 Helen Carbonneau
 Judy Rand

5. Please list the staff involved with this project and describe their roles and responsibilities:


Operation of the Charles Washington Symphony Orchestra is maintained by the Board of Directors, listed below. Our roles and responsibilities (aside from those dictated by board position) are assigned on an as-needed basis.

President: Kim Krapf
 Vice-President: Brian Ellsworth
 Secretary: Frank Cole
 Treasurer: Amy Piedrahita
 Members at Large:
 Andrea Diggs

Helen Carbonneau
Judy Rand

6. Please upload/attach the following financial documents, if applicable:

Cash flow statement for applicant's most recent fiscal year

 Cash Flow 2020.pdf
Uploaded by Kim Krapf on Nov 26, 2021 at 1:08 pm


Two years of audited financial statements

 Uploaded by ... on

Current operating budget

 CWSO Operating Budget.pdf
Uploaded by Kim Krapf on Dec 1, 2021 at 3:14 am

If the applicant has not been audited, please include an unaudited balance sheet and income statement as prepared by the applicant

 Balance Sheet & Income Statement.pdf
Uploaded by Kim Krapf on Nov 26, 2021 at 3:51 pm

7. List any federal, state, local or private grant awards or funding received in the last three years and the current status of those funds. If your organization has previously received funds from Jefferson County, please list the amount, nature of the project(s) and current status of the funding and project(s).

N/A

8. If you have made an application for funding for this project from other sources (city, state, private or non-profit organizations) please list the same here.

N/A

Impact of the COVID-19 Pandemic

1. Please explain the impact of the COVID-19 pandemic and how it relates to your request.

Due to the high risk of transmission posed by in-person instrumental play, we made the decision to suspend in-person activities from March 2020 to June 2021. We were able to resume Covid-safe outdoor rehearsals for the late summer and through the fall of 2021, and plan to resume indoor rehearsals in the spring of 2022. This necessary suspension of our in-person activities - and specifically our annual concert series - has greatly limited our ability to bring funds into our organization. Our income through concerts and donations has been quartered, which will hinder our ability to provide quality concerts and outreach going forward.

2. How will ARP funding, if awarded, aid in the recovery from the COVID-19 pandemic?

Our goals are to reestablish the previous size of our orchestra, to improve the infrastructure of our organization, and to resume our annual concert series consisting of three to four concerts per season. This grant will allow us to reestablish ourselves as a force for community enrichment, to reinvigorate our membership and recruit new members, and provide us with sound financial footing to present our quality concert series. The funds from this grant will allow us to resume bringing in our concert income, as well as reestablish our fundraising efforts, the two main components necessary for our organization to thrive and grow into the future.

3. Are you requesting lost revenue due to COVID-19

No

Supplementary Information


1. Please enter contact information (name, email, and phone) for at least one third-party reference.

Todd Coyle - 04-283-5001 - todd@flatrabbithmusic.com (mailto:todd@flatrabbithmusic.com,)
Rachel Allen - 304-261-2169 - rvallen@k12.wv.us (mailto:rvallen@k12.wv.us)
Walter Washington - 304-725-8832 - swwash@comcast.net (mailto:swwash@comcast.net)

2. Please include any supplementary information or documentation (such as letters of support, newspaper articles, etc) which you feel will be essential to the County's review.

 Supplemental Files.pdf
 Uploaded by Kim Krapf on Dec 1, 2021 at 4:03 am





Attachments

 Kerri Pennington Letter of Support.pdf
 Uploaded by Kim Krapf on Dec 6, 2021 at 11:00 pm

History

Date	Activity
Nov 3, 2021 at 6:33 pm	Kim Krapf started a draft of Record ARPA-36
Dec 4, 2021 at 6:05 pm	Kim Krapf submitted Record ARPA-36
Dec 4, 2021 at 6:05 pm	approval step Application Review was assigned to Michelle Gordon on Record ARPA-36
Dec 4, 2021 at 6:05 pm	changed the deadline to Dec 05, 2021 on approval step Application Review on Record ARPA-36
Dec 6, 2021 at 10:58 pm	Kim Krapf added attachment Karri Pennington Letter of Support.pdf to Record ARPA-36

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Request Letter of Acknowledgement	Issued	Dec 4, 2021 at 6:05 pm	Dec 4, 2021 at 6:05 pm	-	-
 Application Review	Active	Dec 4, 2021 at 6:05 pm	-	Michelle Gordon	12/04/2021
 Commission Meeting	Inactive	-	-	-	-
 Meeting Finished Yes/No	Inactive	-	-	-	-