

JEFFERSON COUNTY COMMISSION
FIRST QUARTERLY SESSION - JANUARY-MARCH 2022
THURSDAY, MARCH 17, 2022
6:00 P.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

***This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through GoToWebinar. Invites will be posted on Facebook and email alerts.*

The meeting will be limited to the number of in-person attendees due to COVID 19 restrictions. Five (5) attendees will be allowed in the meeting room at a time. Please email info@jeffersoncountywv.org no later than 5:00 p.m. prior to the meeting to be added to the list. There is no registration needed for public comment.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- February 24, 2022 - Budget Deliberations
- March 3, 2022 - Regular Meeting
- March 7, 2022 - Special Session

APPROVAL OF REQUISITIONS

- March 17, 2022

APPROVAL OF ACCOUNTS PAYABLE

- March 10, 2022
- March 17, 2022

APPROVAL OF MANUAL CHECKS

- March 11, 2022
- March 18, 2022

APPROVAL OF PAYROLL

- March 3, 2022
- March 17, 2022

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

*****You may participate in public comment during the virtual meeting by raising your hand. Please submit comments via email to info@jeffersoncountywv.org. Your comments will be included in the minutes and agenda correspondence. Please include your name.***

PRESENTATIONS

- 1. 6:10 p.m. Jacqueline Shadle, County Clerk**
 - Incorporate all County Clerk employees' Personnel Services expenses under Department 402

- 2. 6:20 p.m. Interviews and Appointments**
 - Jefferson County Planning Commission - Three 3-year terms ending March 31, 2025
 - Jefferson County Historic Landmarks Commission - Two 3-year terms ending March 6, 2025

- 3. 6:30 p.m. Public Hearing**
 - FY2022 HOME Investent Partnership Program
 - Approval of Resolution authorizing participation in the Eastern Panhandle HOME consortium of West Virginia for the Period July 1, 2022 to June 30, 2023

- 4. 6:45 p.m. Public Hearing**
 - Zoning Map Amendment (rezoning) for property as designated as Tax District: Charles Town (02), Tax Map: 03; Parcel: 9. The property, to be known as Green Hill Subdivision, is a vacant parcel located northeast of the intersection of Flowing Springs Rd and Daniel Rd, near Charles Town. The Property owner/applicant is William Reilly, Managing Member. The parcel is approximately 102 acres. The property is currently zoned Rural ® and a petition has been made to the County Commission by te property owner to change the zoning classification of the property from Rural to Residential Growth (RG) (Planning Commission File #22-1-Z).

- 5. 7:00 p.m. Public Hearing**
 - Zoning Map Amendment (rezoning) for the property designated as Tax District: Charles Town (02); Tax Map: 16; Parcel: 1. The property is located on the northeast corner of the Augustine Ave. & US 340 intersection, south Charles Town. The property owner/applicant is Guy Chicchirichi. The proposed area to be rezoned is a 0.52-acre portion of a 4.42 acre site. The property is currently zoned Rural ® and a petition has been made to the County Commission by the property owner to change the zoning classification of the property from Rural to Highway Commercial (HC) (Planning Commission File #22-2-Z).

- 6. 7:15 p.m. Richard Thiel, Finance Director**
 - Review and Approval of FY2022 State Budget Revision 5 for the General County Fund
 - Review and Approval of the FY2022-2023 Draft Budget Levy Estimate)

7. 7:30 p.m. Jeffrey Polczynski, ENP-Director of Communications
- Appointment requests - Two Full-Time Public Safety Dispatchers
8. 7:35 p.m. Nathan Cochran, Assistant Prosecuting Attorney
 1. Discussion of legal issues regarding proposed solar text amendment including bonding, comprehensive plan, and related matters, including report by Counsel regarding progress in amending comprehensive plan, and discussion of Jefferson County Circuit Court Civil Action No.'s 2021-C-33 through 37 and Jefferson County Circuit Court Civil Action No.'s 2021-C-46 through 50, Jefferson County Circuit Court Civil Action No. CC-19-2022-C-6 and WV Supreme Court No.'s 21-0727, 21-0728, and 21-0731.
 2. Consider matters involving or affecting the construction planning, or purchase, sale or lease of property.
 3. Report by counsel on opioid case. (Jefferson County Commission v. Purdue Pharmaceutical, et al. US District Court, Northern District of West Virginia, Civil Action #1:17-OP-45170).
 4. Report by Counsel on opioid case. (Jefferson County Commission v. Purdue Pharmaceutical, et al. US District Court, Northern District of West Virginia, Civil Action #1:17-OP-45170).
 5. Report on West Virginia Supreme Court Case No. 21-0229 (Jefferson County 19-P-69).

OLD BUSINESS

9. Discussion of Fitch Report, including potential action regarding composition and structure of county EMS services, Jefferson County Emergency Services Agency, acquisition and distribution of ambulance resources, and implementation of Fitch recommendations
10. Decision - Proposed text amendment to the Jefferson County *Envision Jefferson 2035 Comprehensive Plan* (approved 1/14/15) to clarify and/or state that solar facilities are principal permitted uses in the rural and residential zoning districts, in accordance with WV Code§8A-3-11, 8A-3-6, and related statutes

NEW BUSINESS

11. Legislative Updates
12. Resolution - Article 147 (CH)
13. Update regarding the meeting with County Commission Liaison and Fire Chiefs regarding the Fitch Study (SS)
14. Financial Report: Ambulance Fee collection, Fire Department Funding & EMS funding for FY2023 and the 4 years prior (JT)

COUNTY ADMINISTRATOR REPORTS

- Salary Adjustment - Department of Fleet and Facilities Management Director
- Discussion of Policy 216A - FMLA Leave Expansion and Emergency Paid S
- Discussion - The limited of number of in-person attendees due to COVID 19 restrictions at the County Commission meeting
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COUNTY COMMISSION REPORTS

15. ADJOURN

CORRESPONDENCE/INFORMATION

Harpers Ferry/Bolivar PSD minutes of the January 14, 2022 received.

Comments received from citizens regarding the Fitch report/proposal.

Public comments received from David Tabb for the March 3, 2022 meeting.

Public comments received from David Tabb for the March 3, 2022 afternoon Public Hearing.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public