



Jefferson County
Board of Zoning Appeals
Thursday, March 24, 2022 at 2:00 p.m.

Members
Tyler Quynn, Chair
Deirdre Catterton, Vice Chair
Matthew McKinney
Leeds Corbin
Steven Guier
Mikala Shremshock, Alternate

By order of Tyler Quynn, Chair of the Jefferson County Board of Zoning Appeals, this meeting will be held both in-person and virtually. This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through ZOOM Meeting.

Physical (In-person) Location: Charles Town Library Conference Room (entrance on Samuel St.)
200 East Washington Street, Charles Town, WV 25414.

Virtual Meeting Information: The virtual meeting will be conducted via ZOOM.
Please use the following information to join the ZOOM Meeting:
<https://us02web.zoom.us/j/83339585168>
Meeting ID: 833 3958 5168
Dial by location: 301-715-8592
Find your local number: <https://us02web.zoom.us/u/kbXcLdmMHe>

If you wish to participate virtually in public comment for one of the agenda items, please type your name, address, and agenda item # in the chat function at the start of the meeting.

Please mute yourself when you are not talking. When participating, remember that your video is streaming to others.

Access from desktop, laptop, iPad, or from a phone. You will be prompted to download the software. If accessing from a phone, you must have the ZOOM app.

All requests are pursuant to the Zoning & Land Development Ordinance.

Approval of Minutes: February 24, 2022

Public Hearing – Administer Oath

ITEM #1 FILE #: 22-9-ZV
Request: Variance request from Section 5.4B of the Zoning Ordinance, as amended on 04/08/05, to reduce the side setback from 12’ to 5’; and to reduce the rear setback from 20’ to 5’ for a 22’ x 44’ in-ground pool including surrounding concrete.
Owner: Melissa and Lucas Palmer
Parcel Info: Sheridan Subdivision, Lot 160, 68 Wilderness Ct., Harpers Ferry, WV
Parcel ID: 04009D01600000; Size: 0.388 ac; Zoning District: Residential Growth

ITEM #2 FILE: 22-10-ZV
Request: Variance request from Section 8.9A.10 to modify the 50’ landscape buffer requirement along a limited access highway for a proposed four (4) lot nonresidential subdivision. The request includes splitting the required buffer to allow for a portion of the buffer along the north and south sides of the frontage road (as opposed to providing the full 50’ on one side of the frontage road). The request also includes a maximum reduction from 50’ to 37’ for a small portion of the buffer at the narrowest point between the cul-de-sac and the property line.
Owner: B.C. Partners, Inc. / Contact: Dan Snyder, P.E.
Parcel Info: Northeast Corner of US Route 340 and WV Route 24, Old Country Club Road, Charles Town
Parcel ID: 04001100110000; Size: 9.54 ac;
Zoning District: Residential-Light Industrial-Commercial

Zoning Administrator Report

- a. Monthly Zoning Certificate Activity Report

Legal Update

- a. Discussion of the following pending lawsuits:
- b. Discussion with possible deliberative session and signing of draft Findings/Decisions

Meeting: February 24, 2022

1. Variance from Section 5.7B. Owner: Timmy and Sherry Britton. File: 22-5-ZV.
2. Variance from Section 5.4B. Owner: Marc. Saccucci. File: 22-6-ZV.
3. Variance from Section 9.7. Owner: Cheryle Rapattoni. File: 22-7-ZV.
4. Variance from Section 9.7. Owner: Cheryle Rapattoni. File: 22-8-ZV.