

Jefferson County Broadband Committee Meeting
Via GoToMeeting
Wednesday, December 1, 2021 3:00 PM

Members Present – Sandy McDonald, Jane Tabb, Ev Erlich

Others Present – David Deamer, Elizabeth Ricketts, Susan Benzinger, Joel, Caller 01

- 1. Welcome; Roll call**
- 2. Call to order**
 - a. Sandy McDonald called the meeting to order
- 3. Approval of Agenda**
 - a. Jane Tabb motion, seconded by Sandy McDonald – motion approved
- 4. Approval of Minutes**
 - a. Ev Erlich Motion, seconded by Jane Tabb – motion approved
- 5. Update from WV Broadband Enhancement Council**
 - a. No updates from the RDOF auction
 - b. 3 webinars have been held that highlighted the GigReady, LEAD and MBPS programs
 - c. Mapping for the programs is available on the WV Broadband Enhancement Council website
 - d. Estimated over 2,000 addresses in Jefferson County
- 6. American Rescue Plan Act Funding Programs – GigReady**
 - a. JC Commission made a motion to apply for the GigReady funding at the at the November 18, 2021 Commission Meeting
 - b. David Deamer voiced the following materials are mandatory for GigReady technical assistance:
 - i. Applicant information
 - ii. Point of Contact
 - iii. Municipalities, cities, counties involved in application
 - iv. Planning Committee
 - v. Resolutions authorizing pledged match amount or percentage (25%) from the governing bodies of the pledging organizations.
 - vi. Statement from an officer or authorized employee of the applicant attesting that the statements and information contained within this application are true to the best of his or her knowledge. Use the template provided. Template is provided
 - c. David Deamer expressed since Jefferson County does not have any cost estimates of fiber/cable projects that are geared towards the targeted addresses. The resolution should state JC is willing to commit to 25% of a project after the early technical assistance. After the technical assistance, they will have the option to review the project scope, cost estimates, and then make the final decision to commit the 25%. ARPA funds are an eligible match for the state broadband funding.

- d. Commissioner Tabb asked if the resolution should be on the next JC Commission agenda. All agreed
- 7. Shentel Glo Fiber – Charles Town/Ranson**
 - a. Commissioner Tabb – Shentel not ready to come in front of the Jefferson County Commission yet.
- 8. Next steps and timeline / Implementation**
 - a. David Deamer stated they will need the resolution and signed authorization from the Jefferson County Commission in order to apply for GigReady Technical Assistance
 - b. Sandy McDonald and Commissioner Tabb stated they will get this on the next Commission agenda to have signed.
 - c. David Deamer will help with documents as needed
- 9. Announcements/Old Business**
 - a. Shepherdstown Water Tanks moving forward with cellular assets
- 10. Citizen Comment**
 - a. None
- 11. Adjournment; next meeting January 5, 2022 at 3:00PM**