

JEFFERSON COUNTY COMMISSION  
SECOND QUARTERLY SESSION - APRIL - JUNE 2022  
THURSDAY, APRIL 7, 2022  
9:30 A.M.

County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

*\*\*This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through GoToWebinar. Invites will be posted on Facebook and email alerts.*

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CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- March 17, 2022 - Regular Meeting
- March 25, 2022 - Special Session
- March 30, 2022 - Special Session

APPROVAL OF REQUISITIONS

- April 7, 2022

APPROVAL OF ACCOUNTS PAYABLE

- March 24, 2022
- March 31, 2022
- April 7, 2022

APPROVAL OF MANUAL CHECKS

- March 25, 2022
- April 1, 2022
- April 8, 2022

APPROVAL OF PAYROLL

- March 31, 2022

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

*\*\*You may participate in public comment during the virtual meeting by raising your hand. Please submit comments via email to [info@jeffersoncountywv.org](mailto:info@jeffersoncountywv.org). Your comments will be included in the minutes and agenda correspondence. Please include your name.*

PRESENTATIONS

1. 9:45 a.m. Patricia Rucker, WV State Senator  
- Presentation of Check for the Sam Michael's Park Aquatic Center Feasibility Study
2. 9:55 a.m. Laura Storm, Circuit Clerk, and Laura Kuhn, Director of Facilities & Fleet Management  
- Request for funding for shelving units
3. 10:00 a.m. Tom Hansen, Sheriff  
- ACO Hire  
- Insurance Check  
- Vision Zero/SS4A Funding
4. 10:15 a.m. Interviews & Appointments to the following:
  - Jefferson County Development Authority
    - 2 two-year terms for Citizen Representative ending April 5, 2024
    - 2 three-year terms for Industry Representative ending April 5, 2025
    - 1 three-year term for Business Representative ending April 5, 2025
  - Jefferson County Farmland Protection Board
    - 1 unexpired term for Non-Farmer (Public) ending September 7, 2024
5. 10:25 a.m. Jeffrey A. Polczynski, ENP-Director of Communications  
-Proclamation - National Public Safety Telecommunicators Week
6. 10:30 a.m. Lynn Fields, Probate, Director, Jefferson County Clerk's Office  
- Quarterly Review of Estates, Accountings & Waivers
7. 10:45 a.m. Bob Burner, Director, Jefferson County Emergency Services Agency  
- Draft ambulance location alternatives, as requested
8. 11:00 a.m. Nathan Cochran, Assistant Prosecuting Attorney
  - a. Discussion of legal issues regarding proposed solar text amendment including bonding, comprehensive plan, and related matters, including report by Counsel regarding progress in amending comprehensive plan, and discussion of Jefferson County Circuit Court Civil Action No.'s 2021-C-33 through 37 and Jefferson County Circuit Court Civil Action No.'s 2021-C-46 through 50, Jefferson County Circuit Court Civil Action No. CC-19-2022-C-6 and WV Supreme Court No.'s 21-0727, 21-0728, and 21-0731.
  - b. Consider matters involving or affecting the construction planning, or purchase, sale or lease of property.
  - c. Report by counsel on opioid case. (Jefferson County Commission v. Purdue Pharmaceutical, et al. US District Court, Northern District of West Virginia, Civil Action #1:17-OP-45170).
  - d. Report on West Virginia Supreme Court Case No. 21-0229 (Jefferson County 19-P-69).

#### OLD BUSINESS

9. Discussion of Fitch Report, including potential action regarding composition and structure of county EMS services, Jefferson County Emergency Services Agency, acquisition and distribution of ambulance resources, and implementation of Fitch recommendations
10. Decision - proposed text amendment to the Jefferson County Envision 2035 Comprehensive Plan (approved January 14, 2015) to clarify and/or state that solar facilities are principal permitted uses in the rural and residential zoning districts, in accordance with WV §8A-3-11, 8A-3-6 and related issues.

#### COUNTY ADMINISTRATOR REPORTS

- Designation of Authorized Signer on Grant Related Requests for Reimbursements
- Review and Approval of Contract for Sandy McDonald

#### COUNTY COMMISSION REPORTS

#### 11. ADJOURN

#### CORRESPONDENCE/INFORMATION

First Quarterly Report from Jefferson County Historic Landmarks Commission

WV Ethics Commission 2022 Legislation of Interest Report

E-mail from the League of Women Voters concerning the return of Public Comment at the beginning of the Commission agendas

E-mail from Brooke Kindler, citizen, regarding assistance from Friendship Fire Company

E-mails received from several citizens regarding the Fitch study

Public comments received from David Tabb concerning the March 17, 2022 meeting

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public*