

# Jefferson County Deputy Sheriffs Civil Service Commission

Steve Cox, President  
Will Liston, Vice President  
Jean Vezzosi, Commissioner



Jacki Shadle, County Clerk  
Bessie Nelson, Administrative Support

ESTABLISHED 1971

## REGULAR MONTHLY MEETING

Jefferson County Commission Meeting Room

## AGENDA

Tuesday, April 19, 2022  
3:00 PM

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1. **Call To Order**
  2. **Approval of Minutes**  
March 7, 2022
  3. **Promotion Process** WV§7-14-13
    - a. Vacancies
    - b. Eligibility
    - c. Competitive Examinations
  4. **Discipline Process** - WV§7-14-17
    - a. Removal, discharge, suspension or reduction
    - b. Appeal
  5. **Position Classification Plan** - WV§7-14-6
  6. **Website Update**
    - a. Webpage is under the County Clerk
    - b. Email address set up for applications: [applications@jeffersoncountywv.org](mailto:applications@jeffersoncountywv.org)
    - c. On-line fillable application
      - i. Available on our webpage
      - ii. Complete form and email
  7. **Administrative update**
    - a. March 26, 2022 Testing Results
      - i. 13 Applicants showed
        1. 2 Law Enforcement Certified
          - a. 11 Physical Ability Test - 7 Passed
          - b. Written Exam - \_Passed
      - ii. 1 Applicant was not certified per WV§7-14-10
  8. **New Business**
    - a. Annual Report
      - i. Present at July 7 Commission Meeting
      - ii. Draft - Suggestions
        1. New Commissioners
        2. Budget
        3. Rules and Regulations
        4. Testing
        5. Eligibility List
        6. Webpage
  9. **Adjournment**

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