

JEFFERSON COUNTY COMMISSION
SECOND QUARTERLY SESSION - APRIL - JUNE 2022
THURSDAY, MAY 5, 2022
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

***This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through GoToWebinar. Invites will be posted on Facebook and email alerts.*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- April 19, 2022 - Lay the Levy
- April 21, 2022 - Regular Meeting
- April 22, 2022 - Special Session

APPROVAL OF REQUISITIONS

- May 5, 2022

APPROVAL OF ACCOUNTS PAYABLE

- April 28, 2022
- May 5, 2022

APPROVAL OF MANUAL CHECKS

- April 29, 2022
- May 6, 2022

APPROVAL OF PAYROLL

- April 28, 2022

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

***You may participate in public comment virtually by raising your hand in the GoToWebinar control panel. Please submit comments via email to info@jeffersoncountywv.org. Your comments will be included in the minutes and agenda correspondence. Please include your name.*

PRESENTATIONS

1. 9:45 a.m. Angela Banks, Assessor
- Approval of Exonerations
2. 9:55 a.m. Tom Hansen, Sheriff
- Part-time Bailiff Hire
- Ambulance Fee Employees
- Bank Bonding
- COPS Hiring
- Health Insurance Increase/Raises Concern
3. 10:15 a.m. Interviews & Appointments to the Jefferson County Building Commission - 3 five-year terms ending July 27, 2027
4. 10:25 a.m. Lynn Fields, Probate, Director, Jefferson County Clerk's Office
- Petition to Remove Administrators
5. 10:35 a.m. Jennifer Myers, Director, Jefferson County Parks and Recreation
- Discussion and possible action on approval of Tobacco Free Parks Policy
6. 10:45 a.m. Russell Burgess, Director, Jefferson County IT & GIS
- Approval to hire Level I GIS Analyst
7. 11:00 a.m. Nathan Cochran, Assistant Prosecuting Attorney
 - a. Discussion of legal issues regarding proposed solar text amendment including bonding, comprehensive plan, and related matters, including report by Counsel regarding progress in amending comprehensive plan, and discussion of Jefferson County Circuit Court Civil Action No.'s 2021-C-33 through 37 and Jefferson County Circuit Court Civil Action No.'s 2021-C-46 through 50, Jefferson County Circuit Court Civil Action No. CC-19-2022-C-6 and WV Supreme Court No.'s 21-0727, 21-0728, and 21-0731.
 - b. Consider matters involving or affecting the construction planning, or purchase, sale or lease of property.
 - c. Report by counsel on opioid case. (Jefferson County Commission v. Purdue Pharmaceutical, et al. US District Court, Northern District of West Virginia, Civil Action #1:17-OP-45170).
 - d. Report on West Virginia Supreme Court Case No. 21-0229 (Jefferson County 19-P-69).

OLD BUSINESS

8. Discussion of Fitch Report, including potential action regarding composition and structure of county EMS services, Jefferson County Emergency Services Agency, including the utilization, scheduling, and compensation of employees, the utilization of volunteers, acquisition and distribution of ambulance resources, and implementation of Fitch recommendations

NEW BUSINESS

9. Set time and location for Primary Election Canvass to be held Monday, May 16.
10. SB552 - Review and Correction of Delinquent Tax Lists by County Commission

COUNTY ADMINISTRATOR REPORTS

- Approval of Hire - Administrative Assistant

COUNTY COMMISSION REPORTS

11. ADJOURN

CORRESPONDENCE/INFORMATION

Jefferson County Office of Planning and Zoning 3rd Quarterly Report for FY22

Letter received from the Shepherdstown Area Independent Living Association concerning the Fitch Study.

E-mail comments received from several citizens concerning the Fitch Study.

Public comments received from David Tabb on April 19, 2022 concerning the Lay of the Levy for FY23.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public