

SPECIAL SESSION

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held virtually via GoToWebinar on March 30, 2022, beginning at 9:30 o'clock a.m.

PRESENT: Caleb Hudson, President
Steve Stolipher, Vice President
Clare Ath, Commissioner
Tricia Jackson, Commissioner
Jane Tabb, Commissioner
John Nissel, County Administrator
Nathan Cochran, Assistant Prosecutor
Sandy McDonald, Deputy
Administrator
Jessica Carroll, Administrative Assistant

In re: Special Session - Personnel Matters & Discussion of Solar Text Amendment and Related Issues

The meeting was called to order at 9:30 a.m. by President Hudson.

1. Discussion of legal issues regarding solar text amendment including bonding, comprehensive plan, including progress in amending comprehensive plan, and discussion and possible resolution of Jefferson County Court Civil Action No.'s 2021-C-33 through 37 and Jefferson County Circuit Civil Action No.'s 2021-C-46 through 50, Jefferson County Circuit Civil Action No. CC-19-2022-C-6 and WV Supreme Court No's 21-0727, and 21-0721, and related matters
 2. Approval to advertise both the Deputy County Administrator and Finance Director positions
 3. Approval to retain Michelle Gordon under contract until new Finance Director is hired
 4. Approval to retain Sandy McDonald under contract until a new Deputy is hired
- **Motion by Ms. Tabb to enter into Executive Session to receive legal advice concerning the solar text amendment including bonding, comprehensive plan, including progress in amending comprehensive plan, and discussion and possible resolution of Jefferson County Court Civil Action No.'s 2021-C-33 through 37 and Jefferson County Circuit Civil Action No.'s 2021-C-46 through 50, Jefferson County Circuit Civil Action No. CC-19-2022-C-6 and WV Supreme Court No's 21-0727, and 21-0721, and related matters and to discuss Commission Office personnel matters. Motion seconded and unanimously approved.**

Please note Mr. Stolipher recused himself from the Executive Session discussion concerning the solar text amendment.

- **Motion by Mr. Hudson to come out of Executive Session. Motion seconded and unanimously approved.**
- **Motion by Ms. Tabb to agree to the terms of settlement discussed in Executive Session in reference to Civil Action No. CC-19-2022-C-6 and that the document become public once it's been finalized. Motion seconded and passes 3-1 with Mr. Hudson opposing and Mr. Stolipher abstaining.**
- **Motion by Mr. Stolipher to approve the edits suggested by Commissioner Tabb to the job descriptions of the Finance Director and the Deputy Administrator positions and to advertise for the vacancies. Motion seconded and unanimously approved.**
- **Motion by Mr. Stolipher to amend the current contract with Michelle Gordon to retain her services until a new Finance Director is hired, not to exceed \$40,000.00. Motion seconded and unanimously approved.**
- **Motion by Mr. Stolipher to allow Mr. Nissel to retain Sandy McDonald under contract until a new deputy administrator is hired, with the contract to be reviewed at the next regularly scheduled Commission meeting. Motion seconded and unanimously approved.**

There being no further business, the meeting adjourned at 10:23 am.

Caleb Hudson, PRESIDENT

Respectively Submitted:
Jessica D. Carroll
Administrative Assistant