

County Planner

Jefferson County, West Virginia Department of Engineering, Planning & Zoning is seeking a County Planner to assist with the updating of the county comprehensive plan and to process and review subdivision and land development applications.

Applicants shall have minimum 5 years related experience and a college degree in a related field of study (planning, geography, environmental sciences, public administration, etc.). Applicants shall have a working knowledge of land development and zoning regulations, good verbal and written communication skills and the ability to interact with the public, home builders, developers, and other members of the planning and zoning office team. A valid driver's license is required. Position reports to the Chief County Planner.

Employee benefits package includes West Virginia Public Employees Retirement plan, health, vision and dental insurance, paid vacation leave, paid sick leave and at least eleven paid holidays per year. Normal work hours are 9 am – 5 pm, Monday through Friday (35 hours). Starting salary up to \$60,000 per year depending on qualifications. Deadline for resumes is Friday, June 24, 2022. Position to remain open until filled.

Submit application/resume to:

Ms. Rebecca Burns, Office Manager
Jefferson County Dept. of Engineering, Planning & Zoning
P.O. Box 716
Charles Town, WV 25414

Email: Engineering@jeffersoncountywv.org

Job description is available at: <https://www.jeffersoncountywv.org/county-government/departments/job-postings>