

## **SPECIAL SESSION**

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held at 100 E. Washington St., Charles Town WV and virtually via GoToWebinar on June 30, 2022, beginning at 9:30 o'clock a.m.

**PRESENT:** Caleb Hudson, President  
Steve Stolipher, Vice President  
Clare Ath, Commissioner  
Tricia Jackson, Commissioner  
Jane Tabb, Commissioner  
John Nissel, County Administrator  
Michelle Gordon, Finance Director  
Jessica Carroll, Executive Assistant  
Sorayda Pitts, Administrative Assistant

### **In re: Special Session – Discussion of ARPA Grant Funds**

The meeting was called to order at 9:30 a.m. by President Hudson.

Michelle Gordon, Finance Director, updated the Commission regarding the American Rescue Plan Act grant funds received by the county, including the new federal guidance regarding eligibility and the use of the monies. Ms. Gordon stated the ARPA fund balance was currently \$2.79M with the second tranche payment of \$5.5M to be received in July. Ms. Gordon also provided the Commission with a list of ARPA grant fund requests received from county departments, component agencies, local municipalities, and outside agencies such as Jefferson County Community Ministries, CASA, and the African American Heritage and Cultural Festival.

The Commission then selected their project priorities, and provided unanimous consent to meet on Thursday, July 14, 2022 at 9:30 am to hear presentations regarding the selected requests.

- **Motion by Mr. Stolipher to reserve a \$5M placeholder for Emergency Medical Services. Motion seconded and unanimously approved.**

There being no further business, the meeting adjourned at 10:10 am.

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Caleb Hudson, PRESIDENT

Respectively Submitted:  
Sorayda Pitts  
Administrative Assistant