

SPECIAL SESSION

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held at 100 E. Washington St., Charles Town WV and virtually via GoToWebinar on July 8, 2022, beginning at 9:30 o'clock a.m.

PRESENT: Caleb Hudson, President
Steve Stolipher, Vice President
Clare Ath, Commissioner
Tricia Jackson, Commissioner
Jane Tabb, Commissioner
John Nissel, County Administrator
Michelle Gordon, Finance Director
Nathan Cochran, Assistant Prosecutor
Jessica Carroll, Executive Assistant

In re: Special Session – County Ambulance Service

The meeting was called to order at 9:30 a.m. by President Hudson. The Commission provided unanimous consent to allow public comment, which was provided by the following: David Tabb, Ed Hannon, and Ross Morgan.

1. Selection of Communications and Public Relations consultant to assist with fire and emergency services issues – Ms. Carroll and Ms. Gordon discussed the RFP issued by the county for PR and communications services to assist with the transition to county operated ambulance services. Ms. Gordon and Ms. Carroll stated two RFPs were received, and their recommended selection was Engage Strategies.
 - **Motion by Ms. Jackson to approve the contract with Engage Strategies for PR and communications services concerning emergency medical services issues, at a cap of \$40k, and revisit the discussion of possible additional funding in the fall. Motion seconded and unanimously approved.**
2. Consider organizational and operational status of the Emergency Services Agency as an agency, ambulance authority, or county department with a priority on staff retention and development
 - **Motion by Mr. Stolipher to enter into Executive Session to receive legal advice concerning the organizational and operational status of the Emergency Services Agency. Motion seconded and unanimously approved.**
 - **Motion by Ms. Tabb to come out of Executive Session and resume regular session. Motion seconded and unanimously approved.**
 - No decision was made regarding this matter. It was the consensus of the Commission to revisit this topic at a later date.
3. Consider contracting with a consultant to assist in transitions of licensure and operational issues for the Emergency Services Agency

- No decision was made regarding this matter. It was the consensus of the Commission to revisit this topic at a later date once they reached a decision regarding the structure organizational and operational status of the Emergency Services Agency
4. Presentation from Director Burner, JCESA, concerning possible ambulance service model plans.
- **Motion by Mr. Stolipher to accept the plan providing six ambulances during the day and five at night with no staffed engine, and to apply for a SAFER grant for twelve additional staff members, contingent upon; 1. the organizational and operational structure of the Emergency Services Agency; 2. the purchase of ten ambulances; 3. securing transport licenses and any other necessary licensing; 4. lease agreements for ambulances; and 5. securing cost sharing agreements and MOU's with the four locations as named in the plan. Motion seconded and unanimously approved.**

There being no further business, the meeting adjourned at 11:43 am.

Caleb Hudson, PRESIDENT

Respectively Submitted:
Sorayda Pitts
Administrative Assistant