# C:\Documents and Settings\Jennifer Myers\Desktop\Logo 2012\JCPRlogo_PMS3435and282.jpg

**AGENDA**

Jefferson County Parks & Recreation Commission

June 15, 2022

**MINUTES**

7:00 p.m.

JCCC

1. Call to Order - 7:00pm
2. Roll Call- Commissioner Ath, Baker, Marshall, Milbourne, McIntyre, Thompson
3. Public Comment: Edward Uzan, Candance Wilson spoke on behalf of Summit Point Park about the tennis courts, mowing and gates closed through April
4. Approval of Minutes-Motion to approval April and May minutes by Thompson. Approved
5. Treasurer’s Report-none
6. Director’s Report-Director Myers gave director’s report. At the dog park people are not cleaning up after their dogs. May have to start charging a fee to go in. Maintenance staff is doing the best they can with being short staffed.
7. Standing Committee Reports -No committees met
   * + 1. Executive
       2. Finance
       3. Infrastructure
       4. Operations
       5. Audit
8. Unfinished Business
9. Old Business
   1. Discussion and possible action on Riverside easement with West Virginia Land Trust.
      1. Still in negotiations
   2. Discussion and possible action on Full-Time Staff Salary Scale implementation. (Possible Executive Session).
      1. After discussion Thompson made the motion to approve the full-time staff salary scale implementation effective as of July 1, 2022
10. New Business
    1. Discussion and possible action on approval of alcohol for festival Oct 15-16.
       1. Marshall made motion to approve and write a letter giving permission for alcohol being sold at the Shepherdstown Fairy Festival. Approved
    2. Discussion and possible action on Flex-time policy.
       1. Discussed. Marshall made motion to accept the Flex-time policy as presented starting July 1, 2022. Approved
    3. Discussion and possible action on FY 22/23 budget.
       1. Thompson moved to go into Executive Session. Approved.

Marshall made a motion to approve the FY 22/23 budget as provided and as part of the budget to give Director Myers a 10% pay raise. Approved

* 1. Discussion and possible action on 22/23 park projects & improvement list.
     1. Reviewed the park projects
  2. Discussion and possible action on tennis count renovations at South Jefferson

Park.

* + 1. Discussed. Director Myers purposed an FRP for a master plan of South Jefferson Park before doing any work.

1. Adjournment -Marshall moved to adjourn at 8:57pm. Approved