

SPECIAL SESSION

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held at 100 E. Washington St., Charles Town WV and virtually via GoToWebinar on July 14, 2022, beginning at 9:30 o'clock a.m.

PRESENT: Caleb Hudson, President
Steve Stolipher, Vice President
Clare Ath, Commissioner
Tricia Jackson, Commissioner
Jane Tabb, Commissioner
John Nissel, County Administrator
Michelle Gordon, Finance Director
Jessica Carroll, Executive Assistant
Sorayda Pitts, Administrative Assistant

In re: Special Session – Discussion of ARPA Grant Funds July 2022

The meeting was called to order at 9:30 a.m. by President Hudson.

Michelle Gordon, Finance Director, stated the purpose of the day's meeting was to hear presentations from the following ARPA grant fund applicants: Jefferson County Departments of Information Technology, Communications, Engineering, Planning & Zoning, and Fleet & Facilities Management, Jefferson County Parks and Recreation, Jefferson County Emergency Services Agency, the African American Heritage Festival, and CASA. After hearing all presentations, the Commission proceeded to discuss each request and consider their priorities. The following motions were made:

- **Motion by Mr. Stolipher to approve ARPA 29 in the amount of \$322,920 for portable and mobile radios for the Jefferson County Emergency Services Agency. Motion seconded and unanimously approved.**
- **Motion by Mr. Stolipher to approve ARPA 20 in the amount of \$217,056 for a CAD Administrator for the Communications Department. Motion seconded and unanimously approved.**
- **Motion by Mr. Stolipher to approve ARPA 10 in the amount of \$66,000 for technology upgrades to the Commission Meeting Room. Motion seconded and unanimously approved.**
- **Motion by Mr. Stolipher to approve ARPA 7 in the amount of \$50,000 for an email system upgrade for communications to the public. Motion seconded and unanimously approved.**
- **Motion by Mr. Stolipher to approve ARPA 27 in the amount of \$15,000 for a digital screen & permitting software for the public use permit process in the Department of Engineering, Planning & Zoning. Motion seconded and unanimously approved.**
- **Motion by Mr. Stolipher to approve ARPA 24 in the amount of \$600,000 for county broadband infrastructure. Motion seconded and unanimously approved.**

- **Motion by Mr. Stolipher to approve ARPA 43A in the amount of \$220,000 for upgrades to the HVAC in the Bardane Public Services building. Motion seconded and unanimously approved.**
- **Motion by Mr. Stolipher to approve ARPA 11 in the amount of up to \$300,000 for a tie in to the public sewer facilities for Jefferson County Parks and Recreation and suggest that JCPRC apply for the remaining \$300,00 through HB4566. Motion seconded and unanimously approved.**
- **Motion by Ms. Tabb to approve ARPA 40 in the amount of \$10,000 for CASA. Motion seconded and unanimously approved.**
- **Motion by Mr. Mr. Stolipher to approve ARPA 41 in the amount of \$80,000 for Jefferson County Community Ministries. Motion seconded and unanimously approved.**
- **Motion by Mr. Stolipher to approve ARPA 16 in the amount of \$12,000 for the Jefferson County African American Heritage Festival. Motion seconded and unanimously approved.**

Ms. Gordon stated the Commission had allocated \$1.89 million after the day's decisions and now had a remainder of \$1.6 million. The Commission then selected their next priorities and provided unanimous consent to meet on Thursday, August 11, 2022 at 9:30 am to hear presentations regarding the selected requests.

There being no further business, the meeting adjourned at 11:35 am.

Caleb Hudson, PRESIDENT

Respectively Submitted:
Jessica Carroll
Executive Assistant