



ARPA-46

ARP Application - Jefferson County

Status: Active

Date Created: Aug 15, 2022

Applicant

Chris Higdon
chigdon@noblis.org
1050 Washington Street
Friendship Fire Company
Harpers Ferry, WV 25425
703-675-2612

Internal Section

STEP ONE

Please select the date for the Commission Meeting before completing the approval step

Commission Meeting Date

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STEP TWO

Please select decision, award amount (if approved) and additional comments (to be included in rejection letter)

Decision

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Award Amount

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Additional Conditions

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Certification

PLEASE CERTIFY THAT YOU HAVE REVIEWED THE US TREASURY GUIDELINES REGARDING THE ELIGIBLE USES OF AMERICAN RESCUE PLAN STATE AND LOCAL RECOVERY FUNDS

Digital Signature

Christopher S Higdon
08/15/2022

Click here for more information
(<https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>)

Contact Information

Organization Name

Address

Friendship Fire Company

1050 Washington St, Harpers Ferry WV 25425

Website (if applicable)

Phone Number

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304-535-2211

Email Address

ffcdshipe@comcast.net

Project Summary

Please provide a narrative overview or summary of your proposal, including but not limited to the following:

1. Brief description of the proposal

Communication equipment / Portable radio upgrade for staff and fire apparatus

2. Purpose and key anticipated outcomes

Desparately needed upgrade in equipment, to ensure all emergency personnel are equipped with reliable communication equipment in order to properly manage emergency scenes and life safety while on scene. We have unfortunatly had systems failure on several ocasions, making it difficult to communicate essential information to Fire/EMS command while performing duties. This upgrade will replace portable radios, batteries and chargers that are in excess of 15 years old with antequated frequency technology, with bandaide fixes to make them operable. New equipment is expected to last us another 10-15 years.

3. Individuals or communties served

Friendship Fire Company and staff will be the direct entity served...thus serving the Jefferson COuntY, WV community as a whole dealing with Emergency services. Additionally, this equipment is compatible with other County agencies such as 6 other fire companies, law enforcement agencies and JCESA.

4. How the COVID-19 pandemic has necessitated this request

The pandemic created massive fundraising challenges, forcing Frienship to sacrifice our savings accounts to continue operational business. By using our savings to make ends meet, with no funding being returned to our savings accounts, we simply tried to stretch the life of the equipment. As recently has the fire at Halltown, OX Paper, we yet again experienced equipment failure. With Continued life safety concerns, and still recovering from the pandemic fundraising woes and other challenges, the priority to provide new equipment is at the top of our priority list in order to protect our first responders.

5. Amount of funding requested

150,000

6. Amount of any bids or cost estimates received to date, if applicable

148,000

7a. Amount of matching funds raised or committed by your organization

0

7b. Source of matching funds raised or committed by your organization

No matching funds are available at this time due to the effects of the pandemic and the financial challenges

8. How ARP funds, if awarded, will be used

If funded, the ARP funds will cover the equipment purchase 100%

9. How long it will take you to complete the project if awarded funding

We have received new quotes from our dealer to purchase the equipment and are ready to proceed with the purchase immediately. We expect the ordering process to take 4-6 weeks for final receipt.

Proposal Details

1. Please describe the problem or need which your project seeks to address

Outdated and failing emergency communication equipment on Fire Apparatus and personnel

2. Please describe goals and expected outcomes of your proposal.

Improve communication across County entities, provide life safety communications in regard to FFC personnel and that of the public, as well as a sustainable solution over the next 10-15 years.

3. Please provide your project timeline

4-6 weeks from receipt of funding/ordering/receipt

4. Please provide your project's total proposed budget.

\$147,515.04

5. Please list any partners in this proposal, and the partner's role and your relationship with them.

Hankeys's Radio and Communication...our vendor and installer when applicable and deal direct with MOTOROLLA (equipment that matches and adaptable to other county agencies)

6. Please describe your plan for sustainability of the project or initiative after the grant award has been exhausted.

Being awarded the funding, and new purchase of the equipment, will enable us to focus funding on other priorities we can managed aout of our saved funds. The new equipment will come with warranty and maintenance, helping us to be efficiently manage breakdown and replacement. We will also insure the new equipment through our insurance company for a viable cost coverage.

Organization Information

1. Please provide your organization's mission statement.

To protect the life and property of all the citizens of Jefferson County and proudly serve as community servants.

2. Describe the history of your organization, tell us about your current programs and activities

On March 18, 1927 the first meeting to discuss the need for a Fire Department in the Harpers Ferry, WV area was held. In the same year Friendship Fire Company was organized and in January 1928 FFC became an incorporated fire company with the State of WV. Friendship Fire Company is a volunteer agency, located in Hapers Ferry, WV. Friendship provides Fire and Emergency Medical Services to the Towns of Harpers Ferry and Bolivar and the unincorporated areas of Millville, Halltown, Bakerton, and Engle Switch. In addition to its primary response area, Friendship also provides mutual aid assistance for emergenicies to other Fire and EMS agencies in Jefferson County, WV, Loudoun County, VA, and Washington and Frederick County, Md.Friendship's volunteer EMS staff is supplemented by career staff from the Jefferson County Emergency Service Agency. Friendship responds to approximately 1000 Fire and EMS incidents each year.

3. Please describe three significant accomplishments of your organization.

- 1. We are a 501c3 organization and maintain that status by investing all donations and funding back into the organization to serve all of our community. This allows us to purchase state of the art cardiac equipment, new equipment, training, and apparatus. We stay relatively debt free and manage our finances to the best interested of the community and other stakeholders (JCC)
- 2. Replaced two aging appratus with one new Engine Tanker
- 3. Relationship building with all of the municipalites, working collaborative with our community and establishing a viable reputation as a professional organization with a demonstrated sound leadership core.

4. Please list your Owner(s), Board of Directors, senior staff members, or other key members of your organization:

Ronnie Shutts / Fire Chief / BOT
Keith Kain Jr / Assistant Fire Chief / BOT
Michael Mills / BOT
Doris Ship / Office Manager / Secretary Treasurer
Chris Higdon / President / BOT
AJ Biller / Fire Captain
Carleigh Lindamood / EMS Chief

5. Please list the staff involved with this project and describe their roles and responsibilities:


Fire Chief and Assistant Chief will work with vendor to receive equipment and understand operational training. Equipment to assigned and or deployed to apparatus and personnel as appropriate. Training will be provided as necessary to all personnel, along with use etiquette for communicating with other mutual aide agencies.

6. Please upload/attach the following financial documents, if applicable:

Cash flow statement for applicant's most recent fiscal year

 FFC BUDGET SPREADSHEETS 2022.xls
Uploaded by Chris Higdon on Aug 15, 2022 at 12:13 pm


Two years of audited financial statements

 Uploaded by ... on

Current operating budget

 FFC BUDGET SPREADSHEETS 2021.xls
Uploaded by Chris Higdon on Aug 15, 2022 at 12:12 pm

If the applicant has not been audited, please include an unaudited balance sheet and income statement as prepared by the applicant

 Uploaded by ... on

7. List any federal, state, local or private grant awards or funding received in the last three years and the current status of those funds. If your organization has previously received funds from Jefferson County, please list the amount, nature of the project(s) and current status of the funding and project(s).

1. Firehouse Subs Safety Foundation - in the amount of \$21,316.00 for replacement of old/non compliance fire hoses for our Rescue Engine

8. If you have made an application for funding for this project from other sources (city, state, private or non-profit organizations) please list the same here.

We have not asked for funding for this project to date

Impact of the COVID-19 Pandemic

1. Please explain the impact of the COVID-19 pandemic and how it relates to your request.

We were not able to continue our fundraising efforts throughout the pandemic. Once everything "shut down" we were forced to suspend our Bingo program and were not permitted to have in person gatherings. As a result, FFC was forced to utilize our savings throughout the pandemic. Because we had a Truck payment to make, we had to prioritize and shift our funding around to keep our operations moving forward and services viable. At the "end" of the pandemic we have not had the opportunity to replensih the funds we borrowed from ourselves. Essentially, leaving us vulnerable to any unforeseen expense. With a safety issue, such as antequated communications systems, reaching out for assistance to Jefferson County for ARP assistance is a logical solution.

2. How will ARP funding, if awarded, aid in the recovery from the COVID-19 pandemic?

If awarded the ARPA funding, FFC will be able to concentrate on operational expenses and try and build back better our financial situation. Continuous removal of funding from our operational accounts with nothing going back in is not a sustainable financial solution. This award will allow us to have the flexibility to make improvements to our station to house county staffing from JCESA, improve our ATV and off grid recovery operations, and improvements to our business software systems and social media platforms.

3. Are you requesting lost revenue due to COVID-19

No

Supplementary Information

1. Please enter contact information (name, email, and phone) for at least one third-party reference.

Bob Burner / Director JCESA / bburner@jcesa.org (mailto:bburner@jcesa.org)
Daniel Henderson / Henerson Consulting / Grant Specialist / daniel@hendersongrantconsulting.com (mailto:daniel@hendersongrantconsulting.com)

2. Please include any supplementary information or documentation (such as letters of support, newspaper articles, etc) which you feel will be essential to the County's review.

pdf

FriendshipFireAugust2022#5QUOTE-1837812-2RADIO2.pdf

Uploaded by Chris Higdon on Aug 15, 2022 at 12:40 pm

Attachments

pdf

more radios.pdf

Uploaded by Chris Higdon on Aug 15, 2022 at 12:44 pm

pdf





radios ffc.pdf

Uploaded by Chris Higdon on Aug 15, 2022 at 12:44 pm

History

Date	Activity
Aug 15, 2022 at 8:38 am	Chris Higdon started a draft of Record ARPA-46
Aug 15, 2022 at 12:45 pm	Chris Higdon submitted Record ARPA-46
Aug 15, 2022 at 12:45 pm	approval step Application Reviewwas assigned to Michelle Gordon on Record ARPA-46
Aug 15, 2022 at 12:45 pm	changed the deadline to Aug 16, 2022 on approval step Application Review on Record ARPA-46

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Request Letter of Acknowledgement	Issued	Aug 15, 2022 at 12:45 pm	Aug 15, 2022 at 12:45 pm	-	-
 Application Review	Active	Aug 15, 2022 at 12:45 pm	-	Michelle Gordon	08/15/2022
 Commission Meeting	Inactive	-	-	-	-
 Meeting Finished Yes/No	Inactive	-	-	-	-