



HOW DO I PAY MY AMBULANCE FEE

To pay your ambulance fee, you will need to use either cash, check or money order payable to Jefferson County Commission.

****ALL CREDIT/DEBIT CARD PAYMENTS WILL RECEIVE A CONVENIENCE CHARGE****

You may either:

- Pay online at this website
- Mail your payment to: Jefferson County Commission
PO Box 206
Charles Town, WV 25414
- Pay in person Monday-Friday, 9:00am-4:45pm, at our office located at 110 N. George Street in Charles Town.
- Use our locked drop box for after-hours located by the side of the door.

This is a yearly fee approved by the Jefferson County Commission. The ordinance was signed June 5, 2014 to fund the hiring of EMTs for the Emergency Services Agency. Property owners will receive a bill per residential and non-residential unit.

Fees are as follows:

Residential unit (occupied or unoccupied) \$39

Non-owner occupied \$50

Non-residential (see as below)

- For properties less than 10,000 square foot, the minimum fee is \$90. For properties where the square footage is not available from the assessor, the fee is \$150.
- For properties with a total square footage of 10,001 square foot or greater, the flat fee per parcel is determined as follows:
 - For properties less than 10,000 square foot, the minimum fee is \$90. For properties where the square footage is not available from the assessor, the fee is \$150.
 - 10,001 sf to 20,000 sf \$200.00
 - 20,001 sf to 65,000 sf \$512.00
 - 65,001 sf to 360,000 sf \$1,875.00
 - 360,001 sf or greater \$33,400.00

Late fees:

Residential

After September 30 – add \$5

After December 31 – add \$15

After March 31 – delinquent/subject to collection

Non-residential

After September 30 – add 10%

After December 31 – add 20%

