



# JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438

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## AGENDA September 20, 2022

The September meeting of the Jefferson County Emergency Services Agency (JCESA) Board will be held at 7:00 p.m. on Tuesday, September 20, 2022, at 419 Sixteenth Avenue, Ranson, West Virginia 25438.

ROLL CALL     *Sign in Sheet*

CALL TO ORDER – *Chairman Simpson*

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT (**Limit 5 minutes per person**)

APPROVAL OF MINUTES

1. August 16, 2022 - Regular Meeting Minutes (*Discussion/Action*)

TREASURER'S REPORT - *Steve Harris / Burner*

CHAIRMAN'S REPORT

1. ESA Vehicle Sealed Bids - 2007 GMC Yukon (*Discussion/Action*)

IAFF REPORT 5351 REPORT – *Mike Sine/Josh Smith*

JCFRA REPORT – *Morgan*

DIRECTOR'S REPORT - *Burner*

1. Administrative office closed Monday, Oct. 10<sup>th</sup> in observance of Columbus Day.
2. BCA T-Shirts – long sleeve \$20.00, short sleeve \$15.00 (two-designs) see Debbie
3. Annual staff physicals completed Sept. 12<sup>th</sup> and 13<sup>th</sup>
4. New staff orientation taking place over the next two-months
5. Emails sent to VFD Chiefs requesting 990 Packets for FY23 County Allocated Funding
6. Proposals for Services to conduct FY22-23 Audits were mailed to 6 CPA firms for consideration.
7. Presentation of JCESA Annual Report for FY22

UNFINISHED BUSINESS - *None*

NEW BUSINESS

1. Board to appoint (3) "Audit Committee" members who will vote at next month's regular board meeting for (1) CPA Firm to complete ESAs audit reports for FY22 & FY23. (*Discussion/Action*)

ADJOURNMENT

Members of the public are invited to attend the meeting. JCESA is handicapped accessible. Members of the public having any questions about the meeting may contact JCESA at 304-728-3287 during normal business hours.

***It's About Saving Lives***

*JCESA is an equal opportunity emergency service provider,  
Employer, and community partner of Jefferson County, WV.*