



Jefferson County Office of Homeland Security and Emergency Management

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Steering Committee

January 3, 2012

Sign In Sheet

Print Name	Email	Phone	Sign In
Bayuzik, Tom Jefferson County Development Authority	tom@jcdanet	728-3255	
Carter, Mason Jeff Co DPZE	mcarter@jeffersoncountywv.org	728-3228	
Dunbar, Katherine Good Shepherd Inter-Faith Caregivers	katherinednbr@yahoo.com	725-7366	
Espinosa, Paul Frontier Communications	paul.espinosa@frontiercorp.com	725-1520	<i>Paul Espinosa</i>
Grove, Amy American Red Cross	sunnydazerhere@comcast.net	433-6987	
Holstein-Wallace, Pamela Region 3 Homeland Security Planner	pamhwallace@aol.com	279-3819	
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Manuel, Dale Jeff Co Commission	dmanuel@frontiernet.net	725-8160	
Maggio, Jennifer JCHSEM	jmaggio@jeffersoncountywv.org	724-8914	<i>Jennifer Maggio</i>
Mehling, Terri JCHSEM	tmehling@jeffersoncountywv.org	728-3329	<i>Terri Mehling</i>
Miller, Barbara JCHSEM	bmiller@jeffersoncountywv.org	728-3290	<i>Barbara J Miller</i>
Morgan-Frye, Holly Shepherd University Service Learning Program	hfrye@shepherd.edu	876-5402	<i>Holly Morgan Frye</i>
Parsons, Kelly Nichols, DeHaven & Associates	kparsons@nicholsdehaven.com	725-6525	<i>Kelly Parsons</i>
Polczynski, Jeff Jefferson County Emergency Communications Center	jpolczynski@jeffersoncountywv.org	728-3317	

1. The first part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation $f(x) = \int_0^x f(t) dt$. It is shown that $f(x)$ is a constant function, and its value is determined by the initial condition $f(0) = 1$.

2. In the second part, we consider the problem of finding the maximum value of the function $f(x)$ on the interval $[0, 1]$. It is shown that the maximum value is attained at $x = 0$ and is equal to 1.

3. The third part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation $f(x) = \int_0^x f(t) dt$. It is shown that $f(x)$ is a constant function, and its value is determined by the initial condition $f(0) = 1$.

4. In the fourth part, we consider the problem of finding the maximum value of the function $f(x)$ on the interval $[0, 1]$. It is shown that the maximum value is attained at $x = 0$ and is equal to 1.

5. The fifth part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation $f(x) = \int_0^x f(t) dt$. It is shown that $f(x)$ is a constant function, and its value is determined by the initial condition $f(0) = 1$.


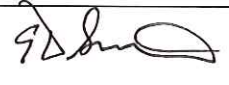

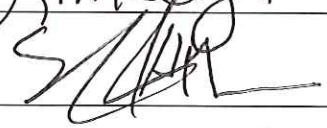
6. In the sixth part, we consider the problem of finding the maximum value of the function $f(x)$ on the interval $[0, 1]$. It is shown that the maximum value is attained at $x = 0$ and is equal to 1.

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Sherwood, John Jefferson County Chamber of Commerce	jmsctwv@frontiernet.net	728-0180	
Shirley, Bobby Jefferson County Sheriff	rshirley@jcsdvw.com	728-3200	
Smith, ED Independent Fire Company	firechief@frontiernet.net	279-2438	
Kelly, Lori ARC	Lorraine, KelyeFrontier.com	725-5015	
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Jefferson County Homeland Security and Emergency Management
Steering Committee & Citizen Corps Council Minutes
January 3, 2012

The Jefferson County Homeland Security and Emergency Management (JCHSEM) Steering Committee met on Tuesday, January 3, 2012 at 9:00am at the Jefferson County Emergency Operations Center. Those present were: Barbara Miller, Director; Terri Mehling, Program Manager/Planner/Dep. Director; Jennifer Maggio, AA/PIO/ Volunteer Coordinator; Paul Espinosa, Frontier Communications; Amy Jones, Jefferson County Health Department; Holly Morgan Frye, Shepherd University; Kelly Parsons, Nichols, DeHaven & Associates; John Sherwood, Jefferson County Chamber of Commerce; Kelly Lori, Eastern Panhandle American Red Cross; Sandy Green, WV Region 3 Homeland Security and Emergency Management Area Liaison; Lane Donley, Jefferson County Development Authority and Ed Smith, Independent Fire Company.

Introductions

Mr. Sherwood, Chair opened the meeting with approval of minutes. Paul Espinosa motioned to approve the October and December minutes, Holly Morgan Frye seconded the motion, all approved.

Recommendations for appointments/reappointments to the Steering Committee

Sanford H. "Sandy" Green to replace Pam Holstein-Wallace, WV HS Region 3. Mr. Green went over his job description for his new position as the Eastern Panhandle Area Liaison.

Lori Kelly to replace Amy Grove, American Red Cross. Ms. Kelly explained her position as the new Executive Director of the Eastern Panhandle Red Cross.

Lane Donley to replace Tom Bayuzik, Development Authority. The Development Authority is in the process of hiring an Executive Director and she will need to ask the board permission to serve on the committee. Ms. Miller replied the status is pending until further notified.

Reappointment: Jeff Polczynski, Emergency Communications; Katherine Dunbar, Non-profit; Paul Espinosa, Utility and Ed Smith, Fire and Rescue.

Election of Officers

Ms. Miller noted the current Chair is John Sherwood and Vice Chair is Amy Jones. Ed Smith moved that the Chair remain the same, Holly Morgan Frye seconded the motion, all approved. Holly Morgan Frye moved that the Vice Chair remain the same, Paul Espinosa seconded the motion, all approved.

Appointment of Committee Chairs

Ms. Miller noted current Chair members for each committee: Animals in Disaster Committee, Kelly Parsons; Emergency Planning for People with Special Needs Committee, vacant; Public Awareness,

Training and Education Committee, Katherine Dunbar; Risk Assessment and Mitigation Committee, Mason Carter and Partnership Development/Volunteer Retention Committee, Holly Morgan-Frye. Ms. Jones accepted the position as Chair of the Emergency Planning for People with Special Needs Committee. Ed Smith motioned to approve Committee Chairs along with changes, Ms. Parsons seconded the motion, all approved.

Old Business

Mr. Sherwood noted a letter will be sent to the County Commission with recommendations.

Ms. Miller reported volunteer registrations will have to be renewed for 2012. Registrations will have to be renewed every year.

New Business

Ms. Miller reported there will be a State Emergency Management Council Meeting, January 6, 2012 at 1 pm at the Frontier Building in Charleston.

Ms. Miller announced there will be an Annual Partnership Meeting at Hollywood Casino at Charles Town Races on January 25, 2012 at Noon. If you would like to attend, contact Terri Mehling.

Ms. Miller announced NIMS/NIMSCAST Training will be held on January 31, 2012 at the Jefferson County Emergency Operations Center from 1-2 pm and 7-8 pm, instructed by Chuck Bennett. Mr. Green noted it's important to be in compliance if you want to receive State funding. A discussion followed.

Ms. Miller announced Business Continuity Training for Non-Profit Organizations will be held in Martinsburg, January 25, 2012. For more information contact Trina Bartlett.

Ms. Miller announced there will be an Agricultural Training Module in Moorefield on Avian Flu, January 31, 2012 at the Jefferson County Emergency Operations Center. For more information, contact Matt Blackwood at the Department of Agriculture.

Ms. Miller disseminated 2012 Training and Exercise Calendars to committee members. Ms. Miller asked committee members to please notify her if there is any additional information to go on the 2012 training calendar.

Ms. Miller announced Regions 8 and 9 will be having a Hospital TTX, Friday, January 13, 2012. The Jefferson County Emergency Operations Center will be used as a Sim Cell. There will be a total of 13 different hospital representatives as well as Herb Lattimore, State Training Coordinator working in the Sim Cell.

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Ms. Miller reported the LEPC's project of 2012 is a new Commodity Flow Study/TTX. A contract has been signed with JH Consulting who worked on the last Commodity Flow Study.

Ms. Miller announced the County Government Continuity of Operations Training will be on February 17, 2012 followed by a TTX, February 29, 2012.

Ms. Miller announced JCHSEM will be participating in a TTX with the 167th Air Guard on February 11, 2012 at the Air Base in Martinsburg. Dave Stevens is the point of contact.

Ms. Miller requested Mr. Green to please give a Homeland Security Regional Report at future meetings.

Member Sharing

Ms. Miller handed out a list of new, renewed and current partners. JCHSEM has received a total of 29 new partners.

Mr. Smith announced he gave his first presentation to the Rotary Club on the Jefferson County Fire and EMS Fee. Mr. Smith noted if any organization would like to receive a presentation or have any questions, to contact him. Mr. Smith announced upcoming public meetings will be: January 10th, 7 pm at Friendship Fire Company; January 9th at Shepherdstown Fire Department and Blue Ridge Fire Company TBD. Ms. Miller asked when the fee will go into effect. Mr. Smith replied July 1, 2012. Mr. Smith noted they have set up a facebook page to answer questions and to inform the public. Ms. Miller announced Mr. Smith will be the featured speaker at the Annual Partnership Meeting where the Jefferson County Fire and EMS Fee will be discussed.

Ms. Miller reviewed upcoming committee meetings.

The next regularly scheduled meeting will be February 28, 2012 at 9:00 am located at the Jefferson County EOC, 28 Industrial Blvd., Suite 101, Kearneysville, WV 25430.

Jefferson County Office of Homeland Security and Emergency Management
Steering Committee and Citizen Corps Council
Agenda
January 3, 2012

I. Call to Order/Welcome

II. Introductions: Sandy Green, WV Region 3 Homeland Security Area Liaison

III. Minutes of October, December, 2011 meetings (needs approval)

IV. Recommendations for appointments/reappointments to the Steering Committee

New-Sanford H. "Sandy" Green to replace Pam Holstein-Wallace, WV HS Region 3

New-Lori Kelly to replace Amy Grove, American Red Cross

New-Lane Donley to replace Tom Bayuzik, Development Authority

Reappointment-John Sherwood, Chamber of Commerce

Reappointment-Jeff Polczynski, Emergency Communications

Reappointment-Katherine Dunbar, Non-profit

Reappointment-Paul Espinosa, Utility

Reappointment-Ed Smith, Fire and Rescue

V. Election of Officers

Chair-

Vice Chair-

VI. Appointment of Committee Chairs

Animals in Disaster Committee- (currently Kelly Parsons)

Emergency Planning for People with Special Needs Committee-(vacancy; Amy Jones is willing to chair this committee)

Public Awareness, Training and Education Committee-(currently Katherine Dunbar)

Risk Assessment and Mitigation Committee-(currently Mason Carter)

Partnership Development/Volunteer Retention Committee-(currently Holly Morgan Frye)

VII. Old Business

- a. Letter will be sent to the County Commission with recommendations.
- b. Volunteer Re-Registration underway

VIII. New Business

- a. State Emergency Management Council Meeting January 6th at the Frontier Building in Charleston.
- b. Annual Partnership Meeting at Hollywood Casino at Charles Town Races on January 25th at Noon
- c. NIMS/NIMSCAST Training on January 31 at JCEOC. 1-2 and 7-8. Chuck Bennett, instructor
- d. Business Continuity Training for Non-Profit Organizations in Martinsburg on January 10th. Trina Bartlett is the contact for more information.
- e. Ag Training Module in Moorefield on January 12th. Matt Blackwood at the Dept. of Ag. Is the contact for more information.
- f. 2012 Training and Exercise Calendar. Please advise if you have additional information to go on the available training calendar for 2012
- g. Regions 8/9 Hospital TTX, Jefferson EOC to be used as the SIMCELL on Friday, January 13
- h. LEPC's project for 2012 is a new Commodity Flow Study/TTX
- i. County Government Continuity of Operations-Training on Feb. 17th/TTX on Feb. 29th
- j. TTX with 167th Air Guard on Feb. 11th at the Air Base in Martinsburg-Dave Stevens is POC
- k. Homeland Security Regional Report-Sandy Green, Area Liaison
- l. Member Sharing Time

Meetings this month:

Steering Committee: January 3, 9:00 a.m.

Counter Terrorism Committee: January 10, 2:00 p.m.

Public Awareness, Education and Training Committee: January 11, 9:00 a.m.

Animals in Disaster, January 23, 9:30 a.m.

The next regular meeting of the JCHSEM Steering Committee/Citizen Corps Council will be held on Tuesday, February 28 at 9:00 a.m.

The Annual Partnership Luncheon will be held on January 25 at noon at the Epic Buffet at Hollywood Casino at Charles Town Races at Noon. RSVP to Terri Mehling.

Jefferson County Homeland Security and Emergency Management
Steering Committee & Citizen Corps Council Minutes
November 29, 2011

The Jefferson County Homeland Security and Emergency Management (JCHSEM) Steering Committee met on Tuesday, November 29, 2011 at 8:30am in the Emergency Operations Center located in Kearneysville, WV. Those present were: Barbara Miller, Director; Terri Mehling, Program Manager/Planner/Dep. Director; Jennifer Maggio, AA/PIO/ Volunteer Coordinator; Paul Espinosa, Frontier Communications; Amy Jones, Jefferson County Health Department; Jeff Polczynski, Jefferson County Emergency Communications; John Sherwood, Jefferson County Chamber of Commerce Ed Smith, Independent Fire Company.

Introductions

Mr. Sherwood, Chair opened the meeting with approval of minutes. Minutes were not approved due to lack of quorum.

Old Business

Ms. Miller announced the CERVIS Volunteer Management Database is now on our website under volunteers. Volunteers can sign up for committees, events, etc. CERVIS will help us to manage our volunteers better.

Ms. Miller reported the Whole of Community Grant is almost finished. We are currently in the process of wrapping up our new partners and inviting them to a luncheon at the Bavarian. Mr. Polczynski told Ms. Miller he would be attending. Ms. Miller noted lunch is free.

Ms. Maggio gave a report on October's Fire Safety Month. Ms. Miller noted JCHSEM is currently looking for a funding source for background checks. A discussion followed.

New Business

Ms. Miller announced there will be 2 Public Assistance Workshops on Wednesday, November 30, 2011 from 1-3 pm and 7-9 pm at Independent Fire Company. The workshop will identify those who are eligible for public assistance after a disaster. The State is to teach and review allowable expenses during a pre disaster time frame.

Ms. Miller announced there will be a NIMS/NIMSCAST with Chuck Bennett, State NIMS Coordinator on January 17, 2011. Time and place are to be determined. Attendees will be able to meet with Mr. Bennett and ask questions.

Ms. Miller announced there will be a G402 NIMS (2 hour class) for local officials in February. Date, time and location are to be determined. Public officials, Mayors, County Administrators, etc., are not required to attend, but are encouraged to.

Ms. Miller announced the LEPC is to hire a contractor for the Commodity Flow Study and TTX on December 5, 2011. Interviews are being held today to make recommendations.

Ms. Miller announced the LEPCs of Berkeley and Jefferson Counties are holding a joint meeting in Berkeley County on December 5, 2011. EPA will be there to discuss a full scale exercise they are conducting for the 7 counties of the Eastern Panhandle.

Ms. Miller announced the County is revising the COOP. Training and a TTX will be conducted to test the COOP. JH Consulting will be meeting with department heads to make changes.

Ms. Miller reported the Regional Animals in Disaster Plan has been completed. Plans are now out for adoptions by each county.

Ms. Miller reported on JCHSEM's staff attendance to the TEPW in Flatwoods during November. The class is required for anyone who receives EMPG funding.

Ms. Miller updated the committee on Mass Care Grants. There is currently a hold up and some have been approved and some are still waiting on an answer.

Ms. Miller reported on the Regional Coordinator Position. On December 16, 2011, the State will announce who the Regional Coordinator will be for the 7 Counties of the Eastern Panhandle.

Ms. Miller reported on the new requirement for reporting to the County Commission. All boards appointed for the County Commission will have to report what they've been working on for the past 3 months and what they plan on working towards in the next 3 months. Ms. Miller will give further information once she is notified.

Ms. Miller announced there will be a Business Continuity Training for Non-Profits on January 10, 2011 at the Health Sciences Center in Martinsburg. The class is sponsored by the United Way of the Eastern Panhandle. The training is specific to non-profit agencies. For more information contact Trina Bartlett.

Ms. Miller announced Jefferson Memorial Hospital will be having an internal exercise on January 13, 2011. They will be using our EOC as a SimCell.

Ms. Miller reported the next meeting will be the committee's annual organizational meeting. Ms. Miller noted who will need to be replaced for next year. Recommendations' are made to the County Commission and they have the final vote for replacements. Ms. Miller asked that members think about who could replace those members.

Member Sharing

Mr. Espinosa noted Frontier has made a few upgrades and is expanding their fiber optics into key facilities. He will report on the changes at the February meeting.

Mr. Smith reported he is currently working on a 5 year plan as well as a public relations plan. The 5 year plan would include hiring people to assist volunteers. The downfall to that would be the cost to pay the new employees. Mr. Smith discussed the ways the positions could be funded. A discussion followed.

Mr. Polczynski reported he is working on staffing. 3 new dispatchers have started the academy training. He is also working on replacing Nancy's position. Mr. Polczynski noted the State is working on replacing microwaves in the spring.

The next regularly scheduled meeting will be January 3, 2012 at 8:30 am located at the Jefferson County EOC, 28 Industrial Blvd., Suite 101, Kearneysville, WV 25430.

