

AGENDA
JEFFERSON COUNTY COMMISSION
FOURTH QUARTERLY SESSION - OCTOBER - DECEMBER 2020
THURSDAY, OCTOBER 6, 2022
9:30 A.M.
County Commission Meeting Room
Located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- September 15, 2022 Regular Meeting

APPROVAL OF REQUISITIONS

- October 6, 2022

APPROVAL OF ACCOUNTS PAYABLE

- September 22, 2022
- September 29, 2022
- October 6, 2022

APPROVAL OF MANUAL CHECKS

- September 23, 2022
- September 30, 2022
- October 7, 2022

APPROVAL OF PAYROLL

- September 30, 2022

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

***You may participate in public comment virtually by raising your hand in the GoToWebinar control panel. Please submit comments via email to info@jeffersoncountywv.org. Your comments will be included in the minutes and agenda correspondence. Please include your name.*

PRESENTATIONS

1. 9:45 a.m. Angela Banks, Assessor
 - Approval of Exonerations/Appportionments
 - Acknowledgement of the Assessor's Certificate of Compliance

2. 10:00 a.m. Rebecca Hall, Jefferson County Prosecuting Attorney's Office
Victim Assistance Program
 - Approval of Supplemental VOCA Grant Contract
3. 10:10 a.m. Lynn Fields, Probate Office
 - Quarterly Review of Estates
4. 10:20 a.m. Roger Goodwin, Chief County Engineer, Jefferson County
Department of Engineering, Planning & Zoning
 - Complete Bond Release Request for Slonaker's Custom Paving, LLC – Burr Business Park Lot 6 (File #21-2-SP)
 - Approval to Offer Employment for County Planner Position
 - Request Approval of Amendment No. 1 to the Schools Impact Fee FY 2023 Capital Improvement Plan
5. 10:45 a.m. Jeff Polczynski, Director, Jefferson County Emergency Communications
 - Appointment Requests – Two Full-Time Public Safety Dispatchers
6. 10:50 a.m. Russell Burgess, Director, Jefferson County IT Department
 - Approval of Audio/Visual Equipment and Software Solutions Bid in reference to the RFP release in August 2022
7. 11:00 a.m. Interviews and Appointments to the Jefferson County Emergency Services Agency
 - one unexpired term for Fire Representative ending June 30, 2025
 - one unexpired term for EMS Representative ending June 30, 2025
8. 11:15 a.m. Laurel Ziemianski, Hill Top House Hotel
 - Submittal and discussion of the Hill Top House Hotel EODD TIF Draft Application
9. 12:00 p.m. Nathan Cochran, Assistant Prosecuting Attorney
 - a. Discussion of legal issues and potential action regarding proposed Solar Text Amendment to the Jefferson County Zoning and Land Development Ordinance, File #ZTA22-01, including bonding, comprehensive plan, and related matters. Discussion of public hearing on proposed text amendment, review and consideration of amendment text, adoption of amendment and/or modification of amendment text and/or Planning Commission review and associated fees. Discussion of Jefferson County Circuit Court Civil Action No.'s 2021-C-33 through 37 and Jefferson County Circuit Court Civil Action No.'s 2021-C-46 through 50, Jefferson County Circuit Court Civil Action No. CC-19-2022-C-6, Jefferson County Circuit Court Civil Action No. 2022-C-81, and WV Supreme Court No.'s 21-0727, 21-0728, and 21-0731.
 - b. Report on Jefferson County Circuit Court case number 2022-C-85
 - c. Report on Jefferson County Circuit Court case number 2022-C-48
 - d. Report on WVHRC EREP-49-21
 - e. Consider matters involving or affecting the construction, planning, purchase, sale, or lease of property
 - f. Report by counsel on opioid case. (Jefferson County Commission v. Purdue Pharmaceutical, et al. US District Court, Northern District of West Virginia, Civil Action #1:17-OP 45170).

UNFINISHED BUSINESS

10. EMS Transition Update

NEW BUSINESS

11. Adoption of Proclamation - WV Breast Cancer Awareness Day and declaration of October as WV Breast Cancer Awareness Month
12. Approval and Signature of Certificate of Achievement for local Girl Scout Council Gold Award Recipient

FINANCIAL DIRECTOR REPORTS

- ARPA Funding for 12 EMS Positions
- ARPA EMS Summary

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

13. **ADJOURN**

CORRESPONDENCE/INFORMATION

Notice of Intent to Select Nominees – Charles Town Utility Board

Jefferson County Historic Landmarks Commission Quarterly Report

Informational E-mail from Emma Casale re: upcoming Fairy Festival at Sam Michael's Park

Public comment received from David Tabb on 9/15/2022

Harpers Ferry/Bolivar PSD Meeting Minutes – June 10, 2022

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.

