



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438
Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ jcesa.org

AGENDA October 18, 2022

The October meeting of the Jefferson County Emergency Services Agency (JCESA) Board will be held at 7:00 p.m. on Tuesday, October 18, 2022, at 419 Sixteenth Avenue, Ranson, West Virginia 25438.

ROLL CALL *Sign in Sheet*

CALL TO ORDER – *Chairman Simpson*

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT (**Limit 5 minutes per person**)

APPROVAL OF MINUTES

- August 16, 2022 - Regular Meeting Minutes
- September 20, 2022 - Regular Meeting Minutes – None (*Cancelled*)

TREASURER'S REPORT - *Steve Harris / Burner*

CHAIRMAN'S REPORT - *ESA Vehicle Sealed Bids - 2007 GMC Yukon – Update*

IAFF REPORT 5351 REPORT – *Mike Sine*

JCFRA REPORT - *None*

DIRECTOR'S REPORT - *Burner*

1. Administrative office will be closed Fri., Nov. 11th in observance of Veteran's Day, and Nov. 24th – 25th in observance of Thanksgiving Day.
2. BCA T-Shirts – long sleeve \$20.00, short sleeve \$15.00 (two-designs) see Debbie
3. Annual staff physicals completed Sept. 12th and 13th
4. Emails sent to VFD Chiefs requesting 990 Packets for FY23 County Allocated Funding
5. Proposals for Services to conduct FY22-23 Audits were mailed to 6 CPA firms for consideration – only one responded.
6. JCESA Annual Report for FY22
7. Honorees at Chamber of Commerce Public Safety Recognition Banquet

UNFINISHED BUSINESS - *None*

NEW BUSINESS

1. Chairman to appoint (3) board members to act as the "Audit Committee"
2. Audit Committee members to select (1) CPA Firm to complete ESAs Audit Reports for FY22 & FY23 (*Discussion/Action*)

ADJOURNMENT

Members of the public are invited to attend the meeting. JCESA is handicapped accessible. Members of the public having any questions about the meeting may contact JCESA at 304-728-3287 during normal business hours.

It's About Saving Lives

*JCESA is an equal opportunity emergency service provider,
Employer, and community partner of Jefferson County, WV.*