

Jefferson County Emergency Services Agency



**Board Meeting
October 18, 2022
7:00 pm**



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438
Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ jcesa.org

AGENDA October 18, 2022

The October meeting of the Jefferson County Emergency Services Agency (JCESA) Board will be held at 7:00 p.m. on Tuesday, October 18, 2022, at 419 Sixteenth Avenue, Ranson, West Virginia 25438.

ROLL CALL *Sign in Sheet*

CALL TO ORDER – *Chairman Simpson*

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT (**Limit 5 minutes per person**)

APPROVAL OF MINUTES

- August 16, 2022 - Regular Meeting Minutes
- September 20, 2022 - Regular Meeting Minutes – None (*Cancelled*)

TREASURER'S REPORT - *Steve Harris / Burner*

CHAIRMAN'S REPORT - *ESA Vehicle Sealed Bids - 2007 GMC Yukon – Update*

IAFF REPORT 5351 REPORT – *Mike Sine*

JCFRA REPORT - *None*

DIRECTOR'S REPORT - *Burner*

1. Administrative office will be closed Fri., Nov. 11th in observance of Veteran's Day, and Nov. 24th – 25th in observance of Thanksgiving Day.
2. BCA T-Shirts – long sleeve \$20.00, short sleeve \$15.00 (two-designs) see Debbie
3. Annual staff physicals completed Sept. 12th and 13th
4. Emails sent to VFD Chiefs requesting 990 Packets for FY23 County Allocated Funding
5. Proposals for Services to conduct FY22-23 Audits were mailed to 6 CPA firms for consideration – only one responded.
6. JCESA Annual Report for FY22
7. Honorees at Chamber of Commerce Public Safety Recognition Banquet

UNFINISHED BUSINESS - *None*

NEW BUSINESS

1. Chairman to appoint (3) board members to act as the "Audit Committee"
2. Audit Committee members to select (1) CPA Firm to complete ESAs Audit Reports for FY22 & FY23 (*Discussion/Action*)

ADJOURNMENT

Members of the public are invited to attend the meeting. JCESA is handicapped accessible. Members of the public having any questions about the meeting may contact JCESA at 304-728-3287 during normal business hours.

It's About Saving Lives

*JCESA is an equal opportunity emergency service provider,
Employer, and community partner of Jefferson County, WV.*



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Meeting Minutes August 16, 2022

The August regular meeting of the Jefferson County Emergency Services Agency (JCESA) Board was held on Tuesday, August 16, 2022, at the JCESA office.

ROLL CALL

Member	Present	Member	Present	Member	Present
Craig Simpson	Yes	Bryan Derrickson	Yes	Dr. Treese	No
Tony Troxel	Yes	Jacob Harris	No	Ross Morgan	Yes
Steve Harris	Yes	Tricia Jackson	Yes	Nathan Cochran	Yes*
Debbie Lancaster	No	John P. Jones	Yes	Bob Burner	Yes

(*) Present via Zoom

The meeting was called to order at 6:59 p.m. by Chairman Simpson, with a confirmed quorum.

Chairman Simpson introduced new board member, Bryan Derrickson.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT – None

APPROVAL OF MINUTES

- Motion by S. Harris, 2nd by Troxel to approve the July 19, 2022, Regular meeting minutes as submitted - Motion carries unanimously on voice vote.

TREASURER'S REPORT

S. Harris reported on the number and dollar amount of checks signed. Financial report of income and expenses provided in agenda packet.

- Motion by Jackson, 2nd by Troxel to accept the Treasurer's report - Motion carries unanimously on voice vote.

CHAIRMAN'S REPORT - None

IAFF LOCAL 5351 REPORT – None

JCFRA REPORT – Morgan

1. Morgan reported that there was no quorum for the last JCFRA meeting, but the JCFRA discussed looking at a fire levy again. He emailed a poll to the member departments to select 6 nominees for the JCESA board: 3 nominees for fire representative and 3 nominees for EMS representative. The nominees for fire are John Paul Jones, Scott

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JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

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Cooper, and Steven Harris. The nominees for EMS are Craig Simpson, Marshall DeMeritt, and Doug Snowden. Morgan will submit the list to the JCC office.

2. Morgan inquired about a timeline for the transition of the ESA to a County Department.
 - Commissioner Jackson advised that she expected a timeline to be presented at the next JCC meeting on Thursday, August 18th.
3. Morgan noted that the ESA board was not advised that JCC staff would be attending the WVSFC meeting on August 4th.
 - Jones noted that the JCC has not communicated or consulted with the ESA board regarding any of the recent changes.

DIRECTOR'S REPORT – Burner

1. Administrative office will be closed Monday, Sept. 5th in observance of Labor Day.
2. BCA Shirts are available. Long sleeve: \$20, short sleeve: \$15, Size S to 5XL – see Debbie.
3. FY22/23 *Audit Request for Proposals* will be mailed out to 6 CPA firms for bidding consideration around the end of August.
4. JCESA Annual Report for FY22 will be presented at the September board meeting.
5. Request to conduct pay scale study. (*Exhibit A*)
 - Motion by S. Harris, 2nd by Jackson to conduct a pay study in-house. - Motion carries unanimously on voice vote.
 - Jones, S. Harris, Simpson, and Derrickson advised they would like to be involved in the project.
6. Burner explained that ALS medications for all units in the county are purchased by the agency and the cost is reimbursed by the volunteer departments quarterly based on proportional share of ALS transports. Burner recommends ceasing this practice so that the volunteer companies are not purchasing medications that they will not be using due to the EMS transition.
 - Motion by Troxel, 2nd by Jackson to discontinue billing for ALS medications to the volunteer departments. - Motion carries unanimously on voice vote.

UNFINISHED BUSINESS – *Simpson asked if BFD had taken possession of the vehicle donated by the ESA at the July meeting. Burner confirmed that it had.*

NEW BUSINESS – *None*

ADJOURNMENT

- Motion to adjourn by S. Harris, 2nd by Troxel - Motion carries unanimously on voice vote. Meeting adjourned at 7:31 p.m.

Respectfully submitted by Debbie Lancaster, Secretary.

Approved – Craig Simpson, JCESA Chairman

Date

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Income	Expenses	Full-Year Allocation	YTD Spend	Full-Year Forecast	Variance
JCC - Gen. Fund \$ 3,102,494	Full-time wages \$ 2,181,759	\$ 309,801	\$ 2,178,616	\$ 3,143	
JCC - Amb. Fee \$ 946,330	Part-time wages \$ 176,174	\$ 19,573	\$ 171,083	\$ 5,091	
TB Assn. \$ 0	Overtime \$ 174,529	\$ 17,555	\$ 167,650	\$ 6,879	
Other Grants \$ 0	WC & payroll tax \$ 374,172	\$ 50,094	\$ 370,774	\$ 3,399	
Sale of assets \$ 0	Fringe \$ 719,786	\$ 105,624	\$ 710,702	\$ 9,084	
Other \$ 1,051	All other expenses \$ 422,404	\$ 53,226	\$ 420,737	\$ 1,667	
Total	Total	\$ 4,048,824	\$ 555,873	\$ 4,019,561	\$ 29,263

Some income (i.e., dedicated grants) may not be reflected here.

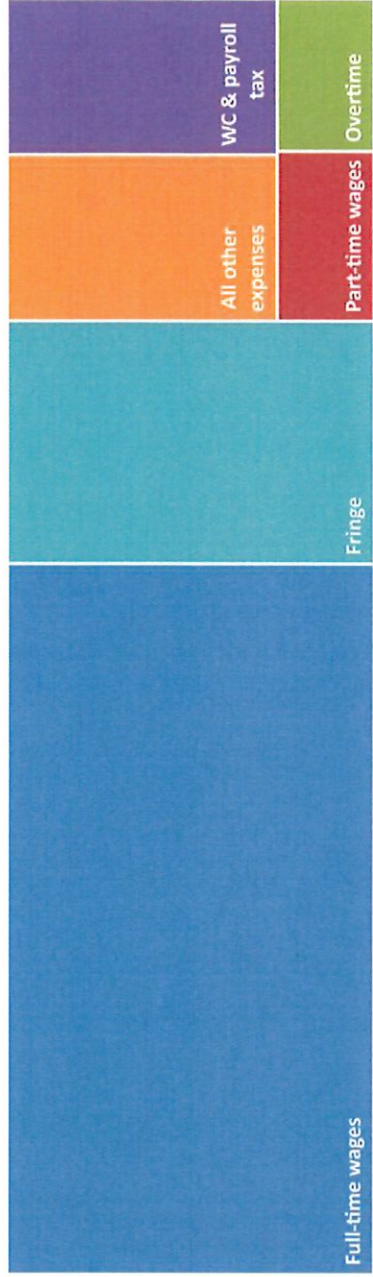
Bank Account Balances

as of: August 31, 2022

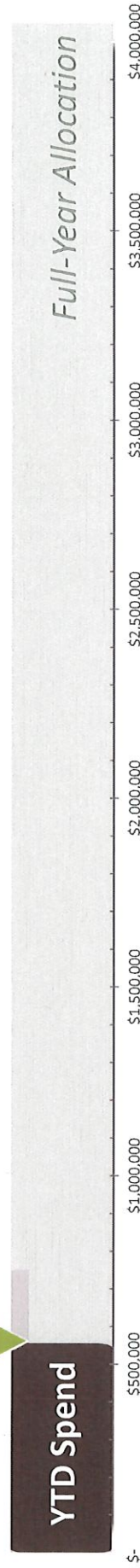
General	\$ 754,170
Payroll	\$ 169,751
Amb. Fee	\$ 605,484
Mortgage	\$ 179,227

Annual mortgage cost of \$81K not included in expenses as it is covered through impact fee budget.

YTD Spending - by Category



WE ARE HERE



14% of fiscal year complete based on 3.6 out of 26 pay periods finalized.

Jefferson County Emergency Services Agency

Monthly Expense Budget - FY2023 (July 2022 - June 2023)

Through August

Fund: COMBINED

Expenses	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
	1.6	2	2	2	2	3	2	2	2	2	2	2	3.4
	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Fuel Time	145,062	164,739	151,973	173,791	173,791	261,061	173,791	173,791	151,973	151,973	151,973	304,699	2,178,616
Part Time	8,505	11,068	12,332	14,094	14,094	21,141	14,094	14,094	12,332	12,332	12,332	24,664	171,083
Overtime	10,325	7,230	12,217	13,962	13,962	20,943	13,962	13,962	12,217	12,217	12,217	24,434	167,650
Worker Comp	12,291	12,291	12,621	14,432	14,432	21,675	14,432	14,432	12,621	12,621	12,621	25,296	179,767
FICA/Med	12,063	13,449	13,460	15,391	15,391	23,115	15,391	15,391	13,460	13,460	13,460	26,977	191,007
Subtotal	188,246	208,777	202,604	231,670	231,670	347,935	231,670	231,670	202,604	202,604	202,604	406,071	2,888,122
Medical Ins	31,484	30,947	36,012	36,012	36,012	36,012	36,012	36,012	36,012	36,012	36,012	36,012	422,546
Ancillary (dent,visn,life)	4,087	8,008	5,317	5,317	5,317	5,317	5,317	5,317	5,317	5,317	5,317	5,317	65,262
Retirement	14,761	16,337	15,598	17,837	17,837	26,790	17,837	17,837	15,598	15,598	15,598	31,268	222,894
Subtotal	50,332	55,292	56,926	59,165	59,165	68,119	59,165	59,165	56,926	56,926	56,926	72,596	710,702
Fuel	-	-	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	11,000
Rep & Maint (Auto)	673	4,129	700	700	700	700	700	700	700	700	700	700	11,802
License / Svc Contracts	1,200	-	500	18,000	5,000	750	750	-	-	-	900	3,000	29,400
Medical Exp	20	-	16,000	11,000	600	400	200	400	400	400	400	400	30,220
Erms Supplies	2,755	2,217	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	41,639
Uniforms/Fire Gear	6,245	1,708	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	18,000	75,453
Trav/Train (non-wage)	4,018	1,767	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	26,785
Subtotal	14,911	9,821	29,567	42,067	13,717	18,467	14,017	13,467	13,467	13,467	14,367	28,967	226,299
Auto & Liability Ins.	5,042	5,042	5,194	5,194	5,194	5,194	5,194	5,194	5,194	5,194	5,194	5,194	62,020
Prof Svc	3,243	2,250	2,275	2,275	2,275	5,275	2,275	2,275	2,275	2,275	2,275	5,275	37,243
Tech Svc	-	1,719	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	3,100	23,719
Office Exp/Equip Rent	5,654	1,437	1,575	1,575	1,575	1,575	1,575	1,575	1,575	1,575	1,575	1,575	22,841
Utilities	1,749	2,358	2,470	2,398	1,960	4,590	4,002	3,314	3,097	3,155	2,244	4,478	35,815
Rep & Maint (Facility)	-	-	-	200	-	200	-	200	-	200	-	2,000	2,800
Audit Costs	-	-	-	3,000	-	-	7,000	-	-	-	-	-	10,000
Other (Unemp./Conting	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	15,688	12,806	13,613	16,742	13,104	18,934	22,145	14,658	14,240	17,498	13,388	21,622	194,438
Total	269,177	286,696	302,710	349,643	317,655	453,454	326,997	318,959	287,237	290,495	287,284	529,255	4,019,561
Cumulative Expenses	269,177	555,873	858,583	1,208,225	1,525,880	1,979,335	2,306,331	2,625,291	2,912,527	3,203,022	3,490,306	4,019,561	

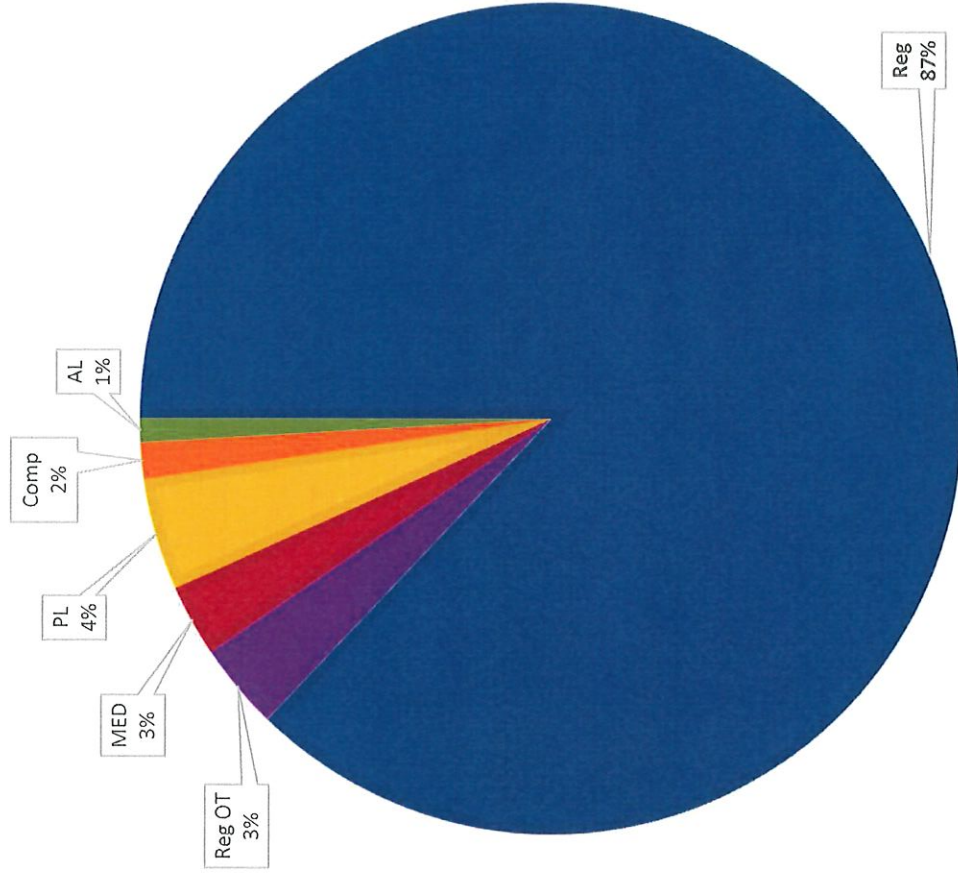
Expenses	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
	7%	7%	7%	8%	8%	12%	8%	8%	7%	7%	7%	14%	
Full Time	109,238	120,939	129,269	147,736	147,736	221,603	147,736	147,736	129,269	129,269	129,269	258,537	1,818,334
Part Time	-	-	-	-	-	-	-	-	-	-	-	-	-
Overtime	-	-	-	-	-	-	-	-	-	-	-	-	-
Worker Comp	9,218	9,218	9,243	10,563	10,563	15,845	10,563	10,563	9,243	9,243	9,243	18,485	131,989
FICA/Med	7,971	8,809	9,857	11,265	11,265	16,897	11,265	11,265	9,857	9,857	9,857	19,713	137,877
Subtotal	126,427	138,966	148,368	169,563	169,563	254,345	169,563	169,563	148,368	148,368	148,368	296,736	2,088,200
Hosp	23,828	23,461	28,953	28,953	28,953	28,953	28,953	28,953	28,953	28,953	28,953	28,953	336,821
Life	3,141	7,037	4,400	4,400	4,400	4,400	4,400	4,400	4,400	4,400	4,400	4,400	54,178
Retirement	10,288	11,432	12,281	14,035	14,035	21,052	14,035	14,035	12,281	12,281	12,281	24,561	172,595
Subtotal	37,257	41,930	45,634	47,388	47,388	54,405	47,388	47,388	45,634	45,634	45,634	57,914	563,594
Fuel	-	-	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	11,000
Rep & Maint (Auto)	673	4,129	700	700	700	700	700	700	700	700	700	700	11,802
License / Svc Contracts	1,200	500	500	18,000	50	5,000	750	-	-	-	900	3,000	29,400
Medical Exp	20	16,000	11,000	600	600	400	200	400	400	400	400	400	30,220
Ems Supplies	2,755	2,217	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	41,639
Uniforms/Fire Gear	6,245	1,708	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	18,000	75,453
Trav/Train (non-wage)	4,018	1,767	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	26,785
Subtotal	14,911	9,821	29,567	42,067	13,717	18,467	14,017	13,467	13,467	13,467	14,367	28,967	226,299
Auto & Liability Ins.	3,630	3,630	3,782	3,782	3,782	3,782	3,782	3,782	3,782	3,782	3,782	3,782	45,076
Prof Svc	3,243	2,250	2,275	2,275	2,275	5,275	2,275	2,275	2,275	5,275	2,275	5,275	37,243
Tech Svc	-	1,719	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	3,100	23,719
Office Exp/Equip Rent	5,654	1,437	1,575	1,575	1,575	1,575	1,575	1,575	1,575	1,575	1,575	1,575	22,841
Utilities	1,749	2,358	2,470	2,398	1,960	4,590	4,002	3,314	3,097	3,155	2,244	4,478	35,815
Rep & Maint (Facility)	-	-	-	200	-	200	-	200	-	200	-	2,000	2,800
Audit Costs	-	-	-	3,000	-	-	7,000	-	-	-	-	-	10,000
Other (Unemp./Conting)	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	14,276	11,394	12,201	15,330	11,692	17,522	20,733	13,246	12,828	16,086	11,976	20,210	177,494
Total	192,871	202,111	235,769	274,348	242,360	344,739	251,702	243,664	220,296	223,555	220,344	403,827	3,055,586
Cumulative Expenses	192,871	394,982	630,751	905,099	1,147,459	1,492,198	1,743,900	1,987,564	2,207,861	2,431,415	2,651,759	3,055,586	

Expenses	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
	1.6	2	2	2	2	3	2	2	2	2	2	2	26
	7%	7%	7%	8%	8%	12%	8%	8%	7%	7%	7%	14%	
Actual	Forecast	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Full Time	35,824	43,800	22,705	26,055	26,055	39,458	26,055	26,055	22,705	22,705	22,705	46,162	360,282
Part Time	8,505	11,068	12,332	14,094	14,094	21,141	14,094	14,094	12,332	12,332	12,332	24,664	171,083
Overtime	10,325	7,230	12,217	13,962	13,962	20,943	13,962	13,962	12,217	12,217	12,217	24,434	167,650
Worker Comp	3,073	3,073	3,379	3,869	3,869	5,830	3,869	3,869	3,379	3,379	3,379	6,811	47,778
FICA/Med	4,092	4,640	3,603	4,126	4,126	6,218	4,126	4,126	3,603	3,603	3,603	7,264	53,130
Subtotal	61,819	69,811	54,236	62,106	62,106	93,590	62,106	62,106	54,236	54,236	54,236	109,335	799,922
Hosp	7,656	7,486	7,058	7,058	7,058	7,058	7,058	7,058	7,058	7,058	7,058	7,058	85,725
Life	946	971	917	917	917	917	917	917	917	917	917	917	11,084
Retirement	4,473	4,905	3,318	3,802	3,802	5,738	3,802	3,802	3,318	3,318	3,318	6,707	50,300
Subtotal	13,075	13,362	11,293	11,777	11,777	13,713	11,777	11,777	11,293	11,293	11,293	14,682	147,109
Fuel	-	-	-	-	-	-	-	-	-	-	-	-	-
Rep & Maint (Auto)	-	-	-	-	-	-	-	-	-	-	-	-	-
License / Svc Contracts	-	-	-	-	-	-	-	-	-	-	-	-	-
Medical Exp	-	-	-	-	-	-	-	-	-	-	-	-	-
Ems Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-
Uniforms/Fire Gear	-	-	-	-	-	-	-	-	-	-	-	-	-
Trav/Train (non-wage)	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-	-	-	-	-
Auto & Liability Ins.	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	16,944
Prof Svc	-	-	-	-	-	-	-	-	-	-	-	-	-
Tech Svc	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Exp/Equip Rent	-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-	-	-
Rep & Maint (Facility)	-	-	-	-	-	-	-	-	-	-	-	-	-
Audit Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
Other (Cars/Gear)	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	16,944
Total	76,306	84,585	66,940	75,295	75,295	108,715	75,295	75,295	66,940	66,940	66,940	125,428	963,975
Cumulative Expenses	76,306	160,891	227,831	303,126	378,421	487,136	562,431	637,726	704,667	771,607	838,547	963,975	

FisYr 2023
 PayMo. Ending 8/31/2022

LABOR HOURS BY PAY TYPE

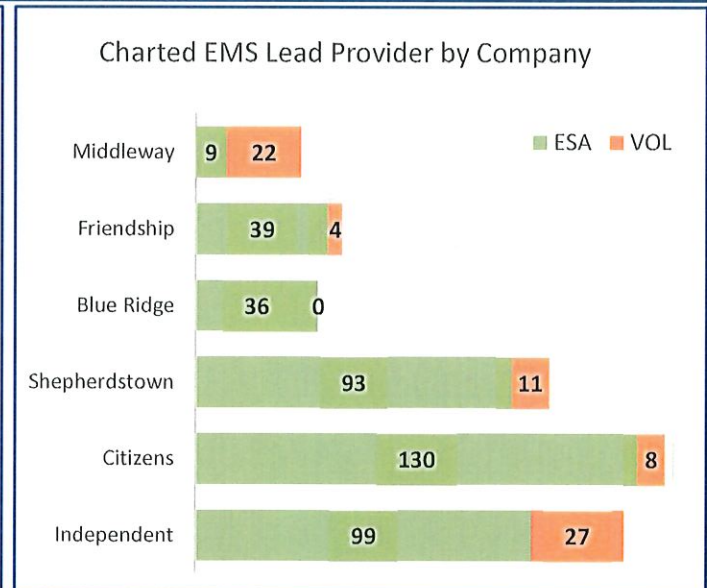
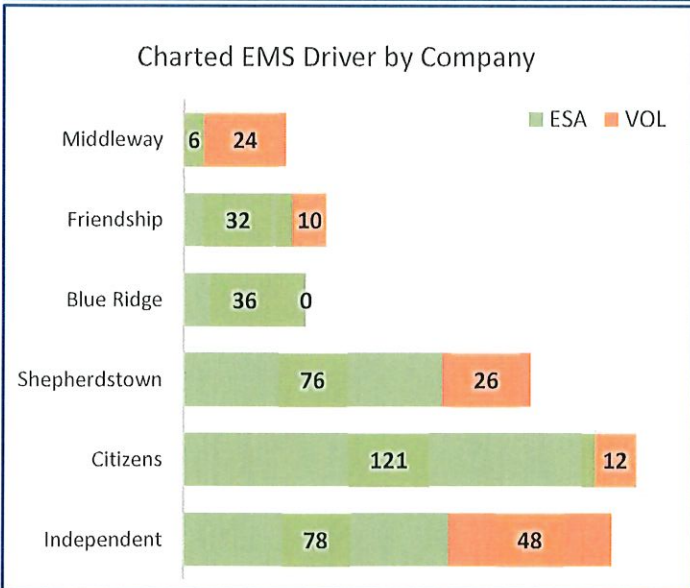
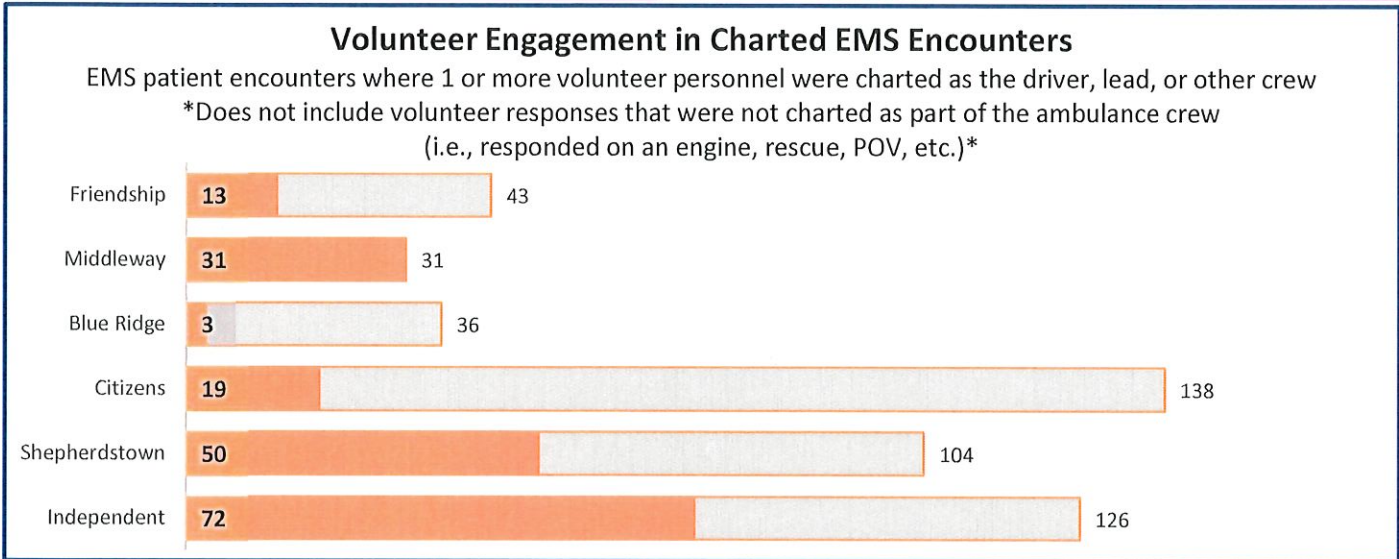
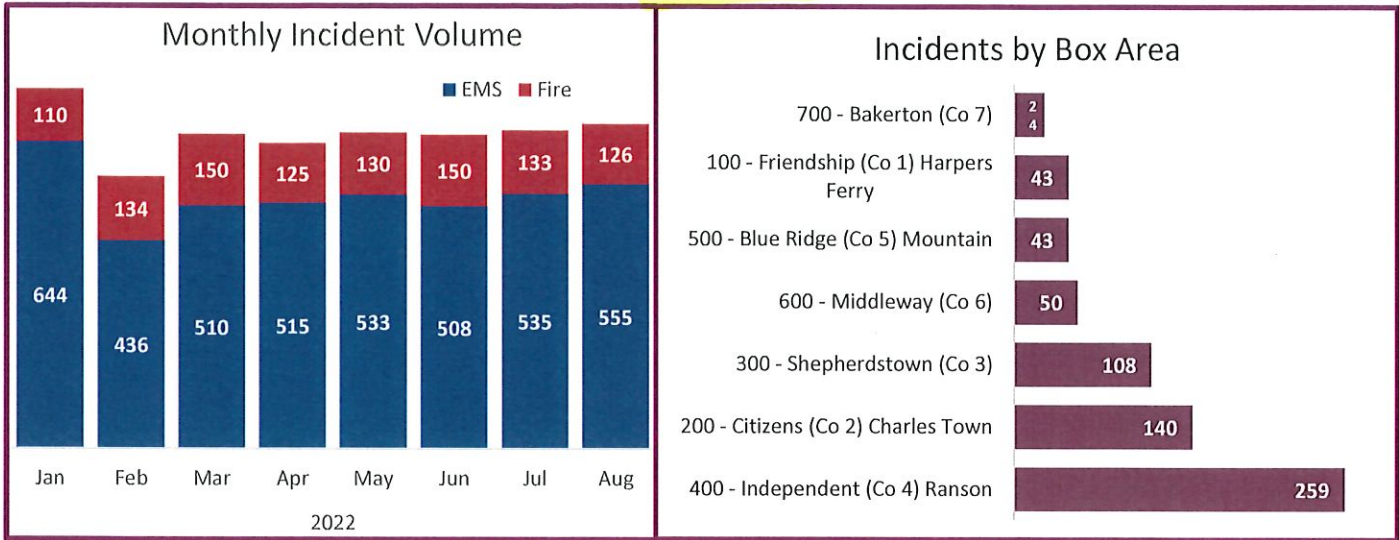
Pay Type	Hours
Reg	6823
Reg OT	266
MED	220
PL	340
Comp	111
AL	72
Grand Total	7832



Total:	7,832
OT/Total	3.4%
Worked:	7,089
OT/Worked	3.7%

Reg Regular Worked
 Reg OT Overtime Worked
 MED Medical Leave
 PL Personal Leave
 Comp Compensatory Leave
 AL Administrative Leave*
 *Includes COVID Leave
 HOLU Holiday - Unworked
 HOLW Holiday - Worked
 HOLP Holiday - Prime

August, 2022



Income	Expenses	Full-Year Allocation	YTD Spend	Full-Year Forecast	Variance
JCC - Gen. Fund \$ 3,148,871	Full-time wages \$ 2,181,759	\$ 483,230	\$ 2,200,072	\$ (18,313)	
JCC - Amb. Fee \$ 900,000	Part-time wages \$ 176,174	\$ 35,616	\$ 174,793	\$ 1,381	
TB Assn. \$ 0	Overtime \$ 174,529	\$ 31,760	\$ 169,638	\$ 4,891	
Other Grants \$ 0	WC & payroll tax \$ 374,172	\$ 77,397	\$ 371,995	\$ 2,177	
Sale of assets \$ 1,168	Fringe \$ 719,786	\$ 160,969	\$ 709,121	\$ 10,665	
Other \$ 1,528	All other expenses \$ 423,572	\$ 104,046	\$ 428,377	\$ (4,805)	
<i>Some income (i.e., dedicated grants) may not be reflected here.</i>	Total	\$ 4,049,992	\$ 893,018	\$ 4,053,997	\$ (4,005)

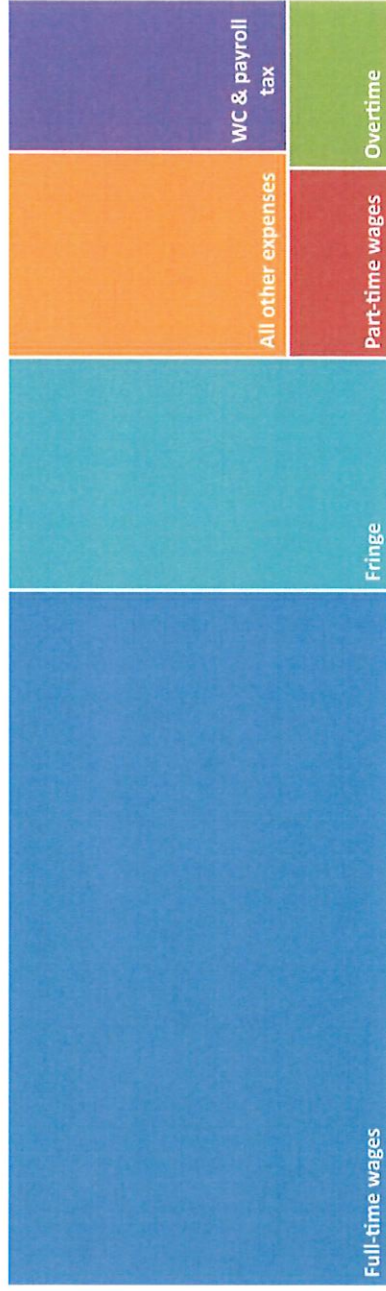
Bank Account Balances

as of: September 30, 2022

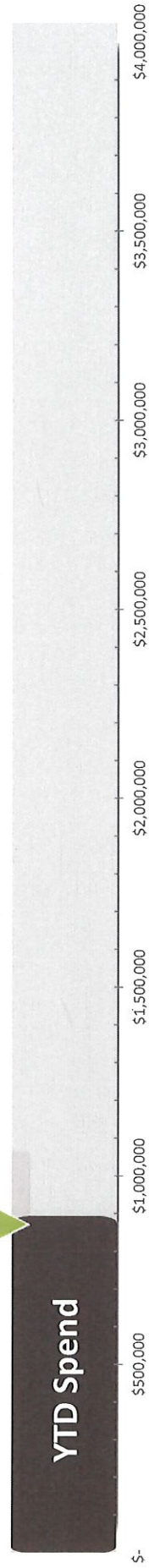
General	\$ 410,889
Payroll	\$ 172,768
Amb. Fee	\$ 731,037
Mortgage	\$ 172,522

Annual mortgage cost of \$81K not included in expenses as it is covered through impact fee budget.

YTD Spending - by Category



WE ARE HERE



22% of fiscal year complete based on 5.6 out of 26 pay periods finalized.

Jefferson County Emergency Services Agency

Monthly Expense Budget - FY2023 (July 2022 - June 2023)

Through September

Fund: **COMBINED**

Expenses	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
	1.6	2	2	2	2	3	2	2	2	2	2	2	3.4
	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Full Time	145,062	164,739	173,429	173,791	173,791	261,061	173,791	173,791	151,973	151,973	151,973	304,699	2,200,072
Part Time	8,505	11,068	16,043	14,094	14,094	21,141	14,094	14,094	12,332	12,332	12,332	24,664	174,793
Overtime	10,325	7,230	14,205	13,962	13,962	20,943	13,962	13,962	12,217	12,217	12,217	24,434	169,638
Worker Comp	12,291	12,291	12,291	14,432	14,432	21,675	14,432	14,432	12,621	12,621	12,621	25,296	179,437
FICA/Med	12,063	13,449	15,012	15,391	15,391	23,115	15,391	15,391	13,460	13,460	13,460	26,977	192,559
Subtotal	188,246	208,777	230,980	231,670	231,670	347,935	231,670	231,670	202,604	202,604	202,604	406,071	2,916,499
Medical Ins	31,484	30,947	33,127	36,012	36,012	36,012	36,012	36,012	36,012	36,012	36,012	36,012	419,662
Ancillary (dent,visn,life)	4,087	8,008	4,410	5,317	5,317	5,317	5,317	5,317	5,317	5,317	5,317	5,317	64,355
Retirement	14,761	16,337	17,808	17,837	17,837	26,790	17,837	17,837	15,598	15,598	15,598	31,268	225,104
Subtotal	50,332	55,292	55,345	59,165	59,165	68,119	59,165	59,165	56,926	56,926	56,926	72,596	709,121
Fuel	830	626	907	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	12,263
Rep & Maint (Auto)	673	4,129	229	700	700	700	700	700	700	700	700	700	11,331
License / Svc Contracts	1,200	-	647	18,000	5,000	750	750	-	-	-	900	3,000	29,547
Medical Exp	20	15	15,900	11,000	600	400	200	400	400	400	400	400	30,135
Ems Supplies	2,755	2,217	7,897	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	45,869
Uniforms/Fire Gear	6,245	2,508	1,050	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	18,000	71,803
Trav/Train (non-wage)	4,018	1,767	531	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	25,216
Subtotal	15,741	11,262	27,161	42,067	13,717	18,467	14,017	13,467	13,467	13,467	14,367	28,967	226,164
Auto & Liability Ins.	5,042	5,042	5,042	5,194	5,194	5,194	5,194	5,194	5,194	5,194	5,194	5,194	61,869
Prof Svc	3,243	6,545	2,250	2,275	2,275	5,275	2,275	2,275	2,275	2,275	2,275	5,275	41,513
Tech Svc	-	1,719	4,934	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	3,100	26,553
Office Exp/Equip Rent	5,654	1,437	2,535	1,575	1,575	1,575	1,575	1,575	1,575	1,575	1,575	1,575	23,801
Utilities	1,749	2,358	2,332	2,398	1,950	4,590	4,002	3,314	3,097	3,155	2,244	4,478	35,677
Rep & Maint (Facility)	-	-	-	200	-	200	-	200	-	200	-	2,000	2,800
Audit Costs	-	-	-	3,000	-	-	7,000	-	-	-	-	-	10,000
Other (Unemp./Conting	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	15,688	17,101	17,093	16,742	13,104	18,934	22,145	14,658	14,240	17,498	13,388	21,622	202,213
Total	270,007	292,432	330,579	349,643	317,655	453,454	326,997	318,959	287,237	290,495	287,284	529,255	4,053,997
Cumulative Expenses	270,007	562,439	893,018	1,242,661	1,560,316	2,013,770	2,340,767	2,659,726	2,946,963	3,237,457	3,524,741	4,053,997	

Jefferson County Emergency Services Agency

Monthly Expense Budget - FY2023 (July 2022 - June 2023)

Through September

Fund: **GENERAL**

Expenses	Jul		Aug		Sep		Oct		Nov		Dec		Jan		Feb		Mar		Apr		May		Jun		Total		
	Actual	7%	Actual	7%	Actual	7%	Forecast	8%	Forecast	8%	Forecast	12%	Forecast	8%	Forecast	8%	Forecast	7%	Forecast	7%	Forecast	7%	Forecast	14%	Forecast	Forecast	
Full Time	109,238	7%	120,939	7%	128,058	7%	147,736	8%	147,736	8%	221,603	12%	147,736	8%	147,736	8%	147,736	7%	129,269	7%	129,269	7%	129,269	7%	258,537	14%	1,817,123
Part Time	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Overtime	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Worker Comp	9,218	-	9,218	-	9,218	-	10,563	-	10,563	-	15,845	-	10,563	-	10,563	-	10,563	-	9,243	-	9,243	-	9,243	-	18,485	-	131,965
FICA/Med	7,971	-	8,809	-	9,353	-	11,265	-	11,265	-	16,897	-	11,265	-	11,265	-	11,265	-	9,857	-	9,857	-	9,857	-	19,713	-	137,373
Subtotal	126,427		138,966		146,629		169,563		169,563		254,345		169,563		169,563		148,368		148,368		148,368		148,368		296,736		2,086,461
Hosp	23,828	-	23,461	-	25,675	-	28,953	-	28,953	-	28,953	-	28,953	-	28,953	-	28,953	-	28,953	-	28,953	-	28,953	-	28,953	-	333,543
Life	3,141	-	7,037	-	3,506	-	4,400	-	4,400	-	4,400	-	4,400	-	4,400	-	4,400	-	4,400	-	4,400	-	4,400	-	4,400	-	53,284
Retirement	10,288	-	11,432	-	12,096	-	14,035	-	14,035	-	21,052	-	14,035	-	14,035	-	14,035	-	12,281	-	12,281	-	12,281	-	24,561	-	172,410
Subtotal	37,257		41,930		41,277		47,388		47,388		54,405		47,388		47,388		47,388		45,634		45,634		45,634		57,914		559,237
Fuel	830	-	626	-	907	-	1,100	-	1,100	-	1,100	-	1,100	-	1,100	-	1,100	-	1,100	-	1,100	-	1,100	-	1,100	-	12,263
Rep & Maint (Auto)	673	-	4,129	-	229	-	700	-	700	-	700	-	700	-	700	-	700	-	700	-	700	-	700	-	700	-	11,331
License / Svc Contracts	1,200	-	1,200	-	647	-	18,000	-	18,000	-	5,000	-	750	-	750	-	-	-	-	-	-	-	-	-	-	-	29,547
Medical Exp	20	-	15	-	15,900	-	11,000	-	11,000	-	400	-	200	-	200	-	400	-	400	-	400	-	400	-	400	-	30,135
Ems Supplies	2,755	-	2,217	-	7,897	-	3,667	-	3,667	-	3,667	-	3,667	-	3,667	-	3,667	-	3,667	-	3,667	-	3,667	-	3,667	-	45,869
Uniforms/Fire Gear	6,245	-	2,508	-	1,050	-	5,500	-	5,500	-	5,500	-	5,500	-	5,500	-	5,500	-	5,500	-	5,500	-	5,500	-	5,500	-	71,803
Trav/Train (non-wage)	4,018	-	1,767	-	531	-	2,100	-	2,100	-	2,100	-	2,100	-	2,100	-	2,100	-	2,100	-	2,100	-	2,100	-	2,100	-	25,216
Subtotal	15,741		11,262		27,161		42,067		42,067		18,467		14,017		13,467		13,467		13,467		13,467		13,467		28,967		226,164
Auto & Liability Ins.	3,630	-	3,630	-	3,630	-	3,782	-	3,782	-	3,782	-	3,782	-	3,782	-	3,782	-	3,782	-	3,782	-	3,782	-	3,782	-	44,925
Prof Svc	3,243	-	6,545	-	2,250	-	2,275	-	2,275	-	5,275	-	2,275	-	2,275	-	2,275	-	2,275	-	2,275	-	2,275	-	2,275	-	41,513
Tech Svc	-	-	1,719	-	4,934	-	2,100	-	2,100	-	2,100	-	2,100	-	2,100	-	2,100	-	2,100	-	2,100	-	2,100	-	2,100	-	26,553
Office Exp/Equip Rent	5,654	-	1,437	-	2,535	-	1,575	-	1,575	-	1,575	-	1,575	-	1,575	-	1,575	-	1,575	-	1,575	-	1,575	-	1,575	-	23,801
Utilities	1,749	-	2,358	-	2,332	-	2,398	-	2,398	-	4,590	-	4,002	-	4,002	-	3,314	-	3,097	-	3,155	-	2,244	-	4,478	-	35,677
Rep & Maint (Facility)	-	-	-	-	-	-	200	-	200	-	200	-	-	-	-	-	200	-	-	-	200	-	-	-	2,000	-	2,800
Audit Costs	-	-	-	-	-	-	3,000	-	3,000	-	-	-	7,000	-	7,000	-	-	-	-	-	-	-	-	-	-	-	10,000
Other (Unemp./Conting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	14,276		15,689		15,681		15,330		15,330		17,522		20,733		13,246		13,246		12,828		16,086		11,976		20,210		185,269
Total	193,701		207,847		230,748		274,348		274,348		344,739		251,702		243,664		220,296		220,296		223,555		220,344		403,827		3,057,131
Cumulative Expenses	193,701		401,548		632,296		906,644		1,149,004		1,493,743		1,745,445		1,989,109		2,209,405		2,432,960		2,653,304		2,857,131		3,057,131		3,057,131

Jefferson County Emergency Services Agency Monthly Expense Budget - FY2023 (July 2022 - June 2023) Through September Fund: Amb. Fee

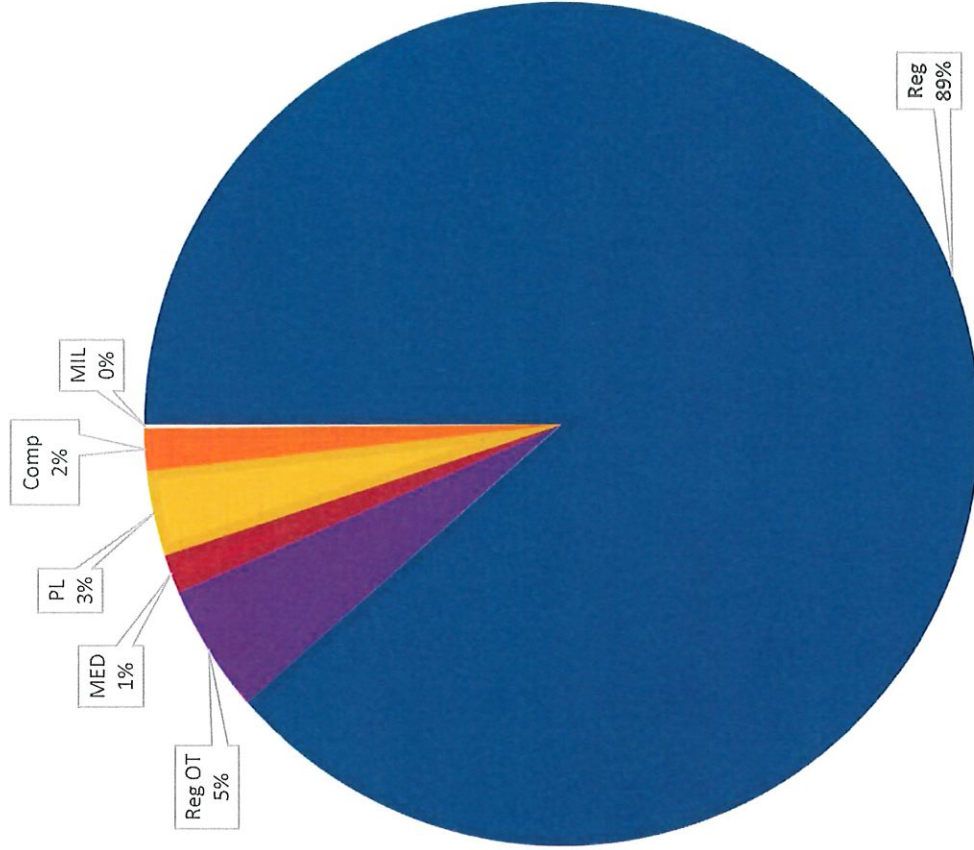
Expenses	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
	1.6	2	2	2	2	3	2	2	2	2	2	3.4	26
	7%	7%	7%	8%	8%	12%	8%	8%	7%	7%	7%	14%	
Actual	Forecast	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Full Time	35,824	43,800	45,371	26,055	26,055	39,458	26,055	26,055	22,705	22,705	22,705	46,162	382,949
Part Time	8,505	11,068	16,043	14,094	14,094	21,141	14,094	14,094	12,332	12,332	12,332	24,664	174,793
Overtime	10,325	7,230	14,205	13,962	13,962	20,943	13,962	13,962	12,217	12,217	12,217	24,434	169,638
Worker Comp	3,073	3,073	3,073	3,869	3,869	5,830	3,869	3,869	3,379	3,379	3,379	6,811	47,472
FICA/Med	4,092	4,640	5,659	4,126	4,126	6,218	4,126	4,126	3,603	3,603	3,603	7,264	55,185
Subtotal	61,819	69,811	84,351	62,106	62,106	93,590	62,106	62,106	54,236	54,236	54,236	109,335	830,038
Hosp	7,656	7,486	7,452	7,058	7,058	7,058	7,058	7,058	7,058	7,058	7,058	7,058	86,119
Life	946	971	904	917	917	917	917	917	917	917	917	917	11,071
Retirement	4,473	4,905	5,712	3,802	3,802	5,738	3,802	3,802	3,318	3,318	3,318	6,707	52,694
Subtotal	13,075	13,362	14,068	11,777	11,777	13,713	11,777	11,777	11,293	11,293	11,293	14,682	149,884
Fuel	-	-	-	-	-	-	-	-	-	-	-	-	-
Rep & Maint (Auto)	-	-	-	-	-	-	-	-	-	-	-	-	-
License / Svc Contracts	-	-	-	-	-	-	-	-	-	-	-	-	-
Medical Exp	-	-	-	-	-	-	-	-	-	-	-	-	-
Ems Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-
Uniforms/Fire Gear	-	-	-	-	-	-	-	-	-	-	-	-	-
Trav/Train (non-wage)	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-	-	-	-	-
Auto & Liability Ins.	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	16,944
Prof Svc	-	-	-	-	-	-	-	-	-	-	-	-	-
Tech Svc	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Exp/Equip Rent	-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-	-	-
Rep & Maint (Facility)	-	-	-	-	-	-	-	-	-	-	-	-	-
Audit Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
Other (Cars/Gear)	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	16,944
Total	76,306	84,585	99,831	75,295	75,295	108,715	75,295	75,295	66,940	66,940	66,940	125,428	996,866
Cumulative Expenses	76,306	160,891	260,722	336,017	411,312	520,027	595,322	670,617	737,557	804,498	871,438	996,866	

FisYr 2023
 PayMo. Ending 9/30/2022

LABOR HOURS BY PAY TYPE

Pay Type	Hours
Reg	7241
Reg OT	404
MED	122
PL	266
Comp	132
MIL	12
HOLU	223
HOLW	176
AL	24
BRVMT	56
Grand Total	8655

Total:	8,655
OT/Total	4.7%
Worked:	7,645
OT/Worked	5.3%



Reg Regular Worked
 Reg OT Overtime Worked
 MED Medical Leave
 PL Personal Leave
 Comp Compensatory Leave
 AL Administrative Leave*
 HOLU Holiday - Unworked
 HOLW Holiday - Worked
 HOLF Holiday - Prime
 *Includes COVID Leave

September, 2022

