



**JEFFERSON COUNTY COMMISSION  
JEFFERSON COUNTY  
SINGLE AUDIT  
FOR THE YEAR ENDED JUNE 30, 2021**

**RFP #21-132**

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# JEFFERSON COUNTY, WEST VIRGINIA

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JEFFERSON COUNTY, WEST VIRGINIA

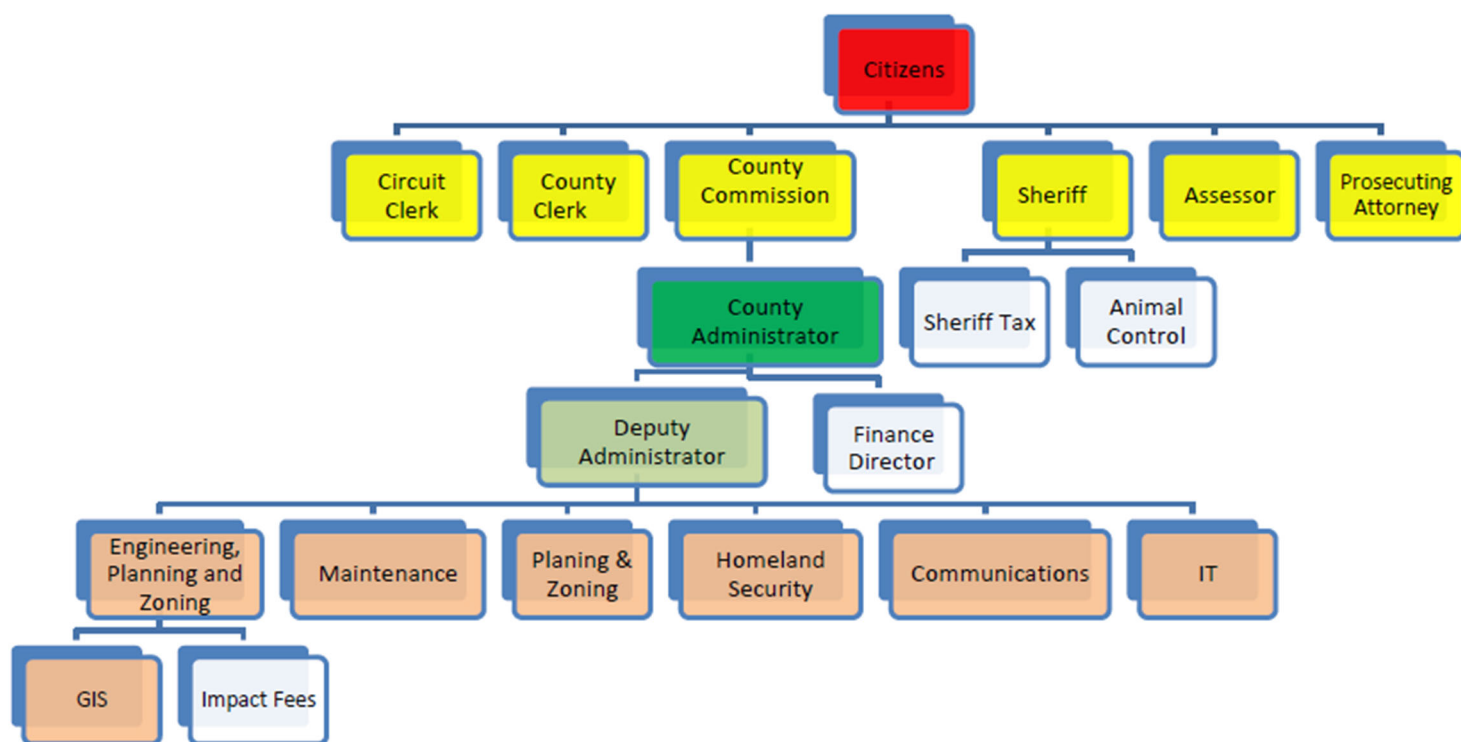
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JEFFERSON COUNTY, WEST VIRGINIA  
COUNTY OFFICIALS  
For the Fiscal Year Ended June 30, 2021

OFFICE	NAME	TERM
<u>Elective</u>		
County Commission:	Jane M. Tabb	01-01-13 / 12-31-24
	Patsy Noland	01-01-15 / 12-31-20
	Ralph Lorenzetti	11-27-18 / 12-31-20
	Caleb Wayne Hudson	01-01-17 / 12-31-22
	Josh Compton	01-01-17 / 04-30-21
	Clare Ath	05-01-21 / 12-31-22
	Stephen Stolipher	01-01-21 / 12-31-26
	Tricia Jackson	01-01-21 / 12-31-26
Clerk of the County Commission:	Jacki Shadle	01-01-17 / 12-31-22
Clerk of the Circuit Court:	Laura Storm	01-01-11 / 12-31-22
Sheriff:	Peter Dougherty	01-01-15 / 12-31-20
	Thomas Hansen	01-01-21 / 12-31-24
Prosecuting Attorney:	Matthew Harvey	01-01-17 / 12-31-24
Assessor:	Angela Banks	01-01-13 / 12-31-24

# JEFFERSON COUNTY ORGANIZATION CHART



JEFFERSON COUNTY, WEST VIRGINIA  
SCHEDULE OF FUNDS INCLUDED IN REPORT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2021

**GOVERNMENTAL FUND TYPES**

**MAJOR FUNDS**

General  
Coal Severance Tax  
County Capital Outlay  
Impact Fees  
American Rescue Plan Act (ARPA)

**NONMAJOR FUNDS**

*Special Revenue Funds*

Dog and Kennel  
General School  
Magistrate Court  
Worthless Check  
Home Confinement  
Federal Grant  
State Grant  
Flood Hazard Mitigation  
Waste Coal  
Ambulance Service Fee  
EPDVTF DOJ Funds  
Assessor's Valuation  
Financial Stabilization  
Farmland Protection  
Concealed Weapons  
Voters Registration  
Jury & Witness  
Law Enforcement Forfeiture  
Pros. Attny Forfeiture  
Sub-Division Bond Forfeiture  
Teen Court  
COVID19 Pandemic Block Grant

*Capital Project Funds*

Parks & Recreation Land Development

JEFFERSON COUNTY, WEST VIRGINIA  
SCHEDULE OF FUNDS INCLUDED IN REPORT (CONTINUED)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2021

**FIDUCIARY FUND TYPE**

*Pension 457(b) Trust Fund*  
*Agency Funds*

State  
School  
Municipal  
Other Agency

**DISCRETELY PRESENTED COMPONENT UNITS**

Board of Health  
Economic Development Authority  
Historic Landmarks Commission  
Farmland Protection Board  
Emergency Services Agency  
Parks and Recreation Commission

**BLENDED COMPONENT UNITS**

**Prepared by:**  
*Michelle Gordon, Finance Director*  
Fiscal Year 2021  
July 1, 2020 - June 30, 2021

## INDEPENDENT AUDITOR'S REPORT

Jefferson County Commission  
124 E Washington Street  
Charles Town, West Virginia 25414

To the County Commissioners:

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of **Jefferson County**, West Virginia (the County), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the County's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing, and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to opine on these financial statements based on our audit. We did not audit the financial statements of the Jefferson County Board of Health, Jefferson County Parks and Recreation, Jefferson County Emergency Services Agency, and the Jefferson County Development Authority, which represent 30 percent, 15 percent and 83 percent of the assets, net position, and revenues, respectively, of the aggregate discretely presented component units. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Jefferson County Board of Health, Jefferson County Parks and Recreation, Jefferson County Emergency Services Agency, and the Jefferson County Development Authority is based solely on the report of other auditors. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

Tax - Accounting - Audit - Review - Compilation - Agreed Upon Procedure - Consultation - Bookkeeping - Payroll - Litigation Support - Financial Investigations  
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• Ohio Society of CPAs • West Virginia Society of CPAs • Association of Certified Fraud Examiners • Association of Certified Anti-Money Laundering Specialists •



***Auditor's Responsibility (Continued)***

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the County's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the County's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

***Summary of Opinions***

<b>Opinion Unit</b>	<b>Type of Opinion</b>
Governmental Activities	Unmodified
Discretely Presented Component Unit	Unmodified
Governmental Fund – General County	Unmodified
Governmental Fund – Coal Severance Tax	Unmodified
Aggregate Remaining Fund Information	Unmodified

***Unmodified Opinions***

In addition, in our opinion, based on our audit and the report of other auditors, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Jefferson County, West Virginia as of June 30, 2021, and the respective changes in financial position thereof and the respective budgetary comparisons for the General County and Coal Severance Tax Funds thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Emphasis of Matter***

As discussed in the Note IV.F. to the financial statements, the financial impact of COVID-19 and the ensuing emergency measures may impact subsequent periods of the County. We did not modify our opinion regarding this matter.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require this presentation to include the Management's Discussion and Analysis, schedules of net pension and OPEB liabilities and pension and OPEB contributions, as listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, consisting of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, to the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not opine or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to opine or provide any other assurance.

*Supplementary and Other Information*

Our audit was conducted to opine on the County's basic financial statements taken as a whole.

The introductory section, the financial section's combining statements, budgetary comparison schedule for the Assessor's Valuation Fund, and Schedule of State Grant Receipts and Expenditures presents additional analysis and is not a required part of the basic financial statements.

The Schedule of Expenditures of Federal Awards presents additional analysis as required by Title 2 U.S. Code of Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and is not a required part of the financial statements.

The schedules are management's responsibility, and derive from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected the schedules to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling the schedules directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves in accordance with auditing standards generally accepted in the United States of America. In our opinion, these schedules are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

We did not subject the introductory section to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion or any other assurance on them.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated April 29, 2022, on our consideration of the County's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control over financial reporting and compliance.



**Perry and Associates**  
Certified Public Accountants, A.C.  
Marietta, Ohio

April 29, 2022

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## ***FINANCIAL SECTION***



Jefferson County Commission  
Management's Discussion and Analysis  
June 30, 2021  
UNAUDITED

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As management of the Jefferson County Commission, West Virginia (County), we offer readers of the County's financial statements this narrative overview and analysis of the financial activities of the County for the fiscal year ended June 30, 2021. Additionally, this discussion and analysis is designed to identify changes in the County's financial position (its ability to address the next and subsequent years' challenges), identify any material deviations from the financial plan or approved budget, and identify issues or concerns.

Since the Management's Discussion and Analysis (MD&A) is designed to focus on the current year's activities, resulting changes and currently known facts, it is best read in conjunction with the County's financial statements.

### Financial Highlights

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- The County's assets exceeded its liabilities at the close of the most recent fiscal year by \$47.5 million (*net position*). Of the total net position, \$17.7 million (*unrestricted net position*) may be used to meet ongoing obligations to citizens and creditors, \$17.3 million is invested in capital assets and the county has no related debt, and \$12.5 million is restricted for specific purposes at the end of FY2021 (*restricted net position*).
- At the end of the fiscal year, the County had no bonded or other long-term debt obligations. No new debt was added during the fiscal year. Additional information on the County's long-term debt activity can be found in Note III. H. of the notes to the financial statements.
- The General Fund, on a current financial resource basis, reported a surplus of revenues over expenditures and other financial sources and uses of \$3.4 million. According to WV Code 11-8-6e, the County is permitted to increase the Levy Rate each year without a public hearing as long as the levy rate increase doesn't result in an increase of more than 1% of the prior year projected property tax revenue. Fiscal year 2021 was the sixth consecutive year that the County approved a 0% property tax revenue increase. In FY 2021, the Class II Property levy rate was \$28.60 cents per \$100 of assessed value; and, the levy rate did not change from FY2020's levy rate. Because the assessable base valuation increased by 2.67% or \$101 million (from \$3.8 billion in FY2020 to \$3.9 billion in FY2021), tax revenue increased by \$0.3 million from \$14.7 million in FY2020 to \$15.0 million in FY2021.
- At the end of the current fiscal year, the ending fund balance (assigned and unassigned) for the General Fund was \$7.6 million or 29.75% of total General Fund expenditures (excluding transfers to other funds). This represents 3.57 months of General Fund expenditures and complies with the County financial policy requiring a minimum fund balance of 16.67%, and the State's financial policy requiring a minimum fund balance of 10.0% of General Fund operating expenditures.
- Due to the COVID19 pandemic and related federal, state, county, business and school closures that began in 2020, the County realized unexpected decreases in gambling and hotel occupancy tax revenues in both FY2020 and FY2021. To better position the County facing the potential for increased, unbudgeted COVID19 related expenditures and to offset



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this revenue loss, management made the decision to defer filling vacant positions and to defer purchases for travel, education, materials and equipment for non-essential services. Additionally, the decision was made to delay transfers to the County's Capital Outlay fund to ensure that county operations would be able to continue. Lastly, in FY20 and FY21 the County received unexpected, one-time revenue from the federal government through the CARES Act (Coronavirus Aid, Relief, and Economic Security Act) and the American Rescue Plan Act (ARPA-Coronavirus State and Local Fiscal Recovery Funds). These financial decisions made by management and unexpected revenue from the CARES Act and ARPA Act resulted in a higher than normal fund balance for the General Fund (\$9.9 million in FY20 and \$7.6 million in FY21). These non-essential expenditure deferrals were continued through the end of FY2021 and lifted on July 1, 2021 (the beginning of FY2022).

## Overview of the Financial Statements

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This discussion and analysis is intended to serve as an introduction to the County's basic financial statements. The County's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide Financial Analysis.** The *government-wide financial statements* are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private-sector business. There are two (2) basic statements in the government-wide financial statements: The statement of net position and the statement of activities.

The *statement of net position* presents information on all of the County's assets, deferred outflow of resources, liabilities, and deferred inflow of resources. The total of assets plus deferred outflows of resources less the total of liabilities and deferred inflow of resources is reported as net position. Over time, increases or decreases in *net position* may serve as a useful indicator of whether the financial position and condition of the County is improving or deteriorating.

The *statement of activities* presents information showing how the County's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the County that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the County include general government, public safety, engineering, buildings and equipment maintenance, and economic and community development. The County has no business-type activities.



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The government-wide financial statements report information on all of the non-fiduciary activities of the primary government and its component units. The government-wide financial statements can be found on pages 19 and 20 of this report.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into two categories: governmental funds; and fiduciary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a County's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the County's near-term financing decisions. Both the governmental fund balance sheet and governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The County maintains twenty-nine (29) individual governmental funds with five (5) major individual governmental funds. The major governmental funds are: the General; Coal Severance Tax; Capital Outlay; Impact Fees; and, ARPA grant funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for all governmental funds. The basic governmental fund financial statements can be found on pages 21 through 24 of this report. Individual fund data for each of the nonmajor governmental funds is provided in the form of combining statements beginning on page 69 of this report.

The County adopts an annual appropriated budget for its individual General and Coal Severance Tax funds. Budgetary comparison statements are provided for the funds to demonstrate compliance with this budget. Budgetary comparison statements can be found on pages 25 and 26 of this report.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the County's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary fund financial statements can be found on pages 27 and 28 of this report.



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**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements are part of the basic financial statements and can be found on pages 29 to 60.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the County's progress in funding its obligation to provide pension benefits to its employees. Required supplementary information can be found beginning on page 61 of this report.

## Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's overall financial condition and position. In the case of the County, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$47.6 and \$35.4 million at the close of the current and previous fiscal years.

### Jefferson County's Net Position

	Governmental Activities		Increase/(Decrease)
	2021	2020	2021 over 2020
Current and other assets	\$ 23,046,274	\$ 17,217,103	\$ 5,829,171
Restricted assets	12,495,378	5,375,591	7,119,787
Capital assets	17,345,466	18,148,464	(802,998)
Total assets	<u>52,887,118</u>	<u>40,741,158</u>	<u>12,145,960</u>
 Total deferred outflow of resources	 2,583,547	 1,048,072	 1,535,475
 Current long-term liabilities	 1,121,436	 877,691	 243,745
Noncurrent long-term liabilities	6,540,365	4,474,839	2,065,526
Total liabilities	<u>7,661,801</u>	<u>5,352,530</u>	<u>2,309,271</u>
 Total deferred inflow of resources	 254,287	 1,047,126	 (792,839)
 Net position:			
Net investment in capital assets,			
net of related debt	17,345,466	18,148,464	(802,998)
Restricted	12,495,378	5,375,591	7,119,787
Unrestricted	17,713,733	11,865,519	5,848,214
Total net position	<u>\$ 47,554,577</u>	<u>\$ 35,389,574</u>	<u>\$ 12,165,003</u>

The County's governmental activities net position increased by \$12.2 million in the current fiscal year. The increase is primarily a result of increases or decrease as follows: a \$7.1 million increase in restricted cash for impact fees and ARPA grant revenue; a \$7.8 million increase in unrestricted cash; offset by a \$1.9 million decrease in accounts receivable for intergovernmental receivables; and a \$2.1 million increase in net pension liability; and a \$803 thousand decrease in asset investments for building improvements and equipment that resulted from depreciation





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expense and asset disposals; and the remainder is due to changes in deferred outflows and inflows of resources related to pensions.

Net position is divided into three categories – net investment in capital assets, restricted net position and unrestricted net position. The largest portion of the County's net position reflects its investments in capital assets (e.g. land, buildings, vehicles, machinery and equipment) in the amount of \$17.3 million or 36.5%, with no unmatured debt used to acquire those assets. The County uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

Restricted net position represents 26.3% or \$12.5 million of total net position. Restricted net position is resources that are subject to external restrictions on how they may be used. The County's total unrestricted net position has a balance of \$17.3 million which represents 37.2% of total net positions. Unrestricted net position is used to meet the County's ongoing obligations to citizens, creditors, and employee pension plans.

The County fully implemented GASB Statement 68 and GASB Statement 75. The result is a total of \$4.0 million in net pension liability to fully fund both of the County's pension plans and \$1.7 million in net OPEB liability to fully fund the County's other post employment benefits. This \$5.7 million liability is not a current obligation or expectation of payment but an actuarial calculation of the total to be fully funded in the future. This liability decreases the amount reflected in the unrestricted net position of the County.



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**Governmental activities:** For the current fiscal year, total revenues for the governmental activities were \$41.8 million, while total expenses were \$29.7 million.

The following charts compare the revenue and expenses of the County's Governmental Activities:

**Jefferson County**

Changes in Net Position  
June 30, 2021 and 2020

	Governmental Activities		Increase/(Decrease)
	2021	2020	2021 over 2020
<b>Revenues</b>			
Program Revenues:			
Charges for services	\$ 6,037,084	\$ 6,011,668	\$ 25,416
Operating grants and contributions	8,741,342	3,026,359	5,714,983
Capital grants and contributions	371,834	112,736	259,098
General Revenues:			
Property taxes	14,976,042	14,628,039	348,003
Income and other taxes	2,527,599	2,271,476	256,123
Miscellaneous	9,188,981	6,995,857	2,193,124
<b>Total Revenues</b>	<b>41,842,882</b>	<b>33,046,135</b>	<b>8,796,747</b>
<b>Expenses</b>			
Program Expenses:			
General government	14,165,880	12,942,175	1,223,705
Public safety	13,197,658	13,872,885	(675,227)
Health and sanitation	103,582	97,530	6,052
Culture and recreation	2,047,870	1,447,421	600,449
Social services	87,677	65,000	22,677
Capital projects	56,022	161,584	(105,562)
Education	19,190	-	19,190
<b>Total Expenses</b>	<b>29,677,879</b>	<b>28,586,595</b>	<b>1,091,284</b>
<b>Change in net position</b>	<b>12,165,003</b>	<b>4,459,540</b>	<b>7,705,463</b>
Net position-Beginning	35,389,574	30,930,034	4,459,540
Net position-Ending	\$ 47,554,577	\$ 35,389,574	12,165,003

The increase in net position for governmental activities totaled \$12.2 million and can be largely attributed to the following:

- That increase is made up primarily of revenue increases of \$8.8 million. An increase of \$300 thousand in tax revenue makes up part of that increase. The tax revenue increase is primarily due to an increase in property tax that resulted from a combination of slightly increasing assessments and modest new construction and maintaining overall expenses flat compared to prior year totals. County offices realized an increase of \$2.2 million in

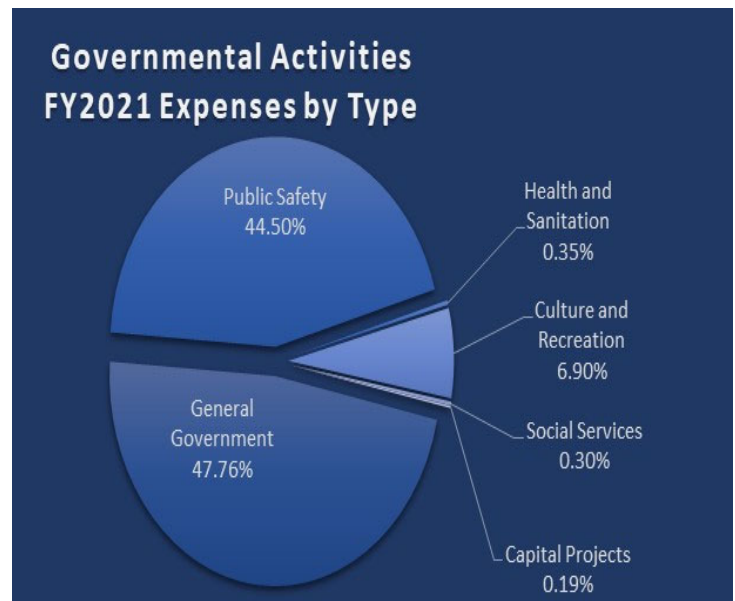
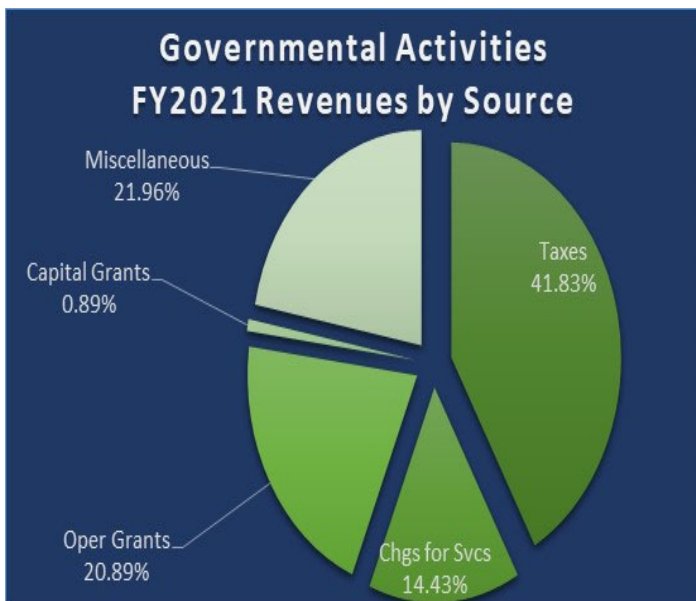


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general revenues and an increase of \$5.7 million for operating grants and contributions primarily from CARES Act and ARPA federal grant revenue to combat COVID19 pandemic services and to offset lost general revenues.

- General government expenditures increased by \$1.1 million as a result of the following: public safety expenditures decreased by \$675 thousand due to the loss of funding for 3 formerly grant funded positions and a change in accounting for countywide health insurance programs to the general government category; this insurance program accounting change accounts for the increase of \$1.2 million to General government expenditures. Other operating expenditures increases include \$600 thousand for culture and recreation due to the county's distribution to those agencies of ARPA funding for hotel occupancy tax lost revenue.

The County provides a variety of services, and the largest expense is for General Government at 47.76% or \$14.2 million for FY21. General Government includes personnel and operating expenditures for departments like the County and Circuit Court Clerks, Assessor, Tax Office, Engineering, Planning, Zoning and Maintenance; and, the countywide insurance benefits program. Public Safety makes up the next largest component at 44.50% of FY21 total expenditures or \$13.2 million. Public Safety includes personnel and operating expenditures to maintain the County's police department, emergency services, and the 911 communications center.





Jefferson County Commission  
Management's Discussion and Analysis  
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## Financial Analysis of the Government's Funds

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As noted earlier, Jefferson County uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the County's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the County's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the County's governmental funds reported combined ending fund balances of \$33.9 million, an increase of \$12.7 million from the prior year. Approximately 22.05% of the total ending fund balance (\$33.9 million) constitutes assigned and unassigned fund balance (\$7.5 million), which represents working capital available to support governmental operating needs and future years' expenditures. The remainder of fund balance is restricted to indicate that it is not available for new spending because it has already been committed or is legally restricted as follows:

- 1) *Nonspendable and Restricted* fund balance represents amounts that are either legally restricted by outside parties for use for a specific purpose or are otherwise not available for appropriation (\$0.1 million and \$14.1 million, respectively)
- 2) *Committed* fund balance represents amounts that are reserved for a particular purpose by the Jefferson County Commissioners and would require action by that governing body to release the fund balance from its commitment (\$12.2 million)
- 3) *Assigned and Unassigned* fund balance represents amounts reserved for tentative management plans that are subject to change or are unreserved (\$4.3 million and \$3.2 million, respectively)

The General Fund is the chief operating fund of the County. At the end of the current fiscal year, assigned and unassigned fund balance of the General Fund was \$7.5 million, while total fund balance equals \$7.6 million. As a measure of the General Fund's liquidity, it is useful to compare the assigned and unassigned fund balance to total fund expenditures. Assigned and unassigned fund balance represents 29.09% of total General Fund expenditures or just under three and a half (3.49) months of fiscal expenditures.

The fund balance of the General Fund decreased by (\$2.2) million during the current fiscal year. This is primarily due to an increase in property tax revenue of \$300 thousand from \$14.7 million in FY2020 to \$15.0 million in FY2021; a \$2.1 million increase in ARPA fund transfers in and federal intergovernmental revenues; which are offset by increases of \$7.4 million in transfers out to the capital outlay fund and \$1.3 million in operating expenditure increases.



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Management's Discussion and Analysis  
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Below are some key elements for FY2021:

**Revenue budgets were under approved or better than expected-**

- Property taxes realized in FY2021 were \$300 thousand more than FY2020. The increase is a result of slightly higher than expected assessable base figures for both real estate and personal property taxes that resulted from new construction on existing properties. Property tax increases are an indication that the overall economic conditions in Jefferson County are favorable.
- Intergovernmental revenues of \$3.3 million from the federal government were \$0.6 million than the previous year (\$2.6 million for FY2020). Additionally, \$1.5 million was transferred in from the ARPA fund. Both unexpected revenues were COVID19 pandemic expenditure or revenue loss reimbursements from the CARES Act or ARPA Coronavirus State and Local Fiscal Recovery Funds. .

**Expenditures (excluding transfers to other funds) were over budgeted or lower than expected-**

- Wages and Benefits totaled \$14.6 million and were \$1.2 million lower than budgeted for in FY2021 (\$15.8 million). Management instituted a strict vacancy management procedure whereby all vacant positions were not immediately refilled and were evaluated for need prior to filling them.
- In recent years, fees paid to the regional jail were trending higher than normal due to the national opioid crisis. Regional jail fees were flat from FY2014 through FY2016 at \$1.2 million annually. That cost increased in FY2018 to \$1.6 million. The County budgeted \$1.1 million for this cost in FY2021. Legislation changed in late FY2019 that changed the date in which the State begins paying for the regional jail bill from the date of sentencing to the date of conviction. Additionally, bills received are reviewed for responsible jurisdiction accuracy and less severe offenders were recommended for home confinement release to help reduce this cost. The actual cost for this expenditure in FY2019 returned to the historical trend and was \$1.2 million. For FY2021, the new legislation resulted in further decreases to an actual of \$0.7 million which was \$0.4 million under budget for FY2021.
- To ensure that the County's fund balance was not depleted and able to meet the operating needs of the community during the COVID19 pandemic, transfers to the Capital Outlay fund were deferred in FY2020. Transfers were resumed in FY2021 and budgeted at \$8.0 million for FY2021; and, the County transferred \$8.0 million to the Capital Outlay fund in FY2021.



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The Capital Outlay fund has a total fund balance of \$12.0 million at the end of FY2021. Of the total fund balance, certain amounts are restricted to indicate that it is not available for new spending because it has already been committed or is legally restricted for capital projects as follows:

- *Committed* fund balance represents amounts that are reserved for a particular purpose by the County Commissioners and would require action by that governing body to release the fund balance from its commitment (\$12.0 million). Included in that \$12.0 million committed balance is a \$2.0 million reserve, which represents the County's minimum fund balance reserve required by financial policy. For use of funds in excess of the minimum fund balance reserve or to transfer monies from the Capital Outlay fund to an operating fund, a unanimous approval from the Commissioners is required and has never occurred. Funds expended from the Capital Outlay fund for capital improvement projects require a majority approval of the Commissioners and are typically determined during the annual budget process.

### General Fund Budgetary Highlights

The difference between the original budget and the final amended budget in fiscal year 2021 is an increase of \$8.9 million in use of fund balance or increases in expenditures.

Description	General Fund Increase/ (Decrease)
General government expenditure	\$ 20,319
Public safety expenditure	1,083,341
Culture and recreation expenditure	( 10,902)
Transfers to other funds	7,787,805
Total	\$ <u>8,880,563</u>

The net change reflects \$8.9 million in increases and is primarily made up of: a \$1.1 million in operating for public safety due to grant approvals for recordation of in-kind contributions of ambulance service billing fees to the seven (7) local volunteer fire departments; and an additional transfer of \$7.8 million of the general county fund balance to the capital outlay fund for capital improvement projects. The additional funding was covered by revenues exceeding expenditures and budgeted projections in the current and prior years.

### Capital Asset and Debt Administration

**Capital assets.** Jefferson County's investment in capital assets for its governmental activities as of June 30, 2021, amounts to \$17.3 million (net of accumulated depreciation). This investment in capital assets includes land, buildings, structures and land improvements, machinery and equipment, vehicles, and construction in progress. The total net decrease in County's investment in capital assets for the current fiscal year was (\$0.8) million. Depreciation expense totaled (\$1.3) million. Additions included \$0.3 million in vehicle purchases, and \$0.1 million for replacement of computer equipment.





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Jefferson County's Capital Assets  
Net of Depreciation

	Governmental Activities		Increase/(Decrease) 2021 over 2020
	2021	2020	
Land	\$ 896,032	\$ 896,032	\$ -
Construction in progress	13,296	331,258	(317,962)
Buildings	11,750,497	12,261,543	(511,046)
Structures and improvements	2,476,437	2,344,866	131,571
Vehicles	814,792	673,855	140,937
Machinery and equipment	1,394,412	1,640,910	(246,498)
Total capital assets	\$ 17,345,466	\$ 18,148,464	\$ (802,998)

Additional information on the governmental activities fixed assets can be found in Note III. D. on page 40 in the notes to the financial statements.

**Long-term debt.** At the end of the current fiscal year, the County had no long-term debt outstanding. The County has no bonded long-term debt outstanding. During the fiscal year, the County issued no new notes payable. Other long-term liabilities presented on the government-wide financial statements relate to the County's net other post employment benefit obligations, net pension liability and compensated absences. Additional information on the County's long-term debt can be found in Note III. H. on page 43 of the notes to the financial statements; and a summary of the County's long-term liabilities is listed below:

Jefferson County Commission - Long Term Obligations  
June 30, 2021 and 2020

	Governmental Activities		Increase/(Decrease) 2021 over 2020
	2021	2020	
Net Pension Liability	\$ 3,969,185	\$ 1,851,685	\$ 2,117,500
Net OPEB Liability (non-participating)	1,663,710	1,699,486	(35,776)
Accrued Obligations for Compensate Balances	907,470	923,668	(16,198)
Notes Payable	-	-	-
<b>Total Long-Term Liabilities</b>	<b>\$ 6,540,365</b>	<b>\$ 4,474,839</b>	<b>\$ 4,422,673</b>



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## **Economic Factors and Next Year's Budgets and Rates**

In March 2020, the nation began experiencing the effects of the worldwide COVID19 pandemic. National, state, county and private organizations have been negatively impacted by the COVID19 pandemic office closures, and reductions in business hours and capacity. As a result, each organization has seen unprecedented revenue loss coupled by unexpected expenditure increases to combat the spread of COVID19. In FY2020, the County implemented sound financial management policies to counter these effects by deferring capital projects, delaying filling of vacancies, and deferring discretionary spending for travel, education, equipment, materials and supplies. These policies were carried forward into FY2021's operating practice and ended on June 30, 2021. During FY2020 and FY2021, the county received \$5.1 million in CARES Act intergovernmental revenue and \$1.5 million in ARPA funding for lost revenue. The total federal treasury allotment to the county of ARPA funding is \$11.1 million. ARPA funding is to be used for Coronavirus State and Local Recovery needs.

In FY16, the County's Property Tax Levy Rate was approaching the maximum levy rate allowed by State law. The County's assessable base decreased from \$4.0 billion in FY2009 to a low of \$3.0 billion in FY2014. The County is beginning to realize assessable base increases due to new construction and modest economic improvement. In FY2021, the County's assessable base was \$3.9 billion and is expected to increase by 2.5% in FY2022 and an additional 9-10% for FY2023.

Gambling revenue was negatively impacted by the COVID19 pandemic business closures that resulted in total casino and restaurant shut downs during the summer of 2020. Although the casino and racetrack has reopened, it is open at reduced hours and reduced capacity to comply with federal and state CDC social distancing guidelines. Gambling revenue is projected to begin recovering in FY2022 and level out in FY2023. FY2022 includes increases of about 10% or \$270,000-300,000 annually.

The Commission recognizes that employees are one of its most valuable assets and recognition of the service provided by County employees will need to be built into future expenditure projections through merit increases and cost of living adjustments. Due to the COVID19 pandemic, employee increases were not included in the FY2022 operating budget. FY2023 and future years are anticipated to include 1-3% for increases to employee salaries in the form of merit increases and / or cost of living adjustments. Additionally, medical insurance costs are expected to increase annually by 3-6% in future years (\$100,000-\$125,000). The cost of future increases will also be shared between the County and employees.

In FY2018, the world's largest stone wool manufacturer and a world leader in stone wool solutions, Rockwool, broke ground on a manufacturing facility in Jefferson County. It is anticipated that this plant will be operational in FY2022 and generate economic growth, residential new construction and entice other businesses to locate in Jefferson County. Rockwool is expected to invest \$150 million in construction of this plant and will generate approximately 150 positions that will range from production line to management.





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The County, along with other local taxing authorities, entered into a ten (10) year Payment In Lieu of Taxes Agreement (PILOT) with Rockwool that will generate \$2.0 million in tax revenue by 2029. At the end of that agreement, the equivalent personal property tax shall be equal to the amount of ad valorem property tax chargeable against the tangible personal property of the company with property appraised at salvage value (5% of its book value).

Other fiduciary measures will include reductions in contributions to other agencies, discretionary spending by departments, streamlining departments with overlapping functions to create efficiencies and cost savings, and planning for future capital outlay needs. Doing so will provide for a more sustainable future for the County.

A complete copy of the County's budget is available with additional details on our web site at [www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)

### **Requests for Information**

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This financial report is designed to provide a general overview of Jefferson County's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Department of Finance, Jefferson County, 124 East Washington Street, Charles Town, WV 25414 or by telephone at (304) 724-3284. Complete financial reports are also available on our web site, [www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



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JEFFERSON COUNTY, WEST VIRGINIA  
STATEMENT OF NET POSITION  
June 30, 2021

	Primary Government	Component Units					
	Governmental Activities	Board of Health	Development Authority	Historic Landmarks	Farmland Protection	Emergency Services	Parks and Recreation
<b>ASSETS</b>							
Current assets:							
Cash and cash equivalents	\$ 20,282,052	\$ 675,963	\$ 821,816	\$ 46,866	\$ 2,900,076	\$ 1,435,435	\$ 608,430
Receivables, net of allowance for uncollectibles:							
Taxes	780,513	--	--	--	172,649	--	--
Accounts	664,793	52,804	124,153	--	--	4,085	10,856
Due from:							
Other governments	1,254,263	--	--	--	--	--	--
Inventory, at cost	2,941	--	--	--	--	--	--
Prepaid expenses	61,712	--	2,082	--	3,000	72,082	--
Total current assets	<u>23,046,274</u>	<u>728,767</u>	<u>948,051</u>	<u>46,866</u>	<u>3,075,725</u>	<u>1,511,602</u>	<u>619,286</u>
Restricted assets:							
Restricted cash	12,495,378	--	32,218	--	--	--	351,633
Net pension asset	--	--	--	--	--	68,329	--
Lease receivable	--	--	2,778,609	--	--	--	--
Capital assets:							
Nondepreciable:							
Land	896,032	--	5,153,249	1,119,857	33,131,417	550,000	1,129,434
Construction in progress	13,296	--	--	--	--	--	--
Depreciable:							
Buildings	19,829,643	--	--	--	--	1,366,998	722,440
Structures and improvements	3,775,375	--	--	--	--	--	--
Vehicles	2,863,495	--	--	--	--	--	--
Machinery and equipment	8,576,249	30,719	34,449	--	--	581,219	152,968
Leasehold improvements	--	6,933	--	--	--	--	--
Less: accumulated depreciation	( 18,608,624)	( 32,561)	( 28,792)	--	--	( 814,704)	( 180,534)
Total noncurrent assets	<u>29,840,844</u>	<u>5,091</u>	<u>7,969,733</u>	<u>1,119,857</u>	<u>33,131,417</u>	<u>1,751,842</u>	<u>2,175,941</u>
Total assets	<u>52,887,118</u>	<u>733,858</u>	<u>8,917,784</u>	<u>1,166,723</u>	<u>36,207,142</u>	<u>3,263,444</u>	<u>2,795,227</u>
<b>DEFERRED OUTFLOWS</b>							
Changes in proportion and differences between employer contributions and proportionate share of contributions	--	60,897	--	--	--	31,551	23,589
Employer contributions subsequent to measurement period	1,052,910	68,239	--	--	--	206,128	37,472
Difference between expected and actual experience	529,287	25,674	--	--	--	142,240	19,492
Net difference between projected and actual investment earnings on pension plan investments	1,001,350	60,225	--	--	--	126,190	35,448
Total deferred outflows of resources	<u>2,583,547</u>	<u>215,035</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>506,109</u>	<u>116,001</u>
<b>LIABILITIES</b>							
Current liabilities payable from current assets:							
Accounts payable	909,651	5,519	852	--	--	103,135	15,276
Refunds payable	--	--	--	--	--	--	--
Payroll payable	198,092	12,960	--	--	--	185,683	--
Intergovernmental payable	4,862	--	--	--	--	--	--
Current liabilities payable from restricted assets:							
restricted assets:							
Notes payable	--	--	119,985	--	--	37,404	263,688
Interest payable	--	--	778,299	--	--	1,161	--
Unearned revenues:							
Charges for services	8,831	--	--	--	--	--	--
Noncurrent liabilities:							
Notes payable - due in more than one year	--	--	6,537,059	--	--	947,605	--
Net OPEB liability	1,663,710	44,917	--	--	--	--	27,641
Net pension liability	3,969,185	174,461	--	--	--	--	111,840
Compensated absences payable	907,470	--	--	--	--	84,055	--
Total liabilities	<u>7,661,801</u>	<u>237,857</u>	<u>7,436,195</u>	<u>--</u>	<u>--</u>	<u>1,359,043</u>	<u>418,445</u>
<b>DEFERRED INFLOWS</b>							
Difference between expected and actual experience	--	32,720	--	--	--	97,230	21,164
Changes in assumptions	166,905	109,074	--	--	--	6,978	67,320
Changes in proportion and differences between employer contributions and proportionate share of contributions	87,382	29,605	--	--	--	12,229	8,661
Net difference between projected and actual investment earnings on pension plan investments	--	1,520	--	--	--	--	--
Total deferred inflows of resources	<u>254,287</u>	<u>172,919</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>116,437</u>	<u>97,145</u>
<b>NET POSITION</b>							
Net investment in capital assets, net of related debt	17,345,466	5,091	5,657	1,119,857	--	698,504	1,824,308
Restricted for:							
Community development projects	--	--	32,218	--	--	--	--
Other purposes	12,495,378	--	--	--	--	81,000	351,633
Unrestricted	<u>17,713,733</u>	<u>533,026</u>	<u>1,443,714</u>	<u>46,866</u>	<u>36,207,142</u>	<u>1,514,569</u>	<u>219,697</u>
Total net position	<u>\$ 47,554,577</u>	<u>\$ 538,117</u>	<u>\$ 1,481,589</u>	<u>\$ 1,166,723</u>	<u>\$ 36,207,142</u>	<u>\$ 2,294,073</u>	<u>\$ 2,395,638</u>

The notes to the financial statements are an integral part of this statement.

JEFFERSON COUNTY, WEST VIRGINIA  
STATEMENT OF ACTIVITIES  
For the Fiscal Year Ended June 30, 2021

	Program Revenues				Net (Expense) Revenues and Changes in Net Position							
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		Board of Health	Development Authority	Component Units			
					Governmental Activities	Total			Historic Landmark	Farmland Protection	Emergency Services	Parks and Recreation
<b>Functions / Programs</b>												
<b>Primary government:</b>												
Governmental activities:												
General government	\$ 14,165,880	\$ 1,523,496	\$ 8,405,979	\$ 10,000	\$ (4,226,405)	\$ (4,226,405)						
Public safety	13,197,658	4,513,588	335,363	361,834	(7,986,873)	(7,986,873)						
Health and sanitation	103,582	--	--	--	(103,582)	(103,582)						
Culture and recreation	2,047,870	--	--	--	(2,047,870)	(2,047,870)						
Social services	87,677	--	--	--	(87,677)	(87,677)						
Capital projects	56,022	--	--	--	(56,022)	(56,022)						
Education	19,190	--	--	--	(19,190)	(19,190)						
Total governmental activities	29,677,879	6,037,084	8,741,342	371,834	(14,527,619)	(14,527,619)						
Total primary government	\$ 29,677,879	\$ 6,037,084	\$ 8,741,342	\$ 371,834	(14,527,619)	(14,527,619)						
<b>Component units:</b>												
Board of Health	1,059,616	376,855	811,737	--	--	--	\$ 128,976	\$ --	\$ --	\$ --	\$ --	--
Development Authority	702,846	4,800	451,411	--	--	--	--	(246,635)	--	--	--	--
Historic Landmark	90,627	--	121,322	--	--	--	--	--	30,695	--	--	--
Farmland Protection	124,907	--	7,607	--	--	--	--	--	--	(117,300)	--	--
Emergency Services Agency	3,639,556	936,973	2,942,615	--	--	--	--	--	--	--	240,032	--
Parks and Recreation	905,594	392,769	923,836	--	--	--	--	--	--	--	--	411,011
Total component units	\$ 6,523,146	\$ 1,711,397	\$ 5,258,528	\$ --	\$ --	\$ --	\$ 128,976	\$ (246,635)	\$ 30,695	\$ (117,300)	\$ 240,032	\$ 411,011
<b>General revenues:</b>												
Ad valorem property taxes					\$ 14,976,042	\$ 14,976,042	\$ --	\$ --	\$ --	\$ --	\$ --	--
Alcoholic beverages tax					327,762	327,762	--	--	--	--	--	--
Hotel occupancy tax					453,927	453,927	--	--	--	--	--	--
Gas and oil severance tax					65,027	65,027	--	--	--	--	--	--
Other taxes					1,609,560	1,609,560	--	--	--	1,286,290	--	--
Coal severance tax					71,323	71,323	--	--	--	--	--	--
Licenses and permits					3,807,708	3,807,708	--	--	--	--	--	--
Interest and investment earnings					123,829	123,829	2,878	118,268	--	25,909	6,677	2,544
Reimbursement					854,498	854,498	--	--	--	--	--	--
Net gain (loss) on sale of investments					27,074	27,074	--	--	--	--	--	--
Gain (loss) on sale of capital assets					--	--	--	79,447	--	--	13,000	--
Miscellaneous					4,375,872	4,375,872	29,616	--	4,662	18,708	2,733	133,804
Total general revenues					26,692,622	26,692,622	32,494	197,715	4,662	1,330,907	22,410	136,348
Change in net position					12,165,003	12,165,003	161,470	(48,920)	35,357	1,213,607	262,442	547,359
Net position - beginning					35,389,574	35,389,574	376,647	1,530,509	1,131,366	34,993,535	2,031,631	1,848,279
Net position - ending					\$ 47,554,577	\$ 47,554,577	\$ 538,117	\$ 1,481,589	\$ 1,166,723	\$ 36,207,142	\$ 2,294,073	\$ 2,395,638

The notes to the financial statements are an integral part of this statement.

JEFFERSON COUNTY, WEST VIRGINIA  
BALANCE SHEET - GOVERNMENTAL FUNDS  
June 30, 2021

	General	Coal Severance Tax	County Capital Outlay	Impact Fees	ARPA Grant	Other Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS AND DEFERRED OUTFLOWS</b>							
<b>Assets</b>							
Cash and cash equivalents	\$ 7,098,801	\$ 198,639	\$ 12,049,707	\$ --	\$ --	\$ 934,905	\$ 20,282,052
Receivables, net of allowance for uncollectibles:							
Taxes	780,513	--	--	--	--	--	780,513
Accounts	175,487	--	--	--	--	489,306	664,793
Due from:							
Other funds	114,245	--	--	--	--	--	114,245
Other governments	883,347	--	--	--	--	370,916	1,254,263
Inventory, at cost	2,941	--	--	--	--	--	2,941
Prepaid expenses	58,589	--	--	--	--	3,123	61,712
Restricted cash	--	--	--	8,476,911	4,018,467	--	12,495,378
<b>Total assets</b>	<b>9,113,923</b>	<b>198,639</b>	<b>12,049,707</b>	<b>8,476,911</b>	<b>4,018,467</b>	<b>1,798,250</b>	<b>35,655,897</b>
<b>Deferred Outflows</b>							
Total deferred outflows of resources	--	--	--	--	--	--	--
<b>Total assets and deferred outflows of resources</b>	<b>\$ 9,113,923</b>	<b>\$ 198,639</b>	<b>\$ 12,049,707</b>	<b>\$ 8,476,911</b>	<b>\$ 4,018,467</b>	<b>\$ 1,798,250</b>	<b>\$ 35,655,897</b>
<b>LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES</b>							
<b>Liabilities</b>							
Accounts payable	725,749	5,200	--	--	--	178,702	909,651
Payroll payable	198,092	--	--	--	--	--	198,092
Intergovernmental payable	--	--	--	--	--	4,862	4,862
Due to:							
Other funds	--	--	13,297	--	--	100,948	114,245
Unearned revenue	--	--	--	--	--	8,831	8,831
<b>Total liabilities</b>	<b>923,841</b>	<b>5,200</b>	<b>13,297</b>	<b>--</b>	<b>--</b>	<b>293,343</b>	<b>1,235,681</b>
<b>Deferred Inflows</b>							
Deferred revenue - taxes	556,719	--	--	--	--	--	556,719
<b>Total deferred inflows of resources</b>	<b>556,719</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>556,719</b>
<b>Total liabilities and deferred inflows of resources</b>	<b>1,480,560</b>	<b>5,200</b>	<b>13,297</b>	<b>--</b>	<b>--</b>	<b>293,343</b>	<b>1,792,400</b>
<b>Fund balances</b>							
Nonspendable	61,530	--	--	--	--	3,123	64,653
Restricted	--	145,823	--	8,476,911	4,018,467	1,493,996	14,135,197
Committed	105,486	47,616	12,036,410	--	--	7,788	12,197,300
Assigned	4,277,911	--	--	--	--	--	4,277,911
Unassigned	3,188,436	--	--	--	--	--	3,188,436
<b>Total fund balances</b>	<b>7,633,363</b>	<b>193,439</b>	<b>12,036,410</b>	<b>8,476,911</b>	<b>4,018,467</b>	<b>1,504,907</b>	<b>33,863,497</b>
<b>Total liabilities, deferred inflows and fund balances</b>	<b>\$ 9,113,923</b>	<b>\$ 198,639</b>	<b>\$ 12,049,707</b>	<b>\$ 8,476,911</b>	<b>\$ 4,018,467</b>	<b>\$ 1,798,250</b>	<b>\$ 35,655,897</b>

The notes to the financial statements are an integral part of this statement.

JEFFERSON COUNTY, WEST VIRGINIA  
RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET POSITION  
June 30, 2021

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Total fund balances on the governmental fund's balance sheet	\$ 33,863,497
--	---------------

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and are therefore not reported in the funds. (Note III - D)	17,345,466
--	------------

Certain revenues are not available to fund current year expenditures and therefore are deferred in the funds. (Note III - B )	556,719
---	---------

Deferred (inflows) and outflows related to pension activity are not required to be reported in the funds but are required to be reported at the government-wide level (Note V):

Deferred outflow (inflow)- Changes in employer portion and differences between contributions and proportionate share of pension expense	\$ ( 87,382)
---	--------------

Deferred outflow - Employer contributions to pension plan after measurement date	1,052,910
--	-----------

Deferred outflow (inflow) - Net differences between projected and actual investment earnings	1,001,350
--	-----------

Deferred outflow (inflow) - Differences between expected and actual experience	529,287
--	---------

Deferred outflow (inflow) - Differences in assumptions	<u>( 166,905)</u>	2,329,260
--	-------------------	-----------

Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. This is Increase/Decrease in Compensated Absences and OPEB Liability (Note IV - E), and Net Pension Liability (Note V)	<u>( 6,540,365)</u>
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Net position of governmental activities	<u>\$ 47,554,577</u>
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The notes to the financial statements are an integral part of this statement.

JEFFERSON COUNTY, WEST VIRGINIA  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES -  
GOVERNMENTAL FUNDS  
For the Fiscal Year Ended June 30, 2021

	General	Coal Severance Tax	County Capital Outlay	Impact Fees	ARPA Grant	Other Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES</b>							
Taxes:							
Ad valorem property taxes	\$ 14,955,024	\$ --	\$ --	\$ --	\$ --	\$ --	\$ 14,955,024
Alcoholic beverages tax	327,762	--	--	--	--	--	327,762
Hotel occupancy tax	453,927	--	--	--	--	--	453,927
Gas and oil severance tax	65,027	--	--	--	--	--	65,027
Other taxes	1,587,000	--	--	--	--	--	1,587,000
Coal severance tax	--	71,323	--	--	--	--	71,323
Licenses and permits	558,118	--	--	3,202,704	--	46,886	3,807,708
Intergovernmental:							
Federal	3,288,881	--	--	--	5,549,971	--	8,838,852
State	35,372	--	--	--	--	188,637	224,009
Local	40,000	--	--	--	--	--	40,000
Charges for services	4,450,714	--	--	--	--	1,237,610	5,688,324
Fines and forfeits	51,559	--	--	--	--	297,201	348,760
Interest and investment earnings	59,912	994	25,169	33,822	3,130	802	123,829
Reimbursements	165,772	--	--	--	--	688,726	854,498
Payments in lieu of taxes	22,560	--	--	--	--	--	22,560
Contributions and donations	2,772	--	--	--	--	7,543	10,315
Miscellaneous	3,009,246	--	--	--	--	1,366,626	4,375,872
Total revenues	<u>29,073,646</u>	<u>72,317</u>	<u>25,169</u>	<u>3,236,526</u>	<u>5,553,101</u>	<u>3,834,031</u>	<u>41,794,790</u>
<b>EXPENDITURES</b>							
Current:							
General government	12,301,960	20,110	--	--	--	1,563,172	13,885,242
Public safety	11,370,156	--	362,273	53,476	--	1,246,076	13,031,981
Education	--	--	--	19,190	--	--	19,190
Health and sanitation	80,782	22,800	--	--	--	--	103,582
Culture and recreation	1,879,435	12,000	--	62,540	--	--	1,953,975
Social services	30,000	30,297	--	--	--	27,380	87,677
Capital outlay	--	--	--	--	--	56,022	56,022
Total expenditures	<u>25,662,333</u>	<u>85,207</u>	<u>362,273</u>	<u>135,206</u>	<u>--</u>	<u>2,892,650</u>	<u>29,137,669</u>
Excess (deficiency) of revenues over expenditures	<u>3,411,313</u>	<u>( 12,890)</u>	<u>( 337,104)</u>	<u>3,101,320</u>	<u>5,553,101</u>	<u>941,381</u>	<u>12,657,121</u>
<b>OTHER FINANCING SOURCES (USES)</b>							
Transfers in	2,352,851	--	8,227,155	--	--	--	10,580,006
Transfers (out)	( 8,027,155)	--	--	--	( 1,534,634)	( 1,018,217)	( 10,580,006)
Proceeds from the sale of assets	27,074	--	--	--	--	--	27,074
Total other financing sources (uses)	<u>( 5,647,230)</u>	<u>--</u>	<u>8,227,155</u>	<u>--</u>	<u>( 1,534,634)</u>	<u>( 1,018,217)</u>	<u>27,074</u>
Net change in fund balances	( 2,235,917)	( 12,890)	7,890,051	3,101,320	4,018,467	( 76,836)	12,684,195
Fund balances - beginning (restated)	<u>9,869,280</u>	<u>206,329</u>	<u>4,146,359</u>	<u>5,375,591</u>	<u>--</u>	<u>1,581,743</u>	<u>21,179,302</u>
Fund balances - ending	<u>\$ 7,633,363</u>	<u>\$ 193,439</u>	<u>\$ 12,036,410</u>	<u>\$ 8,476,911</u>	<u>\$ 4,018,467</u>	<u>\$ 1,504,907</u>	<u>\$ 33,863,497</u>

The notes to the financial statements are an integral part of this statement.

JEFFERSON COUNTY, WEST VIRGINIA  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO  
THE STATEMENT OF ACTIVITIES  
For the Fiscal Year Ended June 30, 2021

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Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$	12,684,195
Capital outlays are reported as an expenditure in the governmental funds but are considered an asset at the government-wide level. This is the amount of capital assets that were purchased during the fiscal year. (Note III-D)		662,801
Capital outlays are reported as an expenditure in the governmental funds. In the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount of depreciation expense charged during the year. (Note III-D)		( 1,262,571)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. This is the difference between prior and current year deferred revenues. (Notes III-B)		
Prior year deferred revenues:	\$	535,701
Current year deferred revenues:		<u>556,719</u>
		21,018
Governmental Funds report pension contributions as expenditures. However, in the statement of activities, the cost of pension benefits earned net of employee contributions is reported as pension expense and are recognized on the accrual basis of accounting in accordance with GASB 68.		
Amount of pension expenditures at fund modified accrual level	\$	1,052,910
Amount of pension expenses recognized at government-wide level		<u>( 894,260)</u>
		158,650
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. Decrease in Compensated Absences and OPEB.		<u>( 51,974)</u>
Change in net position of governmental activities	\$	<u><u>12,185,045</u></u>

The notes to the financial statements are an integral part of this statement.



JEFFERSON COUNTY, WEST VIRGINIA  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND  
For the Fiscal Year Ended June 30, 2021

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Actual Amounts</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>	<u>Modified</u>	<u>Budget</u>	<u>Final Budget</u>
			<u>Accrual Basis</u>	<u>Basis</u>	<u>Positive</u>
					<u>(Negative)</u>
<b>REVENUES</b>					
Taxes:					
Ad valorem property taxes	\$ 15,255,477	15,255,477	\$ 14,955,024	\$ 14,955,024	\$ ( 300,453)
Alcoholic beverages tax	130,810	308,460	327,762	327,762	19,302
Hotel occupancy tax	847,300	589,200	453,927	453,927	( 135,273)
Gas and oil severance tax	103,570	65,027	65,027	65,027	- -
Other taxes	1,017,500	1,450,595	1,587,000	1,587,000	136,405
Licenses and permits	386,640	477,588	558,118	558,118	80,530
Intergovernmental:					
Federal	370,506	3,029,417	3,288,881	3,288,881	259,464
State	- -	58,279	35,372	35,372	( 22,907)
Local	- -	40,009	40,000	40,000	( 9)
Charges for services	3,336,925	4,632,547	4,450,714	4,450,714	( 181,833)
Fines and forfeitures	98,000	51,600	51,559	51,559	( 41)
Interest and investment earnings	33,413	56,024	59,912	59,912	3,888
Reimbursements	184,300	184,300	165,772	165,772	( 18,528)
Payments in lieu of taxes	20,000	20,000	22,560	22,560	2,560
Contributions and donations	- -	- -	2,772	2,772	2,772
Miscellaneous	3,451,700	2,853,700	3,009,246	3,009,246	155,546
Total revenues	25,236,141	29,072,223	29,073,646	29,073,646	1,423
<b>EXPENDITURES</b>					
Current:					
General government	13,230,993	13,251,312	12,301,960	12,301,960	949,352
Public safety	10,941,125	12,024,466	11,370,156	11,370,156	654,310
Health and sanitation	80,782	80,782	80,782	80,782	- -
Culture and recreation	1,597,877	1,586,975	1,879,435	1,879,435	( 292,460)
Social services	30,000	30,000	30,000	30,000	- -
Total expenditures	25,880,777	26,973,535	25,662,333	25,662,333	1,311,202
Excess (deficiency) of revenues over expenditures	( 644,636)	2,098,688	3,411,313	3,411,313	1,312,625
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	800,275	800,275	2,352,851	2,352,851	1,552,576
Transfers (out)	( 239,350)	( 8,027,155)	( 8,027,155)	( 8,027,155)	- -
Total other financing sources (uses)	560,925	( 7,226,880)	( 5,647,230)	( 5,647,230)	1,579,650
Net change in fund balance	( 83,711)	( 5,128,192)	( 2,235,917)	( 2,235,917)	2,892,275
Fund balance - beginning (restated Note III J)	4,635,799	9,869,280	9,869,280	9,869,280	- -
Fund balance - ending	\$ 4,552,088	\$ 4,741,088	\$ 7,633,363	\$ 7,633,363	\$ 2,892,275

The notes to the financial statements are an integral part of this statement.

JEFFERSON COUNTY, WEST VIRGINIA  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE - BUDGET AND ACTUAL -  
COAL SEVERANCE TAX FUND  
For the Fiscal Year Ended June 30, 2021

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Actual Amounts</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>	<u>Modified</u>	<u>Budget</u>	<u>Final Budget</u>
			<u>Accrual Basis</u>	<u>Basis</u>	<u>Positive</u>
					<u>(Negative)</u>
<b>REVENUES</b>					
Taxes:					
Coal severance tax	\$ 105,000	105,000	\$ 71,323	\$ 71,323	\$ ( 33,677)
Interest and investment earnings	975	975	994	994	19
Total revenues	105,975	105,975	72,317	72,317	( 33,658)
<b>EXPENDITURES</b>					
Current:					
General government	151,348	255,007	20,110	20,110	234,897
Health and sanitation	15,000	15,000	22,800	22,800	( 7,800)
Culture and recreation	12,000	12,000	12,000	12,000	--
Social services	30,297	30,297	30,297	30,297	--
Total expenditures	208,645	312,304	85,207	85,207	227,097
Excess (deficiency) of revenues over expenditures	( 102,670)	( 206,329)	( 12,890)	( 12,890)	193,439
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers (out)	--	--	--	--	--
Total other financing	--	--	--	--	--
Total other financing sources (uses)	--	--	--	--	--
Net change in fund balance	( 102,670)	( 206,329)	( 12,890)	( 12,890)	193,439
Fund balance - beginning	102,670	206,329	206,329	206,329	--
Fund balance - ending	\$ --	\$ --	\$ 193,439	\$ 193,439	\$ 193,439

The notes to the financial statements are an integral part of this statement.

JEFFERSON COUNTY, WEST VIRGINIA  
STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
For the Fiscal Year Ended June 30, 2021

	Pension 457(b) Trust Fund	Agency Funds
<b>ASSETS</b>		
Non-pooled cash	\$           --	\$       1,801,697
Investments, at fair value	1,723,665	--
Total cash	<u>1,723,665</u>	<u>1,801,697</u>
Receivables, net of allowance for uncollectibles:		
Taxes	--	2,528,611
Total receivables	<u>--</u>	<u>2,528,611</u>
Total assets	<u>1,723,665</u>	<u>4,330,308</u>
<b>DEFERRED OUTFLOWS</b>		
Total deferred outflows of resources	<u>--</u>	<u>--</u>
Total assets and deferred outflows of resources	<u>\$       1,723,665</u>	<u>\$       4,330,308</u>
<b>LIABILITIES</b>		
Due to: other governments	--	4,330,308
Total liabilities	<u>--</u>	<u>4,330,308</u>
<b>DEFERRED INFLOWS</b>		
Total deferred inflows of resources	<u>--</u>	<u>--</u>
Total liabilities and deferred inflows of resources	<u>\$           --</u>	<u>\$       4,330,308</u>
<b>NET POSITION</b>		
Restricted for pension / other benefits	<u>\$       1,723,665</u>	<u>\$           --</u>

The notes to the financial statements are an integral part of this statement.

JEFFERSON COUNTY, WEST VIRGINIA  
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
For the Fiscal Year Ended June 30, 2021

	Pension 457(b) Trust Funds	Agency Funds
<b>ADDITIONS:</b>		
Contributions - employees	\$ 156,894	\$ --
Net investment income	336,527	--
Total Additions	<u>493,421</u>	<u>--</u>
<b>DEDUCTIONS:</b>		
Withdrawals / transfers out	21,429	--
Service charges	1,990	--
Total Deductions	<u>23,419</u>	<u>--</u>
Change in net position	<u>470,002</u>	<u>--</u>
Net position - beginning (restated)	1,253,663	--
Net position - ending	<u>\$ 1,723,665</u>	<u>\$ --</u>

The notes to the financial statements are an integral part of this statement.

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

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**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of Jefferson County, West Virginia (the government), conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of significant accounting policies:

**A. Reporting Entity**

Jefferson County (government) is one of fifty-five counties established under the Constitution and the Laws of the State of West Virginia. There are six offices elected county-wide, which are: County Commission; Clerk of the County Commission; Circuit Clerk; Assessor; Sheriff; and Prosecuting Attorney.

The County Commission is the legislative body for the government, and as such budgets and provides the funding used by the separate Constitutional Offices except for the offices of the Assessor and the Sheriff, which also have additional revenue sources. The County Commission's office maintains the accounting system for the County's operations. The operations of the County as a whole, however, including all the Constitutional offices have been combined in these financial statements.

The services provided by the government and accounted for within these financial statements include law enforcement for unincorporated areas of the County, health and social services, cultural and recreational programs, and other governmental services.

The accompanying financial statements present the government and its component units as required by generally accepted accounting principles. In determining whether to include a governmental department, agency, commission or organization as a component unit, the government must evaluate each entity as to whether they are legally separate and financially accountable based on the criteria set forth by the Governmental Accounting Standards Board (GASB). Legal separateness is evaluated on the basis of: (1) its corporate name, (2) the right to sue and be sued, and (3) the right to buy, sell or lease and mortgage property. Financial accountability is based on: (1) the appointment of the governing authority and (2) the ability to impose will or (3) the providing of specific financial benefit or imposition of specific financial burden. Another factor to consider in this evaluation is whether an entity is fiscally dependent on the County.

*Discretely Presented Component Units*

Discretely presented component units are entities which are legally separate from the County, but are financially accountable to the County, or whose relationship with the County is such that exclusion would cause the County's financial statements to be misleading or incomplete. Because of the nature of services they provide and the County's ability to impose its will on them or a financial benefit / burden relationship exists, the component units are discretely presented in accordance with GASB Statement No. 14 (as amended by GASB Statement 39 and GASB Statement 61). The discretely presented component units are presented on the government-wide statements and are as follows:

The *Jefferson County Board of Health* serves citizens of Jefferson County and is governed by a five (5) member board appointed by the County Commission. The Board of Health is responsible for directing, supervising and carrying out matters related to public health of the

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

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**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

County. West Virginia statute dictates the County is legally obligated to provide financial support to the board.

The *Jefferson County Economic Development Authority* serves Jefferson County, West Virginia, and is governed by a board comprised of fifteen (15) members appointed by the County Commission. The Jefferson County Economic Development Authority develops property on behalf of the County and also provides services to external parties.

The *Jefferson County Parks and Recreation* serves all citizens of Jefferson County by providing recreational services and is governed by an eleven (11) member board appointed by the County Commission. The County provides financial support to the Board on an annual basis.

The *Jefferson County Emergency Services Agency* serves citizens of Jefferson County by providing emergency ambulance services and is governed by a nine (9) member board appointed by the County Commission. The County provides financial support to the Board on an annual basis.

The *Jefferson County Farmland Protection Board* serves all citizens of Jefferson County by promoting the protection of agriculture within the County and is governed by a seven (7) member board appointed by the County Commission.

The *Jefferson County Historic Landmarks Commission* serves Jefferson County by preserving historic structures within the unincorporated areas of Jefferson County and by educating the public about the county's heritage. The Jefferson County Historic Landmarks Commission is governed by a five (5) member board appointed by the County Commission. The County provides financial support to the Historic Landmarks Commission.

Complete financial statements for each of the individual component units can be obtained at the entity's administrative offices.

**B. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. No business-type activities are provided or reported by the government. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues. Interest on general long-term

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

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**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

debt liabilities is considered an indirect expense and is reported in the Statement of Activities as a separate line.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter is excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. Combining financial statements for the nonmajor governmental funds are included as supplementary information.

**C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied and collectible. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collectible within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, interest and special assessments are susceptible to accrual. Other receipts and taxes become measurable and available when cash is received by the government and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.

The government reports the following major governmental funds:

The *General fund* is the government's primary operating fund. It accounts for all financial sources of the general government, except those required to be accounted for in another fund.

The *Coal Severance Tax fund*, a special revenue fund, accounts for revenues and expenditures from a severance tax placed on coal that is distributed to West Virginia counties. The State Auditor's Office requires an annual budget be submitted for approval for this fund.

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

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**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

The *Capital Outlay fund*, a capital projects fund, accounts for revenues and expenditures related to capital outlay expenditures of the County.

The *Impact Fee fund*, a special revenue fund, accounts for revenues collected for schools, parks, fire, emergency medical services, and law enforcement capacity improvements.

The *ARPA (American Rescue Plan Act) fund*, a special revenue fund, accounts for revenues and expenditures related to federal grant funding from Coronavirus State and Local Fiscal Recovery Funds.

Additionally, the government reports two fiduciary fund types:

The *Pension Trust funds* account for activities of the County's elective retirement plans, which accumulate resources for pension benefit payments to qualified employees.

The *Agency funds* are custodial in nature (assets equal liabilities) and do not present results of operations or have a measurement focus. Agency funds are accounted for using the full accrual basis of accounting. These funds are used to account for assets that Jefferson County, West Virginia holds for others in an agency capacity.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

**D. Assets, Deferred Outflows, Liabilities, Deferred Inflows, and Net Position**

**1. Deposits and Investments**

Jefferson County, West Virginia's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of less than three months from the date of acquisition.

If it is determined that the available interest rate offered by an acceptable depository in the county is less than the interest rate, net of administrative fees referred to in article six, chapter twelve of the West Virginia Code, offered it through the state board of investments, the county treasurer may, with the approval of each fiscal body whose funds are involved, make such funds available to the state board of investments for investment in accordance with the provisions of article six, chapter twelve of the code.

State statutes authorize the government to enter into agreements with the State Treasurer for the investment of monies. Authority is provided for investment in the Investment Management Board, the West Virginia Board of Treasury or the Municipal Bond Commission, or to invest such funds in the following classes of securities: Any investment company or investment trust registered under the Investment Company Act of 1940, 15 U.S.C. §80a, the portfolio of which is limited: (i) To obligations issued by or guaranteed as to the payment of both principal and interest by the United States of America or its agencies or instrumentalities; and (ii) to repurchase agreements fully collateralized by obligations of



**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

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**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

the United States government or its agencies or instrumentalities: Provided, That the investment company or investment trust takes delivery of the collateral either directly or through an authorized custodian: Provided, however, That the investment company or investment trust is rated within one of the top two rating categories of any nationally recognized rating service such as Moody's or Standard & Poor's.

**2. Receivables and Payables**

*Interfund Transactions*

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "interfund receivables or payables" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds."

*Property Tax Receivable*

Trade and property tax receivables are shown net of an allowance for uncollectibles. Current taxes assessed on real and personal property may be paid in two installments: The first installment is payable on September 1 of the year for which the assessment is made, and becomes delinquent on October 1; and, The second installment is payable on the first day the following March and becomes delinquent on April 1. Taxes paid on or before the date when they are payable, including both first and second installments, are allowed a discount of two and one-half percent (2.5%). Taxes that are not paid on or before the date in which they become delinquent, including both first and second installments, interest at the rate of nine percent (9%) per annum is added from the date the taxes become delinquent until the date the taxes are paid. A tax lien is issued for all unpaid real estate taxes as of the date of the sheriff's sale and these liens are sold between October 14th and November 23rd of each year. Sixty (60) days of estimated property tax collections are recorded in revenues at the end of each fiscal year.

All counties within the state are authorized to levy taxes not in excess of the following maximum levies per \$100 of assessed valuation: On Class I property, fourteen and three-tenths cents (14.30 cents); On Class II property, twenty-eight and six-tenths cents (28.60 cents); On Class III property, fifty-seven and two-tenths cents (57.20 cents); and, On Class IV property, fifty-seven and two-tenths cents (57.20 cents). In addition, counties may provide for an election to lay an excess levy; the rate not to exceed statutory limitations, provided at least sixty percent (60%) of the voters cast ballots in favor of the excess levy.

The rates levied by the County per \$100 of assessed valuation for each class of property for the fiscal year ended June 30 were as follows:

<u>Class of Property</u>	<u>Assessed Valuation for Tax Purposes</u>	<u>Current Expense</u>
Class I	\$ -	\$ 14.30
Class II	2,538,689,660	28.60
Class III	922,019,674	57.20
Class IV	418,326,410	57.20

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**3. Inventories and Prepaid Items**

The cost of governmental fund-type inventories is recorded as expenditures when purchased rather than when consumed.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

**4. Restricted Assets**

Certain assets of the Impact Fees special revenue funds are classified as restricted assets because their use is restricted by state statutes.

The "reserve" account is used to report resources set aside to make up potential future deficiencies in the regular account.

**5. Capital Assets and Depreciation**

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of \$10,000 or more and estimated to have a useful life in excess of one (1) year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend assets lives are not capitalized.

The government depreciates the capital assets using the straight-line method. Capital assets depreciation and capitalization policies are defined by the government as follows:

<u>Asset</u>	<u>Straight-line Useful Life</u>	<u>Value for Inventory Purposes</u>	<u>Capitalize/ Depreciate</u>
Land	Not applicable	\$ 1	\$ Capitalize only
Land improvement	20 to 30 years	1	10,000
Building	35 years	1	10,000
Building improvements	20 to 25 years	1	10,000
Construction in Progress	Not applicable	1	Capitalize only
Equipment	5 to 10 years	1,000	10,000
Vehicles	5 to 10 years	1,000	10,000

**6. Compensated Absences**

Employees are permitted to carryover a limited amount of vacation and an unlimited amount of sick leave benefits at the end of a calendar year. The amount of vacation and sick leave benefits permitted to be carried over is dependent on the department for which the employee works. No liability is reported for unpaid accumulated sick leave. All vacation

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

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**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

pay is accrued when incurred in the government-wide financial statements in accordance with GASB Statement No. 16, *Accounting for Compensated Absences*.

When a permanent full time employee retires, the employee has the option of being paid for accrued vacation only or applying both accrued vacation and sick leave to additional months of service for retirement benefits at the conversion of ten (10) days of leave for one (1) month of additional service credit.

**7. Long-term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position. The face amount of debt issued is reported as other financing sources. Debt service payments are considered expenditures in the period due.

**8. Deferred Outflows / Inflows of Resources**

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The County has three (3) items that qualify for reporting in this category; one which arises only under the modified accrual basis of accounting is *unavailable revenue* for property taxes; and, the *deferred outflows* and *deferred inflows* from pension activities reported in the government-wide Statement of Net Position.

*Unavailable revenue.* The unavailable revenue is only reported in the governmental funds balance sheet. The county reports unavailable revenues from property taxes. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

*Pensions.* Deferred inflows and outflows from pension activities reflect changes in assumptions, differences between actual and expected experience, differences between actual and projected earnings on investments, employer contributions to pension plan after the measurement date, and changes in the employer portion and differences between contributions and the proportionate share of pension expense. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of Jefferson County's Public Employees Retirement System (PERS) and the West Virginia Deputy Sheriff Retirement System (WVDRS) and additions to/deductions from PERS' and WVDRS' fiduciary net position have been determined on the same basis as they are reported by PERS and WVDRS. For this purpose, benefit payments (including refunds of

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

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**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**9. Unearned Revenue**

Governmental funds also defer revenue recognition in connection with resources that have been received but not yet earned. At the end of the current and prior fiscal year, the governmental funds reported \$8,831 and \$7,120 in unearned revenue respectively.

**10. Fund Balances**

In the governmental fund financial statements, fund balance is reported in five classifications.

The **nonspendable** fund balance includes amounts that cannot be spent because they are either a) not in spendable form or b) legally or contractually required to be maintained intact.

The **restricted** fund balance includes amounts that are restricted to specific purposes when the constraints are externally imposed by creditors, grantors, contributors or the laws and regulations of other governments; or imposed by law through constitutional provisions or enabling legislation.

Amounts that can only be used for specific purposes pursuant to constraints imposed by a formal action of the County's highest level of decision-making authority, the County Commission, and that remain binding unless removed in the same manner are to be reported as **committed** fund balance. Additionally, the approval does not automatically lapse at the end of the fiscal year.

The portion of net resources that has been approved by formal action of the County Commission / other official authorized to assign amounts for any amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed, are to be reported as **assigned** fund balance.

**Unassigned** fund balance is the portion of net resources in excess of the nonspendable, restricted, committed and assigned balances.

The County Commission is the government's highest level of decision-making authority. The Commission would take formal action to establish, and modify or rescind, a fund balance commitment or to assign fund balance amounts to a specific purpose. The government has adopted a revenue spending policy that provides guidance for programs with multiple revenue sources. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance and lastly unassigned fund balance. The government has the authority to deviate from this policy if it is in the best interest of the County.

**11. Net Position**

Net position represents the difference between assets plus deferred outflows of resources less liabilities and deferred inflows of resources. Net investment in capital assets consists

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

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**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the County or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The County first applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

**12. Pensions**

For purposes of measuring the net pension liability and deferred outflows / inflows of the resources related to pensions, and pension expense, information about the fiduciary net position of Jefferson County's Public Employee Retirement System (PERS) and Deputy Sheriff's Retirement System (DSRS) and additions to / deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by the PERS and DSRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**13. Postemployment Benefits Other Than Pensions (OPEB)**

For the purposes of measuring the net OPEB liability and deferred outflows / inflows of the resources related to OPEB, and OPEB expense, information about the fiduciary net position of the Jefferson County Postretirement Health Plan (JCPHP) and additions to / deductions from the JCPHP fiduciary net position have been determined on the same basis as they are reported by the JCPHP. JCPHP recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**A. Budgetary Information**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the General fund and the Coal Severance Tax Special Revenue fund. All annual appropriations lapse at fiscal year-end.

Jefferson County, West Virginia prepares its budget on the modified accrual basis of accounting.

Prior to March 2 of each year, the various elected officials submit to the County Commission proposed requests for their respective offices for the fiscal year commencing on July 1. Upon review and approval of these requests, the County Commission prepares proposed budgets on forms prescribed by the State Auditor and submits them to the State Auditor by March 28 for approval. The County Commission then reconvenes on the third (3<sup>rd</sup>) Tuesday in April to hear objections from the public and to formally lay the levy.

The appropriated budget is prepared by fund, function and department. Transfers of appropriations between departments and revenue related revisions to the budget require

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

**II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (continued)**

approval from the governing commission and then submission to the State Auditor for approval. Revisions become effective when approved by the State Auditor and budgeted amounts in the financial statements reflect only such approved amounts. The governing body made the following material supplementary budgetary appropriations throughout the year.

Description	General Fund Increase/ (Decrease)	Coal Severance Increase/ (Decrease)
General government expenditure	\$ 20,319	\$ 103,659
Public safety expenditure	1,083,341	--
Culture and recreation expenditure	( 10,902)	--
Transfers to other funds	7,787,805	--
Total	<u>\$ 8,880,563</u>	<u>\$ 103,659</u>

**III. DETAILED NOTES ON ALL FUNDS**

**A. Deposits and Investments**

*Custodial Credit Risk*

For deposits, the government could be exposed to risk in the event of a bank failure where the government's deposits may not be returned. The government's policy for custodial credit risk is to comply with statutory provisions for depository bond coverage, which provides that no public money should be deposited until the banking institution designated executes a bond with good and sufficient sureties which may not be less than the maximum sum that is deposited in the depository at any one time.

At year end, the government's bank balances were \$ 36,345,410. The bank balance was collateralized by federal depository insurance or with securities held by the pledging financial institution's trust department or agent in the government's name.

A reconciliation of cash and investments as shown on the Statement of Net Position of the primary government and Statement of Net Position of the Fiduciary Funds is as follows:

Cash and cash equivalents - Governmental Funds	\$ 20,282,052
Cash and cash equivalents-restricted - Impact Fees	8,476,911
Cash and cash equivalents-restricted - ARPA Fund	4,018,467
Cash and cash equivalents-restricted - Agency Fund	1,801,697
Total cash and cash equivalents	<u>\$ 34,579,127</u>

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

**III. DETAILED NOTES ON ALL FUNDS (continued)**

**B. Receivables**

Receivables at year end for the government's individual major and aggregate nonmajor funds, and aggregate fiduciary funds, including applicable allowances for uncollectible accounts, are as follows:

Governmental funds report deferred revenue in connection with receivables for revenue that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of deferred revenue and unearned revenue reported in the governmental funds were as follows:

	General	Assessor's Valuation	Farmland Protection	Ambulance Service Fee	EPDVTF DOJ Funds	LEO Forfeiture	State Grant Fund	Total
Receivables:								
Taxes	\$ 967,496	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ 967,496
Accounts	175,487	--	--	1,013,537	--	--	--	1,189,024
Intergovernmental	883,347	3,570	172,647	125,961	29,107	27,621	12,010	1,254,263
Gross Receivables	2,026,330	3,570	172,647	1,139,498	29,107	27,621	12,010	3,410,783
Less: Allowance for Uncollectible	( 186,983)	--	--	( 524,231)	--	--	--	( 711,214)
Net Total Receivables	\$ 1,839,347	\$ 3,570	\$ 172,647	\$ 615,267	\$ 29,107	\$ 27,621	\$ 12,010	\$ 2,699,569

General Fund	Unavailable	Unearned
Delinquent property taxes receivable	\$ 556,719	\$ --
Unearned Revenue Ambulance Fees Paid in Advance	--	8,831
Total unavailable/unearned revenue for governmental funds	\$ --	\$ --

**C. Prepaid Assets**

Occasional payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements. The cost of prepaid items is recorded as expenses/expenditures when consumed rather than when purchased. At June 30, 2021, prepaid assets in the General Fund (\$58,589), and the Assessor's Valuation Fund (\$3,123) totaled \$61,712.

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
For the Fiscal Year Ended June 30, 2021

**III. DETAILED NOTES ON ALL FUNDS (continued)**

**D. Capital Assets**

Capital asset activity for the fiscal year ended June 30 was as follows:

**Capital Assets**

	Primary Government				
	Beginning Balance (restated)	Increases	Decreases	Transfers	Ending Balance
<b>Governmental activities:</b>					
Capital assets, not being depreciated:					
Land	\$ 896,032	\$ --	\$ --	\$ --	\$ 896,032
Construction in progress	331,257	13,297	--	( 331,258)	13,296
Total capital assets not being depreciated	1,227,289	13,297	--	( 331,258)	909,328
Capital assets being depreciated:					
Buildings and improvements	19,829,643	--	--	--	19,829,643
Structures and improvements	3,455,021	--	--	320,354	3,775,375
Vehicles	2,604,468	392,125	( 133,098)	--	2,863,495
Machinery and equipment	8,511,194	54,151	--	10,904	8,576,249
Less: Total accumulated depreciation	( 17,479,151)	( 1,262,571)	133,098	--	( 18,608,624)
Total capital assets being depreciated, net	16,921,175	( 816,295)	--	331,258	16,436,138
Governmental activities capital assets, ne	\$ 18,148,464	\$ ( 802,998)	\$ --	\$ --	\$ 17,345,466

Depreciation expense was charged to functions/programs of the primary government as follows:

**Governmental activities:**

General government	\$ 555,554
Public safety	613,122
Culture and recreation	93,895
Total depreciation expense-governmental activities	\$ 1,262,571

**Construction in Progress**

The government has one (1) active construction projects as of the fiscal year ended June 30, 2021.

Project	Funding	Expenditures to-Date
911 Center Monitor Replacements	Capital Outlay Fund	\$ 13,296



**JEFFERSON COUNTY, WEST VIRGINIA  
NOTES TO THE FINANCIAL STATEMENTS  
For the Fiscal Year Ended June 30, 2021**

**III. DETAILED NOTES ON ALL FUNDS (continued)**

**E. Interfund Receivables, Payables, and Transfers**

The composition of interfund balances as of the fiscal year ended June 30 is as follows:

*Advances to/from other funds:*

<u>Payable Fund</u>	<u>Interfund Payable to General Fund</u>
Jury & Witness	\$ 34,187
Home Confinement Fund	915
Ambulance Service Fee	65,846
Capital Outlay Fund	13,297
 Total due to/from other funds	 \$ <u>114,245</u>

These temporary advances represent funds that were expended prior to their receipt from other funds or other governments. These funds are expected to be received shortly after the beginning of July 2021. The temporary advance will then be reversed.

*Interfund transfers:*

Transfers out:	<u>Transfers in:</u>		
	<u>General County</u>	<u>Capital Outlay</u>	<u>Total</u>
General County	\$ - -	\$ 8,027,155	\$ 8,027,155
ARPA Fund	1,534,634		1,534,634
Assessor Valuation	509,124	- -	509,124
Magistrate Court	33,600		33,600
Dog & Kennel	26,913	- -	26,913
Gen School	182,733	- -	182,733
Financial Stabilization Fund	- -	200,000	200,000
Ambulance Service Fee	65,847	- -	65,847
Total transfers out	\$ <u>2,352,851</u>	\$ <u>8,227,155</u>	\$ <u>10,580,006</u>

The transfers of \$8,027,155 and \$200,000 from General County and the Financial Stabilization fund to the Capital Outlay fund represent contributions toward the respective fund balances for future capital purchases. The transfer from the ARPA Fund to the General County fund represents federal grant revenue transfers from Coronavirus State and Local Fiscal Recovery Funds. The transfers from General School to General County totaling \$182,733 represent operating support from jail fees. The transfers of \$33,600 and \$26,913 from the Magistrate Court fund and Dog & Kennel fund, respectively, to General County represent operating transfers.

The transfer of \$509,124 from the Assessor Valuation fund to General County represents wages and benefits for partial staffing of the Jefferson County Assessor's Office. The transfer of \$65,847 from the Ambulance Service Fee fund to General County represents wages and

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

**III. DETAILED NOTES ON ALL FUNDS (continued)**

benefits for staff, and other operating expenditures related to billing of the Jefferson County Ambulance Service Fee.

**F. Fund Balance Detail**

At year-end, the detail of the government's fund balances is as follows:

	<u>General Fund</u>	<u>Coal Severance Fund</u>	<u>County Capital Outlay</u>	<u>County Impact Fees</u>	<u>ARPA Fund</u>	<u>Non-major Funds</u>	<u>Total</u>
Nonspendable:							
Inventory	\$ 2,941	\$ --	\$ --	\$ --	\$ --	\$ --	\$ 2,941
Prepaid items	58,589	--	--	--	--	3,123	61,712
Restricted:							
General government	--	91,441	--	--	4,018,467	708,077	4,817,985
Public safety	--	--	--	201,144	--	785,919	987,063
Culture and recreation	--	20,000	--	478,862	--	--	498,862
Social services	--	19,382	--	--	--	--	19,382
Health and sanitation	--	15,000	--	--	--	--	15,000
School	--	--	--	7,796,905	--	--	7,796,905
Committed:							
General government	105,486	47,616		--		--	153,102
Capital projects	--	--	12,036,410	--	--	7,788	12,044,198
Assigned:							
General government	2,104,800	--	--	--	--	--	2,104,800
Public safety	1,909,900	--	--	--	--	--	1,909,900
Culture and recreation	252,114	--	--	--	--	--	252,114
Unassigned:	3,199,533	--	--	--	--	--	3,199,533
Total fund balances	<u>\$ 7,633,363</u>	<u>\$ 193,439</u>	<u>\$ 12,036,410</u>	<u>\$ 8,476,911</u>	<u>\$ 4,018,467</u>	<u>\$ 1,504,907</u>	<u>\$ 33,863,497</u>

***Rainy Day Reserve Policy***

The County has adopted a fund balance policy which states that the County will maintain a fund balance in the General fund equal to 16.67% of General fund operating expenditures to provide for adequate working capital and to meet unforeseen emergencies. The County Commission has the discretion to determine whether circumstances or events constitute an emergency. Following use of the reserve, the County must restore the reserve to the 16.67% level within a two year period. Should the unencumbered balance rise above the amount stated in the policy, 50% of the excess amount will be placed into a Rainy Day fund or the "Financial Stabilization" fund.

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
For the Fiscal Year Ended June 30, 2021

**III. DETAILED NOTES ON ALL FUNDS (continued)**

**G. Leases**

*Operating Leases*

The government had no operating lease for this fiscal year; and, no future minimum lease payments are due.

**H. Long-term Debt**

The County may issue debt to provide funds for the acquisition or construction of major capital assets. No general long-term debt was issued or outstanding during the fiscal year. Long-term debt is a direct obligation of the County. The long-term obligations of the County currently outstanding are as follows:

Changes in Long-term Liabilities

	<b>Governmental Activities</b>				
	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Other Obligations:					
Net OPEB liability	1,699,486	\$ 113,042	\$ ( 148,818)	\$ 1,663,710	\$ - -
Net pension liability	1,851,685	2,583,547	( 466,047)	3,969,185	- -
Compensated absences	923,668	924,635	( 940,833)	907,470	- -
Governmental activities					
Long-term liabilities	\$ 4,474,839	\$ 3,621,224	\$ ( 1,555,698)	\$ 6,540,365	\$ - -

Note: For governmental activities, compensated absences are generally liquidated by the General fund.

**JEFFERSON COUNTY, WEST VIRGINIA  
NOTES TO THE FINANCIAL STATEMENTS  
For the Fiscal Year Ended June 30, 2021**

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**III. DETAILED NOTES ON ALL FUNDS (continued)**

**I. Restricted Assets**

The balances of the restricted asset accounts for the primary government are as follows:

Impact fee account	\$ 8,476,911
ARPA fund	4,018,467
Pension 457(b) Trust Fund	1,723,665
Agency funds	<u>1,801,697</u>
Total restricted assets	<u>\$ 16,020,740</u>

**J. Prior Period Adjustment**

A prior period adjustment of \$594,726 was made to the Fiduciary funds to reflect that two (2) pension 457(b) trust funds should be reported in accordance with Generally Accepted Accounting Procedures (GAAP).

The following restatement was performed to beginning Fiduciary funds, Pension 457(b) Trust Funds net position:

	<u>Pension 457(b) Trust Funds</u>
Net Position, as previously stated	\$ 658,937
Add:	
Fiscal year 2020 & prior income	1,322,336
Deduct	
Fiscal year 2020 & prior expenditures	<u>( 727,610)</u>
Fiduciary Net Position, restated	<u>\$ 1,253,663</u>

**IV. OTHER INFORMATION**

**A. Risk Management**

The government is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries insurance with West Virginia Corp for umbrella (general liability) insurance for these various risks.

Workers' Compensation Fund (WCF): Private insurance companies could begin to offer workers compensation coverage to government employers beginning July 1, 2010. Workers compensation coverage is provided for this entity by WV Corp.

**B. Related Party Transactions**

There are none to report

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

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**IV. OTHER INFORMATION (continued)**

**C. Contingent Liabilities**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds.

The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the government expects such amounts, if any, to be immaterial.

The government is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, it is the opinion of the government's counsel that resolution of these matters will not have a material effect on the financial condition of the government.

It is the opinion of the government's counsel that there are no pending lawsuits or unasserted claims against Jefferson County, West Virginia.

**D. Deferred Compensation Plan**

The government offers its employees two (2) deferred compensation plans created in accordance with Internal Revenue Code Section 457. The plans, available to all full-time government employees at their option, permit participants to defer a portion of their salary until future years. The deferred compensation is not available to participants until termination, retirement, death or unforeseeable emergency.

All amounts of compensation deferred under the plans, all property and rights purchased with those amounts, and all income attributable to those amounts, property or rights are held for the exclusive benefit of the participants and their beneficiaries. Total asset value, additions and deductions are shown in the fiduciary fund statements in accordance with Governmental Accounting Standards Board (GASB), Statement No. 32, *Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans*.

**E. Other Post Employment Healthcare Plan (non-participating entities only)**

Effective July 1, 2014, Jefferson County adopted the provisions of GASB Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions. In addition to the relevant disclosures within this note related to the implementation of GASB 45, the financial statement reflects long-term liabilities and related expenses/(income) in the governmental activities in fiscal years 2021 and 2020 of \$(35,776), and \$(47,345), respectively.

In addition to the pension benefits described in Note VI, the Jefferson County Commission provides other post employment benefits (OPEB) to certain employees who qualify as a retiree, were hired prior to July 1, 1998, and meet specific service requirements through a multi-employer defined benefit plan. For fiscal year 2021 and 2020, total premiums paid for retiree medical benefits were \$93,245 and \$103,266 respectively.

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

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**IV. OTHER INFORMATION (continued)**

Employees and retirees eligible to participate in the OPEB plan consisted of the following at June 30, 2021:

Actives Fully Eligible to Retire	5
Actives Not Yet Fully Eligible to Retire	6
Retirees	26
Total Participants	<u>37</u>

*Plan Description.* The medical insurance is a contributory plan, and eligible retirees may insure themselves and eligible dependents. Medical insurance coverage is provided to retirees based on the employee's hire date, age, and years of full time continuous service.

The County withdrew from the Public Employees Insurance Agency (PEIA) effective July 1, 1988. Current employees hired prior to July 1, 1998 must have ten (10) years of service and must be enrolled in the insurance coverage provided by the PEIA for five (5) years to receive subsidized coverage from the County. It is optional for the County to subsidize post-retirement healthcare for current employees hired prior to July 1, 1998 who do not have five (5) years of PEIA insurance coverage. The County has elected to provide subsidized coverage to these individuals.

The County's portion of the premium is calculated based on the retiree's years of service at the time of retirement, Medicare or non-Medicare eligibility, and dependent coverage. The cost share premium is established by PEIA.

Jefferson County, West Virginia contributes to the West Virginia Retiree Health Benefits Trust Fund (RHBT), a cost-sharing, multiple-employer defined benefit postemployment healthcare plan administered by the West Virginia Public Employees Insurance Agency (PEIA). RHBT issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the West Virginia Retiree Health Benefits Trust, Building 5, Room 1001, 1900 Kanawha Boulevard East, Charleston, West Virginia, 25305-0710 or by accessing the RHBT website at [www.peia.wv.gov](http://www.peia.wv.gov) and selecting Forms and Downloads, Financial Reports.

*Funding Policy.* The County is required to contribute the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal costs each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years. The ARC consisted of the normal cost of \$21,098, and the amortization of unfunded accrued liability of \$91,944. For fiscal years 2021 and 2020, the county contributed \$93,245 and \$103,266 respectively for current health care insurance premiums. The County has not established an OPEB trust to pre-fund future benefits.

During the 1992 Regular Session of the West Virginia Legislature, a portion of the Public Employees Insurance Agency (PEIA) governing statute was amended at section 5-16-22 to require all Non-State agencies to contribute toward the cost of their retired and or surviving dependents of retirees who are eligible to participate in the PEIA benefits program whether the agency itself participates as a group with the PEIA or not.

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

**IV. OTHER INFORMATION (continued)**

*Annual OPEB Cost & Net OPEB Obligation.* The County had an actuarial valuation performed as of July 1, 2017 to determine the funded status of the plan as of that date as well as the County's ARC for the fiscal year ended June 30, 2021.

The annual OPEB costs and net OPEB liability for the current year were as follows:

Service Cost	\$ 113,042
Interest Cost	(55,573)
Adjustment to Annual Required Contribution	-
Annual Service Cost	57,469
Employer Contributions Made	(93,245)
Decrease in Net OPEB Liability	(35,776)
Net OPEB Liability, Beginning of Year	1,699,486
Net OPEB Liability, End of Year	<u>\$ 1,663,710</u>

The County's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB liability for the last seven (7) fiscal years are as follows:

Fiscal Year Ended	Annual OPEB Cost	Employer Contribution	Percentage of Annual OPEB Cost Contributed	Net OPEB Liability
6/30/21	\$ 57,469	\$ 93,245	162%	\$ 1,663,710
6/30/20	\$ 55,921	\$ 103,266	185%	\$ 1,699,486
6/30/19	\$ 54,631	\$ 94,080	172%	\$ 1,746,831
6/30/18	\$ 110,108	\$ 73,512	67%	\$ 1,786,280
6/30/17	\$ 110,849	\$ 74,320	67%	\$ 1,733,472
6/30/16	\$ 111,911	\$ 84,506	76%	\$ 1,477,030
6/30/15	\$ 112,445	\$ 86,655	77%	\$ 1,477,030

As of the date of this report, the most recent valuation was performed with a valuation date of July 1, 2017 and covers the valuation for the plan years beginning July 1, 2017, July 1, 2018 and July 1, 2019.

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

**IV. OTHER INFORMATION (continued)**

The funded status of the plan as of July 1, 2020 is as follows:

*Funded Status and Funding Progress*

Actuarial Valuation Date	Actuarial Value of Plan Assets (a.)	Actuarial Accrued Liability (AAL) (b.)	Total Unfunded AAL (UAAL) (b.-a.)	Funded Ratio (a./b.)	Annual Covered Payroll (c.)	UAAL as a % of Covered Payroll [(b.-a.)/c.]
July 1, 2014	\$ -	\$ 1,477,030	\$ 1,477,030	0%	Not Available	Not Available
July 1, 2015	\$ -	\$ 1,477,030	\$ 1,477,030	0%	Not Available	Not Available
July 1, 2016	\$ -	\$ 1,733,472	\$ 1,733,472	0%	Not Available	Not Available
July 1, 2017	\$ -	\$ 1,786,280	\$ 1,786,280	0%	Not Available	Not Available
July 1, 2018	\$ -	\$ 1,746,831	\$ 1,746,831	0%	Not Available	Not Available
July 1, 2019	\$ -	\$ 1,699,486	\$ 1,699,486	0%	Not Available	Not Available
July 1, 2020	\$ -	\$ 1,663,710	\$ 1,663,710	0%	Not Available	Not Available

Actuarial valuations for Jefferson County of its Postretirement Health Plan using the Alternative Measurement Method as described in Government Accounting Standard No. 75 ("GASB 75"). The primary purpose of the valuation is to determine the obligations and cost for Fiscal Year 2021. Determinations for purposes other than meeting the Commission's financial accounting requirements may be significantly different from the results herein. The results are estimates based on assumptions about future events. Assumptions may be made about participant data or other factors. All approximations and assumptions are noted. Reasonable efforts were made in the valuation to ensure that significant items in the context of the actuarial liabilities or costs are treated appropriately, and not excluded or included inappropriately. Actual future experience will differ from the assumptions used. As these differences arise, the expense for accounting purposes will be adjusted in future valuations to reflect such actual experience.

*Actuarial methods and assumptions.* Projections for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term perspective of the calculations, and are as follows:

Actuarial Cost Method – Entry Age Normal (Alternative Measurement Method)

Asset Valuation Method - N/A

Interest Assumptions - 3.27% discount rate, 3.50% salary rate increase, and 3.00% inflation rate

Mortality - RP-2014 Combined Annuitant Mortality Table for males and females

Turnover - Age-based turnover rates developed based on probability of remaining employed until assumed retirement age

Retirement Age - Average retirement age 62

Trend Rates – Health care premiums & retiree contributions are assumed to increase annually at 4.0% for all years



**JEFFERSON COUNTY, WEST VIRGINIA  
NOTES TO THE FINANCIAL STATEMENTS  
For the Fiscal Year Ended June 30, 2021**

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**IV. OTHER INFORMATION (continued)**

Election at Retirement - 100% of active employees are assumed to elect PEIA coverage at retirement

Marital Status - 70% of active employees electing PEIA coverage are assumed to be married and to elect spousal coverage with males three years older than females. Actual spouse data was used for current retirees.

**F. SUBSEQUENT EVENTS**

During 2020, the World Health Organization declared the novel Coronavirus (COVID-19) outbreak a public health emergency. There have been mandates from international, federal, state, and local authorities requiring forced closures of various schools, businesses, and other facilities and organizations. In response to this, the U.S. Government has allocated and sent trillions of dollars in economic aid. Should these trends continue, the impact could have a material adverse effect on the County's financial position, results of operations, and cash flows.

**V. EMPLOYEE RETIREMENT SYSTEMS AND PLANS**

*Plan Descriptions, Contribution Information, and Funding Policies*

Jefferson County, West Virginia participates in two state-wide, cost-sharing, and multiple-employer defined benefit plans on behalf of county employees. Both systems are administered by agencies of the State of West Virginia and funded by contributions from participants, employers, and state appropriations, as necessary. These plans are as follows:

Cost Sharing Multiple Employer Pension Plans

West Virginia Public Employees Retirement System (PERS)

West Virginia Deputy Sheriff Retirement System (WVDRS)

**West Virginia Public Employees Retirement System**

All eligible County employees except those covered by other pension plans participate in the West Virginia Public Employees' Retirement System (PERS), a multiple-employer public retirement system covering employees of the State of West Virginia and other participating political subdivisions.

The following is a summary of eligibility factors, and benefit provisions:

Period required to vest	Five Years
Benefits and eligibility for distribution	A member who has attained age 60 and has earned 5 years or more of contributing service or age 55 if the sum of his/her age plus years of credited service is equal to or greater than 80. The final average salary (three (3) highest consecutive years in the last 15 years of earnings) times the years of service times 2% equals the annual retirement benefit. For employees hired after July 1, 2015, average salary is the average of the five (5) consecutive highest annual earnings out of the last 15.
Deferred retirement portion	No
Provisions for: Cost of living	No

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

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**V. EMPLOYEE RETIREMENT SYSTEM AND PLANS (continued)**

Death benefits                      Yes

Terminated members              Terminated members with at least five (5) years of contributory service who do not withdraw their accumulated contributions may elect to receive their retirement annuity at age 62. For employees hired after July 1, 2015, this age increases to 64.

*Funding Policy.* The PERS funding policy has been established by action of the State Legislature. Entity contribution rates are established by PERS. State statute requires that plan participants contribute 4.5% of annual earnings. Effective July 1, 2015, newly hired members contribute 6% of annual earnings. The governmental entity contribution rates of 9.0%, 10.0%, and 10.0% of covered payroll for the years ending June 30, 2021, 2020, and 2019 respectively.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to the PERS Pension Plan**

At fiscal year end, the County reported the following liabilities for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The County's proportion of the net pension liability was based on a projection of the County's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2021, the County reported the following proportions and increase / (decrease) from its proportion measured as of June 30, 2020:

	PERS
Amount for proportionate share of net pension liability	\$ 2,701,297
Percentage for proportionate share of net pension liability	0.510960 %
Increase / (decrease) % from prior proportion measured	(0.009814) %

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

**V. EMPLOYEE RETIREMENT SYSTEM AND PLANS (continued)**

For this fiscal year, the County recognized the following pension expenses:

**Pension Expense:**

Proportionate share of pension expense	\$ 664,626
Net amortization of deferred amounts from changes in proportion and differences between employer contributions and proportionate share of contributions	(49,532)
Total pension expense	<u>\$ 615,094</u>

The County reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Net difference between projected and actual earnings on pension plan investments	\$ 856,175	\$ (55,690)
Changes in assumptions	-	(119,023)
Changes in proportion and differences between County contributions and proportionate share of contributions	4,521	(75,572)
Differences between projected and actual experience	397,522	-
County contributions subsequent to the measurement date	802,493	-
Total	<u>\$ 2,060,711</u>	<u>\$ (250,285)</u>

The amount reported as deferred outflows of resources related to pensions resulting from County contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2022.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions are amortized and will be recognized in pension expense as follows:

**Year ended June 30:**

2022	\$ (154,590)
2023	368,371
2024	485,983
2025	308,170
Total	<u>\$ 1,007,934</u>

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

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**V. EMPLOYEE RETIREMENT SYSTEM AND PLANS (continued)**

*Actuarial Assumptions.* The total pension liability in the July 1, 2020 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Cost Method - Entry Age Normal Cost Method with individually computed accrued liabilities. The Normal Cost is computed in aggregate. Entry is based on hire date.

Amortization Method - Level-dollar amount, fixed period

Amortization Period - through FY 2035

Projected Salary Increases - Range from 3.35% to 6.5% per year

Date of most recent experience study - 2013-2018, experience studies are performed at least once in every 5-year period

Mortality Tables –

*Pre-retirement all:* 100% of Pub-2010 General Employees table, below-median, headcount weighted, projected scale MP-2018;

*Post-retirement healthy males:* 108% of Pub-2010 General Retiree Male table, below-median, headcount weighted, projected scale MP-2018;

*Post-retirement healthy females:* 122% of Pub-2010 General Retiree Female table, below-median, headcount weighted, projected scale MP-2018;

*Disabled Males:* 118% of Pub-2010 General/ Teachers Disabled Male table, below-median, headcount weighted, projected scale MP-2018; and

*Disabled Females:* 118% of Pub-2010 General/ Teachers Disabled Female table, below-median, headcount weighted, projected scale MP-2018.

Withdrawals – 2.50% to 35.88%

Asset Valuation Method – Fair Value.

Retirement Rates – 12%-100%

Disablement Rates – 0.005-0.054%

Family Composition - It is assumed that 85% of males and 80% of females are married, with husbands 3 years older than wives. Remarriage rates are not used.

Accrual of Future Service – It is assumed that members will accrue 1 year of service for each future year of employment.

Inflation Rate – 3.00%

Interest Rate & Expenses - The valuation interest assumption is 7.50%, with no loading for plan expenses

The long-term expected rate of return on pension plan benefits is based upon a determination of the appropriate risk tolerance, the Consolidated Public Retirement Board (Board) adopted broad

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

**V. EMPLOYEE RETIREMENT SYSTEM AND PLANS (continued)**

asset class allocation guidelines for the assets managed for PERS. Policy and Strategic allocations are established on a market value basis.

These asset class ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Rates are summarized in the following table and include the inflation component as follows:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Domestic Equity	27.5%	5.5%
International Equity	27.5%	7.0%
Private Equity	10.0%	8.5%
Core Fixed Income	15.0%	2.2%
Hedge Fund	10.0%	4.0%
Real Estate	10.0%	6.6%
Total	100.0%	
Cash (Included in Fixed Income above)	\$19,000,000*	

\* IMB Staff has authority to change the cash allocation plus or minus 10%, as necessary in consultation with the appropriate representative(s) from PERS.

The West Virginia Investment Management Board (IMB) calculates total rates of return using the time-weighted rate of return methodology. The time-weighted method determines the rate of return exclusive of the effects of participant contributions or withdrawals. Actual rates of return are net of fees.

Period	Actual	Target
One-year	(0.1)%	7.5%
Three-year	7.0%	7.5%
Five-year	7.0%	7.5%
Ten-year	6.2%	7.5%

*Discount Rate.* The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that employer contributions will continue to follow the current funding policies. Based on those assumptions, the fiduciary net position of each defined benefit pension plan was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rates of return on pension plan investments were applied to all periods of projected benefit payments to determine the total pension liabilities.

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
For the Fiscal Year Ended June 30, 2021

**V. EMPLOYEE RETIREMENT SYSTEM AND PLANS (continued)**

*Sensitivity of the County's proportionate share of the net pension liability to changes in the discount rate.* The following chart presents the sensitivity of the County's proportionate share of the net pension liability calculated using the discount rate as used in the actuarial valuation, as well as what the County's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1.0% Decrease (6.5%)	Discount Rate (7.5%)	1.0% Increase (8.5%)
County's proportionate share of the net pension asset / (liability)	\$ (6,882,560)	\$ (2,701,297)	\$ 834,035

*Trend Information.* The required contribution and the percentage of that amount contributed for the past nine (9) years is as follows:

Fiscal Year	Annual Pension Cost	Percentage Contributed
2021	\$ 802,493	100%
2020	\$ 794,004	100%
2019	\$ 764,562	100%
2018	\$ 838,372	100%
2017	\$ 903,125	100%
2016	\$ 1,033,926	100%
2015	\$ 1,024,710	100%
2014	\$ 1,079,680	100%
2013	\$ 1,014,046	100%

*Pension plan's fiduciary net position.* PERS issues a publicly available financial report that includes financial statements and required supplementary information. Detailed information about the pension plan's fiduciary net position is available in a separately issued financial report available at the Consolidated Public Retirement Board's website at [www.wvretirement.com](http://www.wvretirement.com). That information can also be obtained by writing to the WV Consolidated Public Retirement Board, Public Employees' Retirement System, 4101 MacCorkle Avenue, SE, Charleston, WV 25304 or by calling (304) 558-3570.

**West Virginia Deputy Sheriff Retirement System (WVDRS)**

The West Virginia Deputy Sheriff Retirement System (WVDRS) is a cost sharing multiple-employer public employee retirement system created by the State of West Virginia. The Deputy Sheriffs of West Virginia county governments, employed prior to July 1, 1998 could elect to join this plan or remain in PERS. Deputy Sheriffs hired after this date are required to join WVDRS.

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

**V. EMPLOYEE RETIREMENT SYSTEM AND PLANS (continued)**

The following is a summary of eligibility factors, and benefit provisions:

Period required to vest	Five years
Benefits and eligibility for distribution	A member who has attained age 60 and has earned 5 or more years of contributing service or age 50 and if the sum of his/her age plus years of credited service is equal to or greater than 70. The final average salary (five (5) highest consecutive years in the last ten (10) years) times the years of service times 2.25% equals the annual retirement benefit.
Deferred retirement option	No deferred retirement option is available.
Provisions for cost of living adjustments or death benefits	This plan has no provisions for cost of living adjustments. There are provisions for death benefits.
Terminated members	Terminated members with at least five (5) years of contributory service who do not withdraw their accumulated contributions may elect to receive their retirement annuity at age 62.

*Funding Policy.* The WVDRS funding policy has been established by action of the State Legislature. Certain fees for reports generated by sheriff's offices are paid to this plan in accordance with West Virginia State Code Section 7-14E-2. WVDRS members are required to contribute 8.5% of their annual covered salary. The contribution requirements of WVDRS members are established and may be amended only by the State of West Virginia Legislature. The governmental entity contribution rate was 12.0% of covered payroll for the fiscal years ending June 30, 2021, 2020, and 2019.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to the WVDRS Pension Plan**

At fiscal year end, the County reported the following liabilities for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The County's proportion of the net pension liability was based on a projection of the County's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2021, the County reported the following proportions and increase / (decrease) from its proportion measured as of June 30, 2020:

	WVDRS
Amount for proportionate share of net pension liability	\$ (1,267,888)
Percentage for proportionate share of net pension liability	3.536351 %
Increase / (decrease) % from prior proportion measured	(0.105932) %

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

**V. EMPLOYEE RETIREMENT SYSTEM AND PLANS (continued)**

For this fiscal year, the County recognized the following pension expenses:

Proportionate share of pension expense	\$ 228,271
Net amortization of deferred amounts from changes in proportion and differences between employer contributions and proportionate share of contributions	(2,632)
Total pension expense	<u>\$ 225,639</u>

The County reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Net difference between projected and actual earnings on pension plan investments	\$ 200,865	\$ -
Changes in assumptions	-	(47,882)
Changes in proportion and differences between County contributions and proportionate share of contributions	37,689	(54,020)
Differences between projected and actual experience	312,366	(180,601)
County contributions subsequent to the measurement date	250,417	-
Total	<u>\$ 801,337</u>	<u>\$ (282,503)</u>

The amount reported as deferred outflows of resources related to pensions resulting from County contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2022.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions are amortized and will be recognized in pension expense as follows:

<b>Year ended June 30:</b>	
2022	\$ (50,235)
2023	54,138
2024	75,680
2025	122,075
2026	45,431
2027	21,329
Total	<u>\$ 268,418</u>



**JEFFERSON COUNTY, WEST VIRGINIA  
NOTES TO THE FINANCIAL STATEMENTS  
For the Fiscal Year Ended June 30, 2021**

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**V. EMPLOYEE RETIREMENT SYSTEM AND PLANS (continued)**

*Actuarial Assumptions.* The total pension liability in the July 1, 2020 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Cost Method - Individual entry age normal cost with level percentage of payroll.

Amortization Method –Level dollar, fixed period..

Remaining Amortization Period - Fully amortized by the end of fiscal year 2029

Investment Rate of Return – 7.50%

Projected Salary Increases - Based on years of service in the following table:

Years of Service	Salary Increase %
Up to 2 Years	5.0%
Years 3 - 5	4.5%
Years 6 - 10	4.0%
More than 10	3.5%

Date of most recent experience study - 2011-2016

Mortality Tables -

*Active:* 100% of RP-2014 Non-Annuitant (sex-distinct), Scale MP-2016 fully generational;

*Healthy male retirees:* 103% of RP-2014 Male Healthy Annuitant tables, Scale MP-2016 fully generational;

*Healthy female retirees:* 100% of RP-2014 Female Healthy Annuitant tables, Scale MP-2016 fully generational;

*Disabled Males:* 100% of RP-2014 Male Disabled Annuitant table, Scale MP-2016 fully generational; and

*Disabled Females:* 100% of RP-2014 Female Disabled Annuitant table, Scale MP-2016 fully generational.

Withdrawals – 4.00% - 12.32%

Asset Valuation Method – Fair value.

Disability Rates – 0.04% - 0.60%

Retirement Rates – 16% - 100%.

Inflation Rate – 3.0%

Interest Rate and Discount Rate - Interest Rate is a net return rate of 7.5% annually, net of investment and administrative expenses. The rate is applied to the interest return on Trust Fund assets as well as the discount rate on future expected benefit payments.

The long-term expected rate of return on pension plan benefits is based upon a determination of the appropriate risk tolerance, the Consolidated Public Retirement Board (Board) adopted broad

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Fiscal Year Ended June 30, 2021**

**V. EMPLOYEE RETIREMENT SYSTEM AND PLANS (continued)**

asset allocation class guidelines for the assets managed for WVDRS. Policy and Strategic allocations are established on a market value basis.

These asset class ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Rates are summarized in the following table and include the inflation component as follows:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Domestic Equity	27.5%	5.5%
International Equity	27.5%	7.0%
Private Equity	10.0%	8.5%
Core Fixed Income	15.0%	2.2%
Hedge Fund	10.0%	4.0%
Real Estate	10.0%	6.6%
Total	100.0%	
Cash (Included in Fixed Income above)	\$250,000*	

\* IMB Staff has authority to change the cash allocation plus or minus 10%, as necessary in consultation with the appropriate representative(s) from WVDRS.

The West Virginia Investment Management Board (IMB) calculates total rates of return using the time-weighted rate of return methodology. The time-weighted method determines the rate of return exclusive of the effects of participant contributions or withdrawals. Actual rates of return are net of fees.

Period	Actual	Target
One-year	(0.1)%	7.5%
Three-year	7.0%	7.5%
Five-year	6.9%	7.5%
Ten-year	6.1%	7.5%

**Discount Rate.** The discount rate used to measure the total pension liability was 7.5%. The projections of cash flows used to determine the discount rate assumed that employer contributions will continue to follow the current funding policies. Based on those assumptions, the fiduciary net position of each defined benefit pension plan was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rates of return on pension plan investments were applied to all periods of projected benefit payments to determine the total pension liabilities.

**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
For the Fiscal Year Ended June 30, 2021

**V. EMPLOYEE RETIREMENT SYSTEM AND PLANS (continued)**

*Sensitivity of the County's proportionate share of the net pension liability to changes in the discount rate.* The following chart presents the sensitivity of the County's proportionate share of the net pension liability calculated using the discount rate as used in the actuarial valuation, as well as what the County's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1.0% Decrease (6.5%)	Discount Rate (7.5%)	1.0% Increase (8.5%)
County's proportionate share of the net pension asset / (liability)	\$ (2,610,994)	\$ (1,267,888)	\$ (160,055)

*Trend Information.* The required contribution and the percentage of that amount contributed for the past nine (9) years is as follows:

Fiscal Year	Annual Pension Cost	Percentage Contributed
2021	\$ 250,417	100%
2020	\$ 243,359	100%
2019	\$ 244,331	100%
2018	\$ 229,752	100%
2017	\$ 200,645	100%
2016	\$ 207,263	100%
2015	\$ 206,368	100%
2014	\$ 225,010	100%
2013	\$ 202,415	100%

*Pension plan's fiduciary net position.* Detailed information about the pension plan's fiduciary net position is available in a separately issued financial report available at the Consolidated Public Retirement Board's website at [www.wvretirement.com](http://www.wvretirement.com). WVDRS issues a publicly available financial report that includes financial statements and required supplementary information. That information can also be obtained by writing to the WV Consolidated Public Retirement Board, Deputy Sheriff Death, Disability and Retirement Plan, 4101 MacCorkle Avenue, SE, Charleston, WV 25304 or by calling (304) 558-3570.

**VI. SUMMARY OF DEFERRED OUTFLOW / INFLOW BALANCES**

	Total	PERS	WVDRS
Net difference between projected and actual earnings on pension plan investments	\$ 1,001,350	\$ 800,485	\$ 200,865
Changes in assumptions	(166,905)	(119,023)	(47,882)
Changes in proportion and differences between County contributions and proportionate share of contributions	(87,382)	(71,051)	(16,331)
Differences between projected and actual experience	529,287	397,522	131,765
County contributions subsequent to the measurement date	1,052,910	802,493	250,417
Total	<u>\$ 2,329,260</u>	<u>\$ 1,810,426</u>	<u>\$ 518,834</u>

**JEFFERSON COUNTY, WEST VIRGINIA  
NOTES TO THE FINANCIAL STATEMENTS  
For the Fiscal Year Ended June 30, 2021**

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***REQUIRED SUPPLEMENTARY INFORMATION***

**JEFFERSON COUNTY, WEST VIRGINIA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**For the Fiscal Year Ended June 30, 2021**

**Jefferson County Commission Other Post Employment Benefits Plan**  
**June 30, 2021**

Schedule of Funding Progress

Actuarial Valuation Date	Actuarial Value of Plan Assets (a.)	Actuarial Accrued Liability (AAL) (b.)	Total Unfunded AAL (UAAL) (b.-a.)	Funded Ratio (a./b.)	Annual Covered Payroll (c.)	UAAL as a % of Covered Payroll [(b.-a.)/c.]
July 1, 2014	\$ -	\$ 1,477,030	\$ 1,477,030	0%	Not Available	Not Available
July 1, 2015	\$ -	\$ 1,477,030	\$ 1,477,030	0%	Not Available	Not Available
July 1, 2016	\$ -	\$ 1,733,472	\$ 1,733,472	0%	Not Available	Not Available
July 1, 2017	\$ -	\$ 1,786,280	\$ 1,786,280	0%	Not Available	Not Available
July 1, 2018	\$ -	\$ 1,746,831	\$ 1,746,831	0%	Not Available	Not Available
July 1, 2019	\$ -	\$ 1,699,486	\$ 1,699,486	0%	Not Available	Not Available
July 1, 2020	\$ -	\$ 1,663,710	\$ 1,663,710	0%	Not Available	Not Available

Schedule of Employer Contributions

Fiscal Year Ending June 30	Annual Required Contribution	Employer Contribution	Percentage of ARC Contributed	Net OPEB Obligation
2015	\$ 112,445	\$ 86,655	77%	\$ 25,790
2016	\$ 111,911	\$ 84,506	76%	\$ 53,195
2017	\$ 110,849	\$ 74,320	67%	\$ 89,724
2018	\$ 110,108	\$ 73,512	67%	\$ 126,320
2019	\$ 54,631	\$ 94,080	172%	\$ 86,871
2020	\$ 55,921	\$ 103,266	185%	\$ 39,526
2021	\$ 57,469	\$ 93,245	162%	\$ 3,750

Schedule of County Contributions

Last ten (10) Fiscal Years

	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Contractually required contribution	\$ 93,245	\$ 103,266	\$ 94,080	\$ 73,512	\$ 74,320	\$ 84,506	\$ 86,655	\$ 81,240	\$ 77,476	\$ 82,969
Contributions in relation to the contractually required contribution	(93,245)	(103,266)	(94,080)	(73,512)	(74,320)	(84,506)	(86,655)	(81,240)	(77,476)	(82,969)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
County's covered-employee payroll	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A
Contributions as a percentage of covered-employee payroll	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

**JEFFERSON COUNTY, WEST VIRGINIA  
REQUIRED SUPPLEMENTARY INFORMATION  
For the Fiscal Year Ended June 30, 2021**

**Schedules of the County's Proportionate Share of the Net Pension Liability  
June 30, 2021**

West Virginia Public Employee's Retirement System (PERS) Pension Plan  
Last eight (8) Fiscal Years\*

	2021	2020	2019	2018	2017	2016	2015	2014
County's proportion of the net pension liability (asset)	0.510960%	0.520774%	0.551620%	0.547925%	0.555790%	0.539720%	0.555968%	0.541279%
County's proportionate share of the net pension liability (asset)	\$ 2,701,297	\$ 1,119,732	\$ 1,424,569	\$ 2,369,688	\$ 5,108,365	\$ 3,013,818	\$ 2,051,953	\$ 4,934,460
County's covered-employee payroll	\$ 8,024,928	\$ 7,937,493	\$ 7,632,336	\$ 7,621,561	\$ 7,526,047	\$ 7,658,711	\$ 7,319,363	\$ 7,481,013
County's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	33.7%	14.1%	18.7%	31.1%	67.9%	39.4%	28.0%	66.0%
Plan fiduciary net position as a percentage of the total pension liability	92.89%	92.89%	96.99%	93.67%	86.11%	91.29%	93.98%	79.70%

\* Applicable information was available for eight (8) years for this schedule. The amounts presented for each fiscal year were determined as of 07/01.

West Virginia Public Deputy Sheriff Retirement System (WVDRS) Pension Plan  
Last eight (8) Fiscal Years\*

	2021	2020	2019	2018	2017	2016	2015	2014
County's proportion of the net pension liability (asset)	3.536351%	3.642283%	3.684984%	3.341448%	3.502668%	3.464242%	3.736381%	3.558767%
County's proportionate share of the net pension liability (asset)	\$ 1,267,888	\$ 731,953	\$ (68,209)	\$ 122,429	\$ 1,115,109	\$ 710,585	\$ 637,099	\$ 1,192,329
County's covered-employee payroll	\$ 2,086,809	\$ 2,027,996	\$ 2,036,087	\$ 1,914,605	\$ 1,672,041	\$ 1,727,192	\$ 1,650,943	\$ 1,730,843
County's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	60.8%	36.1%	-3.4%	6.4%	66.7%	41.1%	38.6%	68.9%
Plan fiduciary net position as a percentage of the total pension liability	87.01%	87.01%	92.08%	98.17%	84.48%	89.31%	90.52%	80.20%

\* Applicable information was available for eight (8) years for this schedule. The amounts presented for each fiscal year were determined as of 07/01.

**JEFFERSON COUNTY, WEST VIRGINIA  
REQUIRED SUPPLEMENTARY INFORMATION  
For the Fiscal Year Ended June 30, 2021**

**Schedules of County Contributions  
June 30, 2021**

West Virginia Public Employee's Retirement System (PERS) Pension Plan

Last eight (8) Fiscal Years

	2021	2020	2019	2018	2017	2016	2015	2014
Contractually required contribution	\$ 802,493	\$ 793,798	\$ 764,561	\$ 838,372	\$ 903,125	\$ 1,033,926	\$ 1,024,710	\$ 1,079,680
Contributions in relation to the contractually required contribution	<u>(802,493)</u>	<u>(793,798)</u>	<u>(764,561)</u>	<u>(838,372)</u>	<u>(903,125)</u>	<u>(1,033,926)</u>	<u>(1,024,710)</u>	<u>(1,079,680)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
County's covered-employee payroll	\$ 8,024,928	\$ 7,937,493	\$ 7,632,336	\$ 7,621,561	\$ 7,526,047	\$ 7,658,711	\$ 7,319,363	\$ 7,481,013
Contributions as a percentage of covered-employee payroll	10.0%	10.0%	10.0%	11.0%	12.0%	13.5%	14.0%	14.4%

West Virginia Public Deputy Sheriff Retirement System (WVDRS) Pension Plan

Last eight (8) Fiscal Years

	2021	2020	2019	2018	2017	2016	2015	2014
Contractually required contribution	\$ 250,417	\$ 243,359	\$ 244,331	\$ 229,753	\$ 200,645	\$ 207,263	\$ 206,368	\$ 225,010
Contributions in relation to the contractually required contribution	<u>(250,417)</u>	<u>(243,359)</u>	<u>(244,331)</u>	<u>(229,753)</u>	<u>(200,645)</u>	<u>(207,263)</u>	<u>(206,368)</u>	<u>(225,010)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
County's covered-employee payroll	\$ 2,086,809	\$ 2,027,996	\$ 2,036,087	\$ 1,914,605	\$ 1,672,041	\$ 1,727,192	\$ 1,650,943	\$ 1,730,843
Contributions as a percentage of covered-employee payroll	12.0%	12.0%	12.0%	12.0%	12.0%	12.0%	12.5%	13.0%



## ***SUPPLEMENTARY INFORMATION***

JEFFERSON COUNTY, WEST VIRGINIA  
BUDGETARY COMPARISON SCHEDULE -  
ASSESSOR'S VALUATION FUND  
For the Fiscal Year Ended June 30, 2021

	Budgeted Amounts		Actual Modified	Adjustments	Actual Amounts	Variance with
	Original	Final	Accrual Basis	Budget Basis	Budget Basis	Final Budget Positive (Negative)
<b>REVENUES:</b>						
Miscellaneous	\$ 647,361	\$ 647,361	\$ 706,590	( 915)	\$ 705,675	\$ 58,314
Total revenues	647,361	647,361	706,590	( 915)	705,675	58,314
<b>EXPENDITURES:</b>						
Current:						
General government	161,796	319,100	81,275	( 4,459)	76,816	242,284
Capital outlay	100,000	213,372	38,709	3,840	42,549	170,823
Total expenditures	261,796	532,472	119,984	( 619)	119,365	413,107
Excess (deficiency) of revenues over expenditures	385,565	114,889	586,606	( 296)	586,310	471,421
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers (out)	( 585,565)	( 560,896)	( 509,124)	--	( 509,124)	51,772
Total other financing sources (uses)	( 585,565)	( 590,565)	( 509,124)	--	( 509,124)	51,772
Net change in fund balance	( 200,000)	( 475,676)	77,482	3,468	77,186	523,193
Fund balance at beginning of year	200,000	475,676	479,440	( 3,764)	475,676	--
Fund balance at end of year	\$ --	\$ --	\$ 556,922	\$ ( 296)	\$ 552,862	\$ 523,193

JEFFERSON COUNTY, WEST VIRGINIA  
COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS  
For the Fiscal Year Ended June 30, 2021

	Dog & Kennel 003	General School 004	Magistrate Court 005	Worthless Check 006	Home Confinement 008	Federal Grants 009	State Grants 010
<b>ASSETS AND DEFERRED OUTFLOWS</b>							
<b>Assets:</b>							
<b>Current:</b>							
Cash and cash equivalents	\$ 633	\$ --	\$ --	\$ 35,238	\$ 56,018	\$ --	\$ ( 7,571)
Receivables, net:							
Accounts	--	--	--	--	--	--	--
Intergovernmental Receivables	--	--	--	--	--	--	--
Due from:							
Other governments	--	--	--	--	--	--	12,010
Prepaid expenses	--	--	--	--	--	--	--
Total assets	<u>633</u>	<u>--</u>	<u>--</u>	<u>35,238</u>	<u>56,018</u>	<u>--</u>	<u>4,439</u>
<b>Deferred Outflows:</b>							
Total deferred outflows of resources	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Total assets and deferred outflows of resources	<u>\$ 633</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 35,238</u>	<u>\$ 56,018</u>	<u>\$ --</u>	<u>\$ 4,439</u>
<b>LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES</b>							
<b>Liabilities:</b>							
Accounts payable	--	--	--	--	161	--	2,010
Due to:							
Other funds	--	--	--	--	915	--	--
Other governments	--	--	--	--	--	--	4,862
Unearned revenue:							
Unearned revenue	--	--	--	--	--	--	--
Total liabilities	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>1,076</u>	<u>--</u>	<u>6,872</u>
<b>Deferred Inflows:</b>							
Total deferred inflows of resources	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Total liabilities and deferred inflows of resources	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>1,076</u>	<u>--</u>	<u>6,872</u>
<b>Fund balances:</b>							
Nonspendable	--	--	--	--	--	--	--
Restricted	633	--	--	35,238	54,942	--	( 2,433)
Committed	--	--	--	--	--	--	--
Assigned	--	--	--	--	--	--	--
Unassigned	--	--	--	--	--	--	--
Total fund balances	<u>633</u>	<u>--</u>	<u>--</u>	<u>35,238</u>	<u>54,942</u>	<u>--</u>	<u>( 2,433)</u>
Total liabilities, deferred inflows and fund balances	<u>\$ 633</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 35,238</u>	<u>\$ 56,018</u>	<u>\$ --</u>	<u>\$ 4,439</u>

JEFFERSON COUNTY, WEST VIRGINIA  
COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS  
For the Fiscal Year Ended June 30, 2021

	Flood Hazard Mitigation 023	Waste Coal 039	Ambulance Service Fee 053	EPDVTF DOJ Funds 054	Assessor's Valuation 056	Farmland Protection 057	Financial Stabilization 058	Concealed Weapons 059
<b>ASSETS AND DEFERRED OUTFLOWS</b>								
<b>Assets:</b>								
<b>Current:</b>								
Cash and cash equivalents	\$ 34,959	\$ 8,606	\$ 89,713	\$ --	\$ 552,862	\$ 2	\$ --	\$ 33,324
Receivables, net:								
Accounts	--	--	489,306	--	--	--	--	--
Intergovernmental Receivables	--	--	--	--	--	--	--	--
Due from:								
Other governments	--	--	125,961	29,107	3,570	172,647	--	--
Prepaid expenses	--	--	--	--	3,123	--	--	--
Total assets	<u>34,959</u>	<u>8,606</u>	<u>704,980</u>	<u>29,107</u>	<u>559,555</u>	<u>172,649</u>	<u>--</u>	<u>33,324</u>
<b>Deferred Outflows:</b>								
Total deferred outflows of resources	--	--	--	--	--	--	--	--
Total assets and deferred outflows of resour	<u>\$ 34,959</u>	<u>\$ 8,606</u>	<u>\$ 704,980</u>	<u>\$ 29,107</u>	<u>\$ 559,555</u>	<u>\$ 172,649</u>	<u>\$ --</u>	<u>\$ 33,324</u>
<b>LIABILITIES, DEFERRED INFLOWS AND FI</b>								
<b>Liabilities:</b>								
Accounts payable	--	--	1,251	--	2,633	172,647	--	--
Due to:								
Other funds	--	--	65,846	--	--	--	--	--
Other governments	--	--	--	--	--	--	--	--
Unearned revenue:								
Unearned revenue	--	--	8,831	--	--	--	--	--
Total liabilities	<u>--</u>	<u>--</u>	<u>75,928</u>	<u>--</u>	<u>2,633</u>	<u>172,647</u>	<u>--</u>	<u>--</u>
<b>Deferred Inflows:</b>								
Total deferred inflows of resources	--	--	--	--	--	--	--	--
Total liabilities and deferred inflows of resou	<u>--</u>	<u>--</u>	<u>75,928</u>	<u>--</u>	<u>2,633</u>	<u>172,647</u>	<u>--</u>	<u>--</u>
<b>Fund balances:</b>								
Nonspendable	--	--	--	--	3,123	--	--	--
Restricted	34,959	8,606	621,264	29,107	553,799	2	--	33,324
Committed	--	--	7,788	--	--	--	--	--
Assigned	--	--	--	--	--	--	--	--
Unassigned	--	--	--	--	--	--	--	--
Total fund balances	<u>34,959</u>	<u>8,606</u>	<u>629,052</u>	<u>29,107</u>	<u>556,922</u>	<u>2</u>	<u>--</u>	<u>33,324</u>
Total liabilities, deferred inflows and fund bala	<u>\$ 34,959</u>	<u>\$ 8,606</u>	<u>\$ 704,980</u>	<u>\$ 29,107</u>	<u>\$ 559,555</u>	<u>\$ 172,649</u>	<u>\$ --</u>	<u>\$ 33,324</u>

JEFFERSON COUNTY, WEST VIRGINIA  
COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS  
For the Fiscal Year Ended June 30, 2021

	Voter's Registration 063	Jury & Witness 071	Law Enf. Forfeiture 073	Pros. Attny Forfeiture 074	Sub-Div Bond Forfeiture 075	COVID19 206	Total Nonmajor Special Revenue Funds
<b>ASSETS AND DEFERRED OUTFLOWS</b>							
<b>Assets:</b>							
<b>Current:</b>							
Cash and cash equivalents	\$ --	\$ 34,151	\$ 19,028	\$ 23,451	\$ 172	\$ 54,319	\$ 934,905
Receivables, net:							
Accounts	--	--	--	--	--	--	489,306
Intergovernmental Receivables	--	--	--	--	--	--	--
Due from:							
Other governments	--	--	27,621	--	--	--	370,916
Prepaid expenses	--	--	--	--	--	--	3,123
Total assets	--	34,151	46,649	23,451	172	54,319	1,798,250
<b>Deferred Outflows:</b>							
Total deferred outflows of resources	--	--	--	--	--	--	--
Total assets and deferred outflows of resour	\$ --	\$ 34,151	\$ 46,649	\$ 23,451	\$ 172	\$ 54,319	\$ 1,798,250
<b>LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES</b>							
<b>Liabilities:</b>							
Accounts payable	--	--	--	--	--	--	178,702
Due to:							
Other funds	--	34,187	--	--	--	--	100,948
Other governments	--	--	--	--	--	--	4,862
Unearned revenue:							
Unearned revenue	--	--	--	--	--	--	8,831
Total liabilities	--	34,187	--	--	--	--	293,343
<b>Deferred Inflows:</b>							
Total deferred inflows of resources	--	--	--	--	--	--	--
Total liabilities and deferred inflows of resou	--	34,187	--	--	--	--	293,343
<b>Fund balances:</b>							
Nonspendable	--	--	--	--	--	--	3,123
Restricted	--	( 36)	46,649	23,451	172	54,319	1,493,996
Committed	--	--	--	--	--	--	7,788
Assigned	--	--	--	--	--	--	--
Unassigned	--	--	--	--	--	--	--
Total fund balances	--	( 36)	46,649	23,451	172	54,319	1,504,907
Total liabilities, deferred inflows and fund bala	\$ --	\$ 34,151	\$ 46,649	\$ 23,451	\$ 172	\$ 54,319	\$ 1,798,250

JEFFERSON COUNTY, WEST VIRGINIA  
COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES -  
NONMAJOR SPECIAL REVENUE FUNDS  
For the Fiscal Year Ended June 30, 2021

	Dog & Kennel 003	General School 004	Magistrate Court 005	Worthless Check 006	Home Confinement 008	Federal Grants 009
<b>REVENUES</b>						
Taxes:						
Licenses and permits	\$ 24,271	\$ --	\$ --	\$ --	\$ --	\$ --
Intergovernmental:						
Federal	--	--	--	--	--	--
State	--	--	--	--	--	--
Charges for services	5,860	--	--	--	--	--
Fines and forfeits	--	199,213	30,555	70	67,363	--
Interest and investment earnings	18	--	15	17	74	--
Reimbursements	--	--	--	--	--	--
Contributions and donations	--	--	--	--	--	--
Miscellaneous	--	--	--	--	--	--
Total revenues	<u>30,149</u>	<u>199,213</u>	<u>30,570</u>	<u>87</u>	<u>67,437</u>	<u>--</u>
<b>EXPENDITURES</b>						
Current:						
General government	--	16,480	--	--	--	--
Public safety	3,368	--	--	--	59,342	--
Culture and recreation	--	--	--	--	--	--
Social services	--	--	--	--	--	--
Capital outlay	--	--	--	--	--	--
Total expenditures	<u>3,368</u>	<u>16,480</u>	<u>--</u>	<u>--</u>	<u>59,342</u>	<u>--</u>
Excess (deficiency) of revenues over expenditures	<u>26,781</u>	<u>182,733</u>	<u>30,570</u>	<u>87</u>	<u>8,095</u>	<u>--</u>
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers (out)	<u>( 26,913)</u>	<u>( 182,733)</u>	<u>( 33,600)</u>	<u>--</u>	<u>--</u>	<u>--</u>
Total other financing sources (uses)	<u>( 26,913)</u>	<u>( 182,733)</u>	<u>( 33,600)</u>	<u>--</u>	<u>--</u>	<u>--</u>
Net change in fund balances	( 132)	--	( 3,030)	87	8,095	--
Fund balances - beginning (restated)	<u>765</u>	<u>--</u>	<u>3,030</u>	<u>35,151</u>	<u>46,847</u>	<u>--</u>
Fund balances - ending	<u>\$ 633</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 35,238</u>	<u>\$ 54,942</u>	<u>\$ --</u>

JEFFERSON COUNTY, WEST VIRGINIA  
COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES -  
NONMAJOR SPECIAL REVENUE FUNDS  
For the Fiscal Year Ended June 30, 2021

	State Grants 010	Flood Hazard Mitigation 023	Waste Coal 039	Ambulance Service Fee 053	EPDVTF DOJ Funds 054	Assessor's Valuation 056	Farmland Protection 057	Financial Stabilization 058
<b>REVENUES</b>								
Taxes:								
Licenses and permits	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Intergovernmental:								
Federal	--	--	--	--	--	--	--	--
State	181,219	--	--	--	--	--	--	--
Charges for services	--	--	--	1,194,885	--	36,865	--	--
Fines and forfeits	--	--	--	--	--	--	--	--
Interest and investment earnings	--	--	43	468	24	--	57	--
Reimbursements	--	--	--	--	--	669,725	--	--
Contributions and donations	--	--	--	7,543	--	--	--	--
Miscellaneous	--	--	--	8,853	49,330	--	1,286,233	--
Total revenues	181,219	--	43	1,211,749	49,354	706,590	1,286,290	--
<b>EXPENDITURES</b>								
Current:								
General government	171,219	--	--	--	--	81,275	1,286,295	--
Public safety	--	--	--	1,106,158	26,986	--	--	--
Culture and recreation	--	--	--	--	--	--	--	--
Social services	--	--	--	--	--	--	--	--
Capital outlay	10,000	--	--	--	--	38,709	--	--
Total expenditures	181,219	--	--	1,106,158	26,986	119,984	1,286,295	--
Excess (deficiency) of revenues over expenditures	--	--	43	105,591	22,368	586,606	( 5)	--
<b>OTHER FINANCING SOURCES (USE:</b>								
Transfers (out)	--	--	--	( 65,847)	--	( 509,124)	--	( 200,000)
Total other financing sources (uses)	--	--	--	( 65,847)	--	( 509,124)	--	( 200,000)
Net change in fund balances	--	--	43	39,744	22,368	77,482	( 5)	( 200,000)
Fund balances - beginning (restated)	( 2,432)	34,959	8,563	589,306	6,739	479,440	7	200,000
Fund balances - ending	\$ ( 2,432)	\$ 34,959	\$ 8,606	\$ 629,050	\$ 29,107	\$ 556,922	\$ 2	\$ --

JEFFERSON COUNTY, WEST VIRGINIA  
COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES -  
NONMAJOR SPECIAL REVENUE FUNDS  
For the Fiscal Year Ended June 30, 2021

	Concealed Weapons 059	Voter's Registration 063	Jury & Witness 071	Law Enf. Forfeiture 073	Pros. Attny Forfeiture 074	Sub-Div Bond Forfeiture 075	COVID19 206	Total Nonmajor Special Revenue Funds
<b>REVENUES</b>								
Taxes:								
Licenses and permits	\$ 22,615	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ 46,886
Intergovernmental:								
Federal	--	--	--	--	--	--	--	--
State	--	--	7,418	--	--	--	--	188,637
Charges for services	--	--	--	--	--	--	--	1,237,610
Fines and forfeits	--	--	--	--	--	--	--	297,201
Interest and investment earnings	40	--	--	34	12	--	--	802
Reimbursements	19,001	--	--	--	--	--	--	688,726
Contributions and donations	--	--	--	--	--	--	--	7,543
Miscellaneous	585	484	--	21,141	--	--	--	1,366,626
Total revenues	42,241	484	7,418	21,175	12	--	--	3,834,031
<b>EXPENDITURES</b>								
Current:								
General government	--	485	7,418	--	--	--	--	1,563,172
Public safety	26,566	--	--	5,355	--	--	18,301	1,246,076
Culture and recreation	--	--	--	--	--	--	--	--
Social services	--	--	--	--	--	--	27,380	27,380
Capital outlay	7,313	--	--	--	--	--	--	56,022
Total expenditures	33,879	485	7,418	5,355	--	--	45,681	2,892,650
Excess (deficiency) of revenues over expenditures	8,362	( 1)	--	15,820	12	--	( 45,681)	941,381
<b>OTHER FINANCING SOURCES (USE:</b>								
Transfers (out)	--	--	--	--	--	--	--	( 1,018,217)
Total other financing sources (uses)	--	--	--	--	--	--	--	( 1,018,217)
Net change in fund balances	8,362	( 1)	--	15,820	12	--	( 45,681)	( 76,836)
Fund balances - beginning (restated)	24,962	1	( 36)	30,830	23,439	172	100,000	1,581,743
Fund balances - ending	\$ 33,324	\$ --	\$ ( 36)	\$ 46,650	\$ 23,451	\$ 172	\$ 54,319	\$ 1,504,907



JEFFERSON COUNTY, WEST VIRGINIA  
 COMBINING STATEMENT OF FIDUCIARY NET POSITION  
 AGENCY FUNDS  
 June 30, 2021

	<b>State Funds</b>							
	<u>State Current</u>	<u>Criminal Charges</u>	<u>Court Reporter</u>	<u>Deputy Sheriff Reitirement</u>	<u>Vehicle Licenses</u>	<u>State Fines</u>	<u>State Police</u>	<u>Total State</u>
<b>ASSETS</b>								
Cash and cash equivalents	\$ --	\$ 1,724	\$ 1,821	\$ 1	\$ 5	\$ 1,951	\$ 60	\$ 5,562
Receivables, net of allowance for uncollectibles:								
Taxes	<u>13,651</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>13,651</u>
Total assets	\$ <u>13,651</u>	\$ <u>1,724</u>	\$ <u>1,821</u>	\$ <u>1</u>	\$ <u>5</u>	\$ <u>1,951</u>	\$ <u>60</u>	\$ <u>19,213</u>
<b>LIABILITIES</b>								
Due to other governments	\$ <u>13,651</u>	\$ <u>1,724</u>	\$ <u>1,821</u>	\$ <u>1</u>	\$ <u>5</u>	\$ <u>1,951</u>	\$ <u>60</u>	\$ <u>19,213</u>
Total liabilities	\$ <u>13,651</u>	\$ <u>1,724</u>	\$ <u>1,821</u>	\$ <u>1</u>	\$ <u>5</u>	\$ <u>1,951</u>	\$ <u>60</u>	\$ <u>19,213</u>

JEFFERSON COUNTY, WEST VIRGINIA  
 COMBINING STATEMENT OF FIDUCIARY NET POSITION  
 AGENCY FUNDS  
 June 30, 2021

	<b>School Funds</b>			
	<u>School Current</u>	<u>School Excess</u>	<u>Debt Service</u>	<u>Total School</u>
<b>ASSETS</b>				
Cash and cash equivalents	\$ --	\$ --	\$ --	\$ --
Receivables, net of allowance for uncollectibles:				
Taxes	<u>1,059,317</u>	<u>1,253,162</u>	<u>6,546</u>	<u>2,319,025</u>
Total assets	\$ <u>1,059,317</u>	\$ <u>1,253,162</u>	\$ <u>6,546</u>	\$ <u>2,319,025</u>
<b>LIABILITIES</b>				
Due to other governments	\$ <u>1,059,317</u>	\$ <u>1,253,162</u>	\$ <u>6,546</u>	\$ <u>2,319,025</u>
Total liabilities	\$ <u>1,059,317</u>	\$ <u>1,253,162</u>	\$ <u>6,546</u>	\$ <u>2,319,025</u>

JEFFERSON COUNTY, WEST VIRGINIA  
 COMBINING STATEMENT OF FIDUCIARY NET POSITION  
 AGENCY FUNDS  
 June 30, 2021

	<u>Cities</u>					<u>Total Municipal</u>
	<u>Bolivar Current</u>	<u>Charles Town Current</u>	<u>Harpers Ferry Excess</u>	<u>Ranson Current</u>	<u>Shepherdstown Excess</u>	
<b>ASSETS</b>						
Cash and cash equivalents	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Receivables, net of allowance for uncollectibles:						
Taxes	<u>8,456</u>	<u>79,402</u>	<u>5,014</u>	<u>95,064</u>	<u>7,999</u>	<u>195,935</u>
Total assets	<u>\$ 8,456</u>	<u>\$ 79,402</u>	<u>\$ 5,014</u>	<u>\$ 95,064</u>	<u>\$ 7,999</u>	<u>\$ 195,935</u>
<b>LIABILITIES</b>						
Due to other governments	<u>\$ 8,456</u>	<u>\$ 79,402</u>	<u>\$ 5,014</u>	<u>\$ 95,064</u>	<u>\$ 7,999</u>	<u>\$ 195,935</u>
Total liabilities	<u>\$ 8,456</u>	<u>\$ 79,402</u>	<u>\$ 5,014</u>	<u>\$ 95,064</u>	<u>\$ 7,999</u>	<u>\$ 195,935</u>

JEFFERSON COUNTY, WEST VIRGINIA  
COMBINING STATEMENT OF FIDUCIARY NET POSITION  
AGENCY FUNDS  
June 30, 2021

	<u>County Offices</u>					<b>Total County Offices</b>
	<u>County Clerk</u>	<u>Circuit Clerk</u>	<u>Sheriff</u>	<u>Assessor</u>	<u>Other Offices</u>	
<b>ASSETS</b>						
Cash and cash equivalents	\$ 607,426	\$ 136,577	\$ 64,093	\$ 83	\$ 524,416	\$ 1,332,595
Receivables, net of allowance for uncollectibles:						
Taxes	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Total assets	<u>\$ 607,426</u>	<u>\$ 136,577</u>	<u>\$ 64,093</u>	<u>\$ 83</u>	<u>\$ 524,416</u>	<u>\$ 1,332,595</u>
<b>LIABILITIES</b>						
Due to other governments	<u>\$ 607,426</u>	<u>\$ 136,577</u>	<u>\$ 64,093</u>	<u>\$ 83</u>	<u>\$ 524,416</u>	<u>\$ 1,332,595</u>
Total liabilities	<u>\$ 607,426</u>	<u>\$ 136,577</u>	<u>\$ 64,093</u>	<u>\$ 83</u>	<u>\$ 524,416</u>	<u>\$ 1,332,595</u>

JEFFERSON COUNTY, WEST VIRGINIA  
 COMBINING STATEMENT OF FIDUCIARY NET POSITION  
 AGENCY FUNDS  
 June 30, 2021

	<u>Tax Lien</u>	<u>Delinquent Nonentered Land</u>	<u><b>Total Agency</b></u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 456,305	\$ 7,235	\$ 1,801,697
Receivables, net of allowance for uncollectibles:			
Taxes	<u>    --    </u>	<u>    --    </u>	<u>2,528,611</u>
Total assets	\$ <u>456,305</u>	\$ <u>7,235</u>	\$ <u>4,330,308</u>
<b>LIABILITIES</b>			
Due to other governments	\$ <u>456,305</u>	\$ <u>7,235</u>	<u>4,330,308</u>
Total liabilities	\$ <u>456,305</u>	\$ <u>7,235</u>	\$ <u>4,330,308</u>

Jefferson County, West Virginia  
Schedule of State Grant Receipts and Expenditures  
For the Fiscal Year Ended June 30, 2021

Name of State Grant	Grant Number	State Agency	Direct P- Pass - Through	Grant Provided to a sub- recipient	Award Amount	Under (Over)	Total Current	Total Current	Under (Over)
						Expended Beginning of Year	Year State Award Revenues	Year State Expenditures	Expended End of Year
Court Security Fund	20-CS-06	WV Dept of Homeland Security	Direct	-	35,372.00	-	35,372.00	35,372.00	-
Community Corrections (CC)	21-CC-07	WV Dept of Homeland Security	Direct	155,000.00	155,000.00	-	155,000.00	155,000.00	-
Community Corrections (CC)	Parole Per Diem	Division of Corrections & Rehabilitation	Direct	14,208.00	14,208.20	-	14,208.20	14,208.20	-
Records Mgmt and Preservation Grant	RMPB2115	WV Dept of Arts, Culture and History	Direct	-	10,000.00	-	10,000.00	10,000.00	-
Governor's Hightway Safety Grant	F21HS06DOHWZ	WV Dept of Transportation	Direct	-	5,000.00	-	3,228.00	3,228.00	1,772.00
Governor's Hightway Safety Grant	F20HS06DOHWZ	WV Dept of Transportation	Direct	-	5,000.00	-	286.00	286.00	-
<b>Total</b>				<b>169,208.00</b>	<b>224,580.20</b>	<b>-</b>	<b>218,094.20</b>	<b>218,094.20</b>	<b>1,772.00</b>

Jefferson County, West Virginia  
Schedule of Expenditures of Federal Awards  
For the Fiscal Year Ended June 30, 2021

Federal Grantor/ Pass Through Grantor/ Program Title	Federal Assistance Listing Number	Pass-Through/ Project Number	Federal Expenditures
<b>U.S. Department of Housing and Urban Development</b>			
Pass-Through State of West Virginia Development Office Community Development Block Grant, Small Cities Block Grant Program-Broadband	14.228	18CDBG0011	58,279
<b>Total Election Assistance Commission</b>			<b>58,279</b>
<b>National Highway Traffic Safety Administration</b>			
Pass-Through State of West Virginia Department of Transportation, Division of Motor Vehicles:			
Highway Safety-Safe Communities	20.600	F20-HS-06-402	34,134
Highway Safety-Safe Communities	20.600	F21-HS-06-402	6,311
Highway Safety-Safe Communities	20.616	F21-HS-06-405b	340
Highway Safety-Safe Communities	20.616	F20-HS-06-405b	3,555
Highway Safety-Safe Communities	20.616	F20-HS-06-405d	3,425
<b>Total National Highway Traffic Safety Administration</b>			<b>47,765</b>
<b>U.S. Department of Homeland Security</b>			
Pass-Through State of West Virginia Division of Homeland Security and Emergency Management:			
Emergency Management Performance Grant	97.042	2020EMPG	45,000
Emergency Management Performance Grant	97.042	2021EMPG	45,000
<b>Total U.S. Department of Homeland Security</b>			<b>90,000</b>
<b>U.S. Department of Justice</b>			
Pass-Through State of West Virginia Division of Justice & Community Services:			
Crime Victim Assistance	16.575	17-VA-026	25,497
Crime Victim Assistance	16.575	18-VA-035	71,344
Prevention Resource Officer	16.579	20-JAG-26	15,000
Enforcing Underage Drinking Laws Program	16.727	16-08	662
<b>Total U.S. Department of Justice</b>			<b>112,503</b>
<b>U.S. Department of Treasury</b>			
Direct Programs:			
Coronavirus State and Local Fiscal Recovery Funds (CSLFRF), American Rescue Plan Act (ARP Act)	21.027	N/A	1,534,634
Pass-Through West Virginia Governor's Office: Coronavirus Aid, Relief, and Economic Security Act (CARES Act)	21.019	CVRF-2020	2,945,059
<b>Total Land &amp; Waste Conservation Fund</b>			<b>4,479,693</b>
<b>U.S. Department of Justice/U.S. Department of Treasury</b>			
Direct Programs:			
Federal Equitable Sharing Program	16.922	N/A	32,341
<b>Total U.S. Department of Justice/U.S. Department of Treasury</b>			<b>32,341</b>

Jefferson County, West Virginia  
Schedule of Expenditures of Federal Awards  
For the Fiscal Year Ended June 30, 2021

Federal Grantor/ Pass Through Grantor/ Program Title	Federal Assistance Listing Number	Pass-Through/ Project Number	Federal Expenditures
<b>U.S. Department of the Interior, Office of the Secretary</b>			
Direct Programs:			
Payment in Lieu of Taxes	15.226	N/A	12,661
<b>Total U.S. Department of the Interior, Office of the Secretary</b>			<u>12,661</u>
<b>U.S. Department of the Interior, Fish and Wildlife Service</b>			
Direct Programs:			
National Wildlife Refuge Fund - Revenue Sharing	15.659	N/A	9,899
<b>Total U.S. Department of the Interior, Fish and Wildlife Service</b>			<u>9,899</u>
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>			<u><u>\$ 4,843,142</u></u>



**JEFFERSON COUNTY, WEST VIRGINIA**  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**For the Fiscal Year Ended June 30, 2021**

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**NOTE 1- BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the County under programs of the federal government for the year ended June 30, 2021. The information in this schedule is presented in accordance with the requirements of the Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the County, it is not intended to and does not present the financial position and changes in net position of the County.

**NOTE 2- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the cash basis of accounting. Such expenditures are recognized following the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures may or may not be allowable or may be limited as to reimbursement. The County has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Jefferson County Commission  
124 E Washington Street  
Charles Town, West Virginia 25414

To the County Commissioners:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities, the discretely presented component units, each major fund and the aggregate remaining fund information of **Jefferson County**, West Virginia (the County) as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the County's basic financial statements and have issued our report dated April 29, 2022, wherein we noted the financial impact of COVID-19 and the ensuing emergency measures that will impact subsequent periods of the County. Our report refers to other auditors who audited the financial statements of the Jefferson County Board of Health, Jefferson County Emergency Services Agency, Jefferson County Parks and Recreation, and the Jefferson County Development Authority, as described in our report on the County's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that those auditors separately reported.

### ***Internal Control Over Financial Reporting***

As part of our financial statement audit, we considered the County's internal control over financial reporting (internal control) as a basis for designing audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the County's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the County's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Tax - Accounting - Audit - Review - Compilation - Agreed Upon Procedure - Consultation - Bookkeeping - Payroll - Litigation Support - Financial Investigations  
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***Internal Control Over Financial Reporting (Continued)***

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

***Compliance and Other Matters***

As part of reasonably assuring whether the County's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the financial statements. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

***Purpose of this Report***

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the County's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the County's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**Perry and Associates**  
Certified Public Accountants, A.C.  
Marietta, Ohio

April 29, 2022

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Jefferson County Commission  
124 E Washington Street  
Charles Town, West Virginia 2514

To the County Commissioners:

***Report on Compliance for Each Major Federal Program***

We have audited **Jefferson County**, West Virginia (the County) compliance with the applicable requirements described in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could directly and materially affect Jefferson County's major federal programs for the year ended June 30, 2021. The *Summary of Auditor's Results* in the accompanying schedule of audit findings identifies the County's major federal programs.

***Management's Responsibility***

The County's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to opine on the County's compliance for the County's major federal programs based on our audit of the applicable compliance requirements referred to above. Our compliance audit followed auditing standards generally accepted in the United States of America; the standards for financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). These standards and the Uniform Guidance require us to plan and perform the audit to reasonably assure whether noncompliance with the applicable compliance requirements referred to above that could directly and materially affect the major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe our audit provides a reasonable basis for our compliance opinion on the County's major programs. However, our audit does not provide a legal determination of the County's compliance.

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Jefferson County  
Independent Auditor's Report on Compliance with Requirements  
Applicable to Each Major Federal Program and on Internal Control  
Over Compliance Required by the Uniform Guidance

***Opinion on Each Major Federal Program***

In our opinion, Jefferson County complied, in all material respects with the compliance requirements referred to above that could directly and materially affect the major federal programs for the year ended June 30, 2021.

***Report on Internal Control Over Compliance***

The County's management is responsible for establishing and maintaining effective internal control over compliance with the applicable compliance requirements referred to above. In planning and performing our compliance audit, we considered the County's internal control over compliance with the applicable requirements that could directly and materially affect the major federal program, to determine our auditing procedures appropriate for opining on the major federal program's compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not to the extent needed to opine on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of the County's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program's applicable compliance requirement. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance requirement will not be prevented, or timely detected and corrected. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with federal program's applicable compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This report only describes the scope of our internal control compliance tests and the results of this testing based on Uniform Guidance requirements. Accordingly, this report is not suitable for any other purpose.



**Perry and Associates**  
Certified Public Accountants, A.C.  
Marietta, Ohio

April 29, 2022

**JEFFERSON COUNTY, WEST VIRGINIA  
SCHEDULE OF AUDIT FINDINGS  
2 CFR § 200.515  
FOR THE YEAR ENDED JUNE 30, 2021**

**1. SUMMARY OF AUDITOR'S RESULTS**

<b>(d)(1)(i)</b>	<b>Type of Financial Statement Opinion</b>	Unmodified
<b>(d)(1)(ii)</b>	<b>Were there any material control weaknesses reported at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(ii)</b>	<b>Were there any other significant deficiencies in internal control reported at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(iii)</b>	<b>Was there any reported material noncompliance at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(iv)</b>	<b>Were there any material weaknesses in internal control reported for major federal programs?</b>	No
<b>(d)(1)(iv)</b>	<b>Were there any significant deficiencies in internal control reported for major federal programs?</b>	No
<b>(d)(1)(v)</b>	<b>Type of Major Programs' Compliance Opinion</b>	Unmodified
<b>(d)(1)(vi)</b>	<b>Are there any reportable findings under 2 CFR § 200.516(a)?</b>	No
<b>(d)(1)(vii)</b>	<b>Major Programs (list):</b>	AL# 21.019 - Coronavirus Relief AL# 21.027 – American Rescue Plan Act
<b>(d)(1)(viii)</b>	<b>Dollar Threshold: Type A/B Programs</b>	Type A: > \$ 750,000 Type B: all others
<b>(d)(1)(ix)</b>	<b>Low Risk Auditee?</b>	No

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None

**3. FINDINGS FOR FEDERAL AWARDS**

None