



Jefferson County Office of Homeland Security and Emergency Management

28 Industrial Boulevard

Kearneysville, WV 25430

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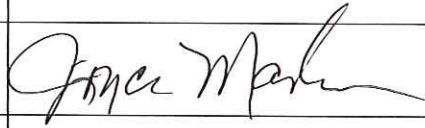


F. 304-725-7916

bmiller@jeffersoncountywv.org

Animals in Disaster

Sign In Sheet

January 23, 2012

Print Name & Organization	Email	Phone	Sign In
Davis, Mike CERT Volunteer	mjdavis56@comcast.net	728-8108	
Davis, Pat CERT Volunteer	patriciafdavis@comcast.net	728-8108	
Dzienis, Carol	wvdzienis@aol.com	270-7698	
French, Carl Berkeley County Health Department	Carl.G.French@wv.gov	263-5131	
Hite, Sandy Jefferson County Health Department	Sandy.d.hite@wv.gov	728-3309	
Lambiotte, Denise Jefferson County Animal Control	dlambiotte@jeffersoncountywv.org	728-3390	
Maggio, Jennifer JCHSEM	jmaggio@jeffersoncountywv.org	724-8914	
Manuel, Dale Jefferson County Commission	dmanuel@frontiernet.net	725-8160	
Marken, Joyce Dalb	joyce@dalb.com	725-0300	
McQuain, Vicki	vicki.l.mcquain@irs.gov	264-5678	
Mehling, Terri JCSHEM	tmehling@jeffersoncountywv.org	728-3329	
Miller, Barbara JCHSEM	bmiller@jeffersoncountywv.org	728-3290	

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Dear Mr. [Name],
I have your letter of the 12th and am glad to hear from you.
I am sorry that I cannot give you a more definite answer at this time.
I will be in touch with you again as soon as I can.
Very truly yours,
[Signature]







Jefferson County Office of Homeland Security & Emergency Management
Animals in Disaster Committee
January 23, 2012

- I. Call to Order
- II. Introductions
- III. Sign in Sheet
- IV. Minutes of October 17, 2011 Meeting
- V. Old Business
 - a. Regional Animals in Disaster Plan Grant
- VI. New Business
 - a. Disaster Animal Response Team Training – HSUS
 - b. Quarterly Partnership Luncheon – January 25 at Hollywood Casino at Charles Town Races
 - c. Animal Welfare Society – Valentine’s Purrfect Buffet and Auction– Hollywood Casino – February 11 – \$40 -- 6pm – 10pm
 - d. Briggs Animal Adoption Center – Spring Fun Walk/Run at Bland Farm – March 24
 - e. Texas Extension Disaster Education Network (EDEN) – Disaster Recovery Guide now available as an ebook -- <http://texashelp.tamu.edu/disaster-recovery-guide-and-ebook.php>
 - f. Bark in the Park – Jefferson Memorial Park – June 2 – 10am – 2pm
 - g. Exotic Pets in West Virginia
- VII. Member Sharing
- VIII. Adjournment

The next meeting of the Animals in Disaster Committee will be April 16, 2012 at 9:30am and will be announced via email notification.

Jefferson County Homeland Security and Emergency Management
Animals in Disaster Committee
October 17, 2011

The Jefferson County Homeland Security and Emergency Management (JCHSEM) Animals in Disaster Committee met on Monday, October 17, 2011 at 9:30am in the Emergency Operations Center located in Kearneysville, WV. Those present were: Barbara Miller, Director; Terri Mehling, Deputy Director, Jennifer Maggio, PIO/AA/Vol. Coordinator; Carl French, Berkeley County Health Department; Sandy Hite, Jefferson County Health Department; Debra Palmer, Eastern Panhandle American Red Cross; Kelly Parsons, CERT; Lynn Riner, Animal Advocates of WV; Jane Tabb, WVU Extension Office; Carol Dzienis, American Red Cross and Bill Zaleski, Jefferson County Health Department.

Call to order

Introductions

Ms. Mehling, JCHSEM Deputy Director opened the meeting with approval of the minutes. Debra Palmer moved to approve the minutes and Kelly Parsons was second to approve. Motion carried.

Old Business

Ms. Miller reported on the Regional Animals in Disaster Plan Grant. JH Consulting has everything they need from Jefferson County, but they are having trouble getting information from a few other counties. Ms. Miller noted her and Ms. Mehling sent in their corrections. Ms. Mehling noted JH Consulting may be sending another draft before the final. She also noted there are plenty of services that aren't in the county, but can be located in Washington and Frederick Counties that are not on the list. A discussion followed.

New Business

Ms. Tabb gave a presentation titled Agriculture 101. She explained the different types of soil throughout the region as well as those specifically found in Jefferson County. Ms. Tabb went over the equipment farmers' use as well as pricing. Ms. Tabb reviewed the different types of crops that are planted, how the equipment is used in the process as well as safety precautions. Ms. Miller asked Ms. Tabb how many acres they farm. Ms. Tabb replied they farm 1050 acres and rent 1000 acres. Ms. Tabb listed the areas where they farm. Ms. Tabb also reviewed the process of Tabb's Composting and how they use the compost to fertilize their crops.

Ms. Miller followed with a discussion on Ms. Tabb's presentation and discussed how farmers can be affected by disasters as well as the economy, followed by examples. Ms. Miller also discussed how farming equipment can be turned into a resource in the event of a disaster.

Ms. Miller announced JCHSEM's Quarterly Partnership Luncheon will be October 26, 2011 at noon at NCTC. The guest speaker will be Lori Kelly the new Executive Director of the Eastern Panhandle

American Red Cross. Lunch will be \$9 for one time through and \$12 for unlimited. If you would like to attend please RSVP with Ms. Mehling.

Ms. Mehling referenced the flyer given to members on the Rabies Vaccination Clinic, October 29, 2011.

Ms. Mehling announced the Briggs Animal Adoption Center will be hosting their 3rd Annual Footin' for Animals walk/run, Saturday, October 29, 2011 at 10 am. To register, please visit their website.

Ms. Mehling announced the Animal Welfare Society will be hosting the Paws and Claws Halloween Ball and Auction at Hollywood Casino, October 29, 2011 from 6-9 pm. The cost for the event is \$40. To register, please visit their website or call.

Ms. Mehling announced there will be a Nationwide EAS Test, November 9 at 2 pm. Information was given to committee members.

Member Sharing

Ms. Miller spoke with Jeff Harvey with JH Consulting and they will be issuing another draft to make sure all changes are correct before the final is issued.

Ms. Riner announced there will be a dogs only rabies clinic off of South Queen Street in Martinsburg, WV, November 29, 2011 from 10am-Noon. Ms. Riner passed around a flyer with information on a fostering workshop hosted by the Animal Advocates of WV, November 5, 2011 from 1-3 pm. Ms. Riner also noted they had a successful pets day at Walgreens in Martinsburg.

Ms. Hite reported the Health Department is waiting on permission from DHHR to create a Facebook page. Once the page is created she encourages everyone to "like" the page for current information.

The next regularly scheduled meeting of the Animals in Disaster Committee will be on January 23, 2011 at 9:30 a.m. in the Jefferson County EOC.

Jefferson County Homeland Security and Emergency Management
Animals in Disaster Committee
January 23, 2012

The Jefferson County Homeland Security and Emergency Management (JCHSEM) Animals in Disaster Committee met on Monday, January 23, 2012 at 9:30am in the Emergency Operations Center located in Kearneysville, WV. Those present were: Barbara Miller, Director; Terri Mehling, Deputy Director; Jennifer Maggio, PIO/AA/Vol. Coordinator; Mike Davis, CERT Volunteer; Carl French, Berkeley County Health Department; Joyce Marken, DALB; Kelly Parsons, CERT Volunteer; and Carolyn Brubaker, Silver Lining.

Call to order

Introductions

Ms. Mehling, JCHSEM Deputy Director, opened the meeting with approval of the minutes. Carl French moved to approve the minutes and Kelly Parsons was second to approve. Motion carried.

Old Business

Ms. Miller reported on the Regional Animals in Disaster Plan Grant. The Plan is now final, and still needs to be adopted by the County Commission. Once approved, it will be put online. Ms. Miller announced JCHSEM received approval for a Mass Care Grant for an animal disaster response trailer that can be used as a resource throughout the Eastern Panhandle. A discussion followed.

New Business

There was a discussion of the Disaster Animal Response Team Training that may be brought into the county once the animal disaster response trailer is purchased.

Ms. Miller announced the Quarterly Partnership Luncheon will be held January 25, 2012 at Hollywood Casino at Charles Town Races. Lunch is free. Ed Hannon and Ed Smith will be giving a presentation on the Emergency Services Agency 5 Year Plan/Fee. If you are interested in attending, contact Terri Mehling.

Ms. Mehling announced the Animal Welfare Society will be hosting a Valentine's Purrfect Buffet and Auction at Hollywood Casino at Charles Town Races, February 11, 2012 from 6-10 p.m. Cost of the meal is \$40.00. For more information, visit their website.

Ms. Mehling announced Briggs Animal Adoption Center will be hosting the Spring Fun Walk/Run at Bland Farm, March 24, 2012. For more information, visit their website.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions.

2. It is essential to ensure that all entries are supported by appropriate documentation and receipts.

3. Regular audits should be conducted to verify the accuracy of the records and identify any discrepancies.

4. The second part of the document outlines the procedures for handling incoming and outgoing payments.

5. All payments should be recorded promptly and accurately, including the date, amount, and purpose.

6. It is important to maintain a clear and organized system for tracking all financial activities.

7. The final part of the document provides a summary of the key points and offers recommendations for further improvement.

8. By following these guidelines, you can ensure the integrity and accuracy of your financial records.

Ms. Mehling announced the Texas Extension Disaster Education Network (EDEN) has their Disaster Recovery Guide now available on ebook: <http://texashelp.tamu.edu/disaster-recovery-guide-and-ebook.php>. Information in the book is animal related. Ms. Mehling passed around a copy of the ebook.

Ms. Mehling announced Bark in the Park will be at Jefferson Memorial Park, June 2 from 10a.m.-2 p.m.

Ms. Mehling reviewed an article that was passed around to committee members on Exotic Pets in West Virginia and how they do not regulate exotic pets. A discussion followed.

Member Sharing

Ms. Miller asked if the committee would like to hold the meetings in different locations. A discussion followed. Ms. Miller will send out an email with different ideas for committee meeting locations.

The next regularly scheduled meeting of the Animals in Disaster Committee will be on April 16, 2012 at 9:30 a.m. possibly at Briggs Adoption Center.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

In the second section, the author outlines the various methods used to collect and analyze the data. This includes both primary and secondary data collection techniques. The analysis focuses on identifying trends and patterns over time, which is crucial for making informed decisions.

The third part of the document provides a detailed breakdown of the results. It shows that there has been a significant increase in sales volume, particularly in the online channel. This is attributed to the implementation of the new marketing strategy and the improved user experience on the website.

Finally, the document concludes with a set of recommendations for future actions. It suggests continuing to invest in digital marketing and exploring new product lines to further drive growth. Regular monitoring and reporting will be essential to track the success of these initiatives.

The following table provides a summary of the key performance indicators (KPIs) for the first quarter. It shows a steady increase in revenue and a decrease in operating expenses, leading to a higher profit margin.

Metric	Q1 2023	Q2 2023	Q3 2023
Revenue	\$1,200,000	\$1,350,000	\$1,500,000
Operating Expenses	\$800,000	\$750,000	\$700,000
Profit	\$400,000	\$600,000	\$800,000
Profit Margin (%)	33%	44%	53%

The data indicates that the company is on a strong growth trajectory. The increase in profit margin is particularly noteworthy, as it suggests that the company is becoming more efficient in its operations. This is a positive sign for the long-term sustainability of the business.

In addition to the financial metrics, the document also tracks customer satisfaction and employee engagement. Both of these factors are critical for long-term success. The recent survey results show that customer satisfaction has improved, and employees are more motivated and productive.

The final section of the document discusses the challenges faced by the company and how they were addressed. One major challenge was the increase in competition in the market. This was overcome by focusing on differentiation and providing exceptional customer service. Another challenge was the fluctuation in raw material prices, which was managed through strategic sourcing and inventory management.

Overall, the document provides a comprehensive overview of the company's performance and future outlook. It highlights the company's strengths and areas for improvement, and provides a clear path forward for the next quarter and beyond.

The author expresses confidence in the company's ability to continue to grow and succeed in the competitive market. With the right strategies and execution, the company is well-positioned to achieve its long-term goals.