



**Jefferson County Office of Homeland Security and Emergency Management**  
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Animals in Disaster  
Sign In Sheet  
April 19, 2011

Print Name & Organization	Email	Phone	Sign In
Davis, Mike CERT Volunteer	mjdavis56@comcast.net	(304) 728-8108	
Davis, Pat CERT Volunteer		(304) 728-8108	
French, Carl Berkeley County Health Department	Carl.G.French@wv.gov	(304) 263-5131	
Hite, Sandy Jefferson County Health Department	Sandy.d.hite@wv.gov	(304) 728-3309	
Maggio, Jennifer JCHSEM			
Manuel, Dale Jefferson County Commissioner			
Marken, Joyce	joyce@dalb.com	(304) 725-0300	
McQuain, Vicki	vicki.l.mcquain@irs.gov	264-5678	
Mehling, Terri JCSHEM	tmehling@jeffersoncountywv.org	728-3329	
Miller, Barbara JCHSEM	bmiller@jeffersoncountywv.org	728-3290	Present
Miller, Rebecca National Humane Education Society	rmiller@nhes.org	(304) 725-0506 x206	
Moore, Megan National Humane Education Society	mmoore@nhes.org	(304) 725-0506 x205	
Parsons, Kelly CERT	kparsons@nicholsdehaven.com	725-6525, Ext. 124	





Jefferson County Office of Homeland Security & Emergency Management  
Animals in Disaster Committee  
April 19, 2011

- I. Call to Order
- II. Sign in Sheet
- III. Minutes of January 24, 2010 Meeting
- IV. Old Business
  - a. Regional Animals in Disaster Plan Grant – Work to be performed April – August 2011
  - b. Briggs Animal Adoption Center’s Peddle for Pooches – April 16
- V. New Business
  - a. In memoriam – Anna C. Briggs and Sheriff’s K-9 Andy
  - b. Jefferson County Animal Welfare Society’s Bark in the Park – June 4 – 10am – 2pm at Jefferson Memorial Park
  - c. Member Sharing Time
- VI. Adjournment

The next meeting of the Animals in Disaster Committee will be July 18, 2011 at 9:30am and will be announced via email notification.

Jefferson County Homeland Security and Emergency Management  
Animals in Disaster Committee  
January 24, 2011

The Jefferson County Homeland Security and Emergency Management (JCHSEM) Animals in Disaster Committee met on Monday, January 24, 2011 at 9:30am in the Emergency Operations Center located in Kearneysville, WV. Those present were: Barbara Miller, Director, Jefferson County Homeland Security & Emergency Management; Terri Mehling, Deputy Director, JCHSEM; Jennifer Maggio, Administrative Assistant/PIO/Volunteer Coordinator, JCHSEM; Carl French, Berkeley County Health Department; Megan Moore & Rebecca Miller, National Humane Education Society; Joyce Marken, DALB, Inc.; Kelly Parsons, Nichols, DeHaven & Associates; Lynn Riner, Animal Advocates of WV and Dale Manuel, Jefferson County Commission.

Call to order

Introductions

Ms. Mehling, JCHSEM Deputy Director opened the meeting with approval of the minutes. Joyce Marken moved to approve the minutes and Lynn Riner was second to approve. Motion carried.

**Old Business**

Ms. Mehling reviewed the Animals in Disaster Plan. It is currently an Annex in the Emergency Operations Plan and cannot be changed. Ms. Mehling noted she makes changes throughout the year and when it is time to update the EOP those corrections are placed in the Annex. Ms. Mehling went over changes that she made. Per Ms. Rebecca Miller's request, Ms. Mehling will email her a copy of the Animals in Disaster Plan. Ms. Mehling also explained to the committee where the plan is implemented within the county. Mr. Manuel asked if the plan is for domestic animals only. Ms. Mehling replied the plan is focused on mostly domestic but it also touches base on wild life as well as special rules and regulations. Ms. Riner asked if the plan involves nuclear facilities. Ms. Mehling and Mr. Manuel explained Jefferson County is not in the proximity of a nuclear plant and therefore it was not included.

**New Business**

Ms. Mehling noted the Regional Animals in Disaster Plan grant has been approved. Ms. Miller is currently working with a contractor on the plan.

Ms. Riner asked Ms. Mehling if she has ever worked with the Horseman Benevolence Society. Mr. Manuel noted to Ms. Mehling that Ken Lowe is the President and contact of that group.

Ms. Mehling announced there is a new IS-10a – Animals in Disaster: Awareness and Preparedness Course.

Ms. Mehling handed out information regarding a new Veterinarian location, Ranson Animal Hospital. Ms. Mehling mentioned she is interested in displaying some of JCSHEM's preparedness information at their location.

Ms. Mehling asked everyone, when they are able, to review facilities on page 31 of the Animals in Disaster Plan and make changes if necessary and to please report changes to her.

### **Member Sharing**

Mr. French reported he is currently working on an Animal in Disaster Plan for Berkeley County.

Ms. Mehling reported Hollywood Casino at Charles Town Races signed an MOU with Jefferson County for items needed when necessary.

Ms. Mehling reviewed the document handed out to committee members regarding the Animal Welfare Society benefit buffet at Charles Town Races.

Ms. Rebecca Miller noted that the NHES is offering, for a small donation, Disaster and Your Pets brochures.

Ms. Mehling handed out Animals & Disaster brochures for everyone to display in their offices or other organizations.

The next regularly scheduled meeting of the Animals in Disaster Committee will be on April 18, 2011 at 9:30 a.m. in the Jefferson County EOC.

Jefferson County Homeland Security and Emergency Management  
Animals in Disaster Committee  
April 19, 2011

The Jefferson County Homeland Security and Emergency Management (JCHSEM) Animals in Disaster Committee met on Tuesday, April 19, 2011 at 9:30am in the Emergency Operations Center located in Kearneysville, WV. Those present were: Barbara Miller, Director, JCHSEM; Terri Mehling, Deputy Director, JCHSEM; Rebecca Miller and Megan Moore, National Humane Education Society; Kelly Parsons, CERT Volunteer; Mike Davis, CERT Volunteer; Lynn Riner, Animal Advocates of WV; Adam Watson, Independent Fire Company; Debra Palmer, American Red Cross and Denise Lambiotte, Jefferson County Animal Control.

Call to order

Introductions

Ms. Mehling, JCHSEM Deputy Director, opened the meeting with approval of the minutes. Kelly Parsons moved to approve the minutes and Mike Davis was second to approve. Motion carried.

**Old Business**

Ms. Palmer went over a training she attended that had several different animal groups. They brought in materials to display such as fencing used to build large shelters in a disaster as well as crates. They thoroughly stressed to Red Cross that the service of using their items is free to them. The program is run by the ASPCA, Humane Society, and a veterinarian group called awmf.org. Ms. Palmer gave information regarding the group to Ms. Mehling. They are willing to share their Animals in Disaster Plan. Ms. Palmer noted they are out of Missouri but have groups stationed throughout the area. Ms. Mehling asked if the Red Cross has an MOU with the groups. Ms. Palmer replied, no, because they should be involved with county government. A discussion followed.

Ms. Miller announced the 7 counties of the Eastern Panhandle are working together on a Regional Animals in Disaster Plan Annex for the EOP. Work will be performed by JH Consulting through April-August 2011. Jeff Harvey is currently in the process of gathering information from all 7 counties. Once the plan is in draft form, Ms. Miller would like all committee members to review the plan and make suggestions or comments. Committee members committed to reviewing the plan. Ms. Mehling will add them to an email list. A discussion followed.

Ms. Mehling reported on Briggs Animal Adoption Center's Peddle for Pooches that was held April 16, 2011. Rebecca Miller and Megan Moore reported to the committee on the event.

### **New Business**

Ms. Mehling reported that Anna C. Briggs has passed away. A discussion followed. Ms. Mehling also reported Sheriff's K-9 Andy has passed away. Ms. Mehling noted she had articles if anyone is interested in reading.

Ms. Mehling announced the Jefferson County Animal Welfare Society's Bark in the Park will be June 4, 2011 from 10am-2pm at Jefferson Memorial Park. Ms. Mehling noted if anyone would like to participate to please let her know.

### **Member Sharing**

Ms. Lambiotte announced the Jefferson County Animal Welfare Society and the Jefferson County Health Department will be partnering on April 30, 2011 for a rabies clinic, at the Mountain Community Center for Jefferson County residents only. Flyers were handed to committee members to distribute. A discussion followed on Animals in Disaster Planning. Ms. Miller asked if she could forward Ms. Lambiotte's information onto JH Consulting. Ms. Lambiotte replied yes. Ms. Lambiotte agreed to email the flyer to Barb Miller for her to put in the next JCHSEM Newsletter.

Rebecca Miller and Megan Moore announced they will be holding Day Camps for kids in June and July. Camps will be a week long for grades K-9. They are also looking for guest speakers who can present anything related to animals. Ms. Miller volunteered JCHSEM staff as guest speakers and to send times and dates to Ms. Mehling and Ms. Miller. If anyone is interested all information is on the Briggs Animal website.

Ms. Riner invited everyone to the Animal Advocates of WV open house. Information can be found on the Animal Advocates of WV Facebook page.

The next regularly scheduled meeting of the Animals in Disaster Committee will be on July 18, 2011 at 9:30 a.m. in the Jefferson County EOC.