

Jefferson County Parks and Recreation Commission
Meeting Minutes March 16, 2022

- I. Call to Order at 7:01 p.m.
- II. Roll Call: Susan Benzinger, Missy Thompson, Dale Manuel, Debra Allen, Giordana Baker, Paul Marshall, Toni Milbourne. Also present Jennifer Myers, director, David Kling, assistant director and Clare Ath, county commission liaison.
- III. Public Comment: None
- IV. Approval of Minutes: Motion by Manuel to approve minutes from the Feb. 16 regular meeting. Motion approved.
- V. Treasurer's Report: No report this month
- VI. Director's Report: Director Myers presented report giving report of each park as well as program updates. Motion to approve hire of James McCombs and Rick McIntyre in the maintenance department was made by Manuel. Motion approved.
- VII. Standing Committee Reports
 - A. Executive: Did not meet
 - B. Finance: Did not meet
 - C. Infrastructure: Did not meet
 - D. Operations: Met to discuss maintenance plan
 - E. Audit: Did not meet
- VIII. Unfinished Business: None
- IX. Old Business
 1. Discussion and possible action on hybrid/in person meetings and equipment. Ask Neil was present with options for hybrid meeting equipment. Consensus of the board to continue with hybrid meeting availability and have Director Myers complete project.
 2. Discussion and possible action on maintenance plan/standards for parks and facilities. No decision made on a draft plan.
 3. Discussion and possible action on Riverside easement with West Virginia Land Trust. No decision made on this line item. Negotiations will continue.
- X. New Business
 1. Discussion and possible action on update to Covid Reopening Plan and changes in policy. Motion by Marshall to approve Phase III Complete Reopening Plan with changes provided by Director Myers as well as saying "Precautions are optional. Vulnerable individuals may continue to take precautionary measures." Motion approved.
 2. Discussion and possible action on full-time staff salary scale implementation. Line item sent to finance committee.