

## **SPECIAL SESSION**

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held at 100 E. Washington St., Charles Town WV and virtually via GoToWebinar on Wednesday, October 19, 2022, beginning at 9:30 o'clock a.m.

**PRESENT:** Caleb Hudson, President  
Steve Stolipher, Vice President  
Jane Tabb, Commissioner  
John Nissel, County Administrator  
Michelle Gordon, Finance Director  
Jessica Carroll, Executive Assistant  
Sorayda Pitts, Administrative Assistant

### **In re: Special Session – Discussion of ARPA Grant Funds October 2022**

The meeting was called to order at 9:30 a.m. by President Hudson.

Michelle Gordon, Finance Director, began the meeting by reviewing the ARPA funds that have been granted, stating the Commission had a remaining \$795,000 for general allocation, and \$1.6M remaining of the \$5M earmarked for ESA expenditures. The Commission then discussed the several remaining requests and made the following motions:

- Motion by Mr. Stolipher to approve ARPA-50 for \$150,000 for the Jefferson County Fair Association for fairgrounds and building maintenance. Motion seconded and unanimously approved.
- Motion by Mr. Stolipher to approve ARPA-31, ARPA-46, and ARPA-47 and two e-mail requests from other VFDs in the amount of \$181,580, to be divided equally between the five staffed volunteer stations. Motion seconded and unanimously approved.
- Motion by Mr. Stolipher to approve ARPA-5 in the amount of \$150,000, for the Charles Town Homeless Support Personnel Position, with the understanding the position will be discussed during FY24 budget deliberations in partnership with the Jefferson County Health Department and the local municipalities to assist with financial support to maintain the position, effective July 1. Motion seconded and unanimously approved.
- Motion by Mr. Stolipher to approve ARPA-30 in the amount of \$30,000 toward the Corporation of Shepherdstown's local grant match for pedestrian access of Morgan's Grove Park. Motion seconded and unanimously approved.
- Motion by Mr. Stolipher to approve ARPA-1 in the amount of \$120,000 towards the Harpers Ferry-Bolivar Public Service District sewer line project. Motion seconded and unanimously approved.

It was the consensus of the Commission to retain \$164,000 of ARPA funds to carry into the FY24 budget cycle.

There being no further business, the meeting adjourned at 11:37 am.

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Caleb Hudson, PRESIDENT

Respectively Submitted:

Jessica Carroll

Executive Assistant