



Jefferson County Office of Homeland Security and Emergency Management

28 Industrial Boulevard
Kearneysville, WV 25430

P. 304-728-3329

Mobile: 304-279-8233

F. 304-728-3320

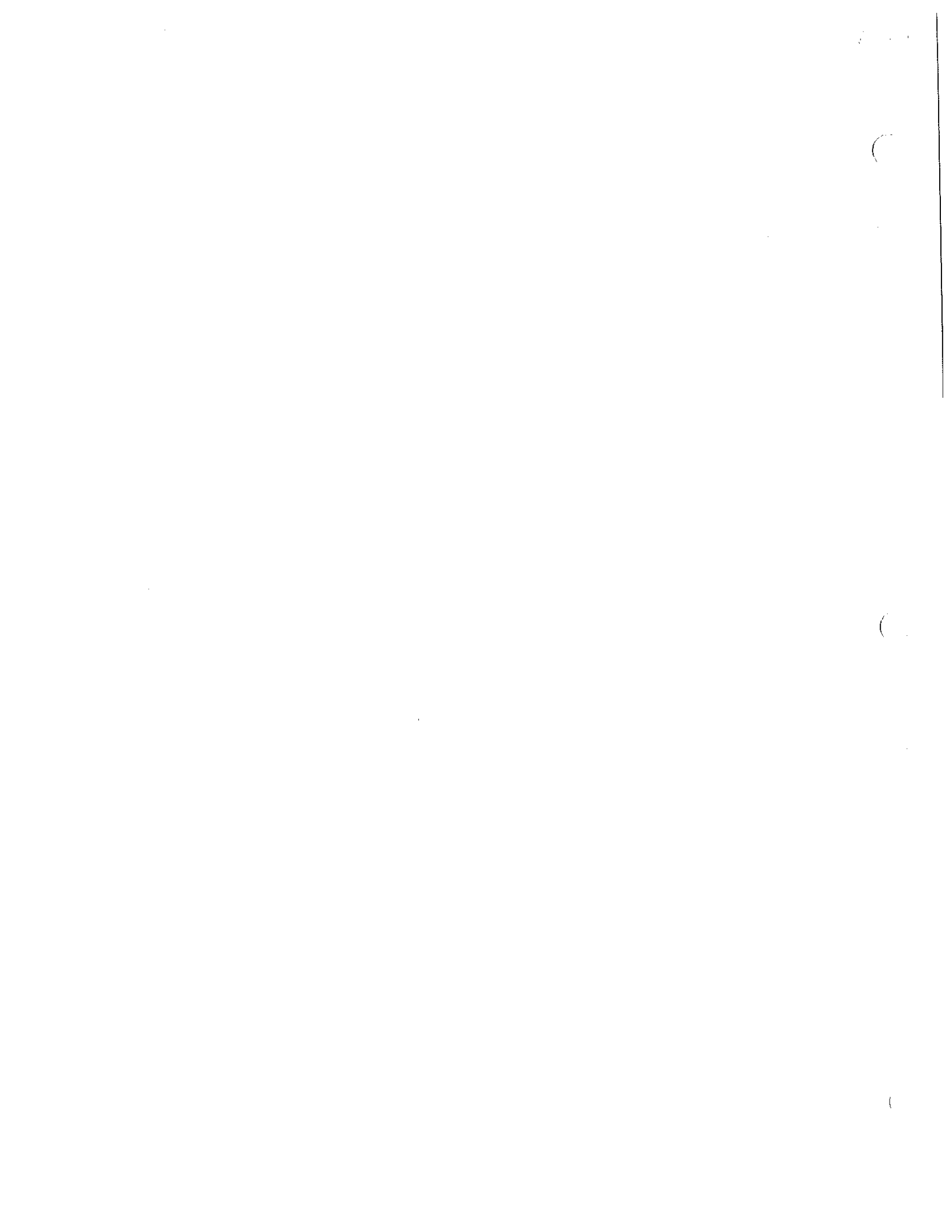
tmehling@jeffersoncountywv.org

People with Special Needs Committee
Sign In Sheet
September 17, 2012

Print Name & Organization	Email	Phone	Sign In
Brubaker, Carolyn Eastern Panhandle Indigo Children	carolyn.brubaker@slining.com	(703) 629-6997	
Crabill, Collet ENP JCECC	ccrabill@jeffersoncountywv.org	728-3372	
Dailey, Roger Meals on Wheels	mealsonwheelsjc@frontier.com	725-1601	
French, Carl BCHD	carl.g.french@wv.org	263-5131	<i>Carl French</i>
Hite, Sandy JCHD	sandy.d.hite@wv.gov	728-3312	
Hoff, Sheri Jefferson County BOE	shoff@access.k12.wv.us	728-9221	
Knight, Kathy Green Tree Associates	lkjknight@frontiernet.net	582-0804	
Levesque, Jeff Red Cross	jeffsque@gmail.com	268-8294	
McNutt, Clint CERT Volunteer	projectorroadie@gmail.com	433-2581	
Marmorella, Nancy Good Shepherd Caregivers	nmarmorella@gsivc.org	725-2622	
Mehling, Terri JCHSEM	tmehling@jeffersoncountywv.org	728-3329	<i>Terri Mehling</i>

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Jefferson County Office of Homeland Security and Emergency Management
Emergency Planning for People with Special Needs

Agenda

September 17, 2012

I. Call to Order

II. Minutes – June 18, 2012 meeting

III. Old Business

- a. FY2012 Goals & Strategies
- b. Animal Sheltering Trailer – Seeking funding source for training

IV. New Business

- a. June 29 Derecho Storm
- b. Risk Assessment Committee and Public Meetings – July 24, August 29
- c. County Fair – August 19 – 25
- d. Flat Stella and Flat Stanley – FEMA
- e. Administrative Assistant/Public Information Officer/Volunteer Coordinator Position
- f. National Preparedness Month
- g. Family Disaster Preparedness Night – September 26 at 7pm at Independent Fire Company
- h. CERT Session begins October 17
- i. Any local initiatives for Winter Safety/Preparedness?
- j. AARP In Case of Emergency article
- k. Ready.gov brochures
- l. Recommended EMI Course for September IS-909 – Community Preparedness – Implementing Simple Activities for Everyone and IS-22 – Are You Ready?
<http://training.fema.gov/EMIWeb/IS/IS909.asp> and
<http://training.fema.gov/EMIWeb/IS/IS22.asp>

V. Member Sharing

The next meeting is scheduled for December 17, 2012 at 9:30 a.m. in the JCHSEM Emergency Operations Center, 28 Industrial Blvd, Kearneysville.

Jefferson County Homeland Security and Emergency Management
Emergency Planning For People with Special Needs Committee
June 18, 2012
Minutes

Jefferson County Homeland Security and Emergency Management's Emergency Planning for People with Special Needs Committee met at the Jefferson County EOC on June 18, 2012 at 9:30am. Present were: Terri Mehling, JCHSEM; Jennifer D. Maggio, JCHSEM; Carl French, Berkeley County Health Department; Jeff Levesque, American Red Cross; Kristen Lewis, Medical Reserve Corps; Kathy Knight, Green Tree Associates and Carolyn Brubaker, Silver Lining.

Introductions

Ms. Mehling, JCHSEM Deputy Director, opened the meeting with approval of minutes. Carl French moved to approve the minutes of the March 2012 meeting and Kathy Knight seconded the motion, all approved.

Old Business

Ms. Mehling reviewed the FY2012 Goals & Strategies document with the committee. Ms. Mehling asked for a motion to approve the FY2012 Goals & Strategies document. Ms. Brubaker motioned to approve the document and Mr. French seconded the motion, all approved.

Ms. Mehling reported CERVIS has been launched. A list of instructions has been sent to volunteers on how to log into CERVIS. Volunteers can update and verify their information and sign up for events they would like to volunteer for. Ms. Mehling will shortly release an event for volunteers to sign up for the Jefferson County Fair.

Ms. Mehling noted the Whole of Community Program is ongoing. Committee members are still in the process of renewing old partnership agreements and targeting new partners.

Ms. Mehling reported the Pet Sheltering Trailer has been delivered. JCHSEM staff, JC Maintenance Department and Denise Lambiotte from JC Animal Control inventoried the trailer and the supplies it contained. Ms. Mehling noted JCHSEM is looking for funding for training for an Emergency Animal Sheltering Course. If anyone has ideas on where we may find funding to please let us know. The trailer is available for deployment for anywhere in the state.

Ms. Mehling reported on the Jefferson County Health Department NCR Full Scale Exercise that took place March 28, 2012. The Jefferson County EOC and the Jefferson County Emergency Communications Center worked as a closed POD. Dr. Bobby Jones assisted in the JC EOC. Mr. Levesque noted the James Rumsey LPN class as well as CERT Volunteers assisted in the exercise. A discussion followed.

New Business

Ms. Mehling reviewed the attached article *Project: Lifeline and bReddi*. These are new U.S. Department of Health and Human Services Facebook applications. Facebook users are able to set up their emergency plan and contact numbers online and share with their family and/or friends.

Ms. Mehling reviewed the press release regarding the CDC study on Autism. Ms. Brubaker noted the organization EPIC offers Autism Awareness Training. A discussion followed.

Ms. Mehling reviewed the article on nursing home disaster plans. A discussion followed.

Ms. Mehling reported there will be a Risk Assessment and Mitigation Planning Committee meeting, June 19, 2012 from 2-4pm. The meeting will close out the 2008 plan. The All Hazards Risk Assessment Plan must be revised every 5 years. A kick off for the 2012 plan will be next month. Ms. Mehling will be working with JH Consulting in creating the 2013 All Hazards Risk Assessment Plan. The new plan must involve THIRA (Threat and Hazard Identification and Risk Assessment).

Ms. Mehling reported JCHSEM is looking into the future direction of the People with Special Needs Committee. Due to low attendance, the JCHSEM staff is looking into how they can increase attendance. A discussion followed.

Ms. Mehling noted WVSeniorCare.com offers a lot of information on long term care options. There are additional resources as well. A hard copy can be ordered at no cost.

Ms. Mehling showed the committee new print material for people with special needs from FEMA Publications. There are items in large print and braille. Ms. Mehling gave information to committee members on how to order the materials at no cost.

Member Sharing

Mr. French reviewed the recent Zombie Attack Point of Dispensing Exercise. They received great response. The drill was open to the public and trained attendees about a closed POD, what was involved and how to manage it.

The next Emergency Planning for People with Special Needs Committee is scheduled for September 17, 2012 at 9:30 a.m. in the JCHSEM Emergency Operations Center, 28 Industrial Blvd, Kearneysville.

GOAL: Work closer with agencies that represent people with special needs and disabilities.

1. Objective:

Continue to offer workshops on disaster planning for both volunteer organizations and agencies that provide services to those with disabilities.

Action Item: Prepare and give a presentation to special needs teachers specifically on disaster preparedness. (Point of contact is Ann Ebersole, Director of Pupil Services, 304-728-9741) (This goal will be beyond the FY2012 Budget Year) (Low Priority)

Action Item: Lunch N Learn workshop for seniors on disaster preparedness. (High Priority)

2. Objective:

Continue to find ways to educate people with special needs and disabilities about the importance of planning for power outages, days without outside assistance, planning ahead how they could get needed medications in emergencies, etc. through organizations that represent them. (High Priority)

- Utilize materials available in Jefferson County Homeland Security and Emergency Management Library (i.e., pamphlets, DVDs, videos).
- Work with local media to assist with broadcasting public information announcements.
- Continue outreach to senior citizen organizations.
- Continue providing outreach materials at public events attended by JCHSEM.
- Encourage the Public Awareness Committee to use media resources to enhance public awareness, education and services available to people with special needs and disabilities.
- Conduct short (20 minutes) workshops/Lunch and Learn Sessions on topics as to what to do in certain types of disaster situations.
- "Disaster Buddy" concept. Caregiver helps develop disaster plan and assist during a disaster.
- Provide brochures in all lobby areas at Jefferson Memorial Hospital to be available to hospital visitors in all lobby areas. (High Priority)

3. Objective:

JCHSEM provide support and brochures for Jefferson County Department of Health at their annual immunization clinics in August. This clinic targets children that are just entering the school system. Contact person with the Jefferson County Department of Health is Sandy Hite. (Low Priority)

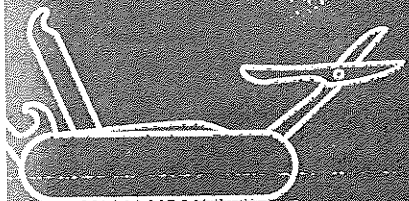
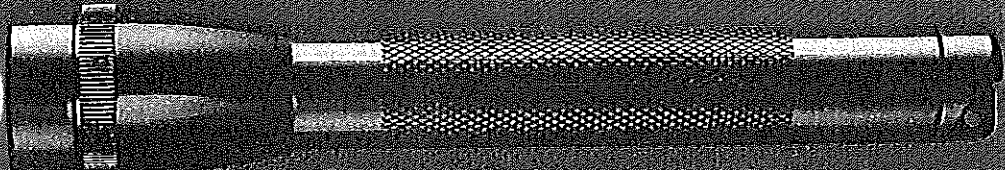
Action Item: Obtain materials pertinent to parents/special needs populations/children, include them in packets and distribute packets to parents (Low Priority)

4. Objective:

Committee members to update/develop a list of area pharmacies, home care organizations, health care facilities. (Name of Organization, contact name, telephone numbers for 24 hour a day emergencies, and emails) (High Priority)

In case of Emergency!

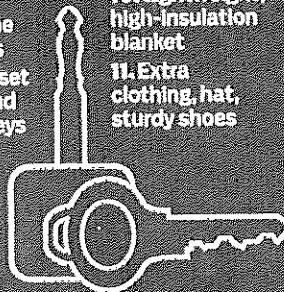
Create a personal safety net by organizing these 50 items into go-to kits in case of a natural disaster—be it hurricane, earthquake, fire or flood. Use this checklist to start compiling the necessities you shouldn't be without.
By Betsy Towner



Ready-to-Go Container

In case of an evacuation, pack these important items along with your first-aid kit and essential papers.

1. One gallon of water per person, per day (3-day supply)*
2. Food: nonperishable, ready-to-eat items; pet food (3-day supply)*
3. Whistle
4. Battery-powered or hand-crank radio
5. Flashlight
6. Extra batteries
7. Spare cellphone chargers
8. Extra set of car and house keys
9. Matches (in waterproof container)
10. Lightweight, high-insulation blanket
11. Extra clothing, hat, sturdy shoes

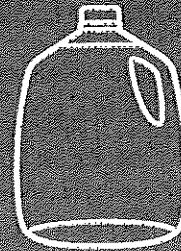


* Replace yearly.

** To treat non-bottled water for drinking: After filtering water through clean cloths, add 8 drops of regular household liquid bleach to 1 gallon of water; if water is cloudy or muddy, add 16 drops.

Stay-Home Stash

Store by your 'go' container, in case you are stranded on your own turf.



1. One gallon of water per person, per day (14-day supply)*
2. Nonperishable, ready-to-eat food; pet food (14-day supply)*
3. Manual can opener
4. Plates, utensils, napkins
5. Fire extinguisher
6. Work gloves
7. Face masks for dust and mold
8. Small toolbox including wrench or pliers for utility shutoff
9. Plastic sheeting and duct tape for sealing windows, doors
10. Chlorine bleach with medicine dropper**
11. Extra blankets, sleeping bags
12. Rain ponchos, towels

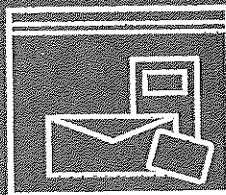
First-Aid Kit

Tailor this kit to your specific needs. Check expiration dates every six months, resupplying as necessary.

1. Prescription medications/equipment (14-day supply)
2. Sterile gloves (2 pairs)
3. Sterile dressings, adhesive bandages
4. Multipurpose pocket knife
5. Soap
6. Antibiotic ointment
7. Burn ointment
8. Eyewash for flushing contaminants
9. Thermometer
10. Aspirin/pain reliever
11. Antacid
12. Anti-diarrhea medication
13. Laxative
14. Sanitation items (toilet paper, plastic bags, hand sanitizer)
15. Toothbrushes, toothpaste
16. Hearing aids with extra batteries
17. Spare glasses, contact lenses

Essential Papers

Copy important documents; stash with money in a sealed container. Consider electronic backup.



1. Emergency contact information: family, friends, doctors, insurers
2. ID cards: photo IDs, passports, health insurance, Social Security
3. Family records: birth, marriage, death certificates
4. Medical and immunization records, prescriptions
5. Wills, insurance policies, contracts, deeds/leases
6. Recent tax returns
7. Bank and credit card statements, retirement account records, investment records
8. Local maps
9. Video and/or photos of your valuables and the interior and exterior of your home
10. Cash and change

ILLUSTRATIONS: AARP CREATE THE GOOD, READY/GOY (FEMA), AMERICAN RED CROSS

