

# Jefferson County Deputy Sheriffs Civil Service Commission

Steve Cox, President  
Will Liston, Vice President  
Jean Vezzosi, Commissioner



Jacki Shadle, County Clerk  
Bessie Nelson, Administrative Support

ESTABLISHED 1971

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## Jefferson County Deputy Sheriff Physical Ability Examination & Written Examination

January 28, 2023

10:00 am

**Charles Town Middle School**

**193 High Street, Charles Town WV 25414**

The Physical Ability Examination will begin promptly at 10:00 am. The Physical Ability Examination consists of the following:

Push Ups	18 in one minute
Sit Ups	28 in one minute
1.5 mile run	14 minutes and 36 seconds

After a short break, those applicants who successfully pass the Physical Ability Examination will be invited to complete the Written Examination. The Written Examination will be held at 200 E Washington Street, Charles Town, WV in the County Commission Meeting located in the basement of the library.

The Jefferson County Deputy Sheriff's Civil Service Commission formally announces open recruitment for the Eligibility List. The Eligibility List is used by the Sheriff of Jefferson County to make appointment(s) to the position(s) of Deputy Sheriff.

Requirements to be placed on the Eligibility List are as follows:

- Complete an "Application for Eligibility List"
- Must be a U.S. Citizen
- Must be 18-45 of age (unless you are applying for re-appointment)
- Must pass a physical fitness examination
- Must take a written examination

If you haven't completed the Application for Eligibility List, please visit our website to obtain the Application for Eligibility Test, <http://www.jeffersoncountywv.org/county-government/elected-officials/county-clerk/civil-service-commission/jcsd-application-process>

Veteran preference shall receive an additional five (5) points in accordance with West Virginia code §6-13-1. **Bring your DD Form 214 to the testing in order to be considered for veteran's preference.**

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**Address:** 100 East Washington Street, PO Box 208, Charles Town WV 25414

**Phone:** 304.728.3340 **Email:** [JCDCSC@jeffersoncountywv.org](mailto:JCDCSC@jeffersoncountywv.org) **Web Site:** [www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)