

AGENDA
JEFFERSON COUNTY COMMISSION
FIRST QUARTERLY SESSION – JANUARY - MARCH 2023
THURSDAY, JANUARY 19, 2023
6:00 P.M.
County Commission Meeting Room
Located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- January 5, 2023 Regular Meeting

APPROVAL OF REQUISITIONS

- January 19, 2023

APPROVAL OF ACCOUNTS PAYABLE

- January 5, 2023
- January 12, 2023
- January 19, 2023

APPROVAL OF MANUAL CHECKS

- January 6, 2023
- January 13, 2023
- January 20, 2023

APPROVAL OF PAYROLL

- January 6, 2023

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

***You may participate in public comment virtually by raising your hand in the GoToWebinar control panel. Please submit comments via email to info@jeffersoncountywv.org. Your comments will be included in the minutes and agenda correspondence. Please include your name.*

PRESENTATIONS

1. 6:05 p.m. Tina Renner, Circuit Clerk
 - Approval to Hire for Vacant Deputy Clerk Position
2. 6:10 p.m. Roger Goodwin, Chief County Engineer, Department of Engineering, Planning & Zoning
 - Request a joint session between the Jefferson County Commission and Planning Commission
 - Comprehensive Plan Summer Intern Approval
 - Approval to Advertise to fill the Planning Clerk position

3. 6:20 p.m. **Russell Burgess, Director, Jefferson County IT & GIS**
 - Selection of Vendor for GigReady Broadband Assistance Program
 - Collaborative purchase of Spring 2023 Aerial Photography
4. 6:30 p.m. **Board of Zoning Appeals Hearings**
 - David Tabb (6:30pm - 6:35pm)
 - Kenneth Smith (6:35pm - 6:40pm)
5. 6:40 p.m. **Interviews and Appointments to the following:**
 - Jefferson County Board of Zoning Appeals
 - Jefferson County Parks and Recreation Commission
 - Eastern Panhandle Transit Authority
 - Charles Town Utility Board Nominee
6. 6:55 p.m. **Krista Davis Finance Director, John Nissel- County Administrator**
 - Budget Charge FY24
7. 7:15 p.m. **Nathan Cochran, Assistant Prosecuting Attorney**
 - a. Discussion of legal issues and potential action regarding proposed Solar Text Amendment to the Jefferson County Zoning and Land Development Ordinance, File #ZTA22-01, including bonding, comprehensive plan, and related matters. Discussion of public hearing on proposed text amendment, review and consideration of amendment text, adoption of amendment and/or modification of amendmen.t text and/or Planning Commission review and associated fees. Discussion of Jefferson County Circuit Court Civil Action No.'s 2021-C- 33 through 37 and Jefferson County Circuit Court Civil Action No.'s 2021-C-46 through 50, Jefferson County Circuit Court Civil Action No. CC-19-2022-C-6, Jefferson County Circuit Court Civil Action No. 2022-C-81, Jefferson County Circuit Court Civil Action No. 2022-C-103 and 2022-C-141 and WV Supreme Court No.'s 21-0727, 21-0728, and 21- 0731.
 - b. Report by counsel on opioid case and consideration of recent developments in the case (Jefferson County Commission v. Purdue Pharmaceutical, et al. US District Court, Northern District of West Virginia, Civil Action #1:17-OP-45170, MDL 17-md-02804-DAP In Re: National Prescription Opiate Litigation) and related matters.

NEW BUSINESS

UNFINISHED BUSINESS

8. Approval/edit of letter of no confidence to the Jefferson County Board of Education (JK)
9. Discussion and review for possible adoption of County Commission's proposed Invocation and Prayer Policy
10. Policy 305 Discussion and review of redline revisions

COUNTY ADMINISTRATOR REPORTS

- Personnel Action

COUNTY COMMISSION REPORTS

11. ADJOURN

CORRESPONDENCE/INFORMATION

Jefferson County Historic Landmarks Commission Quarterly Report for Q4 and CY22 List of Completed Projects.

Harpers Ferry Bolivar PSD Meeting Minutes from November 10, 2022 Regular Meeting.

Written correspondence received from the following: Richard Zigler, Mark Everhart, David Tabb, and Joanne Curran.

Planning Commission FY23 Q2 Quarterly Report

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.