

ADOPTED 2045 COMPREHENSIVE PLAN UPDATE TIME FRAME

AMENDED JANUARY 10, 2023

ADOPTED FEBRUARY 2, 2023

Time Frame	Phases of Plan Development	Responsibility
November 2022 – April 2023	<u>Phase 1</u> : 2045 Plan Start Up/Organization *PC Meeting 12/13/23 *PC Meeting 1/10/23 *Joint PC/CC Meeting 2/2/23	CC/PC/Staff
November 2022 – April 2023	<u>Phase 2</u> : Existing Conditions Data Collection, Mapping and Trends Analysis	Staff
May 2023 – June 2023	<u>Phase 3</u> : Strength, Weakness, Opportunity, Threat (SWOT) Analysis/Visioning *1 st Public Input Meeting: week of June 5, 2023	PC/Staff
July 2023 – September 2023	<u>Phase 4</u> : Goals and Objectives *Goals and Objectives Public Survey *County Fair Mapping Activity & Goals and Objectives: Week of August 21, 2023 *2 nd Public Input Meeting: week of August 28, 2023 *Joint PC/CC Meeting 9/21/23	CC/PC/Staff
October 2023 – May 2024	<u>Phase 5</u> : Plan Recommendations and Implementation Strategies *Land Use Public Survey *3 rd Public Input Meeting: 3 rd /4 th week of January 2024 *4 th Public Input Meeting: late April 2024	PC/Staff
June 2024 – December 2024	<u>Phase 6</u> : Plan Adoption *PC Public Hearing: tentative 7/23/24 *CC Public Hearing: tentative 10/17/24 Tentative Approval: 12/5/24	CC/PC/Staff

PC - Planning Commission

CC – County Commission

Highlighted in Purple – Planning or County Commission Regular Meeting

Highlighted in Green – Public Input Meeting

Highlighted in Orange – Public Survey

Tentative Dates	Tasks	Responsibility
November 2022 – April 2023	Phase 1: 2045 Plan Start Up/Organization	
November 2022 - January 2023	Research Comp Plan methodologies and scope of work	Staff
December 2022	Staff Organizing <ul style="list-style-type: none"> Draft potential Timeline, Budget, PC Scope of work, Strategy 	Staff
12/13/22	Planning Commission Meeting <ul style="list-style-type: none"> Discuss tasks for PC Review proposed scope, timeline, committees Request PC Strength, Weakness, Opportunity, Threat (SWOT) exercise for January 10, 2023 Request Joint PC/CC Meeting for February 26, 2023 	PC/Staff
1/10/2023	Planning Commission Meeting SWOT Exercise for PC to start initial guidance	PC/Staff
2/2/23 (tentative)	Joint PC/CC Meeting: <ul style="list-style-type: none"> Introduce Comp Plan Process and Requirements (WV 8A) Propose 2045 Comprehensive Plan Timeline, Scope of Work, and Strategy Discussion of PC additional meeting commitment and plan elements SWOT Exercise for CC&PC to start initial guidance 	CC/PC/Staff
February 2023 - April 2023	PC Work Sessions: <ul style="list-style-type: none"> Review existing plan recommendations and status of implementation Review Staff findings from Phase 2 Existing Conditions, Data Collection, Mapping, and Trend Analysis Establish Public Outreach Strategy including establishing/confirming format, locations, outreach effort for required public input meetings 	PC/Staff

November 2022 – April 2023	Phase 2: Existing Conditions Data Collection, Mapping and Trends Analysis	
November 2022 – April 2023	<p>Compiling and evaluating existing conditions/background data such as: demographic, economic, community facilities. Analyze existing land use map/data gathering (coordinating with Office of GIS on available data)</p> <ul style="list-style-type: none"> • Demographic Data – (Data Inventory and Analysis) • Existing Land Use map/data Gathering • Natural and Cultural Resources • Growth and Livability <ul style="list-style-type: none"> ○ Housing Stock, Transportation, Infrastructure ○ Schools, Parks • Resiliency <ul style="list-style-type: none"> ○ Stormwater management, EMS and Safety Services, Green Building • Economic Development <ul style="list-style-type: none"> ○ Employment and Commuting data, Tourism ○ Alternative Energy ○ Rural Economy and Agriculture 	Staff
January – April 2023	<p>Carry out Data Collection Meetings</p> <ul style="list-style-type: none"> • Incorporated Cities, Higher Education Institutions • Transportation, Utilities, School Board • Emergency Services and Economic Development • Parks, Historic, Cultural, Natural Resource groups 	Staff

May 2023 – June 2023	Phase 3: SWOT Analysis/Visioning	
May 23, 2023	PC Work Session: <ul style="list-style-type: none"> • Review of Existing Conditions Data, Mapping and Trend Analysis developed by staff to date • Preparation for 1st Public Input Meeting 	PC/Staff
Week of June 5th, 2023	Kick-Off Meetings: 1st Public Input Meeting <ul style="list-style-type: none"> • Review of Existing Conditions and Data • SWOT Analysis -- identification and analysis • Visioning exercise 	PC/Staff
June 27, 2023	PC Work Session: <ul style="list-style-type: none"> • Visioning Activity • Review and synthesize SWOT analysis, visioning input • Initiate development of draft goals and objectives 	PC/Staff

July 2023 – September 2023	Phase 4: Goals and Objectives	
Mid-June to Mid-July 2023	<ul style="list-style-type: none"> • Release Goals and Objectives Online Survey • Begin public outreach for survey completion 	Staff
July 2023 -August 2023	PC Work Sessions: <ul style="list-style-type: none"> • Synthesize results of the SWOT analysis and data; potential topics below <ul style="list-style-type: none"> ○ Growth and Livability, Housing and Infrastructure ○ Transportation, Resiliency ○ Economic Development and Employment • Develop draft Goals and Objectives/Action Items • Preparation for County Fair and 2nd Public Input Meeting 	PC/Staff
Week of August 21st, 2023	COUNTY FAIR WEEK <ul style="list-style-type: none"> • Land Use Exercise • Goals and Objectives Survey 	PC/Staff
Week of August 28th, 2023	2nd Public Input Meeting <ul style="list-style-type: none"> • “What We Heard” (in June) • Draft Goals and Objectives presentation and feedback • Initial Future Land Use visioning exercise and related infrastructure 	PC/Staff
September 26, 2023	PC Work Session: <ul style="list-style-type: none"> • Preparation for Joint PC/CC Meeting on Goals and Objectives 	PC/Staff
End of September 2023	Joint meeting of PC/CC to request endorsement of Goals and Objectives – need legal input	CC/PC Staff/Legal

October 2023 - May 2024	Phase 5: Plan Recommendations and Implementation Strategies	
October 2023 – January 2024	PC Work Sessions: <ul style="list-style-type: none"> • Drafting text and future maps for plan elements based on approved Goals and Objectives, Draft of SWOT Action Items • Preparation for 3rd Public Input Meeting 	PC/Staff
October 2023	<ul style="list-style-type: none"> • Release Land Use Online Survey • Begin public outreach for survey completion 	Staff
Week of January 22nd, 2024	3rd Public Input Meeting <ul style="list-style-type: none"> • Review approved Goals and Objectives • “What We Heard” (in October) • Review draft recommendations, strategies, and action items • Finalize future land use map 	PC/Staff
February 2024 – April 2024	PC Work Sessions: <ul style="list-style-type: none"> • Finalize text and map recommendations available for public review • Preparation for 4th Public Input Meeting 	PC/Staff
Week of April 22nd, 2024	4th Public Input Meeting **Invite CC to this meeting	CC/PC/Staff

June 2024 – December 2024	Phase 6: 2024 Plan Adoption	
6/11/24	PC Vote to Schedule PH – 30 days’ notice in local paper required	PC/Staff
6/25/24 (PC 4th Tuesday Regular meeting)	PC Workshop – consensus to release version for public review	PC/Staff
7/1/2024	Release Version for Public Review	Staff
7/23/24 (PC 4th Tuesday Regular Meeting)	PC Public Hearing Public Comments open for 2 weeks (8/6/24)	PC/Staff
8/13/24	PC review of comments received	PC/Staff
8/27/24 (PC 4th Tuesday Regular Meeting)	PC Vote/Recommendation	PC/Staff
9/5/24	Recommendation forwarded to CC for scheduling of Workshop and Public Hearing (requires 15 days’ notice)	CC/Staff
9/19/24	County Commission Workshop	CC/PC/Staff
10/17/24	County Commission Public Hearing Public Comments open for 2 weeks (10/31/24)	CC/Staff
11/7/24	County Commission review of public comments received and final input and revisions	CC/Staff
12/5/24	County Commission Vote on 2045 Comprehensive Plan	CC

All of these dates are subject to change*