Jefferson County Parks and Recreation

Minutes for Meeting held January 18, 2023

1. Call to Order

Meeting called to order by President Milbourne at 7 p.m.

1. Roll Call

Attending: Milbourne, Thompson, Allen, Marshall, Benszinger, Director Myers, Asst. Dir. King and County Commissioner Krouse

1. Public Comment

Introduction of Commissioner Krouse who will serve as liaison to the board this year.

1. Approval of Minutes

Motion by Benzinger to approve minutes from Nov. 16 meeting. Unanimous approval.

1. Treasurer’s Report

Report presented and explained by Marshall.

1. Director’s Report

Written report provided by Myers. Highlights included condition of parks, update on software program, Levitt series and need for a new pickup truck.

Motion by Allen to approve two new hires, Andrew Study and Kyla Parrish. Unanimously approved.

1. Standing Committees

No standing committee meetings were held.

1. Unfinished Business
2. Discussion and possible action on the maintenance, upkeep and amenity offerings at Leetown Park.

Motion by Marshall to begin decommissioning of Leetown Park, allowing staff to determine process with primary focus on safety considerations. Unanimously approved.

1. Discussion and possible action on a Fleet Safety/Management Program.

Item is tabled until next meeting.

1. Old Business
2. Discussion and possible action on final draft of the Riverside easement with West Virginia Land Trust.

Motion by Marshall to approve the current version of the easement to go to OHCF and AG. Unanimously approved.

1. New Business

NONE

1. Adjournment

Motion by Benzinger to adjourn at 8:14 p.m. Unanimously approved.