



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue n Ranson, WV 25438

Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ jcesa.org

Meeting Minutes January 17, 2023

The January regular meeting of the Jefferson County Emergency Services Agency (JCESA) Board was held on Tuesday, January 17, 2023, at the JCESA office.

ROLL CALL

Member	Present	Member	Present
Craig Simpson	No	Debbie Lancaster	Yes
Tricia Jackson	Yes	Tony Troxel	Yes
Nathan Cochran	Yes*	Bob Burner	Yes
Dr. Marney Treese	Yes*	Jacob Harris	Yes
Bryan Derrickson	Yes	Steve Harris	Yes
John P. Jones	Yes	Adam Watson	Yes*

*Present via Zoom

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Vice-Chair Troxel, with a confirmed quorum.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

- Ms. Denise Nick and Chief Ross Morgan regarding the resignation of Director Burner.

APPROVAL OF MINUTES

- Motion** by Jackson, 2nd by S. Harris to approve the December 20, 2022, Ambulance Fee Budget Hearing Meeting Minutes with the correction adding John P. Jones to the Roll Call attendance – Motion carried unanimously on voice vote.
- Motion** by J. Harris, 2nd by Jackson to approve the December 20, 2022, Regular Meeting Minutes with the correction adding John P. Jones to the Roll Call attendance – Motion carried unanimously on voice vote.

TREASURER'S REPORT

- S. Harris reported on accounts and expenses through December of 2022.
 - Motion** by J. Harris, 2nd by Derrickson to approve – Motion carried unanimously on voice vote.

CHAIRMAN'S REPORT

- In the absence of Chairman Simpson, Vice Chair Troxel along with the board welcomed Chief Adam Watson as the new JCFRA Representative.

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IAFF LOCAL 5351 REPORT – *None*

JCFRA REPORT – *Chief Watson*

1. Acknowledged the work of Chief Morgan over the past two-years representing the association. Watson's goal is to see everyone working together.
2. The FRA is moving forward working on a fire levy with help from Chief GT Parsons.

DIRECTOR'S REPORT – *Burner*

1. Formally Technician Mike Sine was recently promoted to ESA Operations Commander, Captain. He's been with ESA for over 17-years and has been in EMS/Fire over 32-years here in Jefferson County.
2. The JCESA FY24 budget request has been submitted to the County Commission office as approved by the JCESA Board at the December meeting.
3. The FY24 Volunteer budget request, as received from the JCFRA after their January meeting, was submitted to the Commission office as directed by the JCESA Board at the December meeting. The amount of the request was \$125k/ea x 7 = \$875k
4. The ESA Administrative office will be closed Monday, Feb. 20th in observance of Presidents Day.
5. Captain Horn announced the 4th Qtr. TB Grant was approved for two critical requested items: (20) digital stethoscopes w/cases, and (1) Manikin – both are great tools for listening to heart and breath sounds.
6. Burner expressed that his resignation from the Agency was a difficult decision but necessary for the wellbeing of him and his family, and that he is not interested in creating any drama or casting blame, but wants the agency to continue taking care of its staff, who take very good care of the community.

UNFINISHED BUSINESS

1. ESA' support of Fire Levy – continue to table until more information is provided by FRA.

NEW BUSINESS - Director's Position Vacancy

1. Board member S. Harris addressed what he feels is a lack of professionalism and poor performance over the last several weeks by the County Administrator.
 - **Motion** by S. Harris, 2nd by J. Harris to submit a *Vote of No Confidence* against Mr. John Nissel, and that the County Commission find a suitable replacement for his position as County Administrator – Motion carried unanimously on voice vote.
 - **Amended Motion** by S. Harris, 2nd by J. Harris to submit a letter *Vote of No Confidence* to the Jefferson County Commission regarding County Administrator, John Nissel, due to the unprofessional manner and treatment that has been shown towards ESA Director Burner and staff – Motion carried unanimously on voice vote.

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2. Commissioner Jackson advised that the board needs to move forward in finding a replacement for the Director position including reviewing the job description, advertising, and screening applicants.
 - Vice Chair Troxel appointed a committee to review & revise the job description, advertise the vacancy, screen applicants, and bring a recommendation back to the board for consideration. The committee members selected are - Adam Watson, John P. Jones, Jacob Harris, Brittany McLaughlin, and Craig Simpson.
 - **Motion** by Jackson, 2nd by J. Harris that the committee proceed with posting the job description/advertisement and to proceed with recommendations for the interim and vetting candidates for a potential hire of Director– Motion carried unanimously on voice vote.
3. Vice Chair Troxel on behalf of the ESA Board presented Chief Ross Morgan a plaque thanking him for his contribution to the ESA board and EMS services to Jefferson County.

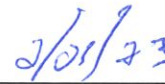
ADJOURNMENT

- **Motion** to adjourn by S. Harris, 2nd by J. Harris – Motion carried unanimously on voice vote. Meeting adjourned at 7:40 p.m.

Respectfully submitted by Debbie Lancaster, Secretary.



Approved – Craig Simpson, JCESA Chairman



Date

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**Jefferson County
Emergency Services Agency**



**Board Meeting
Tuesday, January 17, 2023
7:00 pm**



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438
Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ jcesa.org

AGENDA

January 17, 2023

The January meeting of the Jefferson County Emergency Services Agency (JCESA) Board will be held at 7:00 p.m. on Tuesday, January 17, 2023, at 419 Sixteenth Avenue, Ranson, West Virginia 25438.

ROLL CALL *Sign in Sheet*

CALL TO ORDER – *Chairman Simpson*

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT (**Limit 5 minutes per person**)

APPROVAL OF MINUTES

- December 20, 2022 - Ambulance Fee Budget Hearing Meeting Minutes (*Discussion/Action*)
- December 20, 2022 - Regular Meeting Minutes (*Discussion/Action*)

TREASURER'S REPORT - *Steve Harris*

CHAIRMAN'S REPORT – Welcome new JCFRA Representative, Chief Adam Watson

IAFF Local 5351 REPORT – *Dale Gottschalk (Acting President)*

JCFRA REPORT – *Chief Watson*

DIRECTOR'S REPORT - *Burner*

1. Recently promoted to ESA Operations Commander, Captain Mike Sine.
2. JCESA FY24 budget request submitted to Commission office as approved by JCESA Board.
3. Volunteer FY24 budget request - \$125k/ea x 7 = \$875k, submitted to Commission office.
4. ESA Administrative office will be closed Monday, Feb. 20th in observance of Presidents Day.
5. TB Grant – two critical request items approved – *Capt. Horn*

UNFINISHED BUSINESS

1. ESA' support of Fire Levy – continue to table until more information is provided by FRA.

NEW BUSINESS –

1. Director's position vacancy

ADJOURNMENT

Members of the public are invited to attend the meeting. JCESA is handicapped accessible. Members of the public having any questions about the meeting may contact JCESA at 304-728-3287 during normal business hours.

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Special Meeting Minutes December 20, 2022 AMBULANCE FEE HEARING

The annual hearing for the Ambulance Fee Ordinance was held at 6:30 p.m. on Tuesday December 20, 2022, at the JCESA office.

ROLL CALL

Member	Present	Member	Present
Craig Simpson	Yes	Debbie Lancaster	Yes
Tricia Jackson	Yes	Tony Troxel	Yes
Nathan Cochran	Yes*	Bob Burner	Yes
Dr. Marney Treese	No	Jacob Harris	Yes
Bryan Derrickson	Yes	Steve Harris	Yes
(*) Present via Zoom		Ross Morgan	Yes

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chairman Simpson, with a confirmed quorum.

PLEDGE OF ALLEGIANCE

PRESENTATION

- Director Burner reviewed the figures related to the FY24 budget presented to the Commission in July and mentioned that the ambulance fee revenue is a portion of the funding. He also mentioned the ARPA EMS System, and the pay study that was recently done clearly shows ESA salaries are 20-30% under what others are paying.
- He touched briefly on the EMT bridge grant program that Capt. Horn is working with Blue Ridge - turning EMTs into Medics while they work, tuition and books are covered. Seven staff members so far have shown interest.
 - Board members briefly discussed options regarding employee contracts.
 - Capt. Considine agrees with the board there should be a 1-2-year incentive contract between the employee and ESA upon completion.
- Capt. Horn explained as these people move up, ESA hopes to be able to fill those slots with EMTs from the upcoming EMT class starting in January 2023.
- Director Burner then answered questions from the board members.

PUBLIC COMMENT - None

Respectfully submitted by Debbie Lancaster, Secretary.

Approved – Craig Simpson, JCESA Chairman

Date

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Meeting Minutes December 20, 2022

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ROLL CALL

Member	Present	Member	Present
Craig Simpson	Yes	Debbie Lancaster	Yes
Tricia Jackson	Yes	Tony Troxel	Yes
Nathan Cochran	Yes*	Bob Burner	Yes
Dr. Marney Treese	No	Jacob Harris	Yes
Bryan Derrickson	Yes	Steve Harris	Yes
*Present via Zoom		Ross Morgan	Yes

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chairman Simpson, with a confirmed quorum.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT - *None*

APPROVAL OF MINUTES

- **Motion** by Troxel, 2nd by S. Harris to approve the November 15, 2022, Regular meeting minutes as submitted - carried unanimously on voice vote.

TREASURER'S REPORT

1. S. Harris reported on accounts and expenses through November of 2022.
 - **Motion** by J. Harris, 2nd by Troxel to approve - carried unanimously on voice vote.

CHAIRMAN'S REPORT

1. ESA Vehicle Sealed Bids
 - a. 2011 Freightliner Sprinter Ambulance awarded to highest bidder – Thomas Custer for \$1001.00
 - **Motion** by S. Harris, 2nd by J. Harris to approve - carried unanimously on voice vote.
 - b. 2012 Ford Expedition awarded to highest bidder – Thomas Custer for \$4101.00
 - **Motion** by Troxel, 2nd by S. Harris to approve - carried unanimously on voice vote.

IAFF LOCAL 5351 REPORT – *Mike Sine/Josh Smith - None*

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JCFRA REPORT – *Chief Morgan*

1. Further discussion regarding Levy – plan to revisit after 1st of the year.
2. Update OG's - plan to revisit after 1st of the year.
3. Knox Box – looking to update and have more accountability of keys. Looking at only having 2-3 individuals within each department with permission to order keys, and order boxes in their first due area.
4. Six weeks ago, SFD had their radios reprogrammed, which has made a significant improvement. Currently, a temporary tower at SFD is provided by the state but we are looking at a study to get a tower in our area within the next year.
5. Chief Adam Watson will be the new Chair of the JCFRA and Representative on the ESA board starting in January 2023.

DIRECTOR'S REPORT – *Burner*

1. ESA Administrative office will be closed Friday, Dec. 23rd & Monday, Dec. 26th in observance of Christmas Day; Friday Dec. 30th and Monday, Jan. 2nd in observance of New Year's Day & Monday, Jan. 16th in observance of Martin Luther King Jr. Day.
2. Capt. Horn mentioned a grant request was submitted to the JC Tuberculosis Association Dec. 2nd for consideration to purchase (4) critically needed items such as digital stethoscopes, SAM breath sound manikin, POC test machine, and SCBA facepieces. Should know something by Dec. 16th.
3. Request approval to fund participation in EMT to Paramedic Program for remainder of FY23
 - a. Director Burner mentioned this program was on the FY24 budget request for the total amount of \$114k.
 - b. He is asking the board to approve funding in the amount of \$60,000 out of the Ambulance Fee account (reserve) to get these individuals started in the EMT Bridge Program to cover the remainder of FY23 with a start date of Jan. 7, 2023.
 - **Motion** by J. Harris, 2nd by S. Harris to approve funding the EMT to Paramedic Bridge Program with a 12-month (1-year) contract commitment after certification - carried unanimously on voice vote.
4. Pay Study Report
 - a. Director Burner mentioned that Chris Lyons had put together the report being presented as (*Exhibit A.*) He then presented and went over the report findings, qualifications – all by jurisdiction and position comparison.

UNFINISHED BUSINESS – *None*

NEW BUSINESS

1. FY24 JCESA budget request (*Exhibit B*)
 - Motion by J. Harris, 2nd by S. Harris to approve the FY24 budget request as presented. Motion carries on voice vote. Jackson abstained.
2. FY24 Volunteer Fire Dept. budget request'

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- **Motion** by Jones, 2nd by Derrickson to approve Director Burner to take whatever is submitted by Chief Adam Watson to the County Commission – carried unanimously on voice vote.
3. Discuss ESA' support of Fire Levy
- Chairman Simpson asked that this item be tabled and placed on the agenda under "Unfinished Business" until more information is provided by the JCFA.

ADJOURNMENT

Motion to adjourn by Troxel, 2nd by S. Harris – carried unanimously on voice vote. Meeting adjourned at 8:04 p.m.

Respectfully submitted by Debbie Lancaster, Secretary.

Approved – Craig Simpson, JCESA Chairman

Date

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Income	\$ 4,048,871	Expenses	Full-Year Allocation	YTD Spend	Full-Year Forecast	Variance
JCC - Gen. Fund	\$ 3,148,871	Full-time wages	\$ 2,178,123	\$ 1,105,270	\$ 2,211,615	\$ (33,492)
JCC - Amb. Fee	\$ 900,000	Part-time wages	\$ 176,174	\$ 115,295	\$ 205,144	\$ (28,970)
TB Assn.	\$ 10,930	Overtime	\$ 174,529	\$ 81,257	\$ 170,267	\$ 4,262
Other Grants	\$ 0	WC & payroll tax	\$ 374,310	\$ 170,724	\$ 360,613	\$ 13,697
Sale of assets	\$ 6,270	Fringe	\$ 723,331	\$ 345,612	\$ 707,140	\$ 16,191
Other	\$ 6,714	All other expenses	\$ 435,388	\$ 191,639	\$ 389,940	\$ 45,448
Total		Total	\$ 4,061,855	\$ 2,009,797	\$ 4,044,719	\$ 17,136

Some income (i.e., dedicated grants) may not be reflected here.

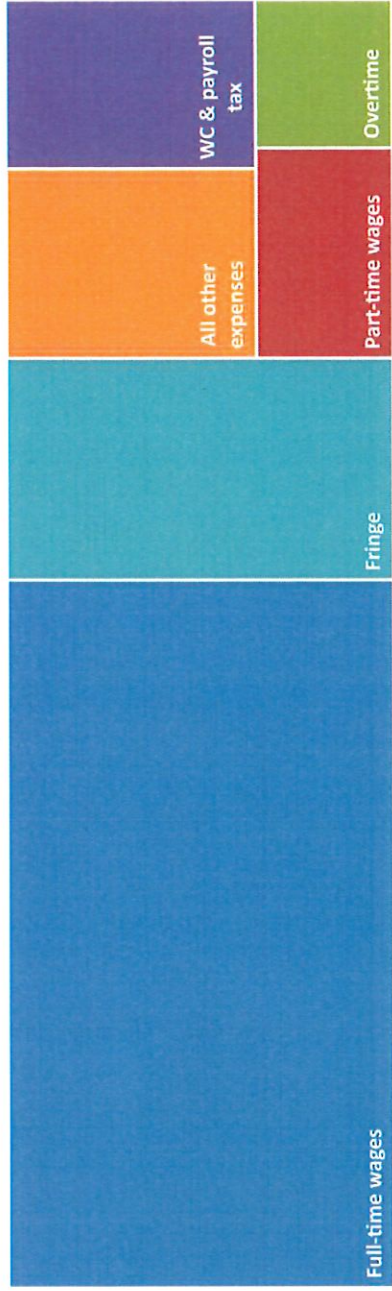
Bank Account Balances

as of: December 31, 2022

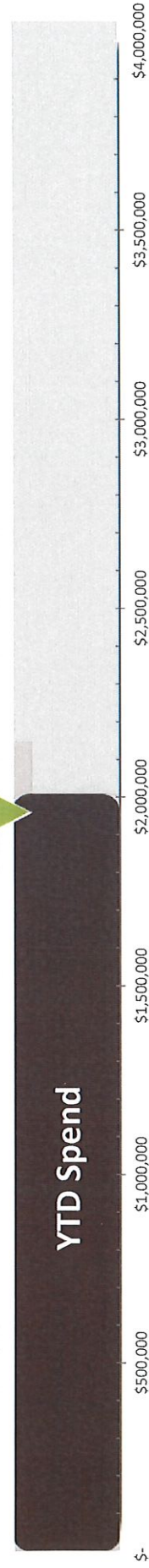
General	\$ 467,268
Payroll	\$ 103,707
Amb. Fee	\$ 444,250
Mortgage	\$ 152,560

Annual mortgage cost of \$81K not included in expenses as it is covered through impact fee budget.

YTD Spending - by Category



WE ARE HERE



48% of fiscal year complete based on 12.6 out of 26 pay periods finalized.

Jefferson County Emergency Services Agency

Monthly Expense Budget - FY2023 (July 2022 - June 2023)

Through December

Fund: **COMBINED**

Expenses	Jul 1.6	Aug 2	Sep 2	Oct 2	Nov 2	Dec 3	Jan 2	Feb 2	Mar 2	Apr 2	May 2	Jun 3.4	Total 26
Full Time	145,062	164,739	173,429	179,392	180,045	262,603	173,500	173,500	151,719	151,719	151,719	304,190	2,211,615
Part Time	8,505	11,068	16,043	21,302	21,124	37,253	14,094	14,094	12,332	12,332	12,332	24,664	205,144
Overtime	10,325	7,230	14,205	16,557	15,167	17,773	13,962	13,962	12,217	12,217	12,217	24,434	170,267
Worker Comp	12,291	12,291	12,291	12,291	12,291	12,291	14,411	14,411	12,603	12,603	12,603	25,260	165,638
FICA/Med	12,063	13,449	15,012	16,051	15,983	24,420	15,369	15,369	13,440	13,440	13,440	26,938	194,974
Subtotal	188,246	208,777	230,980	245,593	244,610	354,340	231,336	231,336	202,311	202,311	202,311	405,486	2,947,639
Medical Ins	31,484	30,947	33,127	36,251	34,535	30,552	36,012	36,012	36,012	36,012	36,012	36,012	412,965
Ancillary (dent,visn,life)	4,087	8,008	4,410	4,519	9,949	4,382	5,317	5,317	5,317	5,317	5,317	5,317	67,255
Retirement	14,761	16,337	17,808	18,615	17,989	27,852	17,809	17,809	15,574	15,574	15,574	31,219	226,921
Subtotal	50,332	55,292	55,345	59,385	62,472	62,786	59,137	59,137	56,902	56,902	56,902	72,547	707,140
Fuel	830	626	977	648	1,068	2,104	1,100	1,100	1,100	1,100	1,100	1,100	12,853
Rep & Maint (Auto)	673	4,129	229	1,273	603	-	700	700	700	700	700	700	11,107
License / Svc Contract	1,200	-	647	11,293	3,533	300	750	750	-	-	900	3,000	21,623
Medical Exp	20	15	16,115	4,590	35	-	200	400	400	400	400	400	22,975
Ems Supplies	1,905	2,217	1,531	2,728	66	2,789	3,667	3,667	3,667	3,667	3,667	3,667	33,236
Uniforms/Fire Gear	6,245	2,508	1,100	5,737	290	4,091	5,500	5,500	5,500	5,500	5,500	15,000	62,471
Trav/Train (non-wage)	4,018	1,767	573	1,700	7,003	325	2,100	2,100	2,100	2,100	2,100	2,100	27,986
Subtotal	14,891	11,262	21,172	27,969	12,597	9,609	14,017	13,467	13,467	13,467	14,367	25,967	192,250
Auto & Liability Ins.	5,042	5,042	5,042	5,042	5,042	5,042	5,194	5,194	5,194	5,194	5,194	5,194	61,414
Prof Svc	3,243	6,545	3,043	2,573	2,649	6,257	2,275	2,275	2,275	2,275	2,275	5,275	43,960
Tech Svc	-	1,719	4,934	1,823	1,845	1,864	2,100	2,100	2,100	2,100	2,100	3,100	25,785
Office Exp/Equip Rent	5,654	1,437	2,697	1,321	1,409	1,326	1,575	1,575	1,575	1,575	1,575	1,575	23,294
Utilities	1,101	2,358	2,332	2,202	2,926	2,473	4,002	3,314	3,097	3,155	2,244	4,478	33,681
Rep & Maint (Facility)	-	-	-	-	-	155	-	200	-	200	-	2,000	2,555
Audit Costs	-	-	-	-	-	-	7,000	-	-	-	-	-	7,000
Other (Unemp./Conting)	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	15,040	17,101	18,048	12,961	13,871	17,117	22,145	14,558	14,240	17,498	13,388	21,622	197,690
Total	268,509	292,432	325,545	345,908	333,551	443,852	326,635	318,598	286,920	290,179	286,968	525,623	4,044,719
Cumulative Expenses	268,509	560,941	886,486	1,232,394	1,565,945	2,009,797	2,336,432	2,655,030	2,941,950	3,232,128	3,519,096	4,044,719	

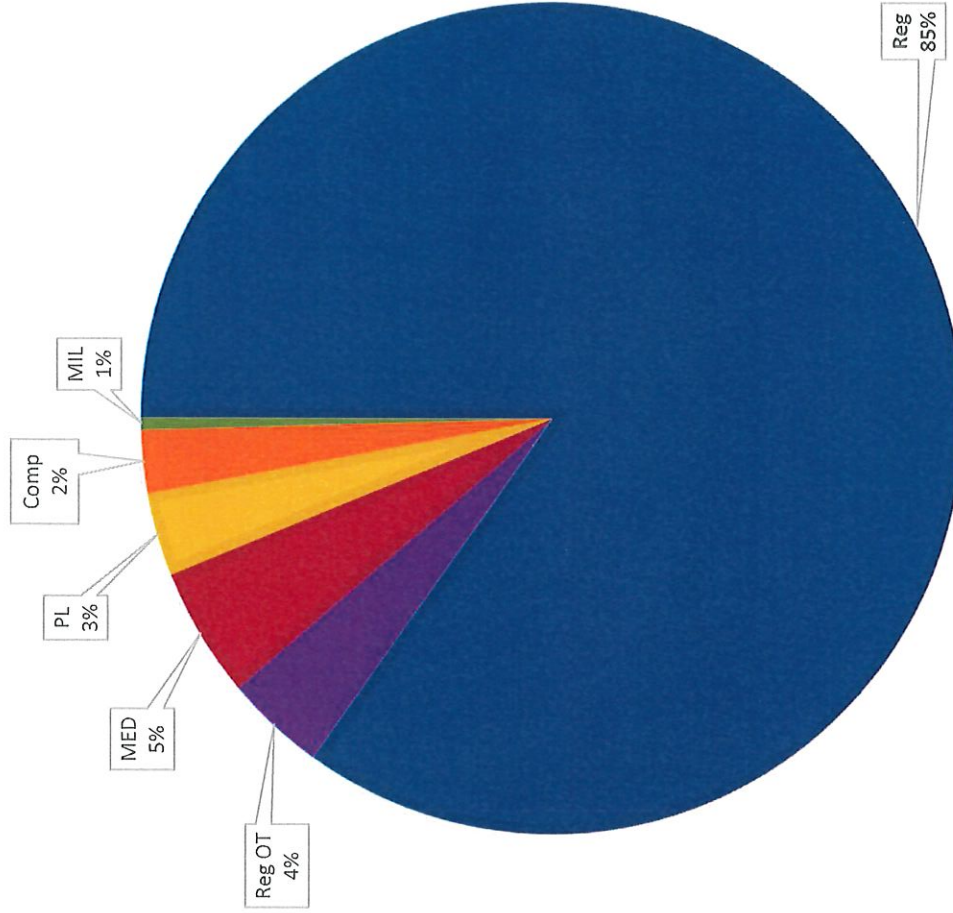
Expenses	Jul		Aug		Sep		Oct		Nov		Dec		Jan		Feb		Mar		Apr		May		Jun		Total				
	1.6	2	2	2	2	2	2	2	2	2	2	3	2	2	2	2	2	2	2	2	2	2	2	2	2	2	26		
	7%	7%	7%	8%	8%	8%	12%	8%	8%	8%	8%	12%	8%	8%	8%	8%	8%	7%	7%	7%	7%	7%	7%	14%	14%				
Full Time	35,824	43,800	45,371	38,163	33,583	27,008	22,779	22,779	22,779	22,779	22,779	27,008	22,779	22,779	22,779	22,779	22,779	19,838	19,838	19,838	19,838	19,838	19,838	40,428	40,428	369,248			
Part Time	8,505	11,068	16,043	21,302	21,124	37,253	14,094	14,094	14,094	14,094	14,094	37,253	14,094	14,094	14,094	14,094	14,094	12,332	12,332	12,332	12,332	12,332	12,332	24,664	24,664	205,144			
Overtime	10,325	7,230	14,205	16,557	15,167	17,773	13,962	13,962	13,962	13,962	13,962	17,773	13,962	13,962	13,962	13,962	13,962	12,217	12,217	12,217	12,217	12,217	12,217	24,434	24,434	170,267			
Worker Comp	3,073	3,073	3,073	3,073	3,073	3,073	3,073	3,073	3,073	3,073	3,073	3,073	3,073	3,073	3,073	3,073	3,073	3,174	3,174	3,174	3,174	3,174	3,174	6,401	6,401	41,630			
FICA/Med	4,092	4,640	5,659	5,707	5,273	6,227	3,876	3,876	3,876	3,876	3,876	6,227	3,876	3,876	3,876	3,876	3,876	3,385	3,385	3,385	3,385	3,385	3,385	6,826	6,826	56,330			
Subtotal	61,819	69,811	84,351	84,802	78,220	91,334	58,346	58,346	58,346	58,346	58,346	91,334	58,346	58,346	58,346	58,346	58,346	50,945	50,945	50,945	50,945	50,945	50,945	102,754	102,754	842,618			
Hosp	7,656	7,486	7,452	6,956	3,560	3,876	7,058	7,058	7,058	7,058	7,058	3,876	7,058	7,058	7,058	7,058	7,058	7,058	7,058	7,058	7,058	7,058	7,058	7,058	7,058	79,336			
Life	946	971	904	1,041	576	987	917	917	917	917	917	987	917	917	917	917	917	917	917	917	917	917	917	917	917	10,925			
Retirement	4,473	4,905	5,712	5,333	4,193	4,429	3,490	3,490	3,490	3,490	3,490	4,429	3,490	3,490	3,490	3,490	3,490	3,045	3,045	3,045	3,045	3,045	3,045	6,162	6,162	51,323			
Subtotal	13,075	13,362	14,068	13,330	8,329	9,292	11,465	11,465	11,465	11,465	11,465	9,292	11,465	11,465	11,465	11,465	11,465	11,020	11,020	11,020	11,020	11,020	11,020	14,137	14,137	141,584			
Fuel	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Rep & Maint (Auto)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
License / Svc Contracts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Medical Exp	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Ems Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Uniforms/Fire Gear	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Trav/Train (non-wage)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Subtotal	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	16,944			
Auto & Liability Ins.	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	16,944		
Prof Svc	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Tech Svc	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Office Exp/Equip Rent	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Utilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Rep & Maint (Facility)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Audit Costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Other (Cars/Gear)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Subtotal	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	16,944			
Total	76,306	84,585	99,831	99,544	87,961	102,038	71,223	71,223	71,223	71,223	71,223	102,038	71,223	71,223	71,223	71,223	71,223	63,377	63,377	63,377	63,377	63,377	63,377	118,303	118,303	1,001,147			
Cumulative Expenses	76,306	160,891	260,722	360,266	448,227	550,265	621,488	692,712	756,089	819,467	882,844	1,001,147	882,844	882,844	882,844	882,844	882,844	882,844	882,844	882,844	882,844	882,844	882,844	882,844	882,844	1,001,147			

FisYr 2023
 PayMo. Ending 12/31/2022

LABOR HOURS BY PAY TYPE

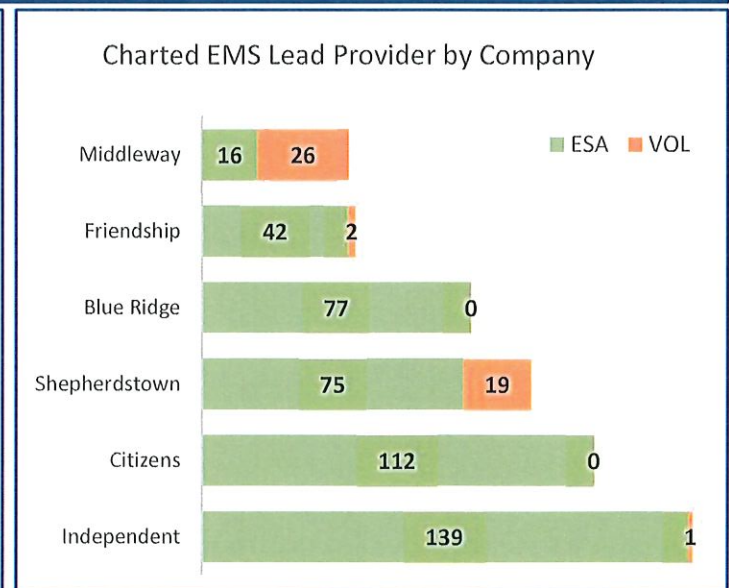
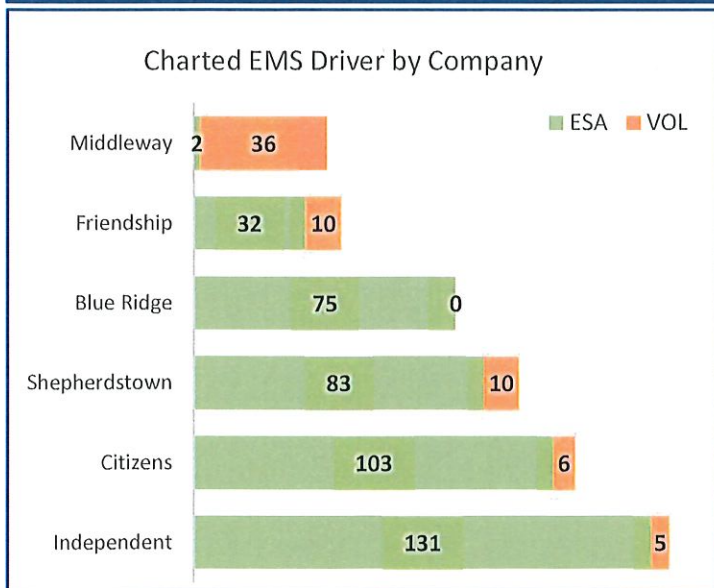
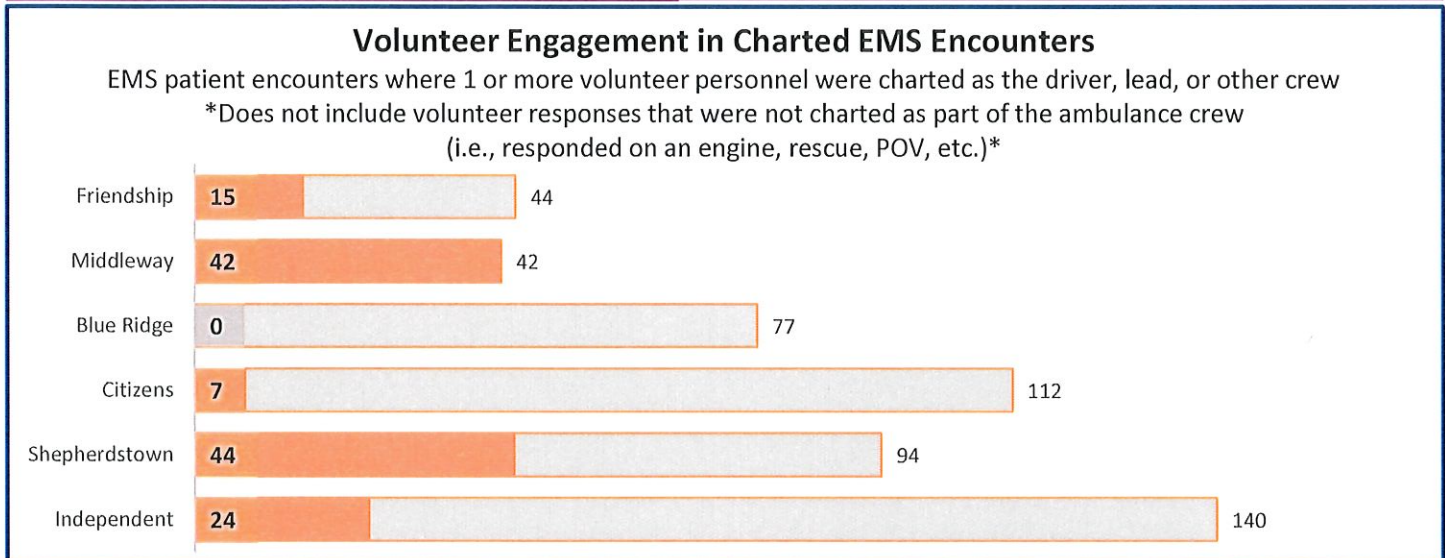
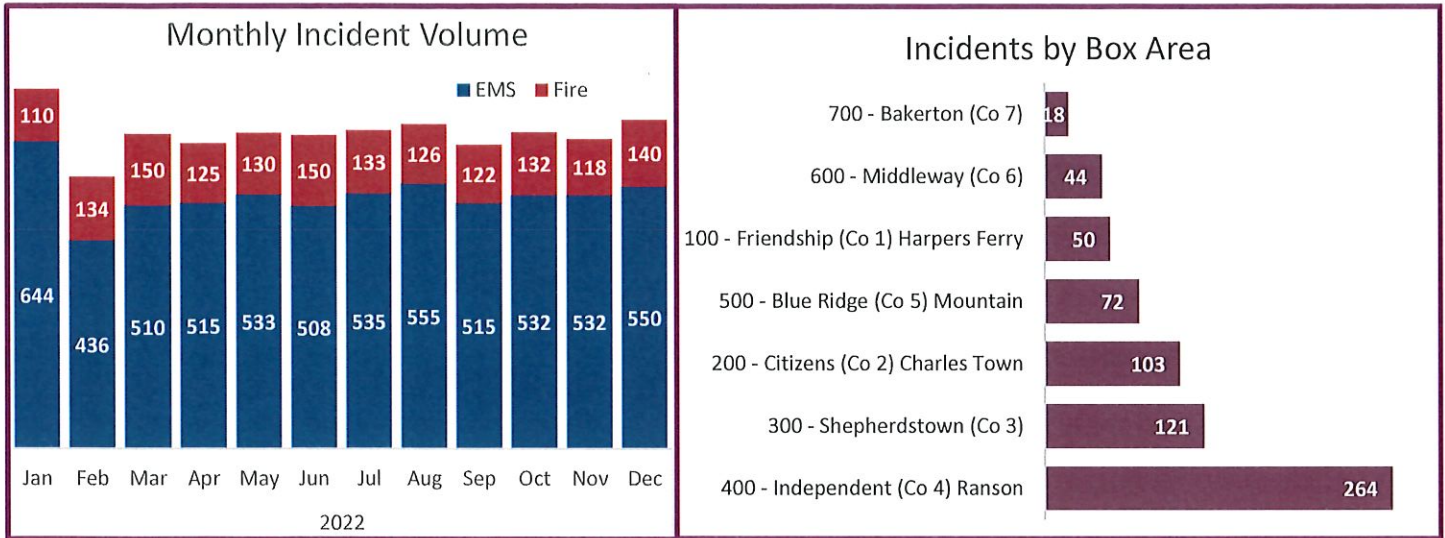
Pay Type	Hours
Reg	10865
Reg OT	507
MED	652
PL	412
Comp	316
MIL	60
HOLU	685
HOLW	572
AL	108
HOLP	140
Grand Total	14317

Total:	14,317
OT/Total	3.5%
Worked:	11,372
OT/Worked	4.5%



Reg Regular Worked
 Reg OT Overtime Worked
 MED Medical Leave
 PL Personal Leave
 Comp Compensatory Leave
 AL Administrative Leave*
 *Includes COVID Leave
 HOLU Holiday - Unworked
 HOLW Holiday - Worked
 HOLP Holiday - Prime

December, 2022



SIGN-IN SHEET

BOARD MEETING OF THE JCESA

Type of Meeting: Regular / Special

Meeting Date: JANUARY 17, 2023

Location: JCESA , 419 Sixteenth Ave, Ranson, WV 25438

Time: 7:00 p.m

Board Members: (Please Print)

- | | | |
|---------------------------------------|--------------------------|-----------------------------|
| 1 - <u>Debbie Lancaster</u> | 2 - <u>STEVE HARRIS</u> | 3 - <u>Bryan Derrickson</u> |
| 4 - <u>Teresa, Anthony</u> | 5 - <u>JOHN P JONES</u> | 6 - <u>Tricia Jackson</u> |
| 7 - <u>Jacob Harris</u> | 8 - <u>Adam Watson *</u> | 9 - <u>Nathan Cochran *</u> |
| 10 - <u>Marney Treese *</u> | 11 - _____ | 12 - _____ |

*Present via live stream Zoom and/or phone

OTHERS: Please sign below for the record of attendance. If you want to speak at the public comment section, please mark where indicated. *(Limit 5 minutes per person) ** Note: Not all meetings will have public comments per the WV Open Meetings Act.

Name: (Please Print)	Representing	Would Like to Speak	
		YES	NO
1 - <u>Sara Considine</u>	<u>JCESA</u>	_____	<u>X</u>
2 - <u>Mike Sine</u>	<u>JCESA</u>	_____	<u>X</u>
✓ 3 - <u>Denise Nick</u>	_____	<u>X</u>	_____
4 - <u>Mike Moxley</u>	<u>MVFC</u>	_____	<u>✓</u>
5 - <u>David Spain</u>	<u>Bullerton Fire</u>	_____	<u>✓</u>
6 - <u>Ross L MORLAN</u>	<u>SGD</u>	<u>✓</u>	_____
7 - <u>A. Smith</u>	<u>BFD</u>	_____	<u>X</u>
8 - <u>STEVE PEARSON</u>	<u>THE OBSERVER</u>	_____	<u>✓</u>
9 - <u>Craig Horn</u>	<u>JCESA</u>	_____	<u>X</u>
10 - <u>Robert Burner</u>	<u>JCESA</u>	_____	<u>X</u>
11 - _____	_____	_____	_____