



Jefferson County Commission  
124 E Washington St, Charles Town, WV 25414

PRESS RELEASE

FOR IMMEDIATE RELEASE

CONTACT INFORMATION:

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Charles Town, WV (March 1, 2023) -

As planned, the transition of emergency medical services to the Jefferson County Emergency Services Agency took place smoothly this morning at 8:00am. Administrative matters are being finalized as outlined in the updated deliverables list:

## Jefferson County, West Virginia EMS Transition

Original Deliverables Identified by JCESA	
Plan and achieve full ambulance operation by March 1, 2023	Complete
Collaborate with Jefferson County leaders on deliverables	On-Going
Provide status reports to County Commission	On-Going
<b>Operations</b>	
Acquire, title, register, stock and license ambulances	Complete
Leases with Volunteer Fire Depts to house county ambulances and staff	Complete
MOU with Volunteer Fire Depts for shared work environment	In Process
Design logo for Jefferson County Emergency Medical Services	Complete
Rebrand ambulances and other vehicles within JCESA fleet	Complete
Update Position Descriptions for all operational roles	Complete
Recruit, screen, hire, and orient 12 new full-time staff	On-Going
Develop medical supply and equipment logistics process	In Process
Obtain, program and install mobile and portable radios	Complete
<b>Administrative Functions - JCESA</b>	
Contract with 3 <sup>rd</sup> party patient account billing agent	Complete
Contract with 3 <sup>rd</sup> party electronic medical record agent	Complete
Contract with 3 <sup>rd</sup> party distance learning software company	Complete



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<b>Legal and Regulatory Issues - JCESA</b>	
Reinstatement of National Provider Identifier	Complete
Issuance of a U.S. Drug Enforcement Agency site license	Complete
Issuance of WV Board of Pharmacy license	Complete
Align operational model with WV Office of EMS Agency License	Complete
Align certified staff with WV Office of EMS Agency License	Complete
<b>Administrative and Operational Guidelines</b>	
General Ops Manual, Employee Handbook, Continuing Ed, Quality Mgt	Complete
<b>Additional Deliverables for Jefferson County Commission</b>	
Obtain NPI (National Provider Identifier)	Complete
Secure agreement with MCA for billing with county's EIN	In Process
Secure WV Office of Emergency Medical Services license	In Process
Secure Drug Enforcement Agency license	In Process
Secure Board of Pharmacy license	In Process
Secure Clinical Laboratory Improvement Amendment Cert Waiver	In Process
Integrate Healthcare Benefits effective 7-1-23	In Process
Integrate personnel to county payroll system effective 7-1-23	In Process
Integrate financials into county system	In Process