

AGENDA
JEFFERSON COUNTY COMMISSION
SECOND QUARTERLY SESSION - APRIL-JUNE 2023
THURSDAY, APRIL 20, 2023
6:00 P.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PRAYER – Rev. John Bethard, Chaplain

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- March 2, 2023 Budget Deliberations
- March 9, 2023 Budget Deliberations
- March 24, 2023 Budget Deliberations
- March 27, 2023 Draft FY24 Budget Public Hearing
- April 6, 2023 Regular Meeting

APPROVAL OF ACCOUNTS PAYABLE

- April 13, 2023
- April 20, 2023

APPROVAL OF MANUAL CHECKS

- April 14, 2023
- April 21, 2023

APPROVAL OF REQUISITIONS

- April 20, 2023

APPROVAL OF PAYROLL

- April 14, 2023

ANNOUNCEMENTS

Report if there are changes in the agenda if applicable

PUBLIC COMMENT

***You may participate in public comment during the virtual meeting by raising your hand. Please submit comments via email to info@jeffersoncountywv.org. Your comments will be included in the minutes and agenda correspondence. Please include your name.*

PRESENTATIONS

1. 6:10 p.m. Nikki Painter, Chief Deputy Clerk, County Clerk's Office
- Approval of HAVA Grant Application to Cover Partial Cost of Electronic Poll Books
2. 6:20 p.m. Rebecca Hall, Prosecuting Attorney's Office Victim Assistance Program
- VOCA Federal Grant Contract 2022-2023 Signature and VOCA Federal Grant Application 2023-2024 Signature
3. 6:30 p.m. Sean Feigo, President, Jefferson County Development Authority
- Recommendation of Hire – Executive Director for the Jefferson County Development Authority
4. 6:45 p.m. Mike Sine, Interim Director, Jefferson County Emergency Services Agency
- Monthly Update on progress of EMS transition
- Request reimbursement to JCESA for the cost of supplies, equipment, and services for the EMS Transition during the month of February 2023 in the amount of \$31, 224.62
- Request for reimbursement to JCESA for the cost of supplies, equipment, and services for the EMS Transition during the month of March 2023 in the amount of \$48,356.23
5. 7:00 p.m. Interviews & Appointments to the following:
 - Jefferson County Property Safety Ordinance Enforcement Agency – one unexpired term ending February 8, 2024
 - Telamon Community Action Board – one three-year term ending March 2026
 - HOME Consortium Council – two three-year terms ending June 30, 2026
 - Jefferson County Development Authority Board of Directors
 - Citizen Representative
 - Ranson Representative
 - Bolivar Representative
 - Shepherdstown Representative
 - Charles Town RepresentativeEach for a three-year term ending April 5, 2026
6. 7:15 p.m. Jennifer Verdugo, Jefferson County Social Services Support Specialist
- Request Letter of Support for Mountaineer Recovery Grant
7. 7:20 p.m. Nathan Cochran, Assistant Prosecuting Attorney
 - a. Report by counsel on opioid case and consideration of recent developments in the case (Jefferson County Commission v. Purdue Pharmaceutical, et al. US District Court, Northern District of West Virginia, Civil Action #1:17-OP-45170, MDL 17-md-02804-DAP In Re: National Prescription Opiate Litigation) and related matters.
 - b. Review potential adoption of Commission leave policy as assigned to counsel.
 - c. Review, discussion, and possible adoption of Operational MOU for Fire and EMS

UNFINISHED BUSINESS

8. Inclusion of Jefferson County Parks and Recreation staff on County Health Insurance Benefit Plan

OLD BUSINESS

9. Extension of Temporary Compensation Increase

COUNTY ADMINISTRATOR REPORTS

- Request Modification of Existing Contract with Tyler Technologies to assist with onboarding/importing additional employee and payroll information resulting from the EMS transition
- Approval to Advertise – Finance Director Position
- Approval to Contract with CPA Firm for Financial Audit and Statement preparation
- Approval of Hospitality Request for Roads/Transportation Summit

COUNTY COMMISSION REPORTS

10. ADJOURN

CORRESPONDENCE AND INFORMATION

Harpers Ferry – Bolivar PSD Regular Meeting Minutes for February 10, 2023 and March 9, 2023.

Public comment received from: David Tabb

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public

