Jefferson County Parks & Recreation Commission

**Tennis Court Capping Bid Opportunity**

The Jefferson County Parks & Recreation Commission are accepting sealed proposals for tennis court capping project at South Jefferson Park. Complete copies of the RFP are available on the county parks and recreation website at [www.jcprc.org](http://www.jcprc.org). A copy may also be picked up at the Jefferson County Community Center, 235 Sam Michael’s Lane, Shenandoah Junction, WV 25442. Questions may be directed to David Kling, dkling@jcprc.org.

**All proposals must be received no later than 10:00 a.m., Monday, May 22th, 2023.** At that time, the sealed proposals will be opened and read aloud. Once opened, JCPRC staff will review bids and award the project to the selected bidder.

The Jefferson County Parks and Recreation Commission reserves the right to reject any bids when in their reasoned judgment the public shall be better served thereby.

AUTHORITY

Jefferson County Parks & Recreation Commission

Request for Proposals

**Tennis Court Capping Bid Opportunity**

Jefferson County Parks and Recreation Commission

**Project Location**

South Jefferson Park

4095 Leetown Road

Summit Point, WV 25446

304-728-3207

**1. Scope**

The bid shall consist of capping or re-paving the existing two, 78’ tennis courts at South Jefferson Park. The bid should also include re painting of two, 78’ tennis courts as well as pickleball courts, this may be sub-contracted out, but also a part of the project.

**2. Bid Requirements**

- Itemized breakdown of cost for capping or re-paving of the total surface area within the fenced area where the two tennis courts are.

- Cost for re lining two tennis courts and overlay of pickleball courts on top of the tennis courts.

- Access to the tennis courts for the purposes of measuring the area is permitted between dawn and dusk park operating hours.

**3. Award**

The contract for this project will be awarded to the contractor who, in the opinion of Jefferson County Parks and Recreation Commission, provides the best value for the department and community. This project will be awarded once all bids have been review by staff. All packages shall be clearly marked “South Jefferson Tennis Court project” Bids received by fax will not be accepted. **All proposals must be received by 10:00 a.m., Monday, May 22, 2023.** Questions regarding the RFP may be directed to David Kling, Deputy Director at dkling@jcprc.org.