



Jefferson County Office of Homeland Security and Emergency Management

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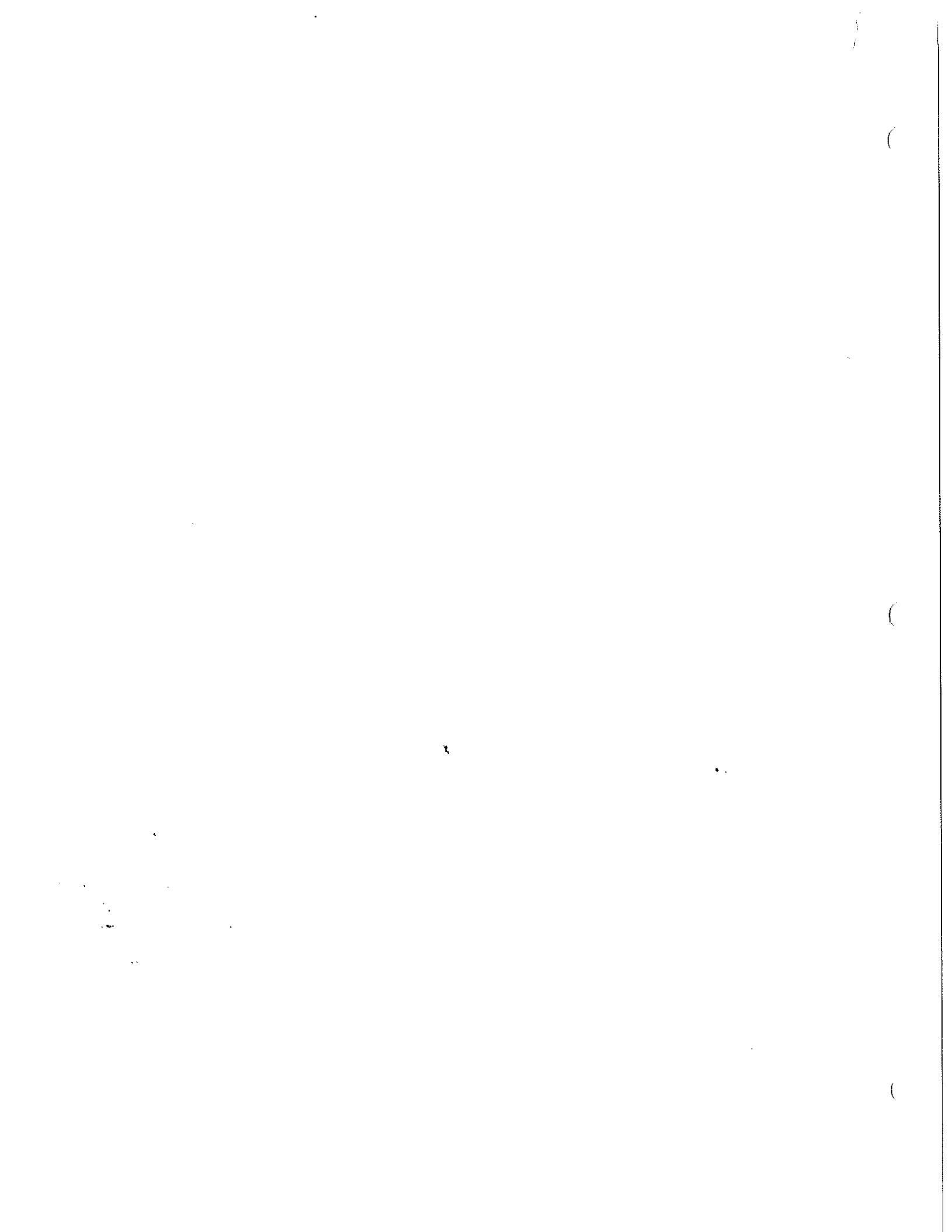
[tmehling@jeffersoncountywv.org](mailto:tmehling@jeffersoncountywv.org)

Public Awareness Committee

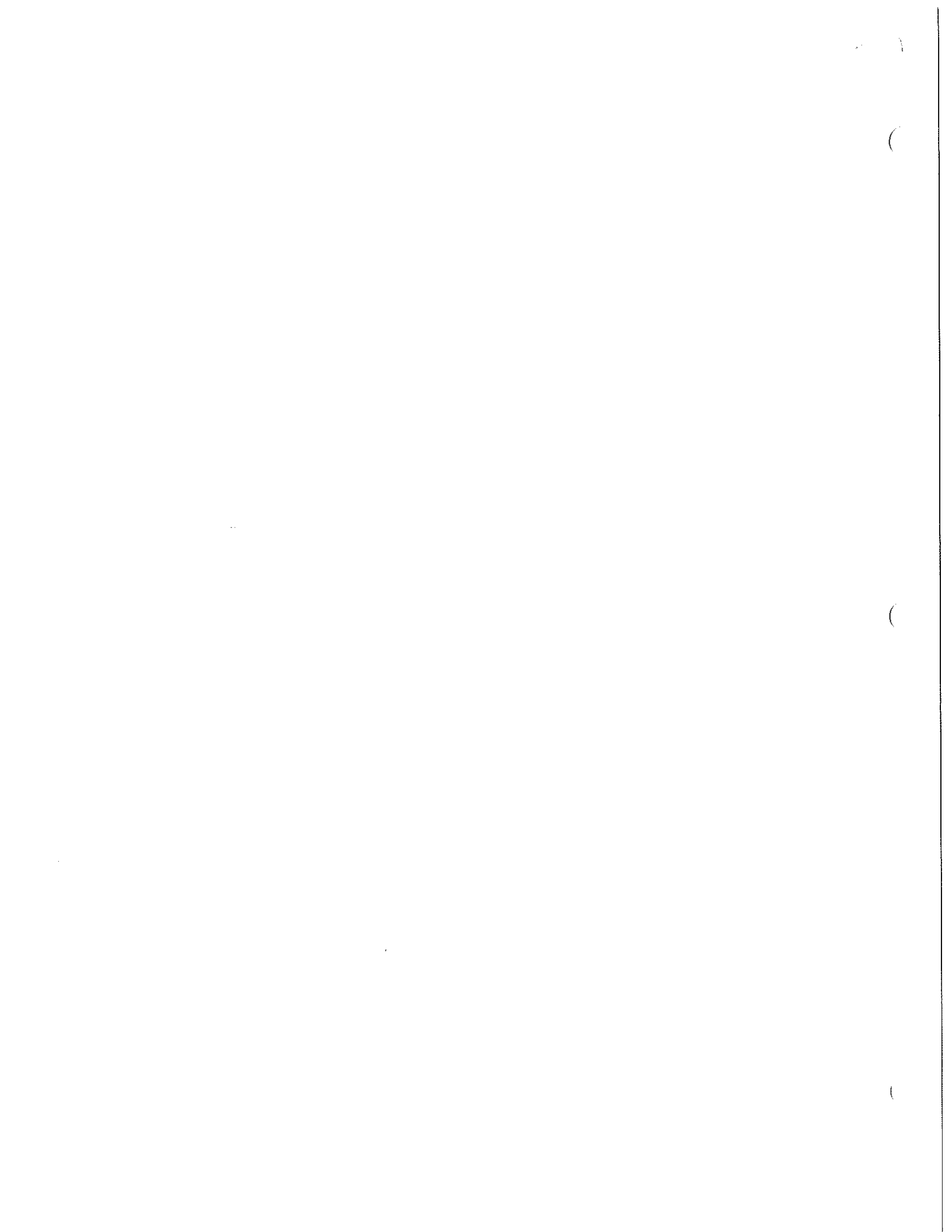
Sign In Sheet

June 13, 2012

Print Name & Organization	Email	Phone	Sign In
Burke, Paul Listener	numbersinstitute@juno.com	820-6119	
Crabill, Collet JCECC	ccrabill@jeffersoncountywv.org	728-3372	
Dailey, Roger Meals on Wheels and AARP	mealsonwheelsjc@frontier.com	725-1601	
Davis, Mike CERT Volunteer	mjdavis56@comcast.net	728-8108	
Davis, Patricia CERT Volunteer	patriciafdavis@comcast.net	703-851-3175	
Dunbar, Katherine Good Shepherd Caregivers	katherinednbr@yahoo.com	725-7366	
Evans, Shirley CERT	shirla0513@aol.com	725-1794	
Jones, Amy Jefferson County Dept of Health	amy.b.jones@wvdhhr.org	728-3308	
Kerr, Jenn 167 <sup>th</sup> AW FD	Kerr.jenn@gmail.com	443-474-5465	
Hite, Sandy Jefferson County Health Department	sandy.d.hite@wv.gov	728-8416	<i>Sandy Hite</i>



Lambiotte, Denise Jefferson County Animal Control	dlambiotte@jeffersoncountywv.org	728-3390	
Levesque, Jeff Eastern Panhandle American Red Cross/ CERT	jeffsque@gmail.com	725-6850	
Lewis, Kristen MRC	kristen.n.lewis@wv.gov		
Lockett, Monica Administrator Canterbury Center	monica.lockett@genesishcc.com	876-9422	
Maggio, Jennifer JCHSEM	jmaggio@jeffersoncountywv.org	724-8914	Jennifer Maggio
Mehling, Terri JCHSEM	tmehling@jeffersoncountywv.org	728-3329	Terri Mehling
Miller, Barbara JCHSEM	bmiller@jeffersoncountywv.org	728-3290	
Nilsen, Neal AskNeal	Neal@AskNeal.net	724-1056	
Palmer, Debbi Eastern Panhandle American Red Cross/ CERT	<del>debbip123@aol.com</del>	728-7157	
Pierce, Lucas Eastern Panhandle American Red Cross/ CERT	PierceL@usa.redcross.org	261-3516	
Kathy Knight	L5K fronternet.net ABC	304-582- 0804	Kathy J. Knight



Jefferson County Homeland Security & Emergency Management  
Public Awareness, Education & Training Committee  
June 13, 2012  
Agenda

- I. Call to Order
- II. Approval of May 16, 2012 Meeting Minutes
- III. Old Business
  - a. 2012 Goals and Strategies
  - b. Whole of Community Program
  - c. Volunteer Re-Registration
  - d. Animal Sheltering Trailer
  - e. Bark in the Park – June 2
  - f. EPA Exercise with WVHS Region 3 TTX – June 7
  - g. *Disaster Ready Kids*
- IV. New Business
  - a. Future Direction of the Public Awareness, Education & Training Committee
  - b. Community Rating System presentation at County Commission Meeting – June 14
  - c. Risk Assessment and Mitigation Planning Committee Meeting – June 19 – 2pm – 4pm
  - d. Recommended EMI Course for June IS-318 – Mitigation Planning for Local & Tribal Communities <http://training.fema.gov/EMIWeb/IS/IS318.asp>
  - e. Press Release – Senior Citizen Preparedness Tips
- V. Member Sharing Time
- VI. Adjournment

The next meeting of the Jefferson County Homeland Security and Emergency Management's Public Awareness, Education and Training Committee will be held on **July 11** at the **Jefferson County EOC at 8:30am**

Jefferson County Homeland Security and Emergency Management  
Public Awareness Committee  
May 16, 2012  
Minutes

Jefferson County Homeland Security and Emergency Management's Public Awareness Committee met at Jefferson County Homeland Security & Emergency Management on May 16, 2012 at 8:30am. Present were: Terri Mehling, JCHSEM; Jennifer D. Maggio, JCHSEM and Katherine Dunbar, Good Shepherd Caregivers.

Minutes were not approved due to lack of quorum.

**Old Business**

Ms. Mehling noted the 2012 Goals and Strategies are unable to be approved at this time due to lack of quorum.

Ms. Mehling noted the Whole of Community Program is ongoing. Committee members are still in the process of renewing old partnership agreements and targeting new partners.

Ms. Mehling reported CERVIS has been launched. A list of instructions has been sent to volunteers on how to log into CERVIS. JCHSEM will be able to update and track volunteer information and hours.

Ms. Mehling reported JCHSEM has ordered the companion animal's rapid response trailer and supplies from Propac. Ms. Mehling noted Ms. Miller is still working on finding a funding source for the Response Team Training for volunteers.

Ms. Mehling reported on the NCR Full Scale Exercise that took place on March 28, 2012. JCHSEM activated the EOC with the assistance of Dr. Jones. JCHSEM as well as the Jefferson County Communications Center was used as a closed point of distribution. The Jefferson County Health Department used the JCHSEM Zumro Tent as a point of distribution site. Students from James Rumsey Technical Institute volunteered during the exercise.

Ms. Mehling reported on her presentation to the Shepherdstown Rotary Club, April 10, 2012.

Ms. Mehling reported the LEPC's Commodity Flow Study is now complete. The Operation Crazy Train Table Top Exercise involved a train wreck. The table top took place on April 30, 2012 at the Jefferson County Maintenance Building. The Table Top Exercise and Commodity Flow Study were completed by JH Consulting. An After Action Report will be sent once completed.

Ms. Mehling reported on the Quarterly Partnership Luncheon that took place at the Anvil in Harpers Ferry, WV, May 2, 2012. David Hoge from WV Department of Military Affairs and Public Safety spoke about grants at the state level.

**New Business**

Ms. Mehling announced JCHSEM will be participating in Bark in the Park, June 2, 2012 at Jefferson Memorial Park from 10am-2pm.

Ms. Mehling reported JCHSEM will be participating in a table top exercise with the EPA and WVHS Region 3 involving the Jennings Randolph Lake Dam. The exercise will take place at the Mineral County Department of Health on June 7, 2012.

Ms. Mehling noted the recommended EMI Course for May is, IS-394a—Protecting Your Home or Small Business from Disaster. The training can be found at: <http://training.fema.gov/EMIWeb/IS/IS394a.asp>

### **Member Sharing**

Ms. Maggio reported on the upcoming Disaster Ready Kids Program.

The next meeting of the Jefferson County Homeland Security and Emergency Management's Public Awareness, Education and Training Committee will be held on June 13, 2012 at the Jefferson County EOC at 8:30am.

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Jefferson County Homeland Security and Emergency Management  
Public Awareness Committee  
June 13, 2012  
Minutes

Jefferson County Homeland Security and Emergency Management's Public Awareness Committee met at Jefferson County Homeland Security & Emergency Management on June 13, 2012 at 8:30am. Present were: Terri Mehling, JCHSEM; Jennifer D. Maggio, JCHSEM; Sandy Hite, Jefferson County Health Department and Kathy Knight, American Red Cross.

Ms. Mehling, JCHSEM Deputy Director, opened the meeting. Sandy Hite made a motion to approve the minutes of the May meeting and Kathy Knight seconded the motion, all approved.

**Old Business**

Ms. Mehling noted the 2012 Goals and Strategies are unable to be approved at this time due to lack of quorum. Ms. Mehling reviewed the 2012 Goals and Strategies document and what it includes.

Ms. Mehling noted the Whole of Community Program is ongoing. Committee members are still in the process of renewing old partnership agreements and targeting new partners.

Ms. Mehling reported CERVIS has been launched. A list of instructions has been sent to volunteers on how to log into CERVIS. Volunteers can update and verify their information and sign up for events they would like to volunteer for. Ms. Mehling will shortly release an event for volunteers to sign up for the Jefferson County Fair.

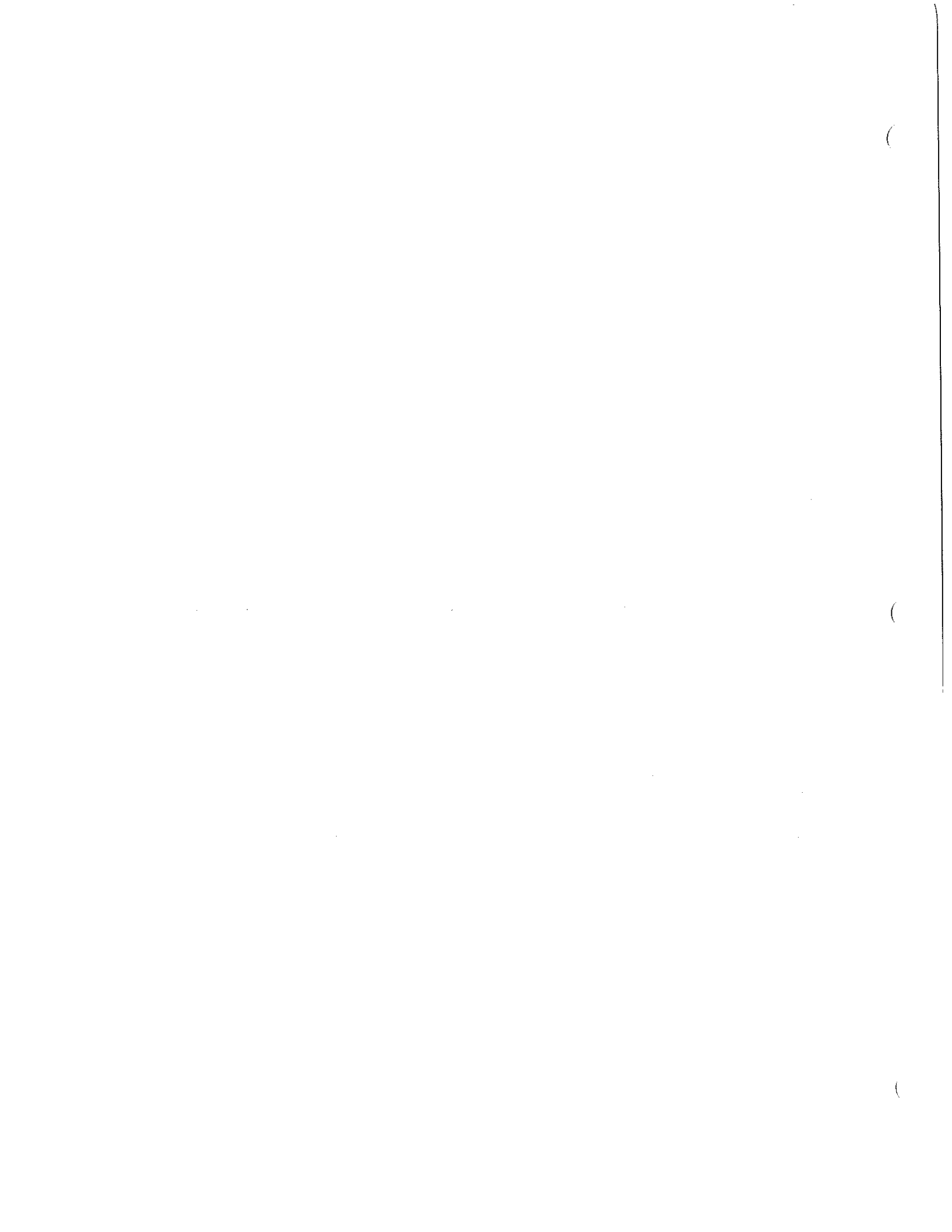
Ms. Mehling reported the Pet Sheltering Trailer has been delivered. JCHSEM staff, JC Maintenance Department and Denise Lambiotte from JC Animal Control inventoried the trailer and the supplies it contained. Ms. Knight noted she is the main point of contact for Briggs Animal Welfare Society and Berkeley County Humane Society. Ms. Knight noted we should look into partnering with PETCO for additional supplies and education. Ms. Mehling noted JCHSEM is looking for funding for training for an Emergency Animal Sheltering Course. If anyone has ideas on where we may find funding to please let us know.

Ms. Mehling reported on Bark in the Park that took place at Jefferson Memorial Park, June 2, 2012. Volunteers from the Animals in Disaster Committee assisted Ms. Maggio and Ms. Mehling at the JCHSEM booth. Pet and family preparedness information was distributed. Ms. Maggio noted this was her first time attending. Ms. Maggio and Ms. Mehling both agreed there was little attendance.

Ms. Mehling reported on the Jennings Randolph Lake Dam Table Top Exercise that took place in Keyser, WV, June 7, 2012. The EPA provided their services in creating the exercise at no cost. A functional exercise will take place in late July followed by a full scale exercise September 8, 2012. Ms. Mehling reviewed the scenario that took place during the exercise and how it could impact Jefferson County.

Ms. Maggio updated the committee on the Disaster Ready Kids Program. Ms. Maggio explained the program and reported on upcoming readings.

**New Business**



Ms. Mehling reported JCHSEM is looking into the future direction of the Public, Awareness, Education & Training Committee. Due to low attendance, the JCHSEM staff is looking into how they can increase attendance. A discussion followed.

Ms. Mehling reported JCHSEM will be receiving an award from FEMA for their involvement in the Community Rating System program at the Jefferson County Commission Meeting, June 14, 2012 at 10 am. The Jefferson County rating went from a 9 to an 8 and homeowners will now receive a 10% discount on their flood insurance.

Ms. Mehling reported Ms. Miller put in a request to the County Commission to hire JH Consulting to work on the 2013 All Hazard Mitigation Plan and Risk Assessment. The plan is required to be updated every 5 years. There will be a Risk Assessment and Mitigation Planning Committee Meeting to close out the 2008 version, June 19, 2012 from 2-4 pm at the Jefferson County EOC.

Ms. Mehling noted the recommended EMI Course for June is IS-318—Mitigation Planning for Local and Tribal Communities. The training can be found at: <http://training.fema.gov/EMIWeb/IS/IS318.asp>

Ms. Mehling reported as part of our goals and strategies, Ms. Maggio will be sending out a press release on Senior Citizen Preparedness Tips.

### **Member Sharing**

Ms. Hite reported on the newly formed Mass Fatalities Committee that will meet once a month. Members discussed the need for a county wide Mass Fatalities Plan to define roles and responsibilities and the resources needed. Ms. Hite reported she and Mr. Jeff Jefferies submitted a project concept for Mass Fatalities last year and was denied. Ms. Hite is waiting for the opportunity to resubmit the request for funding. The proposal is for resources to support 50 fatalities.

Ms. Hite reported the committee is currently working with JH Consulting to develop a proposal for an All Hazards Mass Fatalities Plan. The cost of the plan is \$7400. Committee members are looking at sponsorships and possibly hosting a Mass Fatalities Conference to raise money for the plan and resources needed. The Jefferson County Board of Health has tentatively agreed to pay for the plan. JH Consulting, committee members and the county medical examiner will be meeting with the Jefferson County Board of Health to discuss questions and concerns before approval. For other fundraising, the LEPC agreed to host the Mass Fatalities Conference next fall. The conference will be 2 days and consist of guest speakers, vendors, etc. The next Mass Fatalities Committee meeting will be June 28 at 2 pm.

The next meeting of the Jefferson County Homeland Security and Emergency Management's Public Awareness, Education and Training Committee will be held on July 11, 2012 at the Jefferson County EOC at 8:30am.

