

**AGENDA  
JEFFERSON COUNTY COMMISSION  
SECOND QUARTERLY SESSION - APRIL-JUNE 2023  
THURSDAY, MAY 18, 2023  
6:00 P.M.**

County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

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**CALL TO ORDER**

**PRAYER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

- April 20, 2023 Regular Meeting Amended Minutes
- May 4, 2023 Regular Meeting

**APPROVAL OF ACCOUNTS PAYABLE**

- May 11, 2023
- May 18, 2023

**APPROVAL OF MANUAL CHECKS**

- May 12, 2023
- May 19, 2023

**APPROVAL OF REQUISITIONS**

- May 18, 2023

**APPROVAL OF PAYROLL**

- May 12, 2023

**ANNOUNCEMENTS**

Report if there are changes in the agenda if applicable

**PUBLIC COMMENT**

*\*\*You may participate in public comment during the virtual meeting by raising your hand. Please submit comments via email to [info@jeffersoncountywv.org](mailto:info@jeffersoncountywv.org). Your comments will be included in the minutes and agenda correspondence. Please include your name.*

## PRESENTATIONS

1. 6:10 p.m. Tom Hansen, Sheriff
  - Animal Control Hires
  - Deputy New Hire
  - Promotion
  - Auction
2. 6:20 p.m. Matt Harvey, Prosecuting Attorney
  - Approval to Hire – Two Part-Time Summer Employees
3. 6:30 p.m. Rebecca Hall, Prosecuting Attorney's Office Victim Assistance Program
  - VOCA Federal Grant Contract 2023-2024 Signature and VOCA State Supplemental Grant Application 2023-2024 Signature
  - VOCA Invoice Payment
4. 6: 40 p.m. Laura Kuhn, Director, Jefferson County Fleet & Facilities
  - Request to Advertise for Employment – 3 Positions Approved for FY24
  - Approval of Employment – Custodian
5. 6:45 p.m. Russell Burgess, Director, Jefferson County Information Technology and GIS
  - Request Approval of Grant Contract and Signature – FY24 Records Management and Preservation Board Grant
6. 6:50 p.m. Luke Seigfried, County Planner, Department of Engineering, Planning, and Zoning
  - Quarterly Status Report of the 2045 Comprehensive Plan Update
7. 7:00 p.m. Mike Sine, Interim Director, Jefferson County Emergency Services Agency
  - Monthly Update on progress of EMS transition
  - Request for reimbursement of labor expenses associated with the EMS Transition in the amount of \$3,771.12 for April 2023
  - Request for reimbursement for the cost of supplies, equipment, and services for the EMS Transition in the amount of \$23,251.01 for April 2023
  - Life Saving/Unit Citation/Stork Award Ceremony, Friday, May 26 at 11:00 am at JCESA
8. 7:30 p.m. Wild Hill Solar Pilot Presentation
9. 8:00 p.m. Nathan Cochran, Assistant Prosecuting Attorney
  - a. Report by counsel on opioid case and consideration of recent developments in the case (Jefferson County Commission v. Purdue Pharmaceutical, et al. US District Court, Northern District of West Virginia, Civil Action #1:17-OP-45170, MDL 17-md-02804-DAP In Re: National Prescription Opiate Litigation) and related matters.
  - b. Review potential adoption of Commission leave policy as assigned to counsel.
  - c. Review, discussion, and potential adoption of Operational MOU for Fire and EMS between the JCESA and/or JCC and fire departments.
  - d. Discussion of minor boundary issue between Berkeley and Jefferson County.
  - e. Review, discussion, and potential adoption of organizational and related documents and appointment of Agency Director for Emergency Services Agency transition and operation.

**UNFINISHED BUSINESS**

10. Request Modification of Existing Contract with Tyler Technologies to assist with onboarding/importing additional employee and payroll information resulting from the EMS transition

**NEW BUSINESS**

11. Discussion of July 6, 2023 County Commission Meeting

12. Discussion of File #8603-38, Claim No: WV0192021020134-WV20906 (SS)

**COUNTY ADMINISTRATOR REPORTS**

- Orientation Update
- Building Security Issues

**COUNTY COMMISSION REPORTS**

13. **ADJOURN**

**CORRESPONDENCE AND INFORMATION**

Public comment received from: David Tabb, Marc Petitpierre

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public*



**AMENDED**

**Minutes**

**Jefferson County Commission**

**Thursday, April 20, 2023**

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A meeting of the Jefferson County Commission was held on Thursday, April 20, 2023 during the second quarterly session at 6:00pm. The meeting was held via GoToWebinar and in-person. Present were Steve Stolipher, President, Clare Ath, Vice President, and Commissioners Tricia Jackson, Jennifer Krouse, and Jane Tabb. Also present were Cindy Rezmer, Interim County Administrator and Sorayda Pitts, Administrative Assistant. The archived meeting of the Thursday, April 20, 2023 meeting is available on the Jefferson County Commission website.

**PRAYER-** Rev. John Bethard, Chaplain

**PLEDGE OF ALLEGIANCE**

Commissioner Stolipher led the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Motion by Mr. Stolipher to approve the **March 2, 2023** Regular Meeting Minutes as presented. Motion seconded and unanimously approved.

Motion by Mr. Stolipher to approve the **March 9, 2023** Budget Deliberations Meeting Minutes as presented. Motion seconded and unanimously approved.

Motion by Mr. Stolipher to approve the **March 24, 2023** Budget Deliberations Meeting Minutes as presented. Motion seconded and unanimously approved.

Motion by Mr. Stolipher to approve the **March 27, 2023** DRAFT FY24 Public Hearing Meeting Minutes as presented. Motion seconded and unanimously approved.

Motion by Mr. Stolipher to approve the **April 06, 2023** Regular Meeting Minutes as presented. Motion seconded and unanimously approved.

### APPROVAL OF PAYROLL

Motion by Mr. Stolipher to approve the Payroll for April 14, 2023 in the amount of **\$280,530.48**. Motion seconded and unanimously approved.

### APPROVAL OF REQUISITIONS

Motion by Mr. Stolipher to approve the Requisitions for April 20, 2023 in the amount of **\$34,938.27**. Motion seconded and unanimously approved.

### APPROVAL OF ACCOUNTS PAYABLE

CHECK#	VENDOR NAME	AMOUNT
87816	AMERIFLEX	125.80
87817	ANGELA L BANKS	667.83
87818	BOLAND TRANE SERVICES INC	5,417.00
87819	BUREAU OF CHILD SUPPORT	439.85
87820	CAPITAL ELECTRIC	1,525.05
87821	COMPILED TECHNOLOGIES LLC	3,600.00
87822	COMPTROLLER OF MARYLAND	737.51
87823	EFTPS IRS TAXES	93,613.06
87824	ELIZABETH DUTKO	2,157.26
87825	EMPOWER RETIREMENT	5,465.49
87826	GUTTMAN OIL CO	5,613.82
87827	J.C. EHRlich	775.94
87828	JAMES P HAYDEN	2,466.85
87829	JEFFERSON SECURITY BANK	4,075.00
87830	LAURA POPE	377.50
87831	LORI BROWN	377.50
87832	MARKL SUPPLY COMPANY	8,715.00
87833	MICHAEL MONAGHAN	1,830.88
87834	MILLER'S SUPPLIES AT WORK	76.61
87835	NAPA AUTO PARTS	328.16
87836	NATIONWIDE RETIREMENT SOLUTIONS	834.00
87837	POTOMAC EDISON	33,840.82
87838	RETIREE HEALTH BENEFIT TRUST	8,008.00
87839	RICE TIRES CO	1,230.86



87871		BHM CPA GROUP INC		\$ 32,500.00
87872	GS/004	GENERAL CO FUND -004		\$ 15,924.91
87873	AM/053	SHERIFF OF JEFFERSON CO		\$ 225,000.00
87874	AM/053	SHERIFF OF JEFFERSON CO		\$ 225,000.00
87875	AM/053	SHERIFF OF JEFFERSON CO		\$ 225,000.00
TOTAL				\$ 756,644.60

- **Motion by Mr. Stolipher to approve the Accounts Payable for April 20, 2023 in the amount of \$756,644.60. Motion seconded and unanimously approved.**

**APPROVAL OF MANUAL CHECKS**

14-Apr-23				
OTHER FUNDS				
Check#	Fund	VENDOR		Amount
960	CW/O59	WV STATE AUDITURU		\$ 2,740.00
848	HD/8	ATTENTI		\$ 3,094.40
849	HD/8	SHERIFF OF JEFFERSON CO		\$ 1,412.50
574	CS/2	EASTRIDGE HEALTH SYSTEM		\$ 1,800.00
179	AR/207	CITIZENS VOLUNTEER FIRE CO		\$ 3,400.00
180	AR/207	EMERGENCY VEHICLE SPECIALIST		\$ 1,084.87
181	AR/207	JCESA		\$ 16,492.46
182	AR/207	MINGHINI'S		\$ 8,550.00
183	AR/207	MINGHINI'S		\$ 13,300.00
184	AR/207	SHERIFF OF JEFFERSON CO		\$ 11,469.35
1817	CO/246	MOTOROLA SOLUTION		\$ 433,198.69
1392	IP/249	SHERIFF JEFFERSON CO -SCHOOL		\$ 126.00
1393	IP/249	SHERIFF JEFFERSON CO - LAW		\$ 19,659.84
1394	IP/249	SHERIFF JEFFERSON CO - PARKS		\$ 119,270.00
1395	IP/249	SHERIFF JEFFERSON CO - EMS		\$ 12,607.90
1396	IP/249	SHERIFF JEFFERSON CO - ADMIN		\$ 5,547.95
TOTAL				\$ 653,753.96

- **Motion by Mr. Stolipher to approve the Manual Checks for April 14, 2023, in the amount of \$653,753.96 Motion seconded and unanimously approved.**

21-Apr-23

OTHER FUNDS				
Check#	Fund	VENDOR		Amount
575	CS/2	BENDA HINKLE		\$ 224.10
360	FP/57	JEFFERSON CO FARMLAND PROT.		\$ 102,410.97
185	AR/207	AT&T		\$ 380.98
186	AR/207	INDEPENDENT FIRE DEPT		\$ 2,400.00
187	AR/207	SHEPHERDSTOWN FIRE DEPT		\$ 3,200.00
1818	CO/246	INSIGHT PUBLIC SECTOR		\$ 28,265.98
1819	CO/246	JC SOLID WASTE AUTH		\$ 221.00
TOTAL				\$ 137,103.03

- **Motion by Mr. Stolipher to approve the Manual Checks for April 21, 2023 in the amount of \$137,103.03. Motion seconded and unanimously approved.**

**PUBLIC COMMENT:** John Christensen, Marc Petitpierre, Tine Renner, David Tabb and Jeri Wines.

### **PRESENTATIONS**

1. Nikki Painter-Elections, County Clerk's Office- Requested the approval to apply for the HAVA grant to cover part of the cost of the electronic poll books that were approved for the '24 budget cycle.

- **Motion by Mr. Stolipher to approve the HAVA grant application as presented. Motion seconded and unanimously approved.**

2. Rebecca Hall-Prosecuting Attorney's Office Victim Assistant Program- Requested the Commission to sign the VOCA Federal Grant Contract for 2022-2023 and sign the VOCA Federal Grant Application 2023-2024.

- **Motion Mr. Stolipher to approve the 2022-2023 VOCA Federal Grant contract. Motion seconded and unanimously approved.**

3. Gino Sisco- Director- Jefferson County Development Authority- Requested approval to hire new Director for the Jefferson County Development Authority

- **Motion by Mr. Stolipher to approve the hire of Edwina Benites for Executive Director of the Jefferson County Development Authority with a salary of \$95,000.00 with a start date of May 1, 2023. Motion passed on a 4-1 vote with Commissioner Tabb, Commissioner Ath, Commissioner Stolipher and Commissioner Krouse voting for and Commissioner Jackson opposing.**

4. Mike Sine- Interim Director Jefferson County Emergency Services Agency- Requested

- a. Monthly update on progress of EMS Transition
- b. Reimbursement for the cost of supplies, equipment and services for the EMS Transition during the month of February for the amount of \$31,224.62.

- **Motion by Mr. Stolipher to approve the reimbursement in the amount of \$31,224.62 to JCESA for the cost of supplies, equipment and services for the EMS Transition during the month of February, to be funded by ARPA Fund: EMS System allocation. Motion seconded and unanimously approved.**

- c. Reimbursement for the cost of supplies, equipment and services for the EMS Transition during the month of March for the amount of \$48,356.23.

- **Motion by Mr. Stolipher to approve the reimbursement in the amount of \$48,356.23 to JCESA for the cost of supplies, equipment and services for the EMS Transition during the month of March, to be funded by ARPA Fund: EMS System allocation. Motion seconded and unanimously approved.**

5. Interviews and appointments

- a. Jefferson County Property Safety Ordinance Enforcement Agency- One unexpired term ending February 8, 2024

**Move to the next meeting**

- b. Telamon Community Action Board of Directors-One three-year term ending March 2026.

- **Motion by Mr. Stolipher to appoint Jennifer Verdugo to the Telamon Community Action Board for a one three-year term ending March 2026. Motion seconded and unanimously approved.**

c. HOME Consortium Council- Two three-year terms ending June 30, 2026

- **Motion by Mr. Stolipher to appoint Bob Anderson to the HOME Consortium Council for a one-three year term ending June 30, 2026. Motion seconded and unanimously approved.**

d. Jefferson County Development Authority Board of Director- One three year term for Citizen Representative ending April 5, 2026

- **Motion by Mr. Stolipher to appoint Todd Coyle to the Jefferson County Development Authority Board as the Citizen Representative for a three-year term.**

Ranson- JCDA

**Moved to next meeting**

Bolivar- JCDA

- **Motion by Mrs. Ath to reappoint Gino Sisco to the Jefferson County Development Authority Board as the Town of Bolivar representative for a one three year term ending April 5, 2025. Motion seconded and unanimously approved.**

Shepherdstown-JDCA

- **Motion by Mr. Stolipher to reappoint James Gatz to the Jefferson County Development Authority Board of Director as the Corporation of Shepherdstown representative for a one three year term ending April 5, 2026. Motion seconded and unanimously approved.**

Charles Town-JCDA

- **Motion by Mrs. Krouse to appoint Elizabeth Ricketts to the Jefferson County Development Authority Board of Director as the City of Charles Town representative for a one three year term ending April 5, 2026. By Raised of hands, motion passed on a 3-2 vote with Commissioners Ath and Commissioner Stolipher opposing and Commissioner Tabb, Commissioner Jackson and Commissioner Krouse voting for.**

6. Jennifer Verdugo- Social Support Services- Requested a letter of support Mountaineer Recovery Grant.

**NO ACTION NEEDED**

7. Nathan Cochran- Assistant prosecuting attorney-
  - a. Report by counsel on opioid case and consideration of recent developments in the case (Jefferson County Commission v. Purdue Pharmaceutical, et al. US District Court, Northern District of West Virginia, Civil Action #1:17-OP-45170, MDL 17-md-02804-DAP In Re: National Prescription Opiate Litigation; State of West Virginia ex rel. Patrick Morrissey, Attorney General v. Walgreens Boots Alliance, Inc., et al., Civil Action No. 20-C-82 PNM (W. Va. Cir. Ct. Putnam County) (the "West Virginia AG Action"), pending within In re: Opioid Litigation, Civil Action No. 21-C-9000 (W. Va. Cir. Ct. Kanawha County) and related matters.
  - b. Review potential adoption of Commission leave policy as assigned to counsel.
  - c. Review, discussion, and possible adoption of Operational MOU for Fire and EMS between the JCESA and/or JCC and fire departments.

**NO UPDATED PROVIDED**

**UNFINISHED BUSINESS**

8. Inclusion of Jefferson County Parks & Recreation staff on County Health Insurance Benefit Plan.

- **Motion by Mr. Stolipher to research the request from Jefferson County Parks & Recreation to be added into the Jefferson County Commission Health Insurance Benefit Plan with the County Health Insurance Agent. Motion seconded and unanimously approved.**

## **OLD BUSINESS**

9. Extension of Temporary Compensation Increase

**NO ACTION TAKEN**

## **COUNTY ADMINISTRATOR REPORTS**

-Request modification of existing contract with Tyler Technologies to assist with onboarding/importing additional employee and payroll information resulting from EMS Transition.

**It was the consensus of the Commission that interim County Administrator Cindy Rezmer provide a copy of the existing Tyler Technologies contract to the Commission and revisit at the May 4<sup>th</sup> Commission Meeting.**

- Approval to advertise-Finance Director Position

- **Motion by Mr. Stolipher to approve the advertisement of the Finance Director position. Motion passed on a 3-2 vote with Commissioner Stolipher, Commissioner Tabb and Commissioner Ath voting for it and Commissioner Krouse and Commissioner Jackson opposing it.**

- Approval to contract with CPA Firm for Financial Audit and Statement preparation

- **Motion by Mrs. Tabb to approve the contract with CPA Firm for Financial Audit. Motion passed on a 3-2 vote with Commissioner Stolipher, Commissioner Ath and Commissioner Tabb voting for and Commissioner Jackson and Commissioner Krouse opposing.**

- Approval of Hospitality Request for roads/transportation summit.

**It was the consensus of the Commission that additional information be brought to the May 4<sup>th</sup> Commission Meeting.**

The Commission adjourned at 8:02 pm on a motion by Mr. Stolipher. Motion was seconded and unanimously approved.

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Steve Stolipher, PRESIDENT

Respectfully submitted  
Sorayda Pitts  
Administrative Assistant

## **Minutes**

### **Jefferson County Commission**

**Thursday, May 4, 2023**

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A meeting of the Jefferson County Commission was held on Thursday, May 4, 2023 during the second quarterly session at 9:30am. The meeting was held via GoToWebinar and in-person. Present were Steve Stolipher, Vice-President Clare Ath, Commissioners Tricia Jackson, Jennifer Krouse, and Jane Tabb. Also present were Cindy Rezmer, Interim County Administrator, and Sorayda Pitts, Administrative Assistant. The archived meeting of the Thursday, May 04, 2023 meeting is available on the Jefferson County Commission website.

**PRAYER-** Pastor Van Marsceau

#### **PLEDGE OF ALLEGIANCE**

Commissioner Stolipher led the Pledge of Allegiance.

#### **APPROVAL OF MINUTES**

Motion by Mr. Stolipher to approve the April 6, 2023 AMENDE Minutes as presented. Motion seconded and unanimously approved.

Motion by Mr. Stolipher to approve the April 18, 2023 Special Session Minutes as presented. Motion seconded and unanimously approved.

Motion by Mr. Stolipher to approve the April 20, 2023 Regular Session Meeting Minutes with edits. Motion seconded and unanimously approved.

#### **APPROVAL OF PAYROLL**

Motion by Mr. Stolipher to approve the Payroll for April 28, 2023 in the amount of \$283,314.67. Motion seconded and unanimously approved.

## APPROVAL OF REQUISITIONS

Motion by Mr. Stolipher to approve the Requisitions for May 4, 2023 in the amount of \$87,308.62. Motion seconded and unanimously approved.

## APPROVAL OF ACCOUNTS PAYABLE

CHECK#	VENDOR NAME	AMOUNT
87877	AHA-ARTS & HUMANITIES ALLIANCE	\$ 800.55
87878	AT&T	\$ 270.21
87879	AT&T MOBILITY - CC	\$ 533.89
87880	BUREAU OF CHILD SUPPORT	\$ 439.85
87881	CITY OF CHARLES TOWN	\$ 34.00
87882	COMPTROLLER OF MARYLAND	\$ 531.75
87883	DAVID EVERETT BOOBER	\$ 589.10
87884	DIV OF JUSTICE & COMMUNITY	\$ 1,500.00
87885	EFTPS IRS TAXES	\$ 94,307.17
87886	EMPOWER RETIREMENT	\$ 5,335.95
87887	JEFFERSON COUNTY HISTORIC LANDMARKS COMMISSION	\$ 1,185.41
87888	JEFFERSON CO CONVENTION AND VISITORS BUREAU	\$ 20,013.67
87889	JEFFERSON CO CONVENTION AND VISITORS BUREAU	\$ 6,228.75
87890	JEFF CO PARKS & RECREATION COMMISSION	\$ 18,027.71
87891	JEFFERSON SECURITY BANK	\$ 4,075.00
87892	JENNIFER KROUSE	\$ 63.19
87893	LANGUAGE LINE SERVICES	\$ 10.25
87894	LAURA L KUHN	\$ 4,196.42
87895	THE LAW OFFICE OF GREGORY E KENNEDY PLLC	\$ 1,980.00
87896	MONROE SYSTEMS FOR BUSINESS	\$ 61.76
87897	NATIONWIDE RETIREMENT SOLUTIONS	\$ 834.00
87898	PRIORITY DISPATCH	\$ 9,964.00
87899	PSYCHOLOGICAL CONSULTING INC	\$ 200.00
87900	NEOPOST USA INC.	\$ 442.62
87901	RCN COMMUNICATIONS LLC	\$ 8,142.00
87902	DR. ROBERT E. JONES III	\$ 1,000.00
87903	STATE TAX DEPARTMENT	\$ 150.00
87904	THE JOURNAL	\$ 160.00
87905	THOMAS HANSEN	\$ 300.00
87906	TOWN OF BOLIVAR	\$ 6,228.76
87907	WV DEPUTY SHERIFF RETIREMENT SYSTEM	\$ 16,882.66
87908	WV EMERGENCY MEDICAL SERVICES RETIREMENT SYSTEM	\$ 1,288.55

87909		WV PUBLIC EMPLOYEE RETIREMENT SYSTEM	\$ 44,582.01
87910		WV STATE TAX DEPARTMENT	\$ 26,690.54
87911	FG/009	SHERIFF OF JEFFERSON CO	\$ 4,508.48
87912	BS/011	SHERIFF OF JEFFERSON CO	\$ 7,313.43
87913	AM/053	SHERIFF OF JEFFERSON CO	\$ 1,618.11
<b>TOTAL</b>			<b>\$ 290,489.79</b>

- **Motion by Mr. Stolipher to approve the Accounts Payable for April 27, 2023 in the amount of \$290,489.79. Motion seconded and unanimously approved.**

CHECK#		VENDOR NAME	AMOUNT
87914		AMERICAN FAMILY LIFE INSURANCE COMPANY ICU	\$ 2,305.10
87915		COLONIAL LIFE	\$ 95.68
87916		DELTA DENTAL OF WV	\$ 5,659.96
87917		GUTTMAN OIL CO	\$ 6,164.10
87918		HIGHMARK WV	\$ 179,599.11
87919		NATIONAL VISION ADMIN.	\$ 1,546.26
87920		OLD CHARLES TOWN LIBRARY	\$ 1,500.00
87921		SPECIALTY BUSINESS SUPPLIES	\$ 35.00
87922		TINA RENNER	\$ 92.25
87923		TYLER TECHNOLOGIES	\$ 34,938.27
87924		WV ASSOCIATION OF COUNTIES	\$ 100.00
87925		WV ASSOCIATION OF COUNTIES	\$ 100.00
87926	FG/009	BERKELEY CO SHERIFF	\$ 4,058.00
87927	FG/009	RANSON POLICE DEPT	\$ 1,289.08
<b>TOTAL</b>			<b>\$ 237,482.81</b>

- **Motion by Mr. Stolipher to approve the Accounts Payable for May 4, 2023 in the amount of \$237,482.81. Motion seconded and unanimously approved.**

**APPROVAL OF MANUAL CHECKS**

**28-Apr-23**

<b>OTHER FUNDS</b>				
<b>Check#</b>	<b>Fund</b>	<b>VENDOR</b>		<b>Amount</b>
576	CS/2	BENDA HINKLE		\$ 498.65
324	DK/O3	SHERIFF OF JEFFERSON CO		\$ 34.64
850	HD/8	SHERIFF OF JEFFERSON CO		\$ 1,399.80
188	AR/207	CITIZENS VOLUNTEER FIRE COMPANY		\$ 3,400.00
189	AR/207	FRIENDSHIP FIRE COMPANY		\$ 1,800.00
190	AR/207	MOTOROLA SOLUTIONS INC		\$ 35,619.48
191	AR/207	SHEPHERDSTOWN FIRE COMPANY		\$ 1,600.00
192	AR/207	SHERIFF OF JEFFERSON COUNTY		\$ 10,184.74
193	AR/207	STRYKER MEDICAL		\$ 78,132.00
1820	CO/246	BLACK STONE ROOFING LLC		\$ 29,000.00
1821	CO/246	G & TRIPLE T LLC		\$ 1,273.00
1822	CO/246	INSIGHT PUBLIC SECTOR INC		\$ 16,175.54
<b>TOTAL</b>				<b>\$ 179,117.85</b>

- **Motion by Mr. Stolipher approve the Manual Checks for April 28, 2023, in the amount of \$179,117.85. Motion seconded and unanimously approved.**

**5-May-22**

<b>OTHER FUNDS</b>				
<b>Check#</b>	<b>Fund</b>	<b>VENDOR</b>		<b>Amount</b>
1061	AV/56	MONROE		\$ 1,330.26
1062	AV/56	PRINT-O-STAT		\$ 190.00
194	AR/207	CITIZENS VOLUNTEER FIRE CO		\$ 3,400.00
195	AR/207	SHEPHERDSTOWN FIRE DEPT		\$ 2,265.00
196	AR/207	STRYKER MEDICAL		\$ 31,827.28
401	WV369	WVDSRF		\$ 712.00
961	CW/O59	WVSAYLA		\$ 500.00
962	CW/O59	WV ST POLICE		\$ 15.00
963	CW/O59	WV ST AUDITOR		\$ 1,875.00
<b>TOTAL</b>				<b>\$ 42,114.54</b>

- **Motion by Mr. Stolipher approve the Manual Checks for May 5, 2023, in the amount of \$42,114.54. Motion seconded and unanimously approved.**

**PUBLIC COMMENT:** Marc Petitpierre, Nancy Cronin, David Tabb and Stacey Tabb.

**PRESENTATIONS**

1. Angie Banks-Assessor- Requested approval of Exonerations

<b>NAME</b>	<b>TYPE</b>	<b>DISTRICT</b>	<b>AMOUNT</b>	<b>TICKET NO.</b>
Sarah Soto	PP	HFD	\$107.20	308746

- **Motion by Mr. Stolipher to approve the Exoneration for ticket No. 308746 as presented by Ms. Banks. Motion seconded and unanimously approved.**

2. Matthew Harvey- Prosecuting Attorney- Requested approval to hire full-time paralegal

- **Motion by Mr. Stolipher to hire Katie Rose as a Full-Time paralegal with a start date of May 8, 2023 and a salary of \$50,000. Motion seconded and unanimously approved.**

3. Tom Hansen-Sheriff- Requested

- a. May Delinquent list – NO ACTION NEEDED

- b. The approval to apply for the Court Security Grant to place 3-x-ray machines at the entrance of each courthouse.

- **Motion by Mr. Stolipher to approve the application for the Courthouse Security Grant as presented and authorize the President to sign the associated documents. Motion seconded and unanimously approved.**
- c. The approval to reinstate two former reserves into the program
- **Motion by Mr. Stolipher to the reinstatement of Russell Voelker and Christina Lopenzo as reserve deputies. Motion seconded and unanimously approved.**
- d. The approval to hire Part-time bailiff
- **Motion by Mr. Stolipher to the hire of Raymond Campbell as a part-time Bailiff with a starting salary of \$15.00/hour with a start date of May 8, 2023. Motion seconded and unanimously approved.**
- e. The approval convert full-time Bailiff hours
- **Motion by Mr. Stolipher to approve the transition of Daryl Wimer to a 40 hour employee effective July 1, 2023. Motion seconded and unanimously approved.**
4. Jennifer Myers- Director-Jefferson County Parks & Recreation- Requested
- a. A letter of permission from the Jefferson County Commission to hold a fireworks show at Sam Michael's Park on July 1, 2023, with rain date of July 2, 2023.
- **Motion by Mr. Stolipher to give Digital Lighting permission to do a fireworks show at Sam Michael's Park on July 1, 2023, with a rain date of July 2, 2023. Motion seconded and unanimously approved.**
- b. For the Jefferson County Commission to act as the responsible entity for Jefferson County Parks & Recreation Commission Community Development Funding as related to the requirements of an environmental assessment and sign all documents associated.
- **Motion by Mr. Stolipher to approve Jefferson County Commission to act as the responsible entity to allow the release of HUD Funds for Phase II of the AMP at Sam Michael's Park. Motion seconded and unanimously approved.**

5. Russell Burges- Director-IT- Requested approval to advertise for the Department of Information Technology Support/Helpdesk Technician.

- **Motion by Mr. Stolipher to approve the Information Technology department to advertise for the Information Technology Support/Helpdesk Technician at salary of \$37,500 per year, Full-time employee. Motion seconded and unanimously approved.**

6. Roger Goodwin- County Chief Engineer- West Virginia State Code, Chapter 7, Article 1, County Commission Generally- 7-1-3U, *Authority of Counties and Municipalities to treat Streams to Prevent Floods.*

**It was the consensus of the Commission that additional comments be sent Interim County Administrator Cindy Rezmer and to return to the next meeting.**

7. Alex Beaulieu- Office of Planning and Zoning- Requested for a partial refund of the Conditional Use Permit fee for Patrick Kiser.

- **Motion by Mr. Stolipher to approve the partial refund of \$220.00 to Patrick Kiser for the Conditional Use Permit fee. Motion seconded and unanimously approved.**

8. Mike Sine- Interim Director- Jefferson County Emergency Services Agency- Requested

- a. Monthly EMS Transition Update-
- b. Additional staffing to restore staffing and units back to BRMVF Co5 and MVFD Co 6.

**It was the consensus of the Commission that additional information be brought to the May 18<sup>th</sup> Commission Meeting.**

- c. ESA Reimbursement Request for Labor Cost of EMS Transition project for March 2023 for the amount of \$8,330.18.

- **Motion by Mr. Stolipher to approve the reimbursement of \$8,330.18 to JCESA for the cost of labor for March 2023 in association with the EMS transition project and be funded by ARPA Fund: EMS System allocation. Motion seconded and unanimously approved.**

9. Lutman Land Development, LLC- Requested a Zoning Map Amendment for Lutman Land Development, LLC Zoning Map Amendment (zoning) for the property designated as Tax District: Kabletown (06), Tax Map: 29; Parcels 2 & 6. Planning Commission File #23-3-Z.

#### **PUBLIC HEARING**

**Commissioner Stolipher opened the floor to Public Comment**

- **Motion by Mr. Stolipher to approve the Map amendment for Lutman Land Development, LLC Zoning Map Amendment (zoning) for the property designated as Tax District: Kabletown (06), Tax Map: 29; Parcels 2 & 6. Planning Commission File 23-3-Z. Motion seconded and unanimously approved.**

10. ILA Properties, Inc. Application for REHman et al. Property. Requested a Zoning Map Amendment (zoning) for the property designated as Tax District: Middleway (07), Tax Map: 2; Parcel: 2.2. Planning Commission File #23-4-Z.

#### **PUBLIC HEARING**

**Commissioner Stolipher opened the floor to Public Comment**

- **Motion by Mr. Stolipher to approve the Map Amendment (zoning) for ILA Properties, Inc. Application for REHman et al. Property for the property designated as Tax District: Middleway (07), Tax Map: 2; Parcel: 2.2. Planning Commission File #23-4-Z. Motion seconded and unanimously approved.**

## 11. Interviews and Appointments

- a. HOME Consortium Council- Two (2) three-year terms ending June 30, 2026

David Gignilliat- (VIRTUALLY)

**No Action Taken**

- b. Jefferson County Property Safety Ordinance Enforcement Agency- One unexpired term ending February 8, 2024.

David Gignilliat-(VIRTUALLY)

**No Action Taken**

- c. Jefferson County Development Authority Board of Director-

Ranson- JCDA-

Ron Snyder

Daryl Wilt

Donnie Haines

William Benner

- **Motion by Mr. Stolipher to approve the appointment of Donnie Haines for a one unexpired term ending April 5, 2026. Motion passed on a 4-1 vote with Commissioner Krouse opposing.**

12. Nathan Cochran- Assistant prosecuting attorney-

- a. Report by counsel on opioid case and consideration of recent developments in the case (Jefferson County Commission v. Purdue Pharmaceutical, et al. US District Court, Northern District of West Virginia, Civil Action #1:17-OP-45170, MDL 17-md-02804-DAP In Re: National Prescription Opiate Litigation; State of West Virginia ex rel. Patrick Morrissey, Attorney General v. Walgreens Boots Alliance, Inc., et al., Civil Action No. 20-C-82 PNM (W. Va. Cir. Ct. Putnam County) (the "West Virginia AG Action"), pending within In re: Opioid Litigation, Civil Action No. 21-C-9000 (W. Va. Cir. Ct. Kanawha County) and related matters.
- b. Review potential adoption of Commission leave policy as assigned to counsel.
- c. Review, discussion, and possible adoption of Operational MOU for Fire and EMS between the JCESA and/or JCC and fire departments.
- d. Discussion of minor boundary location issue between Berkeley and Jefferson County.
  - **Motion by Mr. Stolipher to enter into Executive Session to receive legal advice and status updates on item d. Motion seconded and unanimously approved.**
  - **Motion by Mr. Stolipher to come out of Executive Session and reconvene in regular session. Motion seconded and unanimously approved**

**UNFINISHED BUSINESS**

13. Radio Signal Update re: Shepherdstown (JK)

- **Motion by Mrs. Krouse to enter into Executive Session to receive legal advice and review contractual matters. Motion seconded and unanimously approved.**

- **Motion by Mr. Stolipher to come out of Executive Session and reconvene in regular session. Motion seconded and unanimously approved**

14. Discussion of Hospitality Request for Jefferson County Roads Summit

- **Motion by Mr. Stolipher to approve up to \$1500 for the Jefferson County Roads Summit on May 23, 2023. Motion seconded and unanimously approved.**

## **NEW BUSINESS**

15. Review organizational status for Emergency Services Agency transition

**No Action Taken**

16. Meeting room use request- Jefferson County Democratic Women's League

- **Motion by Mr. Stolipher to approve the request by the Jefferson County Democratic Women's League the use of the meeting room every 3<sup>rd</sup> Tuesday of every month starting in June. Motion seconded and unanimously approved**

## **COUNTY ADMINISTRATOR REPORT**

- Request modifications of existing contract with Tyler Technologies to assist with boarding/importing additional employee and payroll information resulting from EMS transition

**It was the consensus of the Commission that additional information be brought to the May 18<sup>th</sup> Commission Meeting.**

-Review and approval FY24 Employee Benefits Selection

- **Motion by Mrs. Ath to approve the Highmark of West Virginia Health Insurance Renewal option #3 to include dental, vision and Life Insurance. Motion seconded and unanimously approved.**

The Commission adjourned at 12:30pm on a motion by \_\_\_\_\_ . Motion was seconded and unanimously approved.

\_\_\_\_\_  
Steve Stolipher, PRESIDENT

Respectfully submitted  
Sorayda Pitts  
Administrative Assistant

DESCRIPTION	FUND 001 CO.		TOTAL
Gross Wages	\$423,648.39		\$423,648.39
6.2% Tax Payable OASDI	\$25,224.47		\$25,224.47
1.45% Tax Payable HI	\$5,899.22		\$5,899.22
Fed Withholding	\$33,960.21		\$33,960.21
WV State Withholding	\$13,641.31		\$13,641.31
VA State Tax	\$424.53		\$424.53
MD State Tax	\$741.15		\$741.15
PERS Retirement Deduct 4.5%	\$8,437.11		\$8,437.11
PERS Retirement Deduct 6%	\$7,453.19		\$7,453.19
DSRS Retirement Deduct 8.5%	\$6,878.74		\$6,878.74
EMS Retirement Deduct 9%	\$979.59		\$979.59
Hosp. Pre-Taxed	\$14,809.00		\$14,809.00
D/VF	\$1,644.25		\$1,644.25
AFLAC Pre-Taxed	\$348.93		\$348.93
AFLAC Post-Taxed	\$803.62		\$803.62
Optional Life Post-Taxed	\$1,739.34		\$1,739.34
Wage Attach #1	\$439.85		\$439.85
Wage Attach #2	\$150.00		\$150.00
Wage Attach #3	\$166.49		\$166.49
Wage Attach #4	\$0.00		\$0.00
457 - Nationwide	\$834.00		\$834.00
457I - Empower	\$4,360.74		\$4,360.74
457R - Roth	\$960.00		\$960.00
Christmas Club	\$4,095.00		\$4,095.00
Colonial(Plus)	\$47.84		\$47.84
Uniforms	\$0.00		\$0.00
Total Deductions	\$134,038.58	\$0.00	\$134,038.58
Net Wages Total	\$289,609.81	\$0.00	\$289,609.81
Payroll Date	May 12, 2023		



**AGENDA REQUEST FORM**  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: Tom Hansen

Department or Organization: **Sheriff's Office**

Estimation of amount of time needed for appointment: 15 minutes

Date Requested – 1<sup>st</sup> Choice next meeting

*If a specific date is needed, please provide reason for specific date:*

Date Requested – 2<sup>nd</sup> Choice:

Subject (*Wording to be placed on agenda*): Animal Control Hires  
Deputy New Hire  
Promotion  
Auction

Please provide the County Commission with a description of your request or presentation, including any background information:

Current Animal Control Admin/Kennel Tech, Robin Mulliken, has applied for an Animal Control Officer position. She has proven to be a worthy candidate for this position, therefore we are requesting she be transferred to this 80 hour position effective May 21, 2023 and her pay be increased to 38,693. With her promotion, there is a vacancy for the Admin/Kennel Tech position. We are requesting to hire Zachary Holler for this 80 hour position beginning May 22, 2023 with a starting salary of 32,347.

The Sheriff's Office is requesting approval to hire Brent Moreland as a Probationary Deputy. He has passed all preliminary requirements. He would be a non-certified 80 hour deputy, beginning June 12, 2023 with a starting salary of 45,950.

After civil service testing was completed, Ronald Fletcher was the Sergeant eligible to be promoted to Lieutenant. He was sworn in on May 5, 2023 and his pay adjusted accordingly.

In preparation for the next auction of County property, it was discovered that the code states that the County Commission President is the person who is in charge of these sales. Therefore we are requesting that the County Commission hold a sale of County property. The Sheriff's Office also has Conservatorship property that we were going to include in this sale. If the Commission would like for the Sheriff's Office to continue to host or assist in these sales, we would be happy to do so.

Is this a funding request? Y/N

If so, how much? \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

I move to approve the promotion of Robin Mulliken to Animal Control Officer beginning May 21 with a salary of 38,693.

I move to approve the hire of Zachary Holler as the Administrative Assistant/Kennel Tech beginning May 22 with a salary of 32,347.

I move to approve the hire of Brent Moreland as a probationary Deputy beginning June 12 with a starting salary of 45,950.

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector Y/N Internet/Wi Fi Y/N Telephone for conference call Y/N

Contact Information:

Email address: [thansen@jeffersoncountywv.org](mailto:thansen@jeffersoncountywv.org)

Phone Number: 304-728-3205



[View §7-3-3 in new website](#)

## CHAPTER 7. COUNTY COMMISSIONS AND OFFICERS.

### ARTICLE 3. COUNTY PROPERTY.

#### §7-3-3. Sale of county or district property.

(a) Except as may be prohibited by law or otherwise, the county commission of a county is authorized by law to sell or dispose of any property, either real or personal, belonging to the county or held by it for the use of any district thereof. The property shall be sold either at an on-site public auction or by utilizing an Internet-based public auction service, and the sale shall be conducted by the president of the county commission, but before making the sale, notice of the time, terms, manner and either the location of the sale or the Internet-based public auction service to be utilized, together with a brief description of the property to be sold, shall be published as a Class II legal advertisement in compliance with the provisions of §59-3-1 *et seq.* of this code, and the publication area for the publication is the county: *Provided*, That this section does not apply to the sale of any one item of property of less value than \$1,000.

(b) The provisions of subsection (a) of this section concerning sale at public auction do not apply to a county commission selling or disposing of its property for a public use to:

(1) The United States of America, its instrumentalities, agencies or political subdivisions;

(2) The State of West Virginia, or its political subdivisions, including county boards of education, volunteer fire departments, and volunteer ambulance services; or

(3) Any community center organization already in existence on the effective date of the amendments to this section made during the 2020 Regular Session of the Legislature or nonprofit senior center organization, or any authority, commission, instrumentality, or agency established by act of the State of West Virginia or any of its political subdivisions.

(4) For all sales made pursuant to this subsection, county commissions are not required to exclusively consider the present commercial or market value of the property; and

(5) A sale under the provisions of this subsection may not be for less than \$1.

(c) For all real property conveyed or sold by a county commission to a volunteer fire department, volunteer ambulance service, or any nonprofit community center organization or nonprofit senior center organization or any other authority, commission, instrumentality or agency, under the provisions of subsection (b) of this section, the real property shall revert back to the county commission if the volunteer fire department, volunteer ambulance service, nonprofit community center organization or nonprofit senior center organization, authority, commission, instrumentality or agency proposes to dispose of the property, unless the county commission explicitly disclaims this reversionary right in writing in the deed of conveyance.



**AGENDA REQUEST FORM**  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: **Matthew Harvey, Prosecuting Attorney**

Department or Organization: **Prosecuting Attorney's Office**

Estimation of amount of time needed for appointment: **ten to fifteen minutes**

Date Requested – 1<sup>st</sup> Choice: **May 18, 2023**

*If a specific date is needed, please provide reason for specific date:*

**June 1, 2023 is specifically requested as this position is a critical need.**

Date Requested – 2<sup>nd</sup> Choice: **n/a**

Subject (*Wording to be placed on agenda*):

- 1. The Prosecuting Attorney's office seeks to hire two part time summer employees. Qualified candidates, Colton White and Noelle Ward, have been identified.**

Is this a funding request? **No**

If so, how much?

Provide exact financial impact/request: **These are not budgeted positions, but they are budget neutral.**

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

**The Commission approves the hiring of Colton White and Noelle Ward as part time summer employees.**

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed?      Projector    **No**      Internet/Wi Fi    **No**      Telephone for conference call    **No**

Contact information: **Jaymee Houser**

Email address: **jhouser@jcpawv.org**

Phone Number: **304-728-3318**

**FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION**

not applicable



**AGENDA REQUEST FORM**  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: Rebecca Hall

Department or Organization: **Prosecuting Attorney's Office Victim Assistance Program**

Estimation of amount of time needed for appointment: 5 minutes

Date Requested – 1<sup>st</sup> Choice: **5/18/2023**

*If a specific date is needed, please provide reason for specific date:*

Date Requested – 2<sup>nd</sup> Choice:

Subject (*Wording to be placed on agenda*): VOCA Federal Grant Application 2023-2024 Signature & VOCA State Supplemental Grant Application 2023-2024 Signature

Please provide the County Commission with a description of your request or presentation, including any background information:  
Requesting the County Commission approve and sign the VOCA Federal Grant Application 2023-2024 and the VOCA State Supplemental Grant Application 2023-2024.

Is this a funding request? No

If so, how much? \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):  
Approve the 2023-2024 VOCA Federal Grant Application and the 2023-2024 VOCA State Supplement Grant Application.

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed?      Projector    N      Internet/Wi Fi    N      Telephone for conference call    N

Contact information: Rebecca Hall

Email address: [rhall@jeffersoncountywv.org](mailto:rhall@jeffersoncountywv.org)

Phone Number: 304-725-6550

**FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION**

not      b





DIVISION OF ADMINISTRATIVE SERVICES

**Justice & Community Services**

Division of Administrative Services  
 Justice and Community Services  
 1124 Smith Street, Suite 3100  
 Charleston, West Virginia 25301  
 304-558-8814

INVOICE

04/22/2023

19-VA-027

**Jefferson County Commission**

Attn: Honorable Cindy Rezmer  
 Jefferson County Commission  
 PO Box 250  
 Charles Town, WV 25414

DESCRIPTION	TOTAL
Overpaid funds for FY 2022 (October 1, 2021– September 30, 2022) VOCA	\$20,208.28

**Remarks / Instructions:**

Please include a copy of the invoice with payment.

<b>SUBTOTAL</b>	\$20,208.28
<b>TOTAL</b>	<b>\$20,208.28</b>

For questions concerning this invoice, please contact  
 Tammy Lemon 304-352-2415 Email: Tammy.J.Lemon@wv.gov



Federal VOCA Grant 19-VA-027 (for fiscal year 2021-2022) \$85,680.00

WV State Supplemental VOCA Grant 21-SVA-027 (for fiscal year 2021-2022) \$24,888.00

Total Combined Grant Award Money: \$110,568.00

**Invoice for Overpaid Funds for \$20,208.28**

The Federal grant award has historically been given in monthly reimbursements. This grant year was different due to Federal VOCA Funds being cut and WV doing a supplemental grant. I had been informed that the WV State Supplemental grant would be one advance payment and that we had to expend that money before we could begin using our federal award money. After expending all of the state supplemental grant money I began completing monthly requests for reimbursements for the federal funds. I was not aware that they had made any advance payments for the federal funds.

Our monthly reimbursement requests for Federal Fiscal year 2021-2022 were the following:

October \$6535.85

November \$6780.59

December \$6964.77

January \$6132.79

February \$6185.55

March \$7603.08

April \$6970.56

May \$7455.36

June \$8014.86

July \$ 8565.71

August \$ 10,000.79

September \$9149.81

Total used Funds: \$90,359.72

Total combined grant award money: \$110,568.00

**Difference/Overpaid Funds: \$20, 208.28**



**AGENDA REQUEST FORM**  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: **Laura Kuhn**

Department or Organization: **Fleet & Facilities Management**

Estimation of amount of time needed for appointment: **10 Minutes**

Date Requested – 1<sup>st</sup> Choice:

*If a specific date is needed, please provide reason for specific date:*

Date Requested – 2<sup>nd</sup> Choice:

Subject (*Wording to be placed on agenda*): **Request to Advertise for Employment - 3 Positions Approved for Fiscal Year 24**

Please provide the County Commission with a description of your request or presentation, including any background information:

**The Fleet & Facilities Department was approved for 3 new positions for Fiscal Year 2024. The positions approved were all 80-hour, Grade 2 Employees. Two Custodians at \$33,000 each and One Office Assistant at \$35,000. I am requesting approval to start the advertising and interview process in order to have these position filled shortly after July 1<sup>st</sup>.**

Is this a funding request?    Y/N NO

If so, how much?                \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

**Motion to approve proceeding with the advertising and interview process for the 3 newly approved positions in the Fleet & Facilities Department for 2 Custodians and 1 Office Assistant.**

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed?            Projector    Y/N            Internet/Wi Fi    Y/N            Telephone for conference call    Y/N

Contact information:

Email address:

Phone Number:

**FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION**

no applicabl



**AGENDA REQUEST FORM**  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: **Laura Kuhn**

Department or Organization: **Fleet & Facilities Management**

Estimation of amount of time needed for appointment: **5 minutes**

Date Requested – 1<sup>st</sup> Choice:

*If a specific date is needed, please provide reason for specific date:*

Date Requested – 2<sup>nd</sup> Choice:

Subject (*Wording to be placed on agenda*): **Approval of Employment - Custodian**

Please provide the County Commission with a description of your request or presentation, including any background information:  
**I am requesting the approval of employment to fill a vacant custodial position. This is a Grade 2, 80-hour position with a starting salary of \$33,000.**

Is this a funding request?    Y/N NO

If so, how much?                \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

**Move to approve the employment of {name} to fill the vacant custodial position in the Fleet & Facilities Department at a Grade 2, 80 hours, starting Salary of \$33,000.**

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed?            Projector    Y/N            Internet/Wi Fi    Y/N            Telephone for conference call    Y/N

Contact information:

Email address: [LKuhn@jeffersoncountywv.org](mailto:LKuhn@jeffersoncountywv.org)

Phone Number: 304-728-3355

**FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION**

applica



**AGENDA REQUEST FORM**  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: Russell Burgess

Department or Organization: Information Technology

Estimation of amount of time needed for appointment: 10 minutes

Date Requested – 1<sup>st</sup> Choice: **Jun 1, 2023**

*If a specific date is needed, please provide reason for specific date:*

Date Requested – 2<sup>nd</sup> Choice:

Subject (*Wording to be placed on agenda*): **Award of the Grant Application to the State Records Management and Preservation Board grant program**

Please provide the County Commission with a description of your request or presentation, including any background information: **Award of the Grant Application to the State Records Management and Preservation Board grant program to hire a temporary, full/part time summer intern for approximately six months. The intern will be dedicated to scanning documents, reviewing for quality assurance and entry into the online permitting system. The total estimated cost is \$9,751, of which 90% is covered by the grant and the remaining 10% is a Jefferson County Commission match.**

Is this a funding request? Y/N YesNO

If so, how much? \$ 887.00.

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

- **Motion to approve the RMPB grant award in the amount of \$8,864 with a match of \$887 by the Jefferson County Commission and to sign the associated RMPB Agreement/Contract.**

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed?      Projector    Y/N      Internet/Wi Fi    Y/N      Telephone for conference call    Y/N

Contact information: Russell Burgess

Email address: rburgess@jeffersoncountywv.org

Phone Number: 304-728-5605

**FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION**

not applicable



**STATE OF WEST VIRGINIA**  
**Agreement between the**  
**Department of Arts, Culture and History**  
**For and on behalf of Archives and History**  
**For and on behalf of the Records Management and Preservation Board**  
**and the Jefferson County Commission**

This AGREEMENT is made and entered into this the **1<sup>st</sup> day of July 2023** by and between the State of West Virginia, the Department of Arts, Culture and History, and the Records Management and Preservation Board, hereinafter referred to as WVDACH, and the County Commission, hereinafter referred to as GRANTEE.

WHEREAS, the WVDACH is expressly authorized by Article 1, Chapter 29 of the *Code* of West Virginia, One Thousand Nine Hundred Thirty-One, as amended, on behalf of the Records Management and Preservation Board, in the exercise of its lawful duties, to administer state funds appropriated through the West Virginia Legislature from the public records and preservation revenue account to be granted by the Records Management and Preservation Board to county government entities participating in the County Records Management and Preservation Grant Program, Title 100 CSR1; and

WHEREAS, the GRANTEE submitted a request for funds to support a records project under the County Records Management and Preservation Grant Program, which the Records Management and Preservation Board approved on January 9, 2023 to provide the GRANTEE, as per Number 3 of this Agreement, and/or any provisos thereto stipulated by the Records Management and Preservation Board and agreed to by the GRANTEE.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. The WVDACH and the GRANTEE agree to cooperate in the implementation of the records management and preservation project referenced above and in compliance with Records Management and Preservation Board rules, regulations and policies.
2. The term of this project shall be for fiscal year **July 1, 2023, through June 30, 2024**, or through completion of the project, whichever comes first.
3. The WVDACH agrees to grant to the GRANTEE the sum of \$8,864, and the county must provide a cash match of at least ten percent (10%) of all grant funds expended. The Records Management and Preservation Board award must be expended as follows:

**County Commission: \$8,864**, to scan and index archival land development records dating to 1975, starting with building permits, 1975-1996.

4. The GRANTEE certifies that it has the required cash-matching capabilities as submitted in its referenced grant application.
5. The WVDACH only agrees to transfer funds to reimburse the grantee on a quarterly basis for eligible expenditures in the referenced grant as provided in the Grant Management

Packet (Invoice and supporting documentation).

6. The GRANTEE agrees to comply with all applicable federal, state and county laws, rules, regulations and policies, including but not restricted to purchasing and competitive bidding rules and procedures for purchases of equipment, services, and hiring or employing staff or contract workers, promulgated thereunder.
7. The GRANTEE hereby represents that it possesses the legal authority to contract for this Agreement, as per copy of the resolution, motion or similar action which was clearly adopted by the County Commission; and further, that it has directed and authorized the official representative to act in connection with this Agreement.
8. The GRANTEE agrees to submit quarterly Project Status Reports, Project Financial Expenditure Status Reports, supporting documentation and forms. The Final Report is due within 90 days of completion of the grant project.
9. The GRANTEE agrees to provide Government Pricing for goods and services and to maintain accurate records in accordance with generally accepted accounting principles and procedures, and to comply with requirements of the Single Audit Act of 1984 and OMB Circular A-128, in connection with referenced grant.
10. The GRANTEE agrees to obtain prior approval from the director of Archives and History, as staff to the Records Management and Preservation Board, for any amendment to the scope of work, products, budget, or reporting requirements.
11. It is the understanding of all parties to this Agreement that the WVDACH, by joining in this Agreement, does not pledge, or promise to pledge, the assets of the State of West Virginia, and does not promise to pay any part of the contract sum provided in this agreement from the monies of the Treasury of the State of West Virginia, except such monies as shall be appropriated by the West Virginia Legislature.
12. The GRANTEE shall hold and save the WVDACH and its officers, agents and employees harmless from liability of any nature, including cost and expense, for or on account of any suits or damages of any character whatsoever resulting from injuries or damages sustained by any persons or property resulting in whole or in part from the negligent performance or omission of any employee, agent or representative of the GRANTEE.
13. This Agreement may be terminated with the consent of both parties or by either party because of non-performance by the other. Such termination must be in writing and GRANTEE must submit a final report, on the form provided in the Grant Management Packet, documenting work performed and expenditures incurred during the term of the Agreement. GRANTEE must request grant extensions in writing to the Director on or before April 1<sup>st</sup> of the grant year. The request must demonstrate a good faith effort to conduct and make progress on the project for which the RMPB funds were made available; include a statement explaining and providing justification for failure to complete the project; and provide a written schedule and explanation for completion of

the project within the period of time requested, this being no later than December 31 of the calendar year the grant was to have been completed. A county which receives a grant for the forthcoming fiscal year may not request an extension on the current fiscal year's grant.

IN WITNESS WHEREOF, the parties hereto attach their signatures representing that each is acting with full authority.

\_\_\_\_\_  
President of the County Commission

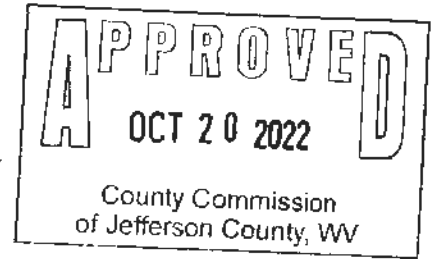
\_\_\_\_\_  
Date

\_\_\_\_\_  
Aaron Parson, Director, Archives and History

\_\_\_\_\_  
Date



AGENDA REQUEST FORM  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: Russell Burgess

Department or Organization: Information Technology

Estimation of amount of time needed for appointment: 10 minutes

Date Requested – 1<sup>st</sup> Choice: Oct 20, 2022

*If a specific date is needed, please provide reason for specific date:*

Date Requested – 2<sup>nd</sup> Choice:

Subject (*Wording to be placed on agenda*): Request to submit Grant Application to the State Records Management and Preservation Board grant program

Please provide the County Commission with a description of your request or presentation, including any background information: Request to submit Grant Application to the State Records Management and Preservation Board grant program to hire a temporary, full time summer intern for approximately six months. The intern will be dedicated to scanning documents, reviewing for quality assurance and entry into the online permitting system. The total estimated cost is \$15,000 of which 90% is covered by the grant the the remaining 10% is a County Commission match

Is this a funding request? Y/N Yes/No

If so, how much? \$ \$1,500 depending on how much is approved by RMPB.

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

- Motion to approve the RMPB grant application in the amount of \$15,000 and pass the associated Resolution of Support.

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed?      Projector    Y/N      Internet/Wi Fi    Y/N      Telephone for conference call    Y/N

Contact information: Russell Burgess

Email address: [rburgess@jeffersoncountywv.org](mailto:rburgess@jeffersoncountywv.org)

Phone Number: 304-728-5605

**FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION**

not applicable



**West Virginia**  
**Records Management and Preservation Board**  
**Grant Guidelines**  
**For Fiscal Year 2023-24**  
**Due: November 1, 2022**

The Records Management and Preservation Board awards grants to county commissions to assist office holders in the management and preservation of county records. Applications may be submitted in behalf of the office of the assessor, circuit clerk, county clerk, prosecuting attorney, sheriff, and/or county commission. Grant applications must demonstrate the willingness of the applicant office and the county commission to comply with all grant reporting deadlines and budget, purchasing, and reporting requirements; and to provide internal staff support to ensure the success of the project and the improvement of the management and preservation of the records addressed in the grant. Grant recipients must provide at least a ten percent (10%) cash match for each dollar expended by the RMPB. Grant funds are awarded on a reimbursement basis, which requires submission of the official Request for Reimbursement or invoice form. Multiple projects (projects representing two or more specific county offices, such as the County Clerk and Circuit Clerk) require separate applications, with priority ranking clearly designated by the County Commission.

The application (pages 4-8) and required supporting documentation are to be typed and on letter-size paper. An ORIGINAL signed application and thirteen complete copies must be submitted. Please see Page 3 for a list of Supporting Materials necessary to complete the application.

Applications must be completed and sent via certified mail with a postmark on or before November 1, 2022, or hand delivered by this date to: RMPB, c/o Denise Ferguson, West Virginia Archives and History, 1900 Kanawha Boulevard East, Building 9, Charleston, WV 25305-0300. Faxed or other electronic submissions will NOT be accepted. All grant applications submitted by the deadline will be reviewed for completeness and applicants contacted no later than November 15, 2022, if there are any omissions or irregularities in the submitted application. The RMPB will review all qualified grant applications and may request applicants to present details of their proposed project.

The Records Management and Preservation Board may approve total, partial, or no funding. Applicants approved for partial funding or not approved for funding will be informed in writing by February 1, 2023, and may submit within fifteen (15) days a written appeal documenting why the RMPB's denial of application should be reconsidered. Successful applicants are to perform and complete project work during Fiscal Year 2023-24 (July 1, 2023, through June 30, 2024).

Applicants are encouraged to contact Denise Ferguson, county records archivist, or Aaron Parsons, director of Archives and History, at (304) 558-0230, to discuss potential projects, the general requirements of the grant or review draft proposals in advance of the November 1 deadline for submission.

## **Eligible Projects:**

### **Personnel Costs (\$10,000 maximum)**

- To conduct inventory of records and remove non-records, duplicates, and accumulations of records that have reached or exceeded required retention periods.
- To scan and index records using the county's existing records management software.

Current employees may be used for hours in excess of regular work hours if devoted totally to work approved in the proposal.

### **Records Storage and Shelving (\$15,000 maximum)**

To provide for physical storage units and systems for records, such as manually operated mobile track shelving systems, roller shelving, open steel shelving, map cabinets and/or Mylar map sleeves, and standard archives records boxes (10"x12"x15").

### **Reformatting (\$10,000 maximum)**

To improve access and preservation of records through digitization or microfilming of permanent records which exist only in digital format. Counties are required to verify that all digital images are exact duplicates of the original records and are to provide copies of all images in TIFF format to Archives and History. The images provided to Archives and History will not be retained beyond the life of the storage device.

### **Equipment (\$10,000 maximum)**

To purchase computer terminals and single function printers for public access use in the records room, and/or scanners for county government employees to use for digitizing long term and/or permanent records. The scanner must be compatible with the county's existing records management software. Funding for these projects is contingent on the county's commitment to provide installation, technology support, upgrades, and maintenance necessary to network the computer(s) and scanner(s) to existing database or software programs. Eligible equipment purchases may also include micro-cut shredders for destruction of confidential records that have met their retention requirement.

### **Conservation (\$5,000 maximum)**

To restore, mend, encapsulate, rebind or recover original permanent records, record books or original maps. Counties should consider digitizing the original records during any restoration project as this sometimes provides the best opportunity to reformat the records to enhance accessibility.

## **Ineligible Projects:**

Furniture

Software programs, storage devices, or servers

Personnel costs for new permanent positions

Personnel costs to refund or supplement salaries of staff for regular work hours

Climate control projects such as dehumidifiers, heating/cooling and fire suppression systems

## **Key Information:**

- ❖ Applications are due no later than November 1, 2022
- ❖ Applications are to be sent by certified mail or hand delivered
- ❖ Applications are for Fiscal Year 2024 (July 1, 2023-June 30, 2024)
- ❖ Eligible projects are listed on page 2
- ❖ County Commission must indicate priority ranking for multiple submissions
- ❖ Include original and thirteen copies of the application (only pages 4-8)

## **Checklist of Required Supporting Materials:**

**The materials listed below must be included with the application:**

1. \_\_\_\_\_ Priority ranking (Page 8) as determined by the County Commission for counties submitting applications from multiple offices
2. \_\_\_\_\_ Resolution of support for the project, with original signature of the President of the County Commission in blue ink
3. \_\_\_\_\_ Letter of support with original signature of specific office holder participating in the records project
4. \_\_\_\_\_ Certification Form (Page 8) with original signature in blue ink of President of the County Commission agreeing to enter into a binding contract to expend all grant funds awarded in accordance with state purchasing laws and rules, and the stated application requirements. This form must also be signed in blue ink by the applicable office holder (assessor, circuit clerk, county clerk, prosecuting attorney, and/or sheriff) whose records are involved in the project.
5. \_\_\_\_\_ Photographs, floor plans, etc., which may demonstrate or document the need for the project
6. \_\_\_\_\_ Estimates, bids, proposals, job descriptions, qualifications and/or resumes, supplies, equipment, floor plans, and drawings for proposed work to be purchased or contracted services must be dated within 60 days of the application
7. \_\_\_\_\_ Original and thirteen copies of the application (only pages 4-8) with supporting materials
8. \_\_\_\_\_ Other relevant information, if applicable

**West Virginia  
Records Management and Preservation Board  
Grant Application  
2023-2024**

**Please complete and return only pages 4-8 of this application with supporting materials (see page 3) and thirteen copies. You do not need to submit pages 1-3.**

**Applicant Contact Information:**

County:	Jefferson County, WV
County Office:	County Commission
Name of Office Holder:	Caleb Hudson, Commission President
Mailing Address:	124 E. Washington Street, P.O. Box 250 Charles Town, WV 25414
Telephone Number	304-728-3284
E-Mail Address:	<a href="mailto:info@jeffersoncountywv.org">info@jeffersoncountywv.org</a>

County Commission President:	Caleb Hudson
Mailing Address:	124 E. Washington Street, P.O. Box 250 Charles Town, WV 25414
Telephone Number:	304-728-3284
E-Mail Address:	<a href="mailto:chudson@jeffersoncountywv.org">chudson@jeffersoncountywv.org</a>

Grant Administrator:	Russell Burgess, Director of Information Technology
Telephone Number:	304-728-5605
E-Mail Address:	<a href="mailto:rburgess@jeffersoncountywv.org">rburgess@jeffersoncountywv.org</a>

## **Activity Description:**

Provide detailed explanation of the project. Identify internal and external staff or vendor necessary to complete work on the project. Include time frame and schedule for project completion.

Since 1975, the Office of Building Permits and Inspections, under the Jefferson County Commission, has kept paper copies of all building permits, officially known as Improvement Location Permits (ILPs). Since Subdivision Regulations were adopted in 1979 and Zoning Ordinance adopted in 1988, the Planning and Zoning Office has similarly maintained paper copies of all land development projects. As of January 2013, the Department of Engineering, Planning & Zoning (DEPZ) had stored over 1.15 million documents in 145 file cabinet drawers and boxes covering nearly 1200 sq. ft. of office space. That total continued to grow until we adopted the MyGovernmentOnline (MGO) <https://www.mygovernmentonline.org/> permitting system in November 2017. Since then, we have been scanning ILP documents into this new system and maintaining a duplicate, hardcopy archive.

This year, the Commission would like to hire a temporary, full-time, intern to dedicate time on back-scanning archival records and indexing into the records management software. The Department has had great success in the past hiring student workers for summer internships (4 month periods) and it is our intention to follow that model in this case.

Identify specific record titles, date spans, and quantity (example: Will Books, 1846-1884, Volumes 1-20).

This paper records digitization project will apply only to the Jefferson County Engineering, Planning & Zoning Department (JCEPZ) and those land development applications processed by JCEPZ staff since 1975. Land Development applications and related records include, but may not be limited to, Building Permits, Impact Fees, Use & Occupancy certificates, Conditional Use Permits, Easements, Mergers, Boundary Line Adjustments, Planning Commission Waivers, Seasonal Use Permits, Special Exception Permits, Subdivisions, Zoning Appeals, Zoning Certificates, Zoning Map Amendments, Zoning Variances, Bond Agreements, Ordinance Compliance Complaints, or Property Safety Cases.

We will work backwards chronologically, from 1996 to 1975, in order to complete the backlog scanning project for building permits

### **Activity Description (continued):**

Describe how this project will benefit the records management, preservation, and/or records access needs of your office(s).

There is a large backlog of paper records that are difficult to research and collect when doing property development history research or Freedom of Information Act (FOIA) inquiries. Digitizing and indexing these records into our records management system will reduce staff research time, increase overall process efficiency, and ultimately provide rapid access to the public via an online records portal.

There is reduced liability to the County due to centralized system with audit mechanism to track who uploaded what and when. The current paper filing system presents greater opportunity to lose documents, which may be critical for a FOIA request, for example. Less paper, less ink, and less physical storage related to paper storage means less cost to the County and taxpayers. Scanning records to the cloud and redundant offsite servers eliminates the risk of loss of paper records that are susceptible to fire or flood.

Provide statement about past and future activities to protect records.

Prior to 2017, there was no comprehensive practice to digitally scan the archived documents. We are out of physical storage space in our basement and it is unrealistic to maintain paper copies in perpetuity (see Attachment 3).

The change from paper to digital record keeping is a significant paradigm shift for EPZ staff. We have thousands of individual files in boxes and cabinets in the basement. Staff started back-scanning back in 2017, to begin preparing for our records management system. We tested each desktop scanner and multi-function printer on a variety of resolutions, color v. b/w, image v. lines v. gray tone, to see the effect in graphic quality, legibility, and digital file size. We have developed a process where the permit technician scans in new documents into the records management system and other clerks are scanning older permit files from the basement to the shared server.

Staff shall scan all paper permit files, follow a QA process for image quality and completeness, and destroy all paper copies (once scanned and QA'd) older than 7 years. Any paper records newer than 7 years will be scanned, but also retained. On an annual basis, we will QA review the paper permit files from 8 years ago, scan and destroy the paper using County Maintenance shredder. No files shall be destroyed without passing QA and obtaining authorization to destroy from the West Virginia State Archives.

**Project Budget (Attach Cost Estimates):**

Eligible Project (see page 2)	Estimate of Total Cost	RMPB Request formula (total cost / 1.1)
Personnel Costs (\$10,000 maximum award)	\$15,000.00 (\$15 per hour x 1000 hours)	\$13,636.36
Records Storage and Shelving (\$15,000 maximum award)		
Reformatting (\$10,000 maximum award)		
Equipment (\$10,000 maximum award)		
Conservation (\$5,000 maximum award)		

**Total RMPB Request**

**\$ 13,636.36**

**Applicants must provide a 10% cash match for all grant funds expended by the RMPB. You will be notified of your required cash match after the Board awards funds for your project. Cash Match may only be applied to board-funded portions of grant.**

Provide a detailed explanation and breakdown of the project budget. Potential vendor estimates obtained within the past 60 days that are relevant to the project and/or personnel costs estimated to complete scanning and indexing projects must be included.

## Attachments:

### 1. Temporary Intern Position Description

#### Jefferson County, West Virginia Job Description

<b>Position Title:</b>	Land Development Records Archivist	<b>Grade Level:</b>	1 – Temporary (8 mos.)
<b>Department</b>	Engineering, Planning & Zoning (DEPZ)	<b>Date:</b>	July 1, 2023
<b>Reports to:</b>	DEPZ Office Manager	<b>FLSA Status</b>	P/T, Non-Exempt

**Statement of Duties:** The employee performs document scanning, records maintenance, and database management, in support of the department's goals.

**Supervision Required:** Works under general supervision of the DEPZ Office Manager.

**Occupational Risk:** The work environment involves everyday discomforts typical of indoor environments such as office settings. Duties generally do not present occupational risk to the employee.

#### **Essential Functions:**

*The essential functions or duties listed below are intended only as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

1. Staff shall scan and digitize all paper permit files according to specifications and as prescribed by the Project Manager.
2. Staff shall follow established QA process for image quality and completeness.
3. Staff may be asked to index and upload documents to the County's online permitting system.

#### **Recommended Minimum Qualifications:**

**Education and Experience:** 2-year college associates degree with one to three (1-3) years related work experience desirable; High school diploma with 3 years office management experience, or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

#### **Knowledge, Abilities and Skills:**

**Knowledge:** Proficiency in a range of software programs, e-mail and the Internet in support of department operations.

**Abilities:** Use good judgment and decision making abilities, to work independently with minimum supervision, and follow established office policies. Ability to communicate professionally with people of diverse backgrounds and levels of education is required.

**Skills:** Good typing, advanced computer, written and verbal communication, record keeping, and time management skills are required.

## 2. Sample Permit Scanning Quarterly Report

### Permit Scanning and GIS point layer status as of September 1st, 2021

Year	Paper	Actl	MGO	number scanned	digital size(gb)	GIS Pts created	Statistics
2021			810	810	13.90		
2020			949	949	27.70		
2019			878	878	34.20		
2018			762	762	15.70		
2017		637	139	645	16.30	500	2001-2021 total "big" permits 18,972
2016		739		874	3.62	574	1975-2001 total "small" ILPs 18,613
2015		654		832	3.60	517	
2014		607		695	1.61	605	
2013		641		598	1.80	500	2001-2021 total scanned 16,035
2012		612		613	2.03	611	2001-2021 scan PCT complete 84.5%
2011		602		656	3.03	656	
2010		710		691	3.20	691	1975-2001 total scanned 12,595
2009		685		672	3.26	672	1975-2001 scan PCT complete 67.7%
2008		649		642	2.90	612	
2007		1069		1056	5.11	1056	1975-2001 scan PCT complete 67.7%
2006		1395		1383	5.71	1384	
2005		1397		1301	6.08	1391	1975-2021 overall total scanned 28,630
2004		1109		1390	5.53	1398	overall scan PCT complete 76.2%
2003		1706		985	5.68	855	
2002		1359		11	0.85	11	
2001	1250	206	**	1203	0.42	1203	**missing 01-1050 thru 01-1099
2000	1200			1200	0.37	1200	
1999	1091			1092	0.34	1092	
1998	1074			1087	0.31	1087	1975-2021 total current size (gb) 169.51
1997	1049			1056	0.30	1056	average size per "big" file (mb) 10.15
1996	879			452	0.19	367	
1995	996			451	0.21	2	
1994	974			917	0.43		estimated total digital size for "big" permits (gb) 2001+ 192.60
1993	916			920	0.42		
1992	962			966	0.48		
1991	906			912	0.44		
1990	1031			279	0.13		Total GIS points created 18,379
1989	765			100	0.02		
1988	655			498	0.24	1	Total ILPs to be mapped (not including MGO) 34,047
1987	543			249	0.39	1	
1986	508			408	0.79		
1985	434			335	0.12		GIS point creation PCT complete 54.0%
1984	420			100	0.03		
1983	354						
1982	343			100	0.04	9	Total permits 1975-present 37,585
1981	361						
1980	358			1	0.00		
1979	370			170	0.77		
1978	390						
1977	414			99	0.23		
1976	368						
1975	2						



**Certification Form:**

I agree that funds granted under the Records Management and Preservation Board’s grant program will be spent only in accordance with the plan of work and budgeted statement presented in this application or revised and agreed to in the Grant Agreement, and that any changes in the plan of work or budget will be submitted in writing for approval in advance.

I agree to enter into a binding contract to expend all grant funds awarded in accordance with state purchasing laws and rules, to administer the grant in compliance with standard financial management systems and general accounting standards for audit of government entities, and to participate in a grant administration workshop.

This document must be signed using blue ink by the County Commission President and all office holders who are applying for a Records Management and Preservation Board grant. Counties submitting applications from multiple offices must include a priority ranking as determined by the County Commission.

County:	Jefferson County, WV
Name of County Commission President:	Commissioner Caleb Hudson
Signature of County Commission President:	
Date:	
<b>PRIORITY 1</b>	
Name of County Office Holder:	Commissioner Caleb Hudson
Title of County Office Holder:	County Commission President
Signature of County Office Holder:	
Date:	
<b>PRIORITY 2</b>	
Name of County Office Holder:	
Title of County Office Holder:	
Signature of County Office Holder:	
Date:	
<b>PRIORITY 3</b>	
Name of County Office Holder:	
Title of County Office Holder:	
Signature of County Office Holder:	
Date:	

**RESOLUTION**

The Jefferson County Commission met on the 20<sup>th</sup> day of October, 2022, with a quorum present and passed the following Resolution:

WHEREAS, the West Virginia Records Management and Preservation Board awards grants to county commissions to assist office holders in the management and preservation of county records; and,

WHEREAS, the Jefferson County Commission has applied for a grant from the WV Records Management and Preservation Board to digitize archival land development records and enter these files in an existing online permitting system; and,

WHEREAS, the Jefferson County Commission is requesting \$13,636.36 from the WV Records Management and Preservation Board in order to complete the work necessary to accomplish the goal of scanning, indexing, and streamlining its improvement location permits; and,

WHEREAS, the Jefferson County Commission will provide at least a ten percent (10%) cash match for each dollar expended by the WV Records Management and Preservation Board; and,

WHEREAS, the Jefferson County Commission will comply with all grant reporting deadlines and budget, purchasing, and reporting requirements; and to provide internal staff support to ensure the success of the project and the improvement of the management and preservation of the records addressed in the grant; and,

WHEREAS, the Jefferson County Commission approves the Commission's grant proposal and recommends their project to the WV Records Management and Preservation Board as the first priority.

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Commission of West Virginia, that the President is hereby authorized to affix her signature to the necessary documents on behalf of the Jefferson County Commission, and that she be empowered to sign the Certification Form provided by the WV Records Management and Preservation Board in order to obtain these funds.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Caleb Hudson  
PRESIDENT  
JEFFERSON COUNTY COMMISSION

ATTESTED: \_\_\_\_\_  
Jaqueline Shadle, County Clerk

**AGENDA REQUEST FORM**  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: **Luke Seigfried**

Department or Organization: **Department of Engineering, Planning & Zoning**

Estimation of amount of time needed for appointment: **10 Minutes**

Date Requested – 1<sup>st</sup> Choice: **May 18, 2023**

*If a specific date is needed, please provide reason for specific date:*

Date Requested – 2<sup>nd</sup> Choice: **June 1, 2023**

Subject (*Wording to be placed on agenda*): **Quarterly status report of the 2045 Comprehensive Plan Update.**

Please provide the County Commission with a description of your request or presentation, including any background information:

**At the Joint Meeting with the County and Planning Commission on February 2<sup>nd</sup>, 2023, County Commission asked staff to provide updates on the status of the Comprehensive Plan Update every quarter. We would like to announce the two Public Input events coming up, the First Public Input Meeting and the Goals and Objectives Public Survey.**

**The First Public Input Meeting will be on June 5<sup>th</sup> at Jefferson High School from 7-9 p.m. We would like to ask all members of the public to attend. The meeting will include a description of the Comprehensive Planning Process and focus on a small group activity to discuss the strengths, weaknesses, and opportunities of Jefferson County.**

**The Goals and Objectives Public Survey is currently finishing the drafting stage and will be released in the June-July time frame. The survey will be accessible online. Both events will have press releases, be distributed on the County alerts system, and posted on the County Commission's social media. Updates will also be posted on the County website and can be found by following the link on County homepage.**

**Over the last three months Planning Commission has heard staff reports on education rates and attendance, employment statistics and key employers, commute times, housing stock and rent prices, community health, and demographic information. Staff has also presented findings from meetings with various stakeholders in the community. All of this information is accessible on the County website on the 2045 Comprehensive Plan Update page. Representatives from Bolivar, Charles Town, Harpers Ferry, and Shepherdstown have also come to Planning Commission to discuss the long term planning goals of their communities and possible places of collaboration. Ranson is currently scheduled to speak at the June meeting. County staff is also looking into contracting a Social Media Marketing firm to increase visibility and participation in the Public Input events.**

Is this a funding request?    Y/N NO

If so, how much?                \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

N/A

Attach supporting documents for request, or request may be denied.





## Draft Agenda

### 2045 Comprehensive Plan Update

#### 1<sup>st</sup> Public Input Session

Monday, June 5, 2023 at 7:00 – 9:00 PM

Table  
Group:

**In-Person Meeting Location:** Jefferson High School Gym  
4141 Flowing Springs Rd, Shenandoah Junction, WV 25442

#### **1<sup>st</sup> Public Input Session**

1. Staff Presentation on the 2045 Comprehensive Plan Timeline and Input Session Objectives
2. Strength, Weakness, and Opportunities Brainstorming
3. Small Group Collaboration
4. Individual Visioning and Challenges Survey

If you are unable to attend in person you can listen to the meeting with the Zoom information below:

**ZOOM Broadcast Information\***: Meeting ID: 843 9588 8355  
Meeting Link: <https://us02web.zoom.us/j/84395888355>

*\*If watching live broadcast, please ensure your microphone is muted and be mindful that your video is streaming to others.*

To access all documents and future Public Input opportunities you can access the County website from the link here or the QR code below, <https://www.jeffersoncountywv.org/county-government/departments/engineering-planning-and-zoning/2024-comprehensive-plan-update>







## AGENDA REQUEST FORM

[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)

Name: **Mike Sine**

Department or Organization: **JCESA**

Estimation of time needed for appointment: **20 minutes.**

Date Requested – 1<sup>st</sup> Choice: **May 18, 2023**

*If a specific date is needed, please provide reason:*

Subject (Wording to be placed on agenda):

1. Provide monthly update to the JCC on the progress of the EMS Transition.
2. Request for reimbursement of labor expenses in the amount of **\$3,771.12** for April 2023, associated with the EMS transition project.
3. Request for reimbursement to JCESA for the cost of supplies, equipment, and services for the EMS Transition during the month of April 2023 in the amount of **\$23,251.01**
4. Life Saving/Unit Citation/Stork Award Ceremony, Friday, May 26<sup>th</sup> at 11:00 a.m. @ JCESA.

Please provide a description of your request or presentation, including any background information:

1. Regular update regarding the progress of the EMS Transition.
2. JCESA has incurred labor costs performing the work necessary for the EMS Transition. The work hours and associated costs were not anticipated in our FY23 budget allocation. We seek reimbursement for the cost of hours expended, specifically for elements of the transition that were not within proposed deliverables and would have been required of JCESA to perform. We are not requesting reimbursement for time expended by senior staff whose wages are already budgeted.
3. JCESA has incurred costs for supplies, equipment, and services necessary to prepare and maintain ambulances for operation. These costs were not considered in the development of our FY23 budget but set aside by the JCC to be funded from the project ARPA: EMS System.
4. Follow up to the invite already sent out to all County Commission - ESA staff along with area first responders will be honored and recognized with a Life Saving, Unit Citation, or Stork Award.

Is this a Funding Request? **Y/N - YES**

If so, how much? **\$3,771.12 + \$23,251.01**

Provide exact financial request:

Contact Information: Mike Sine

Phone Number: 304.728.3287 Ext. 5207

Email Address: [msine@jcesa.org](mailto:msine@jcesa.org)

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION



Date	Invoice #
4/30/2023	444

Bill To
Jefferson County Commission PO Box 250 Charlestown, WV 25414

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	Reimbursement for labor cost of the EMS transition project for the month of April 2023	3,771.12	3,771.12
		<b>Total</b>	\$3,771.12



Jefferson County Emergency Services Agency

# Invoice

Date	Invoice #
4/30/2023	445

<b>Bill To</b>
Jefferson County Commission PO Box 250 Charlestown, WV 25414

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	April ARPA Expenses (See attached for details)	33,673.43	33,673.43
	Less Medical Billing Collected in April	-10,422.42	-10,422.42
		<b>Total</b>	\$23,251.01

JCESA – APRIL 2023 EXPENSE REIMBURSEMENT (ARPA EMS SYSTEM)

Amazon	Order#114-3864994-3183468	04.05.23	\$1,100.77
McKesson	20491360	04.03.23	\$836.99
OEMS BPH	4052023-JCESA-PAH	04.05.23	\$800.00
Amazon	Order#114-8660224-9978629	04.07.23	\$341.66
Amazon	Order#114-5418867-9140239	03.31.23	\$198.98
Amazon	Order#114-8482739-0690608	04.10.23	\$110.78
Home Depot	Auth 094122-0513929	04.02.23	\$36.15
McKesson	20501042	04.04.23	\$353.80
McKesson	20501048	04.04.23	\$226.40
McKesson	20511567	04.06.23	\$226.40
Motorola Solutions, Inc	8281595698	03.29.23	\$8,678.25
Obsession Automotive	RO 4165	12.20.22	\$14.00
Obsession Automotive	RO 4207	01.10.23	\$30.60
Obsession Automotive	RO 4420	03.30.23	\$14.00
Obsession Automotive	RO 4435	04.04.23	\$4,089.31
Obsession Automotive	RO 4438	04.04.23	\$188.13
Obsession Automotive	RO 4442	04.05.23	\$179.67
Roberts Oxygen Company	67639	04.305.23	\$51.50
Roberts Oxygen Company	68052	04.05.23	\$118.00
Roberts Oxygen Company	67265	04.05.23	\$74.00
McKesson	20516304	04.09.23	\$278.90
Obsession Automotive	RO 4452	04.10.23	\$612.63
PPC Lubricants	2129203	04.12.23	\$535.02
AES	12519EW	04.11.23	\$90.75
McKesson	20524187	04.11.23	\$160.95
McKesson	20526644	04.11.23	\$342.68
McKesson	20528998	04.12.23	\$2,865.97
McKesson	20521440	04.10.23	\$106.18
McKesson	20536168	04.13.23	\$2,397.98
McKesson	20536585	04.14.23	\$255.70
McKesson	20536840	04.14.23	\$351.03
Roberts Oxygen Company	81281	04.12.23	\$106.00
McKesson	20540538	04.15.23	\$257.52
McKesson	20540916	04.16.23	\$1,184.29
McKesson	20542208	04.17.23	\$56.96
DCI Solutions	23009943	04.24.23	\$160.00
McKesson	20546057	04.17.23	\$42.72
McKesson	20550949	04.18.23	\$42.72
McKesson	20556042	04.19.23	\$452.80

JCESA – APRIL 2023 EXPENSE REIMBURSEMENT (ARPA EMS SYSTEM)

McKesson	20556044	04.19.23	\$42.72
McKesson	20560586	04.20.23	\$792.99
McKesson	20560697	05.20.23	\$154.50
McKesson	20560698	04.20.23	\$42.72
PPC Lubricants	2131060	04.19.23	\$2,495.20
Roberts Oxygen Company	95384	04.19.23	\$150.00
McKesson	20576956	04.26.23	\$39.21
PPC Lubricants	2533372	04.25.23	\$651.91
McKesson	20582140	04.26.23	\$350.80
Stryker	4135250M	04.20.23	\$207.40
Adv Auto	TRN#8914	04.23.23	\$63.11
Roberts Oxygen Company	108456	04.26.23	\$105.00
Roberts Oxygen Company	109302	04.26.23	\$98.50
Amazon	Order#114-0215548-1949045	04.03.23	\$299.98
Amazon	Order#114-0215548-0949045	04.09.23	\$149.99
Amazon	Order#114-3414665-3879452	04.17.23	\$249.00
Amazon	Order#114-5418867-9140239	04.18.23	\$39.80
Amazon	Order#114-0215548-01949045	04.19.23	\$149.99
Medical Billing Collected in April 2023			\$10,422.42
<b>TOTAL APR ARPA EMS EXPENSES</b>			<b>\$23,251.01</b>

ARPA EMS SYS ✓

B Napier  
Amb Supplies Co. 1

R & M Auto



Store # 07767  
890 East Washington St  
Charles Town WV 25414 (304) 930-5292  
04/23/23 13:30 REG 02 TRN# 8914 Quinn S.

ITEM	QTY	PRICE	TOTAL
BRUSH FLO THRU 10" 1 EA 6140074			
AC196	1	\$29.49	\$29.49
BRUSH FLO THRU 10" 1 EA 6140074			
AC196	1	\$29.49	\$29.49
Sub Total			\$58.98
T1 Tax @		7.0000%	\$4.13
Total			\$63.11

\$63.11 PURCHASE @ 1:31 PM  
Via \*\*\*\*\*0312 CHIP READ  
AUTH 078095 APPROVED REF 778702081401  
EMV CARD 1 MERCH 335747 1 TERM 2  
Issuer ARQC DFF57AF6F1EAB80F  
AID A0000000031010

Your Speed Perks Account As of 04/22/23  
Current Member Level: Club  
Join Speed Perks Text Alerts Today!  
Receive your rewards & special offers  
instantly to your mobile device.  
Text JOIN to 77333 to subscribe.  
Message and data rates may apply.

CUSTOMER: Napier, Ryan

Z2QDC1CN2WILMT



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Enter code: 776702 08914 3113

CONTEST ENDS DECEMBER 31ST, 2023

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5255 N. State Route 60 NW · McConnellsville, OH 43756

(740) 962-4328

www.atlanticemergency.com

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

### Disclaimer of Warranties

The factory warranty constitutes all of the warranties with respect to the sale of this item/items. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose. Seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this item/items. All goods returned must be accompanied by this invoice. No Returns on Non Stock Parts/Equip.

DATE ENTERED 30 MAR 23	YOUR ORDER NO. N/A	DATE SHIPPED 11 APR 23	INVOICE DATE 11 APR 23	INVOICE NUMBER 12519EW
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ACCOUNT NO. 71113

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PAGE 1 OF 1

JEFFERSON COUNTY EMERGENCY SER      JEFFERSON CO EMER SER  
 DIRECTOR ALLEN KEYSER                      419 16TH AVE  
 419 16TH AVE                                      RANSON, WV 25438  
 RANSON, WV 25438

SHIP VIA	SLSM.	B/L NO.	TERMS	F.O.B. POINT		
	1104		A/R CHARGE	MCCONNELLSVILLE,		
QTY	QTY	QTY	DESCRIPTION	LIST	NET	AMOUNT
9	9	0	LETTERS		4.75	42.75
			LETTERS			
			3" L/Y SCOTCHLITE LETTERS			
1	1	0	VELCRO-LETTER-PATCH		40.00	40.00
			VELCRO LETTER PATCH			
			3 X 16" BLACK PIONEER			
1	1	0	FREIGHT		8.00	8.00
			FREIGHT			
			<i>T. Allen Keyser</i>			
			<b>✓ Approved</b>			
			<b>SCANNED</b>			
			04/14/2023			
			PARTS			90.75
			SUBLET			
			FREIGHT			0.00
			SALES TAX			0.00
			<b>TOTAL</b>			<b>\$90.75</b>
***** PAYMENT TO: 12351 RANDOLPH RIDGE LANE MANASSAS, VA 20109			CUSTOMER'S SIGNATURE			
			X			

Restocking Fee of 25% and related shipping charges. An 18% (1.5% Monthly) APR Late Fee applies to past due balances.



ARPA EMS SYS. ✓

Details for Order #114-3864994-3183468

Order Placed: April 5, 2023  
PO number : EMS TRANSITION  
Amazon.com order number: 114-3864994-3183468  
Order Total: \$1,100.77

Not Yet Shipped	
<b>Items Ordered</b>	<b>Price</b>
4 of: AILKIN USB Charger Wall Plug, [5Pack-1Port] Fast Charging Outlet AC Power Adapter Block Cube for iPhone, iPad, Samsung, Camera, Android or Type C Phones & Tablets Charge Multiple USB Hub Station Base Sold by: AilkinDirect ( <a href="#">seller profile</a> ) Business Price Condition: New	\$11.75
<b>Shipping Address:</b> Jefferson County Emergency Services Agency 419 16TH AVE RANSON, WV 25438-5732 United States	
<b>Shipping Speed:</b> FREE Prime Delivery	

Not Yet Shipped	
<b>Items Ordered</b>	<b>Price</b>
1 of: HID Corporation 1346 ProxKey III Key Fob Proximity Access Card Keyfob, 1-1/4" Length x 1-1/2" Height x 15/64" Thick (100) Sold by: Zbeem ( <a href="#">seller profile</a> ) Business Price Condition: New	\$426.49
<b>Shipping Address:</b> Jefferson County Emergency Services Agency 419 16TH AVE RANSON, WV 25438-5732 United States	Item(s) Subtotal: \$426.49 Shipping & Handling: \$0.00 Total before tax: \$426.49 Sales Tax: \$0.00
<b>Shipping Speed:</b> FREE Prime Delivery	<b>Total for This Shipment: \$426.49</b>

Not Yet Shipped	
<b>Items Ordered</b>	<b>Price</b>
5 of: Tile Mate 3-Pack, Black. Bluetooth Tracker, Keys Finder and Item Locator for Keys, Bags and More; Up to 250 ft. Range. Water-Resistant. Phone Finder. IOS and Android Compatible Sold by: Amazon.com Condition: New	\$66.20

<b>Shipping Address:</b> Jefferson County Emergency Services Agency 419 16TH AVE RANSON, WV 25438-5732 United States	Item(s) Subtotal: \$331.00 Shipping & Handling: \$0.00 ----- Total before tax: \$331.00 Sales Tax: \$0.00 ----- <b>Total for This Shipment: \$331.00</b> -----
<b>Shipping Speed:</b> FREE Prime Delivery	

Not Yet Shipped	
<b>Items Ordered</b>	<b>Price</b>
6 of: Vestil CB-W-2S Wall Mounted Bracket for 2 Cylinders, Steel, Silver Sold by: Amazon ( <a href="#">seller profile</a> ) Business Price Condition: New	\$49.38
<b>Shipping Address:</b> Jefferson County Emergency Services Agency 419 16TH AVE RANSON, WV 25438-5732 United States	Item(s) Subtotal: \$296.28 Shipping & Handling: \$0.00 ----- Total before tax: \$296.28 Sales Tax: \$0.00 ----- <b>Total for This Shipment: \$296.28</b> -----
<b>Shipping Speed:</b> FREE Prime Delivery	

Payment information	
<b>Payment Method:</b> Visa   Last digits: 8772	Item(s) Subtotal: \$1,100.77 Shipping & Handling: \$0.00 -----
<b>Billing address</b> Jefferson County Emergency Services Agency JCESA 419 Sixteenth Ave. Ranson, WV 25438 United States	Total before tax: \$1,100.77 Estimated Tax: \$0.00 ----- <b>Grand Total: \$1,100.77</b> -----

To view the status of your order, return to [Order Summary](#).

ARPA EMS SYS ✓

106



Details for Order #114-8660224-9978629

Order Placed: April 7, 2023  
PO number : EMSTRANSITION  
Amazon.com order number: 114-8660224-9978629  
Order Total: \$341.66

Not Yet Shipped

Items Ordered	Price
1 of: SAMSUNG 870 EVO SATA III SSD 1TB 2.5" Internal Solid State Drive, Upgrade PC or Laptop Memory and Storage for IT Pros, Creators, Everyday Users, MZ-77E1T0B/AM Sold by: Amazon.com Condition: New	\$64.99
1 of: Tripp Lite Isobar 4 Outlet Surge Protector Power Strip, 8ft. Cord, Right Angle Plug, 3330 Joules, Metal, IBAR4-6D, Gray Sold by: Amazon.com Condition: New	\$63.79
2 of: TP-Link TL-SG1005P V2 or later   5 Port Gigabit PoE Switch   4 PoE+ Ports @65W   Desktop   Plug & Play   Sturdy Metal w/ Shielded Ports   Fanless   Limited Lifetime Protection   QoS & IGMP Snooping Sold by: Amazon.com Condition: New	\$39.99
1 of: HARDELL 15W Engraver, 5 Speed Etching Power Tool Equipped with Soft Rubber Handle and Tungsten Carbide Steel Bits, Mini Multi-Function for Tile, Metal, Stone, Wood, Leather, Glass, PVC Pipe, DIY Crafts Sold by: yatools-us (seller profile) Business Price Condition: New	\$24.89
1 of: Mount-It! Keyboard Drawer Under Desk with Mouse Platform, Easy-Glide Sliding Under-Counter Computer Keyboard Tray 21 inch Wide Sold by: Value Max (seller profile)   Product question? (Ask Seller) Business Price Condition: New	\$43.95
6 of: Amazon Basics USB 3.0 Cable - A-Male to Micro-B - 3 Feet (0.9 Meters), Black, Printer Sold by: Amazon (seller profile) Business Price Condition: New	\$5.92
1 of: SOULWIT 50Pcs Self Adhesive Cable Management Clips, Cable Organizers Wire Clips Cord Holder for TV PC Ethernet Cable Under Desk Home Office (Black) Sold by: SoloWIT Online (seller profile) Condition: New	\$13.95
1 of: Amazon Basics RJ45 Cat-6 Ethernet Patch Internet Cable - 5-Pack, 10 Foot (3 Meters) Sold by: Amazon (seller profile) Business Price Condition: New	\$19.57

Shipping Address:  
LT JOHN LYONS  
419 16TH AVE

2A<sup>k</sup>

RANSON, WV 25438-5732  
United States

**Shipping Speed:**  
FREE Prime Delivery

**Payment information**

**Payment Method:**  
Visa | Last digits: 8772

**Billing address**  
Jefferson County Emergency Services Agency  
JCESA  
419 Sixteenth Ave.  
Ranson, WV 25438  
United States

Item(s) Subtotal: \$346.64  
Shipping & Handling: \$0.00  
Promotion applied: -\$4.98

-----  
Total before tax: \$341.66  
**Estimated Tax:** \$0.00

-----  
**Grand Total: \$341.66**

To view the status of your order, return to [Order Summary](#).

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3.66

Search Amazon Business



Proceed to checkout (14 items)



HARDELL 15W Engraver,5 Speed Etching Power Tool

\$24<sup>89</sup>

Business Savings: \$2.10 (7%)

Business Price

prime & FREE Returns

In Stock

Size: 15W

Clip & Save up to 20%

Conditions apply



1



Delete

Save for later

Compare with similar items



SAMSUNG 870 EVO SATA III SSD 1TB 2.5" Internal Solid S...

\$64<sup>99</sup>

prime & FREE Returns

In Stock

Capacity: 1TB



1



Delete

Save for later



48

Search Amazon Business



Proceed to checkout (14 items)



Amazon Basics USB 3.0 Cable - A-Male to Micro-B - 3 Feet (0...

\$5.92

Business Savings: \$0.82 (12%)

Quantity Price

prime & FREE Returns

In Stock

Size: 3 Feet

Style: 1-Pack

Pattern Name: Cable

- 6 + Delete Save for later

Compare with similar items



SOULWIT 50Pcs Self Adhesive Cable Management Clips, Ca...

\$14.95

prime & FREE Returns

In Stock

Color: White

🗑️ 1 + Delete Save for later

Compare with similar items



584

Search Amazon Business



Proceed to checkout (14 items)



Amazon Basics RJ45 Cat-6 Ethernet Patch Internet Cable - 5-Pack, 10

#1 Best Seller in Cat 6 Ethernet Ca

\$15<sup>07</sup>

Business Savings: \$4.50 (23%)

Amazon Private Brands Discount

prime & FREE Returns

In Stock

Highlighted by your organization

Size: 10 Foot

Style: 5-Pack

Pattern Name: Cable



1



Delete

Save for later

Compare with similar items



Tripp Lite ISOBAR4ULTRA Isobar 4 Outlet Surge Protec...

\$68<sup>99</sup>

Business Price

prime & FREE Returns

In Stock

Size: 4 Outlet

Style: 6 ft Cord

Pattern Name: Power Strip



6 of 6

Search Amazon Business



Proceed to checkout (14 items)



TP-Link TL-SG1005P V2 or later | 5 Port Gigabit PoE Swi...

\$39<sup>99</sup>

Business Price

prime & FREE Returns

In Stock

Size: 5 Port w/ 4 PoE+ Port



2



Delete

Save for later

Compare with similar items



Mount-It! Keyboard Drawer Under Desk with Mouse Platf...

\$43<sup>95</sup>

Business Price

prime & FREE Returns

In Stock



1



Delete

Save for later

Compare with similar items



ARPA EMS SYS ✓



Details for Order #114-5418867-9140239

Order Placed: March 31, 2023  
PO number : EMSTRANSITION  
Amazon.com order number: 114-5418867-9140239  
Order Total: \$198.98

Not Yet Shipped	
<b>Items Ordered</b>	<b>Price</b>
1 Of: Dell G2722HS IPS 27 Inch 165Hz Gaming Monitor - (FHD) Full HD 1920 x 1080p, LED LCD Display, AMD FreeSync Premium and NVIDIA G-Sync Compatible, HDMI, DisplayPort, Thin Bezel - Black Sold by: MaxProductSales (SN Recorded) ( <a href="#">seller profile</a> ) Condition: New	\$198.98
<b>Shipping Address:</b> Deborah Lancaster 419 16TH AVE RANSON, WV 25438-5732 United States	
<b>Shipping Speed:</b> Economy Shipping	

Payment information	
<b>Payment Method:</b> Visa   Last digits: 8772	Item(s) Subtotal: \$198.98 Shipping & Handling: \$0.00
<b>Billing address</b> Jefferson County Emergency Services Agency JCESA 419 Sixteenth Ave. Ranson, WV 25438 United States	Total before tax: \$198.98 Estimated Tax: \$0.00 Grand Total: \$198.98

To view the status of your order, return to [Order Summary](#) .

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ARPA EMS SYS ✓

Details for Order #114-8482739-0690608

Order Placed: April 10, 2023  
PO number : EMSTRANSITION  
Amazon.com order number: 114-8482739-0690608  
Order Total: \$110.78

Not Yet Shipped	
<b>Items Ordered</b>	<b>Price</b>
2 Of: Brother Genuine P-touch TZE-B51 Tape, 1" (0.94") Wide Standard Laminated Tape, Black on Fluorescent Orange, Laminated for Indoor or Outdoor Use, Water-Resistant, 0.94" x 18.4' (24mm x 5M), TZE851 Sold by: Amazon ( <a href="#">seller profile</a> ) Business Price Condition: New	\$19.49
2 Of: Brother Genuine P-touch, TZe-751CS, 0.94" x 26.2'; Black on Green Laminated Label Tape Sold by: Amazon ( <a href="#">seller profile</a> ) Business Price Condition: New	\$16.99
2 Of: Brother Genuine P-touch TZE-355 Tape, 1" (0.94") Wide Standard Laminated Tapes, White on Black, Laminated for Indoor or Outdoor Use, Water-Resistant, 0.94" x 26.2' (24mm x 8M), Single-Pack, TZE355 Sold by: Amazon ( <a href="#">seller profile</a> ) Business Price Condition: New	\$18.91
<b>Shipping Address:</b> JOHN LYONS 419 16TH AVE RANSON, WV 25438-5732 United States	
<b>Shipping Speed:</b> FREE Prime Delivery	

Payment information	
<b>Payment Method:</b> Visa   Last digits: 8772	Item(s) Subtotal: \$110.78
<b>Billing address</b> Jefferson County Emergency Services Agency JCESA 419 Sixteenth Ave. Ranson, WV 25438 United States	Shipping & Handling: \$0.00 ----- Total before tax: \$110.78 Estimated Tax: \$0.00 ----- Grand Total: \$110.78

To view the status of your order, return to [Order Summary](#).

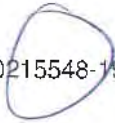


ARPA EMS SYS ✓

1 of 2 → one

Final Details for Order #114-0215548-1949045

Order Placed: March 27, 2023  
PO number : EMSTRANSITION  
Amazon.com order number: 114-0215548-1949045  
Order Total: \$449.97



Shipped on March 31, 2023	
<b>Items Ordered</b>	<b>Price</b>
2 of: Dell G2722HS IPS 27 Inch 165Hz Gaming Monitor - (FHD) Full HD 1920 x 1080p, LED LCD Display, AMD FreeSync Premium and NVIDIA G-Sync Compatible, HDMI, Sold by: Amazon.com Condition: New	\$149.99
<b>Shipping Address:</b> Deborah Lancaster 419 16TH AVE RANSON, WV 25438-5732 United States	Item(s) Subtotal: \$299.98 Shipping & Handling: \$0.00 ----- Total before tax: \$299.98 Sales Tax: \$0.00 -----
<b>Shipping Speed:</b> Standard Shipping	<b>Total for This Shipment: \$299.98</b> -----



Shipped on April 9, 2023	
<b>Items Ordered</b>	<b>Price</b>
1 of: Dell G2722HS IPS 27 Inch 165Hz Gaming Monitor - (FHD) Full HD 1920 x 1080p, LED LCD Display, AMD FreeSync Premium and NVIDIA G-Sync Compatible, HDMI, Sold by: Amazon.com Condition: New	\$149.99
<b>Shipping Address:</b> Deborah Lancaster 419 16TH AVE RANSON, WV 25438-5732 United States	Item(s) Subtotal: \$149.99 Shipping & Handling: \$0.00 ----- Total before tax: \$149.99 Sales Tax: \$0.00 -----
<b>Shipping Speed:</b> Standard Shipping	<b>Total for This Shipment: \$149.99</b> -----



Payment information	
<b>Payment Method:</b> Visa   Last digits: 8772	Item(s) Subtotal: \$449.97 Shipping & Handling: \$0.00 -----
<b>Billing address</b> Jefferson County Emergency Services Agency JCESA 419 Sixteenth Ave.	Total before tax: \$449.97 <b>Estimated Tax: \$0.00</b> -----

2062

Ranson, WV 25438  
United States

**Grand Total: \$449.97**

**Credit Card transactions**

Visa ending in 8772: April 9, 2023: \$149.99

Visa ending in 8772: April 3, 2023: \$299.98

To view the status of your order, return to [Order Summary](#).

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ARPA EMS SYS

Final Details for Order #114-3414665-3879452

Order Placed: April 17, 2023  
PO number : EMSTRANSITION  
Amazon.com order number: 114-3414665-3879452  
Order Total: \$249.00

\* Replaced cracked screen

Shipped on April 17, 2023	
<b>Items Ordered</b>	<b>Price</b>
1 of: Dell G2722HS IPS 27 Inch 165Hz Gaming Monitor - (FHD) Full HD 1920 x 1080p, LED LCD Display, AMD FreeSync Premium and NVIDIA G-Sync Compatible, HDMI, DisplayPort, Thin Bezel - Black	\$249.00
Sold by: New Sun Mart (S/N Recorded <a href="#">(seller profile)</a> )	
Business Price	
Condition: New	
<b>Shipping Address:</b> Deborah Lancaster 419 16TH AVE RANSON, WV 25438-5732 United States	Item(s) Subtotal: \$249.00 Shipping & Handling: \$0.00 ----- Total before tax: \$249.00 Sales Tax: \$0.00 -----
<b>Shipping Speed:</b> Standard Shipping	<b>Total for This Shipment: \$249.00</b> -----

Payment information	
<b>Payment Method:</b> Visa   Last digits: 8772	Item(s) Subtotal: \$249.00 Shipping & Handling: \$0.00 -----
<b>Billing address</b> Jefferson County Emergency Services Agency JCESA 419 Sixteenth Ave. Ranson, WV 25438 United States	Total before tax: \$249.00 <b>Estimated Tax: \$0.00</b> ----- <b>Grand Total: \$249.00</b>
<b>Credit Card transactions</b>	Visa ending in 8772: April 17, 2023: \$249.00

To view the status of your order, return to [Order Summary](#) .

Amazon

ARPA EMS SYS ✓ ALL

AMAZON Orders

ORDER # 114-5418867-9140239

### Return/Refund Status



Details ▾

**Dell G2722HS IPS 27 inch 165Hz  
Gaming...**  
\$199.99

**CREDIT \$39.80**

✓ **Refund Issued**  
\$39.80 refund issued on Apr 18, 2023.

| [Print Mailing Label](#) |

ORDER # 114-0215548-1949045

### Return/Refund Status



Details ▾

**Dell G2722HS IPS 27 Inch 165Hz  
Gaming...**  
\$149.99

**CREDIT 149.99**



Details ▾

**Dell G2722HS IPS 27 Inch 165Hz  
Gaming...**  
\$149.99

✓ **Refund Issued**  
\$149.99 refund issued on Apr 19, 2023.  
Return received on: Apr 28, 2023

**Valu-Rite Report Invoice**

Invoice: **23009943**  
Apr 24, 2023

Claim **JCESA-MFVC-A6**  
Claim Reference

Bill To: **Jefferson County Emergency Services Agency**  
419 Sixteenth Ave  
Ranson, WV 25438

Owner **Middleway Volunteer Fire Department**

Vehicle 2019 F-550 Ford  
VIN 1FDUF5HT0KEE93076

Adjuster: **Mike Sine**

Type **Ambulance**

Service Name	Description	Qty	Each	Extended
Total Loss Valuation (ACV)	ACV23009943	1.00	\$160.00	\$160.00
				\$160.00

**Terms: Payable upon Receipt**

*Please include invoice number with payment.  
Accounts not paid within 30 days of the invoice date are subject to a 1.5% monthly finance charge.  
Contact [accountsreceivable@dcisolution.com](mailto:accountsreceivable@dcisolution.com) with any questions.*

Payable To: **DCI Solution**  
PO Box 9186  
Rapid City, SD 57709  
FEIN #46-2054780

Thank you for using DCI Solution, where Value is more than just a number.



**✓ Approved**

**SCANNED**

04/25/2023

ARPA EMS SYS ✓

G. Wilson

Apr 2023



How doers  
get more done.

STORE MANAGER COLIN TRAINOR  
304-728-6464

4805 00051 24235 04/02/23 04:08 PM  
SALE CASHIER PATRICIA

075967913724 30' STRAP <A> 22.27N  
VELCRO ONE WRAP STRAP, 30FT, BLACK

030699203826 UTIL, PULL <A>  
PULL, UTL\_3-7/8" \_SN  
403.47 13.88N

SUBTOTAL 36.15  
SALES TAX 0.00

TAX EXEMPT  
TOTAL \$36.15

XXXXXXXXXXXX4201 VISA USD\$ 36.15 ✓

AUTH CODE 094122/0513929 TA

Chip Read  
AID A0000000031010 VISA CREDIT

P.O.#/JOB NAME: AMB 1105

4805 04/02/23 04:08 PM



4805 51 24235 04/02/2023 1445

RETURN POLICY DEFINITIONS  
POLICY ID DAYS POLICY EXPIRES ON  
A 1 90 07/01/2023

\*\*\*\*\*

DID WE NAIL IT?

Take a short survey for a chance TO WIN  
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

[www.homedepot.com/survey](http://www.homedepot.com/survey)

User ID: H89 53564 48810  
PASSWORD: 23202 48759

Entries must be completed within 14 days  
of purchase. Entrants must be 18 or  
older to enter. See complete rules on  
website. No purchase necessary.

AMB 1105

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**Invoice**

Page 1 of 1

Shipped From:  
 MCKESSON MEDICAL-SURGICAL INC  
 7701 FOOTHILLS BLVD  
 ROSEVILLE, CA 95747  
 SHIPPED FROM LICENSE: WD0560221

*Theresa Mike*

**Approved**

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

**SCANNED**

Shipped To: 58736373  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

04/05/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

<b>Sales Order Number</b>	91654770	<b>Invoice Number</b>	20491360
<b>Sales Order Date</b>	04/02/2023	<b>Invoice Date</b>	04/03/2023
<b>PO Number</b>	EMS Transition	<b>Payment Due Date</b>	05/03/2023
<b>Sales Rep Name</b>	GAGNON, PATRICK LOUIS	<b>Invoice Amount</b>	\$836.99

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

**Invoice Detail**

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1147376	Vendor: CRMDEK Vend Cat#: MB108FN	BAG, O2 RESPONSE TS2 READY EXT PO LN 1	4	EA	4	208.79	835.16	.00	
	Tracking # 1Z7RY2290339338190	1Z7RY2290339354038							
	Shipped: 04/03/2023 From: Roseville Via: UPS GROUND Broker Lic: WD0560158								
		FUEL SURCHARGE PO LN 2	1	EA	1	1.83	1.83	.00	
<b>SUB TOTAL</b>							<b>\$836.99</b>		
<b>FREIGHT</b>							<b>\$0.00</b>		
<b>TAX</b>							<b>\$0.00</b>		
<b>AMOUNT</b>							<b>\$836.99</b>		

The prices on this invoice may be subject to rebates, credits and other price adjustments. You are obligated to properly disclose and appropriately reflect all discounts, including rebates, in claims and costs submitted to federal and state government health care programs (including Medicare and Medicaid) and to provide this invoice and other discount documentation to government authorities on request, in accordance with all applicable laws and regulations, including 42 USC 1320a-7b(f) and the discount safe harbor. In addition, the purchase of products hereunder may qualify customer for discounts on certain purchases made under a distribution agreement between customer and McKesson Corporation.  
 PRICING IS CONFIDENTIAL AND PROPRIETARY

**Invoice**

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

<b>Account Number</b>	58736372	<b>Date</b>	04/03/2023
<b>Document Number</b>	20491360	<b>Terms</b>	AR NET 30 DAYS
<b>Pay This Amount Before</b>	05/03/2023		<b>\$836.99</b>

JEFFERSON COUNTY EMERGENCY SVCS AGENCY

419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com).

**Please Remit To:**  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

Invoice

Page 1 of 1

Shipped From:  
 MCKESSON MEDICAL-SURGICAL INC  
 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22624  
 SHIPPED FROM LICENSE: WD0559398

*Patrick Louie*

**Approved**

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

**SCANNED**

Shipped To: 58736373  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

<b>Sales Order Number</b>	88353467	<b>Invoice Number</b>	20501042
<b>Sales Order Date</b>	02/19/2023	<b>Invoice Date</b>	04/04/2023
<b>PO Number</b>	EMS Transition Supplies	<b>Payment Due Date</b>	05/04/2023
<b>Sales Rep Name</b>	GAGNON, PATRICK LOUIS	<b>Invoice Amount</b>	\$353.80

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

**Invoice Detail**

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
827022	Vendor: SMITHS Vend Cat#: 326810	CATHETER, IV VIA VALUE SFTY 14 PO LN 1	1	CS	1	353.80	353.80	.00	
Shipped: 04/05/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
						<b>SUB TOTAL</b>	<b>FREIGHT</b>	<b>TAX</b>	<b>AMOUNT</b>
						\$353.80	\$0.00	\$0.00	\$353.80

The prices on this invoice may be subject to rebates, credits and other price adjustments. You are obligated to properly disclose and appropriately reflect all discounts, including rebates, in claims and costs submitted to federal and state government health care programs (including Medicare and Medicaid) and to provide this invoice and other discount documentation to government authorities on request, in accordance with all applicable laws and regulations, including 42 USC 1320a-7b(b) and the discount safe harbor. In addition, the purchase of products hereunder may qualify customer for discounts on certain purchases made under a distribution agreement between customer and McKesson Corporation.

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**Invoice**

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

<b>Account Number</b>	58736372	<b>Date</b>	04/04/2023
<b>Document Number</b>	20501042	<b>Terms</b>	AR NET 30 DAYS
<b>Pay This Amount Before</b>	05/04/2023		\$353.80

JEFFERSON COUNTY EMERGENCY SVCS AGENCY

419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com).

**Please Remit To:**  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

Invoice

Page 1 of 1

Shipped From:  
 MCKESSON MEDICAL-SURGICAL INC  
 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22624  
 SHIPPED FROM LICENSE: WD0559398

*Theresa Mikes*

**Approved**

**SCANNED**

04/10/2023

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Shipped To: 58736373  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

<b>Sales Order Number</b>	91232099	<b>Invoice Number</b>	20501048
<b>Sales Order Date</b>	03/27/2023	<b>Invoice Date</b>	04/04/2023
<b>PO Number</b>	EMS Transition Supplies	<b>Payment Due Date</b>	05/04/2023
<b>Sales Rep Name</b>	GAGNON, PATRICK LOUIS	<b>Invoice Amount</b>	\$226.40

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

**Invoice Detail**

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1083387	Vendor: MICFLX Vend Cat#: N485	GLOVE, EXAM NTRL 2XL N/S (100/ PO LN 5	1	CS	1	226.40	226.40	.00	
Tracking # 1Z31FW670329133746									
Shipped: 04/05/2023		From: Winchester	Via: UPS GRD RES NORTHCOAST ONLY		Broker Lic: WD0560158				

<b>SUB TOTAL</b>	<b>FREIGHT</b>	<b>TAX</b>	<b>AMOUNT</b>
\$226.40	\$0.00	\$0.00	\$226.40

The prices on this invoice may be subject to rebates, credits and other price adjustments. You are obligated to properly disclose and appropriately reflect all discounts, including rebates, in claims and costs submitted to federal and state government health care programs (including Medicare and Medicaid) and to provide this invoice and other discount documentation to government authorities on request, in accordance with all applicable laws and regulations, including 42 USC 1320a-7b(b) and the discount safe harbor. In addition, the purchase of products hereunder may qualify customer for discounts on certain purchases made under a distribution agreement between customer and McKesson Corporation.

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**Invoice**

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

<b>Account Number</b>	58736372	<b>Date</b>	04/04/2023
<b>Document Number</b>	20501048	<b>Terms</b>	AR NET 30 DAYS
<b>Pay This Amount Before</b>	05/04/2023		\$226.40

JEFFERSON COUNTY EMERGENCY SVCS AGENCY

419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com).

**Please Remit To:**  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

## Invoice

Page 1 of 1

Shipped From: 101000  
 MCKESSON MEDICAL-SURGICAL INC  
 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22824  
 SHIPPED FROM LICENSE: WD0559398

*Patrick Louis Gagnon*

**✓ Approved**

**SCANNED**

**04/10/2023**

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Shipped To: 58736373  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

<b>Sales Order Number</b>	91232099	<b>Invoice Number</b>	20511567
<b>Sales Order Date</b>	03/27/2023	<b>Invoice Date</b>	04/06/2023
<b>PO Number</b>	EMS Transition Supplies	<b>Payment Due Date</b>	05/06/2023
<b>Sales Rep Name</b>	GAGNON, PATRICK LOUIS	<b>Invoice Amount</b>	\$226.40

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

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### Invoice Detail

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1083387	Vendor: MICFLX Vend Cat#: N485	GLOVE, EXAM NTRL 2XL N/S (100/ PO LN 5	1	CS	1	226.40	226.40	.00	
Shipped: 04/07/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
<b>SUB TOTAL</b>							<b>\$226.40</b>		
<b>FREIGHT</b>							<b>\$0.00</b>		
<b>TAX</b>							<b>\$0.00</b>		
<b>AMOUNT</b>							<b>\$226.40</b>		

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## Invoice

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

<b>Account Number</b>	58736372	<b>Date</b>	04/06/2023
<b>Document Number</b>	20511567	<b>Terms</b>	AR NET 30 DAYS
<b>Pay This Amount Before</b>	05/06/2023		<b>\$226.40</b>

JEFFERSON COUNTY EMERGENCY SVCS AGENCY

419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com).

Please Remit To:  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**Invoice**

Page 1 of 1

Shipped From:  
 MCKESSON MEDICAL-SURGICAL INC  
 4027 MARTINSBURG PIKE  
 CLEAR BROOK,VA 22624  
 SHIPPED FROM LICENSE: WD0559398

*Robert Burner*



JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Shipped To: 58736373  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

04/12/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

Sales Order Number	91232099	Invoice Number	20516304
Sales Order Date	03/27/2023	Invoice Date	04/09/2023
PO Number	EMS Transition Supplies	Payment Due Date	05/09/2023
Sales Rep Name	GAGNON, PATRICK LOUIS	Invoice Amount	\$278.90

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

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**Invoice Detail**

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
938900	Vendor: MDFINS Vend Cat#: MDF747XPBO	STETH DUALHEAD DLX ALL BLK PO LN 2	10	EA	10	27.89	278.90	.00	
Tracking #		1Z31FW670329217263							
Shipped: 04/10/2023		From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158							

SUB TOTAL	FREIGHT	TAX	AMOUNT
\$278.90	\$0.00	\$0.00	\$278.90

The prices on this invoice may be subject to rebates, credits and other price adjustments. You are obligated to properly disclose and appropriately reflect all discounts, including rebates, in claims and costs submitted to federal and state government health care programs (including Medicare and Medicaid) and to provide this invoice and other discount documentation to government authorities on request, in accordance with all applicable laws and regulations, including 42 USC 1320a-7b(6) and the discount safe harbor. In addition, the purchase of products hereunder may qualify customer for discounts on certain purchases made under a distribution agreement between customer and McKesson Corporation.  
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**Invoice**

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

Account Number	58736372	Date	04/09/2023
Document Number	20516304	Terms	AR NET 30 DAYS
Pay This Amount Before	05/09/2023		\$278.90

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com).

Please Remit To:  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

Invoice

Page 1 of 1

Shipped From:  
 MCKESSON MEDICAL-SURGICAL INC (DENVER)  
 5301 PEORIA, UNIT E  
 DENVER, CO 80239

*Patrick Gagnon*

**Approved**

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

**SCANNED**

Shipped To: 58736373  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

04/13/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

<b>Sales Order Number</b>	92306462	<b>Invoice Number</b>	20524187
<b>Sales Order Date</b>	04/10/2023	<b>Invoice Date</b>	04/13/2023
<b>PO Number</b>	EMS Supplies/IV Pump PM	<b>Payment Due Date</b>	05/11/2023
<b>Sales Rep Name</b>	GAGNON, PATRICK LOUIS	<b>Invoice Amount</b>	\$160.95

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

**Invoice Detail**

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1181680	Vendor: ETNGNA Vend Cat#: 16024-000-0002	CERTIFICATION KIT, PUMP FAS TE PO LN 1	1	EA	1	160.95	160.95	.00	
Tracking # 525656266532									
Shipped: 04/11/2023 From: Denver		Via: FEDEX RESIDENTIAL Broker Lic: WD0560158							

<b>SUB TOTAL</b>	<b>FREIGHT</b>	<b>TAX</b>	<b>AMOUNT</b>
\$160.95	\$0.00	\$0.00	\$160.95

The prices on this invoice may be subject to rebates, credits and other price adjustments. You are obligated to properly disclose and appropriately reflect all discounts, including rebates, in claims and costs submitted to federal and state government health care programs (including Medicare and Medicaid) and to provide this invoice and other discount documentation to government authorities on request, in accordance with all applicable laws and regulations, including 42 USC 1320a-7b(b) and the discount safe harbor. In addition, the purchase of products hereunder may qualify customer for discounts on certain purchases made under a distribution agreement between customer and McKesson Corporation.

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# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

<b>Account Number</b>	58736372	<b>Date</b>	04/11/2023
<b>Document Number</b>	20524187	<b>Terms</b>	AR NET 30 DAYS
<b>Pay This Amount Before</b>	05/11/2023		\$160.95

JEFFERSON COUNTY EMERGENCY SVCS AGENCY

419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

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 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# McKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

Invoice

Page 1 of 1

Shipped From:  
 MCKESSION MEDICAL-SURGICAL INC  
 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22624  
 SHIPPED FROM LICENSE: WD0559398

*Robert Burner*

**Approved**

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

**SCANNED**

Shipped To: 58736373  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

04/14/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

<b>Sales Order Number</b>	91232099	<b>Invoice Number</b>	20526644
<b>Sales Order Date</b>	03/27/2023	<b>Invoice Date</b>	04/11/2023
<b>PO Number</b>	EMS Transition Supplies	<b>Payment Due Date</b>	05/11/2023
<b>Sales Rep Name</b>	GAGNON, PATRICK LOUIS	<b>Invoice Amount</b>	\$342.68

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

**Invoice Detail**

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
739132	Vendor: STYPHY Vend Cat#: 11111-000022	CABLE, ECG 12LEAD 6WIRE PRE AT PO LN 1	2	EA	2	171.34	342.68	.00	
Tracking # 1Z31FW670329272766									
Shipped: 04/12/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY		Broker Lic: WD0560158							

SUB TOTAL	FREIGHT	TAX	AMOUNT
\$342.68	\$0.00	\$0.00	\$342.68

The prices on this invoice may be subject to rebates, credits and other price adjustments. You are obligated to properly disclose and appropriately reflect all discounts, including rebates, in claims and costs submitted to federal and state government health care programs (including Medicare and Medicaid) and to provide this invoice and other discount documentation to government authorities on request, in accordance with all applicable laws and regulations, including 42 USC 1320a-7b(b) and the discount safe harbor. In addition, the purchase of products hereunder may qualify customer for discounts on certain purchases made under a distribution agreement between customer and McKesson Corporation.

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# McKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

<b>Account Number</b>	58736372	<b>Date</b>	04/11/2023
<b>Document Number</b>	20526644	<b>Terms</b>	AR NET 30 DAYS
<b>Pay This Amount Before</b>	05/11/2023		\$342.68

JEFFERSON COUNTY EMERGENCY SVCS AGENCY

419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com).

Please Remit To:  
 MCKESSION MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

Invoice

Page 1 of 2

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 MCKESSON MEDICAL-SURGICAL INC  
 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22624  
 SHIPPED FROM LICENSE: WD0559388

*Theresa M...*

**Approved**

**SCANNED**

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Shipped To: 58736373  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

04/14/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

<b>Sales Order Number</b>	92467593	<b>Invoice Number</b>	20528998
<b>Sales Order Date</b>	04/12/2023	<b>Invoice Date</b>	04/12/2023
<b>PO Number</b>	EMS Supplies	<b>Payment Due Date</b>	05/12/2023
<b>Sales Rep Name</b>	GAGNON, PATRICK LOUIS	<b>Invoice Amount</b>	\$2,865.97

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

**Invoice Detail**

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1184594	Vendor: IMDSYS Vend Cat#: & 76329334001	ATROPINE SULFATE, SYR 0.1MG/ML PO LN 1	3	PK	3	143.34	430.02	.00	
Tracking # 1Z31FW670329286715 Shipped: 04/12/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
555693	Vendor: GCPH Vend Cat#: 911-36-GCP	ASPIRIN, CHEW 81MG (36/BT 12BT) PO LN 2	20	BT	20	.99	19.80	.00	
Tracking # 1Z31FW670329286715 Shipped: 04/12/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
980198	Vendor: 9BPILA NDC Num: & 54288010310	EPINEPHRINE, AMP PF 1MG/ML 1ML PO LN 3	4	BX	4	135.19	540.76	.00	
Tracking # 1Z31FW670329286742 Shipped: 04/12/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
895494	Vendor: 9PERR Vend Cat#: & 45802021001	NITROLINGUAL, SPR 4.9GM PO LN 4	2	EA	2	262.73	525.46	.00	
Tracking # 1Z31FW670329286715									

**Invoice**

**MCKESSON**

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

RCHE1DPD01

<b>Account Number</b>	58736372	<b>Date</b>	04/12/2023
<b>Document Number</b>	20528998	<b>Terms</b>	AR NET 30 DAYS
<b>Pay This Amount Before</b>	05/12/2023		<b>\$2,865.97</b>

JEFFERSON COUNTY EMERGENCY SVCS AGENCY

419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com).

**Please Remit To:**  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# McKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

Bill To: 58736372  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

## Invoice

Page 2 of 2  
 RCHE1DPD01

Shipped To:  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

<b>Invoice Number</b> 20528998	<b>PO Number</b> EMS Supplies	<b>Invoice Date</b> 04/12/2023
--------------------------------	-------------------------------	--------------------------------

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
Shipped: 04/12/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
941026	Vendor: AMSINO Vend Cat#: 108306	ADMIN SET 83" 10DRP 2Y SAF PO LN 5	4	CS	4	123.32	493.28	.00	
Tracking # 1Z31FW670329285618 1Z31FW670329285636									
Shipped: 04/12/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
348524	Vendor: MGM03 Vend Cat#: 25-5862	IV START KIT, W/TEGADERM STR L PO LN 6	10	CS	10	55.80	558.00	.00	
Tracking # 1Z31FW670329285636 1Z31FW670329285716 1Z31FW670329285725									
Shipped: 04/12/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
1110620	Vendor: LARDAL Vend Cat#: 845240	ASSEMBLY, PEEP VALVE DISP (10/ PO LN 7	5	PK	0	70.16	.00	.00	
635942	Vendor: MGM16 Vend Cat#: 16-4228	SPONGE, GAUZE 8PLY STR 2"X2" ( PO LN 8	1	CS	1	73.50	73.50	.00	
Tracking # 1Z31FW670329285618									
Shipped: 04/12/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
974418	Vendor: BBRAUN NDC Num: & 00264780009	SOD CHL, IVSOL 0.9% 1000ML (12 PO LN 9	6	CS	6	37.22	223.32	.00	
Tracking # 1Z31FW670329285761 1Z31FW670329285770 1Z31FW670329285789									
Tracking # 1Z31FW670329285798 1Z31FW670329285805 1Z31FW670329285814									
Shipped: 04/12/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
FUEL SURCHARGE			1	EA	1	1.83	1.83	.00	
PO LN 10									
<b>SUB TOTAL</b>						<b>FREIGHT</b>	<b>TAX</b>	<b>AMOUNT</b>	
<b>\$2,865.97</b>						<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,865.97</b>	

The prices on this invoice may be subject to rebates, credits and other price adjustments. You are obligated to properly disclose and appropriately reflect all discounts, including rebates, in claims and costs submitted to federal and state government health care programs (including Medicare and Medicaid) and to provide this invoice and other discount documentation to government authorities on request, in accordance with all applicable laws and regulations, including 42 USC 1320a-7b(b) and the discount safe harbor. In addition, the purchase of products hereunder may qualify customer for discounts on certain purchases made under a distribution agreement between customer and McKesson Corporation.  
 PRICING IS CONFIDENTIAL AND PROPRIETARY.

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

Invoice

Page 1 of 2

Shipped From:  
 MCKESSON MEDICAL-SURGICAL INC  
 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22624  
 SHIPPED FROM LICENSE: WD0559398

*Robert Burner*

**Approved**

**SCANNED**

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Shipped To: 58736373  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

04/13/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

<b>Sales Order Number</b>	92306462	<b>Invoice Number</b>	20521440
<b>Sales Order Date</b>	04/10/2023	<b>Invoice Date</b>	04/10/2023
<b>PO Number</b>	EMS Supplies/IV Pump PM	<b>Payment Due Date</b>	05/10/2023
<b>Sales Rep Name</b>	GAGNON, PATRICK LOUIS	<b>Invoice Amount</b>	\$106.18

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

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**Invoice Detail**

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1181680	Vendor: ETNGNA Vend Cat#: 16024-000-0002	CERTIFICATION KIT, PUMP FAS TE PO LN 1	1	EA	0	160.95	.00	.00	
1185275	Vendor: ETNGNA Vend Cat#: 05020-160-0001	BATTERY PO LN 2	2	EA	0	77.25	.00	.00	
1185263	Vendor: ETNGNA Vend Cat#: 15071-000-0005	HANDLE, BOLUS PO LN 3	1	EA	1	104.35	104.35	.00	
Tracking # 1Z31FW670329241414									
Shipped: 04/11/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
1189873	Vendor: ETNGNA Vend Cat#: 12005-000-0003	PRIMARY SET, VENTED/N/VNTD DRI PO LN 4	1	CS	0	255.70	.00	.00	
1083383	Vendor: MICFLX Vend Cat#: N482	GLOVE, EXAM NTRL MED N/S (100/ PO LN 6	2	CS	0	226.40	.00	.00	
		FUEL SURCHARGE PO LN 7	1	EA	1	1.83	1.83	.00	

**Invoice**

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

<b>Account Number</b>	58736372	<b>Date</b>	04/10/2023
<b>Document Number</b>	20521440	<b>Terms</b>	AR NET 30 DAYS
<b>Pay This Amount Before</b>	05/10/2023		<b>\$106.18</b>

JEFFERSON COUNTY EMERGENCY SVCS AGENCY

419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

**Please Remit To:**  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# McKesson

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

Bill To: 58736372  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

## Invoice

Page 2 of 2

Shipped To:  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

<b>Invoice Number</b> 20521440	<b>PO Number</b> EMS Supplies/IV Pump PM	<b>Invoice Date</b> 04/10/2023
--------------------------------	--	--------------------------------

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
			<b>SUB TOTAL</b>						
						<b>FREIGHT</b>		<b>TAX</b>	<b>AMOUNT</b>
						\$106.18	\$0.00	\$0.00	\$106.18

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# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

Invoice

1002

Page 1 of 2

RCHE1DPD01

Shipped From:  
 MCKESSON MEDICAL-SURGICAL INC  
 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22624  
 SHIPPED FROM LICENSE: WD0559398

*Theresa M...*

**Approved**

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

**SCANNED**

Shipped To: 58736373  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

04/17/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

Sales Order Number	92621058	Invoice Number	20536168
Sales Order Date	04/13/2023	Invoice Date	04/13/2023
PO Number	ALS Meds/EMS Supplies	Payment Due Date	05/13/2023
Sales Rep Name	GAGNON, PATRICK LOUIS	Invoice Amount	\$2,397.98

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Invoice Detail

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1062036	Vendor: 9HIKMP Vend Cat#: & 00143987525	AMIODARONE, SDV 50MG/ML 3ML (2 PO LN 1	6	CT	2	64.38	128.76	.00	
Tracking # 1Z31FW670329326305 Shipped: 04/14/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
1029034	Vendor: 9HERPH Vend Cat#: & 23155047344	FUROSEMIDE, SDV 10MG/ML 10ML ( PO LN 2	1	CT	1	127.42	127.42	.00	
Tracking # 1Z31FW670329326305 Shipped: 04/14/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
1217847	Vendor: 9ALMJE Vend Cat#: & 72611073401	LABETALOL HCL, MDV 5MG/ML 20ML ( PO LN 3	20	EA	4	14.24	56.96	.00	
Tracking # 1Z31FW670329326305 Shipped: 04/14/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
1184500	Vendor: HOSPLG Vend Cat#: & 00409662514	SODIUM BICARB, SDV 8.4% 1MEQ/M ( PO LN 4	2	PK	2	566.96	1133.92	.00	
Tracking # 1Z31FW670329326305									

Invoice

RCHE1DPD01

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

Account Number	58736372	Date	04/13/2023
Document Number	20536168	Terms	AR NET 30 DAYS
Pay This Amount Before	05/13/2023		\$2,397.98

JEFFERSON COUNTY EMERGENCY SVCS AGENCY

419 16TH AVE  
 RANSON WV 25438-5732

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Please Remit To:  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# McKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

Bill To: 58736372  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Invoice

2 of 2

Page 2 of 2

RCHE10PD01

Shipped To:  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

<b>Invoice Number</b> 20536168	<b>PO Number</b> ALS Meds/EMS Supplies	<b>Invoice Date</b> 04/13/2023
--------------------------------	--	--------------------------------

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
Shipped: 04/14/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
246042	Vendor: 9HIKMP Vend Cat#: & 00641037625	DIPHENHYDRAMINE, VL 50MG/ML 1M PO LN 5	4	BX	4	39.48	157.92	.00	
Tracking # 1Z31FW670329326305									
Shipped: 04/14/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
1113028	Vendor: 9POTEX Vend Cat#: & 60505613005	ONDANSETRON, SDV 2MG/ML 2ML (2 PO LN 6	5	CT	5	23.22	116.10	.00	
Tracking # 1Z31FW670329326305									
Shipped: 04/14/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
1167175	Vendor: 9AMNEL Vend Cat#: & 70121158105	SUCCINYLOCHOLINE CHLORIDE, MDV PO LN 7	1	CT	0	471.17	.00	.00	
1063710	Vendor: ARMDPH Vend Cat#: & 55150022220	ETOMIDATE, SDV 2MG/ML 20ML (10 PO LN 8	5	CT	0	52.88	.00	.00	
1006741	Vendor: 9XGENP Vend Cat#: & 39822420006	ROCURONIUM BROMIDE, VL 10MG/ML PO LN 9	4	BX	0	76.02	.00	.00	
944336	Vendor: 9HIKMP Vend Cat#: & 00641601310	DILTIAZEM HCL, SDV 5MG/ML 5ML PO LN 10	8	PK	0	88.14	.00	.00	
1159008	Vendor: MGM191 Vend Cat#: 191-MIS-1130	SALINE FLUSH, SYR NORMAL 10ML/ PO LN 11	10	BX	0	34.92	.00	.00	
1013772	Vendor: BD Vend Cat#: MP5312-C	EXT SET, MAX PLUS CLR NDL CONN PO LN 12	10	CS	5	135.38	676.90	.00	
Tracking # 1Z31FW670329326001 1Z31FW670329326047									
Shipped: 04/14/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
		FUEL SURCHARGE PO LN 13	1	EA	0	1.83	.00	.00	
<b>SUB TOTAL</b>						<b>\$2,397.98</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,397.98</b>
<b>FREIGHT</b>						<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TAX</b>						<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>AMOUNT</b>						<b>\$2,397.98</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,397.98</b>

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# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

Invoice

Page 1 of 1

Shipped From:  
 MCKESSON MEDICAL SURGICAL INC  
 18043 EL PRADO AVENUE  
 CHINO, CA 91708  
 SHIPPED FROM LICENSE: WD0560215

*Theresa McKesson*

**Approved**

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

**SCANNED**

Shipped To: 58736373  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

04/17/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

<b>Sales Order Number</b>	92306462	<b>Invoice Number</b>	20536585
<b>Sales Order Date</b>	04/10/2023	<b>Invoice Date</b>	04/14/2023
<b>PO Number</b>	EMS Supplies/IV Pump PM	<b>Payment Due Date</b>	05/14/2023
<b>Sales Rep Name</b>	GAGNON, PATRICK LOUIS	<b>Invoice Amount</b>	\$255.70

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**Invoice Detail**

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1189873	Vendor: ETNGNA Vend Cat#: 12005-000-0003	PRIMARY SET, VENTED/NV/NTD DRI PO LN 4	1	CS	1	255.70	255.70	.00	
	Tracking # 525641735810								
	Shipped: 04/14/2023	From: Chino	Via: FEDERAL EXPRESS CORP	Broker Lic: WD0560158					

SUB TOTAL	FREIGHT	TAX	AMOUNT
\$255.70	\$0.00	\$0.00	\$255.70

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 PRICING IS CONFIDENTIAL AND PROPRIETARY.

**Invoice**

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

<b>Account Number</b>	58736372	<b>Date</b>	04/14/2023
<b>Document Number</b>	20536585	<b>Terms</b>	AR NET 30 DAYS
<b>Pay This Amount Before</b>	05/14/2023		\$255.70

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com).

**Please Remit To:**  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# McKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**Invoice**

Page 1 of 1

Shipped From:  
 MCKESSON MEDICAL-SURGICAL INC  
 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22824  
 SHIPPED FROM LICENSE: WD0559398

*Patrick Louie*

**Approved**

**SCANNED**

04/17/2023

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Shipped To: 58736373  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

<b>Sales Order Number</b>	92621058	<b>Invoice Number</b>	20536840
<b>Sales Order Date</b>	04/13/2023	<b>Invoice Date</b>	04/14/2023
<b>PO Number</b>	ALS Meds/EMS Supplies	<b>Payment Due Date</b>	05/14/2023
<b>Sales Rep Name</b>	GAGNON, PATRICK LOUIS	<b>Invoice Amount</b>	\$351.03

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

**Invoice Detail**

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1159008	Vendor: MGM191 Vend Cat#: 191-MIS-1130	SALINE FLUSH, SYR NORMAL 10ML/ PO LN 11	10	BX	10	34.92	349.20	.00	
Tracking # 1ZY753710329518410		1ZY753710329518456							
Shipped: 04/14/2023 From: Rochester Via: UPS GROUND Broker Lic: WD0560158									
		FUEL SURCHARGE PO LN 13	1	EA	1	1.83	1.83	.00	
<b>SUB TOTAL</b>							<b>\$351.03</b>		
<b>FREIGHT</b>							<b>\$0.00</b>		
<b>TAX</b>							<b>\$0.00</b>		
<b>AMOUNT</b>							<b>\$351.03</b>		

The prices on this invoice may be subject to rebates, credits and other price adjustments. You are obligated to properly disclose and appropriately reflect all discounts, including rebates, in claims and costs submitted to federal and state government health care programs (including Medicare and Medicaid) and to provide this invoice and other discount documentation to government authorities on request, in accordance with all applicable laws and regulations, including 42 USC 1320a-7b(b) and the discount safe harbor. In addition, the purchase of products hereunder may qualify customer for discounts on certain purchases made under a distribution agreement between customer and McKesson Corporation.

PRICING IS CONFIDENTIAL AND PROPRIETARY.

**Invoice**

# McKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

<b>Account Number</b>	58736372	<b>Date</b>	04/14/2023
<b>Document Number</b>	20536840	<b>Terms</b>	AR NET 30 DAYS
<b>Pay This Amount Before</b>	05/14/2023		\$351.03

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

**Please Remit To:**  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**Invoice**

Page 1 of 1  
 RCH

Shipped From:  
 MCKESSON MEDICAL SURGICAL INC  
 16043 EL PRADO AVENUE  
 CHINO, CA 91708  
 SHIPPED FROM LICENSE: WD0560215

*Robert Burner*

**✓ Approved**

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

**SCANNED**

Shipped To: 58736373  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

04/19/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

<b>Sales Order Number</b>	92621058	<b>Invoice Number</b>	20540538
<b>Sales Order Date</b>	04/13/2023	<b>Invoice Date</b>	04/15/2023
<b>PO Number</b>	ALS Meds/EMS Supplies	<b>Payment Due Date</b>	05/15/2023
<b>Sales Rep Name</b>	GAGNON, PATRICK LOUIS	<b>Invoice Amount</b>	\$257.52

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

**Invoice Detail**

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1062036	Vendor: 9HIKMP Vend Cat#: & 00143987525	AMIODARONE, SDV 50MG/ML 3ML (2 PO LN 1	4	CT	4	64.38	257.52	.00	
Shipped: 04/16/2023 From: Chino Via: FEDERAL EXPRESS CORP Broker Lic: WD0560158									
						<b>SUB TOTAL</b>	<b>FREIGHT</b>	<b>TAX</b>	<b>AMOUNT</b>
						\$257.52	\$0.00	\$0.00	\$257.52

The prices on this invoice may be subject to rebates, credits and other price adjustments. You are obligated to properly disclose and appropriately reflect all discounts, including rebates, in claims and costs submitted to federal and state government health care programs (including Medicare and Medicaid) and to provide this Invoice and other discount documentation to government authorities on request, in accordance with all applicable laws and regulations, including 42 USC 1320a-7b(b) and the discount safe harbor. In addition, the purchase of products hereunder may qualify customer for discounts on certain purchases made under a distribution agreement between customer and McKesson Corporation.

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**Invoice**

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

<b>Account Number</b>	58736372	<b>Date</b>	04/15/2023
<b>Document Number</b>	20540538	<b>Terms</b>	AR NET 30 DAYS
<b>Pay This Amount Before</b>	05/15/2023		\$257.52

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com).

Please Remit To:  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

Invoice **1082**  
 Page 1 of 2

Shipped From:  
 MCKESSON MEDICAL-SURGICAL INC  
 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22624  
 SHIPPED FROM LICENSE: WD0559398

*Theresa Mike*

**Approved**

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

**SCANNED**

Shipped To: 58736373  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

04/19/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

<b>Sales Order Number</b>	92621058	<b>Invoice Number</b>	20540916
<b>Sales Order Date</b>	04/13/2023	<b>Invoice Date</b>	04/16/2023
<b>PO Number</b>	ALS Meds/EMS Supplies	<b>Payment Due Date</b>	05/16/2023
<b>Sales Rep Name</b>	GAGNON, PATRICK LOUIS	<b>Invoice Amount</b>	\$1,184.29

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

**Invoice Detail**

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1167175	Vendor: 9AMNEL Vend Cat#: & 70121158105	SUCCINYLOCHOLINE CHLORIDE, MDV POL LN 7	1	CT	1	471.17	471.17	.00	
Tracking # 1231FW670129357633 Shipped: 04/17/2023 From: Winchester Via: UPS NEXT DAY AIR Broker Lic: WD0560158									
944336	Vendor: 9HIKMP Vend Cat#: & 00641601310	DILTIAZEM HCL, SDV 5MG/ML 5ML POL LN 10	8	PK	8	88.14	705.12	.00	
Tracking # 1231FW670129357633 Shipped: 04/17/2023 From: Winchester Via: UPS NEXT DAY AIR Broker Lic: WD0560158									
						<b>HANDLING COLD CHAIN</b>	<b>HAZMAT</b>	<b>BULK STD/EXP FRT</b>	
						\$0.00	\$8.00	\$0.00	\$0.00 \$0.00

**Invoice**

**MCKESSON**

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

RCHE1

<b>Account Number</b>	58736372	<b>Date</b>	04/16/2023
<b>Document Number</b>	20540916	<b>Terms</b>	AR NET 30 DAYS
<b>Pay This Amount Before</b>	05/16/2023		\$1,184.29

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com).

**Please Remit To:**  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# McKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

Bill To: 58736372  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Invoice

*20f2*

Page 2 of 2

RCHE1BPD01

Shipped To:  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

Invoice Number 20540916	PO Number ALS Meds/EMS Supplies	Invoice Date 04/16/2023
-------------------------	---------------------------------	-------------------------

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
			<b>SUB TOTAL</b>					<b>TAX</b>	<b>AMOUNT</b>
						<b>\$1,176.29</b>		<b>\$8.00</b>	<b>\$0.00</b>
									<b>\$1,184.29</b>

The prices on this invoice may be subject to rebates, credits and other price adjustments. You are obligated to properly disclose and appropriately reflect all discounts, including rebates, in claims and costs submitted to federal and state government health care programs (including Medicare and Medicaid) and to provide this invoice and other discount documentation to government authorities on request, in accordance with all applicable laws and regulations, including 42 USC 1320a-7b(b) and the discount safe harbor. In addition, the purchase of products hereunder may qualify customer for discounts on certain purchases made under a distribution agreement between customer and McKesson Corporation.  
 PRICING IS CONFIDENTIAL AND PROPRIETARY.

# MCKESSON

## JCC REIMBURSEMENT - ARPA: EMS SYSTEM Invoice

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

Page 1 of 1

Shipped From:  
 MCKESSON MEDICAL-SURGICAL INC  
 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22824  
 SHIPPED FROM LICENSE: WD0559398

*T. Burner*



JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Shipped To: 58736372  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

04/19/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

Sales Order Number	92621058	Invoice Number	20542208
Sales Order Date	04/13/2023	Invoice Date	04/17/2023
PO Number	ALS Meds/EMS Supplies	Payment Due Date	05/17/2023
Sales Rep Name	GAGNON, PATRICK LOUIS	Invoice Amount	\$56.96

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

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Invoice Detail

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1217847	Vendor: 9ALMJE Vend Cat#: & 72611073401	LABETALOL HCL, MDV 5MG/ML 20ML PO LN 3	4	EA	4	14.24	56.96	.00	
Shipped: 04/17/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
						<b>SUB TOTAL</b>	<b>FREIGHT</b>	<b>TAX</b>	<b>AMOUNT</b>
						\$56.96	\$0.00	\$0.00	\$56.96

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Invoice

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

Account Number	58736372	Date	04/17/2023
Document Number	20542208	Terms	AR NET 30 DAYS
Pay This Amount Before	05/17/2023		\$56.96

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

Please Remit To:  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# MCKESSON

## JCC REIMBURSEMENT - ARPA: EMS SYSTEM

### Invoice

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

Page 1 of 1

Shipped From:  
 MCKESSON MEDICAL-SURGICAL INC  
 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22624  
 SHIPPED FROM LICENSE: WD0559398

*Robert Burner*

**Approved**

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

**SCANNED**

Shipped To: 58736373  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

04/24/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

<b>Sales Order Number</b>	92621058	<b>Invoice Number</b>	20546057
<b>Sales Order Date</b>	04/13/2023	<b>Invoice Date</b>	04/17/2023
<b>PO Number</b>	ALS Meds/EMS Supplies	<b>Payment Due Date</b>	05/17/2023
<b>Sales Rep Name</b>	GAGNON, PATRICK LOUIS	<b>Invoice Amount</b>	\$42.72

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

#### Invoice Detail

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1217847	Vendor: 9ALMJE Vend Cat#: & 72811073401	LABETALOL HCL, MDV 5MG/ML 20ML PO LN 3	3	EA	3	14.24	42.72	.00	
Shipped: 04/18/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
<b>SUB TOTAL</b>						<b>\$42.72</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$42.72</b>
<b>FREIGHT</b>						<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TAX</b>						<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>AMOUNT</b>						<b>\$42.72</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$42.72</b>

The prices on this invoice may be subject to rebates, credits and other price adjustments. You are obligated to properly disclose and appropriately reflect all discounts, including rebates, in claims and costs submitted to federal and state government health care programs (including Medicare and Medicaid) and to provide this invoice and other discount documentation to government authorities on request, in accordance with all applicable laws and regulations, including 42 USC 1320a-7b(b) and the discount safe harbor. In addition, the purchase of products hereunder may qualify customer for discounts on certain purchases made under a distribution agreement between customer and McKesson Corporation.

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### Invoice

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

<b>Account Number</b>	58736372	<b>Date</b>	04/17/2023
<b>Document Number</b>	20546057	<b>Terms</b>	AR NET 30 DAYS
<b>Pay This Amount Before</b>	05/17/2023	<b>Amount</b>	\$42.72

JEFFERSON COUNTY EMERGENCY SVCS AGENCY

419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com).

Please Remit To:  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# McKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**Invoice**

Page 1 of 1

Shipped From:  
 MCKESSON MEDICAL-SURGICAL INC  
 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22624  
 SHIPPED FROM LICENSE: WD0559398

*Patrick Louie*

**Approved**

**SCANNED**

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Shipped To: 58736373  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

04/24/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

<b>Sales Order Number</b>	92621058	<b>Invoice Number</b>	20550949
<b>Sales Order Date</b>	04/13/2023	<b>Invoice Date</b>	04/18/2023
<b>PO Number</b>	ALS Meds/EMS Supplies	<b>Payment Due Date</b>	05/18/2023
<b>Sales Rep Name</b>	GAGNON, PATRICK LOUIS	<b>Invoice Amount</b>	\$42.72

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

**Invoice Detail**

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1217847	Vendor: 9ALMJE Vend Cat#: & 72611073401	LABETALOL HCL, MDV 5MG/ML 20ML PO LN 3	3	EA	3	14.24	42.72	.00	
Shipped: 04/19/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									

<b>SUB TOTAL</b>	<b>FREIGHT</b>	<b>TAX</b>	<b>AMOUNT</b>
\$42.72	\$0.00	\$0.00	\$42.72

The prices on this invoice may be subject to rebates, credits and other price adjustments. You are obligated to properly disclose and appropriately reflect all discounts, including rebates, in claims and costs submitted to federal and state government health care programs (including Medicare and Medicaid) and to provide this invoice and other discount documentation to government authorities on request, in accordance with all applicable laws and regulations, including 42 USC 1320a-7b(b) and the discount safe harbor. In addition, the purchase of products hereunder may qualify customer for discounts on certain purchases made under a distribution agreement between customer and McKesson Corporation.

PRICING IS CONFIDENTIAL AND PROPRIETARY

**Invoice**

# McKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

<b>Account Number</b>	58736372	<b>Date</b>	04/18/2023
<b>Document Number</b>	20550949	<b>Terms</b>	AR NET 30 DAYS
<b>Pay This Amount Before</b>	05/18/2023		\$42.72

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com).

Please Remit To:  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# MCKESSON

McKesson Medical-Surgical  
Government Solutions LLC  
9954 Mayland Drive Suite 5176  
Henrico, VA 23233  
Bill To: 58736372

JCC REIMBURSEMENT - ARPA: EMS SYSTEM

Invoice

Page 1 of 1

Shipped From:  
MCKESSON MEDICAL-SURGICAL, INC  
4027 MARTINSBURG PIKE  
CLEAR BROOK, VA 22624  
SHIPPED FROM LICENSE: WD0559398

*Robert Burner*

✓ Approved

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
419 16TH AVE  
RANSON WV 25438-5732

Shipped To: 58736373  
JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
ATTN ROBERT BURNER  
419 16TH AVE  
RANSON WV 25438-5732  
REGULATORY LICENSE: 24340

SCANNED

04/24/2023

TIN: 20-2046702  
DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
Customer Service: 1-833-343-2700

Sales Order Number	92306462	Invoice Number	20556042
Sales Order Date	04/10/2023	Invoice Date	04/19/2023
PO Number	EMS Supplies/IV Pump PM	Payment Due Date	05/19/2023
Sales Rep Name	GAGNON, PATRICK LOUIS	Invoice Amount	\$452.80

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

### Invoice Detail

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1083383	Vendor: MICFLX Vend Cat#: N482	GLOVE, EXAM NTRL MED N/S (100/ PO LN 6	2	CS	2	226.40	452.80	.00	
Tracking #		1Z31FW670329448924 1Z31FW670329448933							
Shipped: 04/20/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									

<b>SUB TOTAL</b>	<b>FREIGHT</b>	<b>TAX</b>	<b>AMOUNT</b>
\$452.80	\$0.00	\$0.00	\$452.80

The prices on this invoice may be subject to rebates, credits and other price adjustments. You are obligated to properly disclose and appropriately reflect all discounts, including rebates, in claims and costs submitted to federal and state government health care programs (including Medicare and Medicaid) and to provide this invoice and other discount documentation to government authorities on request, in accordance with all applicable laws and regulations, including 42 USC 1320a-7b(b) and the discount safe harbor. In addition, the purchase of products hereunder may qualify customer for discounts on certain purchases made under a distribution agreement between customer and McKesson Corporation.  
PRICING IS CONFIDENTIAL AND PROPRIETARY.

### Invoice

# MCKESSON

McKesson Medical-Surgical  
Government Solutions LLC  
9954 Mayland Drive Suite 5176  
Henrico, VA 23233

Account Number	58736372	Date	04/19/2023
Document Number	20556042	Terms	AR NET 30 DAYS
Pay This Amount Before	05/19/2023		\$452.80

JEFFERSON COUNTY EMERGENCY SVCS AGENCY

419 16TH AVE  
RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com).

Please Remit To:  
MCKESSON MEDICAL - SURGICAL  
PO BOX 936279  
ATLANTA GA 31193-6279

# MCKESSON

McKesson Medical-Surgical  
Government Solutions LLC  
9954 Mayland Drive Suite 5176  
Henrico, VA 23233

Bill To: 58736372

JCC REIMBURSEMENT - ARPA: EMS SYSTEM

Invoice

Page 1 of 1

Shipped From:  
MCKESSON MEDICAL-SURGICAL INC  
4027 MARTINSBURG PIKE  
CLEAR BROOK, VA 22624  
SHIPPED FROM LICENSE: WD0559398



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JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
419 16TH AVE  
RANSON WV 25438-5732

Shipped To: 58736373  
JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
ATTN ROBERT BURNER  
419 16TH AVE  
RANSON WV 25438-5732  
REGULATORY LICENSE: 24340

04/24/2023

TIN: 20-2046702  
DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
Customer Service: 1-833-343-2700

Sales Order Number	92621058	Invoice Number	20556044
Sales Order Date	04/13/2023	Invoice Date	04/19/2023
PO Number	ALS Meds/EMS Supplies	Payment Due Date	05/19/2023
Sales Rep Name	GAGNON, PATRICK LOUIS	Invoice Amount	\$42.72

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

### Invoice Detail

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1217847	Vendor: 9ALMJE Vend Cat#: & 72611073401	LABETALOL HCL, MDV 5MG/ML 20ML PO LN 3	3	EA	3	14.24	42.72	.00	
Shipped: 04/20/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									

SUB TOTAL	FREIGHT	TAX	AMOUNT
\$42.72	\$0.00	\$0.00	\$42.72

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### Invoice

# MCKESSON

McKesson Medical-Surgical  
Government Solutions LLC  
9954 Mayland Drive Suite 5176  
Henrico, VA 23233

DPD01

Account Number	58736372	Date	04/19/2023
Document Number	20556044	Terms	AR NET 30 DAYS
Pay This Amount Before	05/19/2023		\$42.72

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
419 16TH AVE  
RANSON WV 25438-5732

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Please Remit To:  
MCKESSON MEDICAL - SURGICAL  
PO BOX 936279  
ATLANTA GA 31193-6279

# McKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

Invoice

102

Page 1 of 2

RCHE1DPD01

Shipped From:  
 MCKESSON MEDICAL-SURGICAL INC  
 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22624  
 SHIPPED FROM LICENSE: WD0559398

*Patrick Louie*

**Approved**

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JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Shipped To: 58736372  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

04/24/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

Sales Order Number	93148455	Invoice Number	20560586
Sales Order Date	04/20/2023	Invoice Date	04/20/2023
PO Number	EMS Supplies	Payment Due Date	05/20/2023
Sales Rep Name	GAGNON, PATRICK LOUIS	Invoice Amount	\$792.99

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com)

Invoice Detail

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1185276	Vendor: ETNGNA Vend Cat#: 05020-110-0213	CABLE, COMMUNICATION PO LN 1	1	EA	0	73.20	.00	.00	
1185280	Vendor: ETNGNA Vend Cat#: 15077-102-0001	ADAPTER, PORT RS232 TO USB 4 PO LN 2	1	EA	0	169.89	.00	.00	
358432	Vendor: CARDCV Vend Cat#: 8303SA	CONTAINER, SHARPS TRANSPORT SH PO LN 3	5	CS	5	82.60	413.00	.00	
	Tracking # 1Z31FW670329472139	1Z31FW670329472157							
	Shipped: 04/21/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158								
999365	Vendor: MGM16 Vend Cat#: 16-020	BANDAGE, CNFRM STR 6"X4.1YDS ( PO LN 4	2	CS	2	106.25	212.50	.00	
	Tracking # 1Z31FW670329472111								
	Shipped: 04/21/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158								
999366	Vendor: MGM16 Vend Cat#: 16-019	BANDAGE, CNFRM STR 4"X4.1YDS ( PO LN 5	1	CS	1	165.66	165.66	.00	
	Tracking # 1Z31FW670329472139								

Invoice

RCHE1DPD01

# McKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

Account Number	58736372	Date	04/20/2023
Document Number	20560586	Terms	AR NET 30 DAYS
Pay This Amount Before	05/20/2023		\$792.99

JEFFERSON COUNTY EMERGENCY SVCS AGENCY

419 16TH AVE  
 RANSON WV 25438-5732

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Please Remit To:  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# McKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

Bill To: 58736372  
 JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
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Invoice

2 of 2

Page 2 of 2

RCHEIDPD01

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 ATTN ROBERT BURNER  
 419 16TH AVE  
 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

<b>Invoice Number</b> 20560586	<b>PO Number</b> EMS Supplies	<b>Invoice Date</b> 04/20/2023
--------------------------------	-------------------------------	--------------------------------

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
Shipped: 04/21/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									
		FUEL SURCHARGE	1	EA	1	1.83	1.83	.00	
		PO LN 6				PO# EMS SUPPLIES			
<b>SUB TOTAL</b>						<b>\$792.99</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$792.99</b>
<b>FREIGHT</b>						<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TAX</b>						<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>AMOUNT</b>						<b>\$792.99</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$792.99</b>

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McKesson Medical-Surgical  
 Government Solutions LLC  
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 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**Invoice**

Page 1 of 1

Shipped From:  
 MCKESSON MEDICAL-SURGICAL INC  
 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22624  
 SHIPPED FROM LICENSE: WD0559398

*Patrick Louie*

**Approved**

Shipped To: 58736373  
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 ATTN ROBERT BURNER  
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 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

**SCANNED**

04/24/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

<b>Sales Order Number</b>	92306462	<b>Invoice Number</b>	20560697
<b>Sales Order Date</b>	04/10/2023	<b>Invoice Date</b>	04/20/2023
<b>PO Number</b>	EMS Supplies/IV Pump PM	<b>Payment Due Date</b>	05/20/2023
<b>Sales Rep Name</b>	GAGNON, PATRICK LOUIS	<b>Invoice Amount</b>	\$154.50

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

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**Invoice Detail**

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1185275	Vendor: ETNGNA Vend Cat#: 05020-160-0001	BATTERY PO LN 2	2	EA	2	77.25	154.50	.00	
Tracking # 1Z31FW670329477929									
Shipped: 04/21/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									

SUB TOTAL	FREIGHT	TAX	AMOUNT
\$154.50	\$0.00	\$0.00	\$154.50

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**Invoice**

# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

<b>Account Number</b>	58736372	<b>Date</b>	04/20/2023
<b>Document Number</b>	20560697	<b>Terms</b>	AR NET 30 DAYS
<b>Pay This Amount Before</b>	05/20/2023		\$154.50

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

Please contact us regarding electronic payment options at [MMS.Treasury@McKesson.com](mailto:MMS.Treasury@McKesson.com).

**Please Remit To:**  
 MCKESSON MEDICAL - SURGICAL  
 PO BOX 936279  
 ATLANTA GA 31193-6279

# McKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

JCC REIMBURSEMENT - ARPA: EMS SYSTEM

Invoice

Page 1 of 1

Shipped From:  
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 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22624  
 SHIPPED FROM LICENSE: WD0559398



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 RANSON WV 25438-5732

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 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

04/24/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180

Customer Service: 1-833-343-2700

Sales Order Number	92621058	Invoice Number	20560698
Sales Order Date	04/13/2023	Invoice Date	04/20/2023
PO Number	ALS Meds/EMS Supplies	Payment Due Date	05/20/2023
Sales Rep Name	GAGNON, PATRICK LOUIS	Invoice Amount	\$42.72

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Invoice Detail

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1217847	Vendor: 9ALMJE Vend Cat#: & 72611073401	LABETALOL HCL, MDV 5MG/ML 20ML PO LN 3	3	EA	3	14.24	42.72	.00	
Shipped: 04/21/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									

SUB TOTAL	FREIGHT	TAX	AMOUNT
\$42.72	\$0.00	\$0.00	\$42.72

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Invoice

# McKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

Account Number	58736372	Date	04/20/2023
Document Number	20560698	Terms	AR NET 30 DAYS
Pay This Amount Before	05/20/2023		\$42.72

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
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# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233  
 Bill To: 58736372

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

Invoice

Page 1 of 1

Shipped From: PCHE10PDD01  
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 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22624  
 SHIPPED FROM LICENSE: WD0559398

*Robert Burner*

**Approved**

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
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**SCANNED**

04/28/2023

Shipped To: 58736373  
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 419 16TH AVE  
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 REGULATORY LICENSE: 24340

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

Sales Order Number	93515592	Invoice Number	20576956
Sales Order Date	04/26/2023	Invoice Date	04/26/2023
PO Number	EMS Supplies	Payment Due Date	05/26/2023
Sales Rep Name	GAGNON, PATRICK LOUIS	Invoice Amount	\$39.21

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**Invoice Detail**

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
855128	Vendor: MGM128 Vend Cat#: 2263	CABINET, SHARPS LOCK WALL 5QT PO LN 1	1	EA	1	37.38	37.38	.00	
Tracking # 1Z31FW670329576714		Shipped: 04/26/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158							
		FUEL SURCHARGE PO LN 2	1	EA	1	1.83	1.83	.00	
<b>SUB TOTAL</b>						<b>\$39.21</b>			
<b>FREIGHT</b>						<b>\$0.00</b>			
<b>TAX</b>						<b>\$0.00</b>			
<b>AMOUNT</b>						<b>\$39.21</b>			

The prices on this invoice may be subject to rebates, credits and other price adjustments. You are obligated to properly disclose and appropriately reflect all discounts, including rebates, in claims and costs submitted to federal and state government health care programs (including Medicare and Medicaid) and to provide this invoice and other discount documentation to government authorities on request, in accordance with all applicable laws and regulations, including 42 USC 1320a-7b(t) and the discount safe harbor. In addition, the purchase of products hereunder may qualify customer for discounts on certain purchases made under a distribution agreement between customer and McKesson Corporation.  
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# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

Account Number	58736372	Date	04/26/2023
Document Number	20576956	Terms	AR NET 30 DAYS
Pay This Amount Before	05/26/2023		\$39.21

JEFFERSON COUNTY EMERGENCY SVCS AGENCY

419 16TH AVE  
 RANSON WV 25438-5732

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Please Reinit To:  
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 PO BOX 936279  
 ATLANTA GA 31193-6279

# MCKESSON

McKesson Medical-Surgical  
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 Henrico, VA 23233  
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**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**Invoice**

Page 1 of 1

Shipped From:  
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 4027 MARTINSBURG PIKE  
 CLEAR BROOK, VA 22624  
 SHIPPED FROM LICENSE: WD0559398

*Trishon Mike*



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 419 16TH AVE  
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Shipped To: 58736373  
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 RANSON WV 25438-5732  
 REGULATORY LICENSE: 24340

05/01/2023

TIN: 20-2046702  
 DUNS: 05-142-0107

Payment / Account Balance Inquires: 1-800-453-5180  
 Customer Service: 1-833-343-2700

<b>Sales Order Number</b>	92467593	<b>Invoice Number</b>	20582140
<b>Sales Order Date</b>	04/12/2023	<b>Invoice Date</b>	04/26/2023
<b>PO Number</b>	EMS Supplies	<b>Payment Due Date</b>	05/26/2023
<b>Sales Rep Name</b>	GAGNON, PATRICK LOUIS	<b>Invoice Amount</b>	\$350.80

Notes: By doing business with McKesson, Customer acknowledges that it is familiar with McKesson's Terms of Sale and is responsible for reviewing in full the complete Terms of Sale that apply to this purchase, located at <https://mms.mckesson.com/content/terms-of-sale-government-solutions>. McKesson's acceptance of Customer's order was expressly conditioned upon Customer's assent to the complete Terms of Sale.

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**Invoice Detail**

Item Number	Vendor / Vendor Cat #	Description	Ordered	Unit	Shipped	Unit Price	Amount	Sales Tax	Codes (*)
1110620	Vendor: LARDAL Vend Cat#: 845240	ASSEMBLY, PEEP VALVE DISP (10/ PO LN 7	5	PK	5	70.16	350.80	.00	
Tracking # 1Z31FW670329604853									
Shipped: 04/27/2023 From: Winchester Via: UPS GRD RES NORTHCOAST ONLY Broker Lic: WD0560158									

<b>SUB TOTAL</b>	<b>FREIGHT</b>	<b>TAX</b>	<b>AMOUNT</b>
\$350.80	\$0.00	\$0.00	\$350.80

The prices on this invoice may be subject to rebates, credits and other price adjustments. You are obligated to properly disclose and appropriately reflect all discounts, including rebates, in claims and costs submitted to federal and state government health care programs (including Medicare and Medicaid) and to provide this invoice and other discount documentation to government authorities on request, in accordance with all applicable laws and regulations, including 42 USC 1320a-7b(b) and the discount safe harbor. In addition, the purchase of products hereunder may qualify customer for discounts on certain purchases made under a distribution agreement between customer and McKesson Corporation.  
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# MCKESSON

McKesson Medical-Surgical  
 Government Solutions LLC  
 9954 Mayland Drive Suite 5176  
 Henrico, VA 23233

<b>Account Number</b>	58736372	<b>Date</b>	04/26/2023
<b>Document Number</b>	20582140	<b>Terms</b>	AR NET 30 DAYS
<b>Pay This Amount Before</b>	05/26/2023		\$350.80

JEFFERSON COUNTY EMERGENCY SVCS AGENCY  
 419 16TH AVE  
 RANSON WV 25438-5732

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**Please Remit To:**  
 MCKESSON MEDICAL - SURGICAL  
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 ATLANTA GA 31193-6279

# JCC REIMBURSEMENT - ARPA: EMS SYSTEM



**Motorola Solutions, Inc.**  
 500 West Monroe  
 Chicago IL 60661  
 United States  
 Federal Tax ID: 36-1115800

## ORIGINAL INVOICE

Transaction Number 8281595698	Transaction Date 29-MAR-2023	Transaction Total <b>8,678.25 USD</b>
P.O. Number MS072122	P.O. Date 22-JUL-2022	Customer Account No 1036656207
Payment Terms Net Due in 30 Days		Payment Due Date 28-APR-2023

Visit our website at [www.motorolasolutions.com](http://www.motorolasolutions.com)

**Bill To Address**  
 JEFFERSON COUNTY EMERGENCY SERVICES  
 ATTN: Accounts Payable  
 419 SIXTEENTH AVENUE  
 RANSON WV 25438  
 United States

*Theresa M. ...*

**Ship To Address**  
 JEFFERSON COUNTY EMERGENCY SERVICES  
 419 SIXTEENTH AVENUE  
 RANSON WV 25438  
 United States

✓ Approved  
SCANNED  
04/10/2023

**IMPORTANT INFORMATION**  
 Ultimate Destination  
 United States

**Freight Terms:** FREIGHT  
 PREPAID  
**Inco Term:** CPT  
 NEAREST PORT OF IMPORT

For all invoice payment inquiries contact  
 SLT3AR@motorolasolutions.com  
 Telephone: 800-247-2346  
 Fax: +1(631)863-4238

Sales Order(s): 3202648730  
 Delivery Number(s): 9108257353

**SPECIAL INSTRUCTIONS / COMMENTS**

Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
1	PMNN4547A	BATT IMPRES 2 LIION TIA4950 R IP68 3100T SO Line #: 2.1 Ship Date: 29-MAR-2023  Tracking Number(s): 396355736860	57	152.25	8,678.25
<b>USD Subtotal</b>					<b>8,678.25</b>
<b>USD Total Tax</b>					<b>0.00</b>
<b>USD Total</b>					<b>8,678.25</b>
<b>USD Amount Due</b>					<b>8,678.25</b>

Please detach here and return the bottom portion with your payment

**Payment Coupon**

Transaction Number 8281595698	Customer Account No 1036656207	Payment Due Date 28-APR-2023	<b>Transaction Total</b> <b>8,678.25 USD</b>	<b>Amount Paid</b>
----------------------------------	-----------------------------------	---------------------------------	---	--------------------

Please put your Transaction Number and your Customer Account Number on your payment for prompt processing.

JEFFERSON COUNTY EMERGENCY SERVICES  
 ATTN: Accounts Payable  
 419 SIXTEENTH AVENUE  
 RANSON WV 25438  
 United States

**Payment Transfer Details**

CHICAGO  
 WIRE Routing Transit Number: 026009593  
 ACH/EFT Routing Transit Number: 111000012  
 SWIFT: BOFAUS3N  
 Bank Account No: 3756319819

**Send Payments To:**

**MOTOROLA SOLUTIONS**  
 Motorola Solutions, Inc.  
 13104 Collections Center Drive  
 Chicago IL 60693  
 United States  
 Please provide your remittance details to:  
[US.remittance@motorolasolutions.com](mailto:US.remittance@motorolasolutions.com)

DIVERSION CONTRARY TO EXPORT CONTROL LAW IS PROHIBITED



**Obsession Automotive**  
 422 Steeley Way  
 Kearneysville, WV 25430  
 (304) 725-7300  
 info@obsessionautomotive.com  
 https://obsessionautomotive.com

**Invoice for RO #4165**

Service Advisor: Justin Brannon  
 Date Created: 12/20/22 at 03:06 PM EST  
 Client: Jefferson County Emergency Services Agency  
 Vehicle: 2021 Ford F-550 Super Duty Base

Jefferson County Emergency Services Agency	2021 Ford F-550 Super Duty Base 6.7L 8Cyl	RO #4165
Phone: (304) 820-8443	DIESEL Turbocharged	
Email: msine@jcesa.org	VIN: 1FDUF5HT3MED59682	
	License: N/A	
	Unit #: 1105   Color: N/A	
	Odometer In: 16903 / Out: 16903	

**Client concerns:**

- Inspection

**1 - State Inspection**

TECH: S Q

Labor:	Inspection			\$11.00
Part:	Inspection Sticker	1	\$3.00	\$3.00
✓ Approved on 12/20/22 at 03:12 PM EST				<b>\$14.00</b>

**2 Year / 24,000mi Nationwide Warranty**

**2 Year / 24,000mi Roadside Assistance**

\*Some Exclusions Apply\*

All Quotes / Labor Estimates valid for 7 days

Total Fees are Shop Supplies

\*\* Due to Supply Chain Issues, Parts Pricing and Availability could change. \*\*

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**Total Repair Order & Signature:**

Total Labor:	\$11.00
Total Parts:	\$3.00
Total Fees:	\$0.00
<b>Subtotal:</b>	<b>\$14.00</b>
<b>Grand Total:</b>	<b>\$14.00</b>
<b>BALANCE DUE:</b>	<b>\$14.00</b>

X *Justin Brannon*

✓ **Approved**

04/10/2023

**SCANNED**



**Obsession Automotive**  
 422 Steeley Way  
 Kearneysville, WV 25430  
 (304) 725-7300  
 Info@obsessionautomotive.com  
 https://obsessionautomotive.com

**Invoice for RO #4207**

Service Advisor: Justin Brannon  
 Date Created: 01/10/23 at 04:45 PM EST  
 Client: Jefferson County Emergency Services Agency  
 Vehicle: 2019 Ford F-550 Super Duty Base

Jefferson County Emergency Services Agency

Phone: (304) 820-8443  
 Email: msine@jcesa.org

2019 Ford F-550 Super Duty Base 6.7L 8Cyl RO #4207  
 DIESEL Turbocharged  
 VIN: 1FDUF5HT7KDA22645  
 License: N/A  
 Unit #: 1106 | Color: White  
 Odometer In: 39212 / Out: 39216

**Client concerns:**

- Swap Tires

**1 - Swap Front Wheels and Tires**

TECH: JC

Labor: Swap - Front Wheels and Tires

\$30.00

✓ Approved on 01/11/23 at 08:40 AM EST

\$30.00

**2 Year / 24,000mi Nationwide Warranty**

**2 Year / 24,000mi Roadside Assistance**

\*Some Exclusions Apply\*

All Quotes / Labor Estimates valid for 7 days

Total Fees are Shop Supplies

\*\* Due to Supply Chain Issues, Parts Pricing and Availability could change. \*\*

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**Total Repair Order & Signature:**

Total Labor: \$30.00  
 Total Fees: \$0.60  
 Subtotal: \$30.60  
 Grand Total: \$30.60  
**BALANCE DUE: \$30.60**

X

*T. Labor Mike S.*

**✓ Approved**

04/10/2023

**SCANNED**



**Obsession Automotive**  
 422 Steeley Way  
 Kearneysville, WV 25430  
 (304) 725-7300  
 info@obsessionautomotive.com  
 https://obsessionautomotive.com

**Invoice for RO #4420**

Service Advisor: Blair Ryman  
 Date Created: 03/30/23 at 04:35 PM EDT  
 Client: Jefferson County Emergency Services Agency  
 Vehicle: 2016 Ram 4500 Tradesman

Jefferson County Emergency Services Agency    2016 Ram 4500 Tradesman 6.7L 6Cyl DIESEL    RO #4420  
 ETK Turbocharged  
 Phone: (304) 820-8443    VIN: 3C7WRLCL3GG261607  
 Email: msine@jcesa.org    License: N/A  
 Color: Red *unit 1109*  
 Odometer In: 75957 / Out: 75957

**Client concerns:**

- State Inspection

**1 - State Inspection**

**TECH: J C**

Labor:	Inspection			\$11.00
Part:	Inspection Sticker	1	\$3.00	\$3.00
✓ Approved on 03/30/23 at 04:37 PM EDT				<b>\$14.00</b>

**2 Year / 24,000mi Nationwide Warranty**

**2 Year / 24,000mi Roadside Assistance**

\*Some Exclusions Apply\*

All Quotes / Labor Estimates valid for 7 days

Total Fees are Shop Supplies

\*\* Due to Supply Chain Issues, Parts Pricing and Availability could change. \*\*

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**Total Repair Order & Signature:**

Total Labor:	\$11.00
Total Parts:	\$3.00
Total Fees:	\$0.00
<b>Subtotal:</b>	<b>\$14.00</b>
<b>Grand Total:</b>	<b>\$14.00</b>
<b>BALANCE DUE:</b>	<b>\$14.00</b>

X *Theresa M... [Signature]*

04/10/2023





**Obsession Automotive**  
 422 Steeley Way  
 Kearneysville, WV 25430  
 (304) 725-7300  
 info@obsessionautomotive.com  
 https://obsessionautomotive.com

**Invoice for RO #4435**

Service Advisor: Scott Quinn  
 Date Created: 04/04/23 at 10:46 AM EDT  
 Client: Jefferson County Emergency Services Agency  
 Vehicle: 2015 Ford F-450 Super Duty XLT

Jefferson County Emergency Services Agency

Phone: (304) 820-8443  
 Email: msln@jcesa.org

2015 Ford F-450 Super Duty XLT 6.7L 8Cyl  
 DIESEL Turbocharged  
 VIN: 1FDUF4HT1FEC17961  
 License: N/A  
 Unit #: 1104 | Color: White  
 Odometer In: 76197 / Out: 76221

RO #4435

**Client concerns:**

- Oil Change

**1 - Diesel Vehicle Oil Change**

TECH: JC

Labor:	Diesel Vehicle Oil Change			\$50.00
Parts:	Motorcraft 10w-30 Diesel 1 QT	13	\$9.31	\$121.03
	Motorcraft Oil Filter	1	\$103.30	\$103.30

✓ Approved on 04/04/23 at 04:10 PM EDT **\$274.33**

**2 - Brakes - Front - OEM**

TECH: JC

Note:  
 Driver Front Pad - No Pad Material Left  
 Passenger Front Pad - 3mm Pad Material Left

Recc Caliper Replacement - Due to Caliper Piston Over Travel from Pad Low - Possible Caliper Sticking Issue if Not Replaced

Labor:	Replace - Front Brake Pads, Rotors, Callipers & Hoses - Bleed System			\$550.00
Parts:	Brake Pad - OEM	1	\$146.64	\$146.64
	Rotors - OEM	2	\$191.96	\$383.92
	Caliper - OEM	1	\$212.94	\$212.94
	Caliper - OEM	1	\$212.94	\$212.94
	Caliper Retaining Pin - OEM	2	\$19.46	\$38.92
	Brake Hose - Front	1	\$69.98	\$69.98
	Brake Hose - Front	1	\$47.98	\$47.98
	Seal - OEM	4	\$2.32	\$9.28

✓ Approved on 04/04/23 at 04:10 PM EDT **\$1,672.60**

**3 - Brakes - Rear - OEM**

TECH: JC

Note:  
 Driver & Passenger Pad @ 3mm  
 Rotors Heat Cracked & Slight Grooving  
 Passenger Caliper Piston Stuck

Labor:	Replace - Rear Brake Pads & Rotors			\$500.00
Parts:	Rotor - OEM	2	\$360.00	\$720.00
	Brake Pads - OEM	1	\$146.64	\$146.64
	Wheel Seal - OEM	2	\$134.84	\$269.68
	Caliper - OEM	1	\$212.94	\$212.94
	Caliper - OEM	1	\$212.94	\$212.94

✓ Approved on 04/04/23 at 04:10 PM EDT **\$2,062.20**

*Balance Due 4/2*

**2 Year / 24,000mi Nationwide Warranty**

**2 Year / 24,000mi Roadside Assistance**

\*Some Exclusions Apply\*

All Quotes / Labor Estimates valid for 7 days

Total Fees are Shop Supplies

\*\* Due to Supply Chain Issues, Parts Pricing and Availability could change. \*\*

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**Total Repair Order & Signature:**

x  

Total Labor:	\$1,100.00
Total Parts:	\$2,909.13
Total Fees:	\$80.18
Subtotal:	\$4,089.31
Grand Total:	\$4,089.31
<b>BALANCE DUE:</b>	<b>\$4,089.31</b>

**✓ Approved**

04/10/2023

**SCANNED**



**Obsession Automotive**  
 422 Steeley Way  
 Kearneysville, WV 25430  
 (304) 725-7300  
 info@obsessionautomotive.com  
 https://obsessionautomotive.com

**Invoice for RO #4438**

**Service Advisor: Blair Ryman**  
**Date Created: 04/04/23 at 04:29 PM EDT**  
**Client: Jefferson County Emergency Services Agency**  
**Vehicle: 2011 Ford F-450 Super Duty XLT**

Jefferson County Emergency Services Agency

2011 Ford F-450 Super Duty XLT 6.7L 8Cyl  
 DIESEL Turbocharged  
 VIN: 1FDUF4HT0BEA43079  
 License: N/A  
 Unit #: 1108 | Color: Red  
 Odometer In: 59461 / Out: 59461

RO #4438

Phone: (304) 820-8443  
 Email: mslne@cesa.org

**Client concerns:**

- AC Inoperative - Not Blowing Cold

**1 - A/C Service**

TECH: J C

Labor: A/C Service: Recover System - Perform Leak Test - Recharge System - Plus Refrigerant  
 Part: Refrigerant Per LB

\$100.00  
 3.8 \$22.22 \$84.44

✓ Approved on 04/04/23 at 04:00 PM EDT

\$184.44

**2 Year / 24,000mi Nationwide Warranty**

**2 Year / 24,000mi Roadside Assistance**

\*Some Exclusions Apply\*

All Quotes / Labor Estimates valid for 7 days

Total Fees are Shop Supplies

\*\* Due to Supply Chain Issues, Parts Pricing and Availability could change. \*\*

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**Total Repair Order & Signature:**

Total Labor: \$100.00  
 Total Parts: \$84.44  
 Total Fees: \$3.69  
 Subtotal: \$188.13  
 Grand Total: \$188.13  
**BALANCE DUE: \$188.13**

X *Theresa Mendenhall*

**✓ Approved**

04/10/2023

**SCANNED**



**Obsession Automotive**  
 422 Steeley Way  
 Kearneysville, WV 25430  
 (304) 725-7300  
 info@obsessionautomotive.com  
 https://obsessionautomotive.com

**Invoice for RO #4442**

Service Advisor: Blair Ryman

Date Created: 04/05/23 at 04:24 PM EDT

Client: Jefferson County Emergency Services Agency

Vehicle: 2013 Ram 4500 Tradesman

Jefferson County Emergency Services Agency

2013 Ram 4500 Tradesman 6.7L 6Cyl DIESEL RO #4442

Phone: (304) 820-8443  
 Email: msine@jces.a.org

ETK Turbocharged  
 VIN: 3C7WRLCL6DG552677  
 License: N/A

Unit # 1102 | Color: Red  
 Odometer In: 92003 / Out: 92003

**Client concerns:**

- A/C - Not Cooling Properly, Possible Low Freon after service from another company

**1 - A/C Service**

TECH: JC

Labor: A/C Service: Recover System - Perform Leak Test - Recharge System - Plus Refrigerant

\$100.00

Part: Refrigerant Per LB

0.3 \$22.22 \$6.67

✓ Approved on 04/06/23 at 04:05 PM EDT

\$106.67

**2 - Air Filter**

TECH: JC

Note:  
 Air Filter Extremely Dirty - Possible cause of CEL

Labor: Replace - Air Filter

\$20.00

Part: Air Filter

1 \$49.48 \$49.48

✓ Approved on 04/06/23 at 04:05 PM EDT

\$69.48

**2 Year / 24,000mi Nationwide Warranty**

**2 Year / 24,000mi Roadside Assistance**

\*Some Exclusions Apply\*

All Quotes / Labor Estimates valid for 7 days

Total Fees are Shop Supplies

\*\* Due to Supply Chain Issues, Parts Pricing and Availability could change. \*\*

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**Total Repair Order & Signature:**

Total Labor: \$120.00  
 Total Parts: \$56.15  
 Total Fees: \$3.52  
 Subtotal: \$179.67  
 Grand Total: \$179.67  
**BALANCE DUE: \$179.67**

X

*Blair Ryman*

✓ Approved

SCANNED

04/10/2023

**Declined Jobs:**

**1 - Ball Joints**

Note:  
 Upper Ball Joint Play - Both Sides

X Declined on 04/06/23 at 04:05 PM EDT

\$1,318.00

**2 - Wheel Hub Bearing**

Note:

Hub Bearing Possible Damage When Removing for Ball Joint Job

✘ Declined on 04/06/23 at 04:05 PM EDT

\$1,275.72

**3 - Check Engine Light**

Note:

P0234 - Turbo Charger Over Boost Condition

P2280 - Air Flow Restriction

✘ Declined on 04/06/23 at 04:05 PM EDT

\$100.00





STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Bureau for Public Health

Jeffrey H. Coben, MD
Interim Cabinet Secretary

Office of Emergency Medical Services

Matthew Q. Christiansen, MD, MPH
Commissioner & State Health Officer

Jefferson County Emergency Services Agency
419 16th Avenue
Ranson, West Virginia 25438

Invoice #:4052023-JCESA-PAH
Agency # 61954
Inspection Date: 4/05/2023

Handwritten signature

Approved

SCANNED

04/06/2023

This invoice is for services rendered by the West Virginia Office of Emergency Medical Services to conduct your WVOEMS Vehicle Permit, Agency Renewal or Modification Fee.

These fees are non-refundable and are due upon receipt of this invoice. You have 30 business days from the date of inspection to remit your payment. There are no extensions. If your payment is not received, your vehicles will be listed as out of service within Image Trend until such time as pay is received for the following fees:

Table with 3 columns: Description, Permits Issued:, Total. Rows include EMS Vehicle Inspection Permit Fee (\$800), Original Agency License Application, Renewal Fee Agency License Application, Modification of Agency License, and Total Due: \$800 due.

(cut along line)

RETURN THIS PORTION WITH PAYMENT WITH IN 30 DAYS UPON RECEIPT OF INVOICE 64 CSR 48-4.39

PLEASE MAKE CHECK PAYABLE TO: BUREAU FOR PUBLIC HEALTH

PLEASE SUBMIT PAYMENT TO: Office of Emergency Medical Services
Licensure Coordinator
350 Capitol Street, Room 425
Charleston, WV 25301

4052023-JCESA-PAH

Invoice Number: FACILITY NAME: JCESA Check Number:

FEE FOR: Initial EMS Agency Licensure Renewal EMS Agency Licensure Modification of Application EMS Vehicle Inspection

# PPC LUBRICANTS, LLC

Delivered From Wrhs: Baltimore  
Phone: 866-670-5823  
Fax: 866-780-5823

Remit To:  
PO BOX 645962  
CINCINNATI, OH 45264-5962  
Phone: 1-800-772-5823  
Fax: 1-866-772-5823  
www.ppclubricants.com

#####  
Sales Tax ID  
CERTIFICATE

Shipped To:  
JEFFERSON COUNTY  
EMERGENCY SERVICES  
419 16TH AVENUE  
RANSON, WV 25438

**Invoice 2129203**

**Invoice Date: 04/12/2023**

**PO: BRANDON**

7283287

JEFFERSON COUNTY EMERGENCY  
SERVICES  
419 16TH AVENUE  
RANSON, WV 25438

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**Order: 2528037 on 4/10/2023      By: BRANDON CARROLL      Terms: NET 30 DAYS**

Qty Rcvd	Qty Rtn	Part No.	Description	Units	Unit Price	Item Price	Extended
1.0		D9032502	55 GAL DRYDENE DIESELALL DEF	55.00 G	4.49	246.95000	246.95
1.0		1310-006	DEF HAND PUMP W/6' HOSE & NOZZLE	1.00 E	259.37	259.37000	259.37
1.0			Fuel Surcharge	1.00	28.70	28.70000	28.70

*Brandon Carroll*

**✓ Approved**

**SCANNED**

**04/12/2023**

\*\*\*\*PLEASE UPDATE YOUR RECORDS WITH NEW REMIT TO ADDRESS AT TOP OF INVOICE\*\*\*\*

Payment due on or before 5/12/2023

**Total: 535.02**

# PPC LUBRICANTS, LLC

Delivered From Wrhs: Baltimore  
Phone: 866-670-5823  
Fax: 866-780-5823

Remit To:  
PO BOX 645962  
CINCINNATI, OH 45264-5962  
Phone: 1-800-772-5823  
Fax: 1-866-772-5823  
www.ppclubricants.com

#"\$'!!  
Sales Tax ID  
CERTIFICATE

Shipped To:  
JEFFERSON COUNTY  
EMERGENCY SERVICES  
419 16TH AVENUE  
RANSON, WV 25438

**Invoice 2131060**  
**Invoice Date:** 04/19/2023  
**PO:** VERBAL BRANDON

7283287  
JEFFERSON COUNTY EMERGENCY  
SERVICES  
419 16TH AVENUE  
RANSON, WV 25438

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**Order:** 2530989 on 4/18/2023      **By:** GINA      **Terms:** NET 30 DAYS

Qty Rcvd	Qty Rtn	Part No.	Description	Units	Unit Price	Item Price	Extended
1.0			1131-065 55GAL OIL 5:1 METERED OUTFIT	1.00	1,738.95	1738.95000	1,738.95
1.0			TIM-401 3-WHEEL CART	1.00	483.70	483.70000	483.70
1.0			UPS Charge	1.00	131.31	131.31000	131.31
1.0			6.00000% Sales Tax on 2353.96	1.00	.00	0	141.24

*Theresa M. ...*

**✓ Approved**

**SCANNED**

04/24/2023

\*\*\*\*PLEASE UPDATE YOUR RECORDS WITH NEW REMIT TO ADDRESS AT TOP OF INVOICE\*\*\*\*

Payment due on or before 5/19/2023

**Total: 2,495.20**

# PPC LUBRICANTS, LLC

Delivered From Wrhs: Baltimore  
Phone: 866-670-5823  
Fax: 866-780-5823

Remit To:  
PO BOX 845962  
CINCINNATI, OH 45264-5962  
Phone: 1-800-772-5823  
Fax: 1-866-772-5823  
www.ppclubricants.com

#'\$\$\$'  
Sales Tax ID  
CERTIFICATE

Shipped To:  
JEFFERSON COUNTY  
EMERGENCY SERVICES  
419 16TH AVENUE  
RANSON, WV 25438

**Invoice 2133213**  
**Invoice Date:** 04/26/2023  
**PO:** BRANDON VERBAL

7283287  
JEFFERSON COUNTY EMERGENCY  
SERVICES  
419 16TH AVENUE  
RANSON, WV 25438

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**Order:** 2533372 on 4/25/2023      **By:** GINA      **Terms:** NET 30 DAYS

Qty Rcvd	Qty Rtn	Part No.	Description	Units	Unit Price	Item Price	Extended
1.0			TIM-401 3-WHEEL DRUM CART REPLACES ORDER 2530989, INVOICE 2131060	1.00	483.70	483.70000	483.70
1.0			UPS Charge	1.00	131.31	131.31000	131.31
1.0			6.00000% Sales Tax on 615.01	1.00	.00	0	36.90

*Theresa M. S.*

✓ Approved

SCANNED

04/27/2023

\*\*\*\*PLEASE UPDATE YOUR RECORDS WITH NEW REMIT TO ADDRESS AT TOP OF INVOICE\*\*\*\*

Payment due on or before 5/26/2023

**Total:**

**651.91**

01 T 1813

JCC REIMBURSEMENT - ARPA: EMS SYSTEM

# INVOICE

**ROBERTS OXYGEN COMPANY, INC.**  
 15830 REDLAND ROAD  
 PO BOX 5507  
 ROCKVILLE, MD 20855  
 (540) 862-1180

**SOLD TO: 100298**  
 JEFFERSON CO EMERGENCY SERV  
 418 SIXTEENTH AVE  
 RANSON, WV 25438



Invoice Number 067639  
 Invoice Date 04/05/23  
 Invoice Amount 118.00 UR  
 Customer Number 100298

SHIP TO: 1  
 JEFFERSON CO EMERGENCY SCV'S  
 418 SIXTEENTH AVE  
 33310 CODE  
 RANSON, WV 25438

REMIT TO: ROBERTS OXYGEN COMPANY, INC. PO Box 5507 Rockville, MD 20855

Please detach this portion and return with your payment.

Terms - Net on Receipt of Invoice, 1.5% monthly finance charge over 30 days, 18.0% per annum.

CUSTOMER NO.	PURCHASE ORDER NO.	DATE DELIVERED	DELIVERY TICKET	BRANCH	SHIPPED VIA	
100298		04/05/23	151332	WINCHESTER -	DELIVERED	
INVOICE NO.	INVOICE DATE	ORDER PLACED BY		PLACED BY PHONE NO.		
067639	04/05/23	DOUG		304-728-3287		
QUANTITY		PART NUMBER	DESCRIPTION	UNIT PRICE	UNIT	TOTAL CHARGED
SHIPPED	RETURNED OR BACKORDERED					
12	11	R12RUAD	D-MED OXYGEN, USP 15CF RU ALUM PICKUP 11 M/T CYLINDERS	7.500	EA	90.00

*Theresa M... [Signature]*

✓ Approved

SCANNED

04/10/2023

**NEW e-Storefront...Manage Your Account 24/7!**

Pay invoices online by credit card. Place your orders with a customized shopping list, review cylinder balances, delivery tickets and statements.

Sign up today at [www.robertsoxygen.com](http://www.robertsoxygen.com) click on Manage Your Account then Request Account.

For questions about this invoice  
 Please call: (540) 862-1180

Fed ID# 520822866, Duns# 042648877, UEI# HF9HCHM74RY5  
 PLEASE VISIT OUR WEBSITE AT [WWW.ROBERTSOXYGEN.COM](http://WWW.ROBERTSOXYGEN.COM)

SUB TOTAL	90.00
WV SALES TAX	.00
DELIVERY CHARGE	28.00
AMOUNT DUE	118.00

PLEASE REMIT TO:

01 T 1614

JCC REIMBURSEMENT - ARPA: EMS SYSTEM

# INVOICE

**ROBERTS OXYGEN COMPANY, INC.**  
 15830 RECLAND ROAD  
 PO BOX 5507  
 ROCKVILLE, MD 20855  
 (540) 862-1180

**SOLD TO: 100296**  
 JEFFERSON CO EMERGENCY SERV  
 419 SIXTEENTH AVE  
 RANSON, WV 25438



Invoice Number 068052  
 Invoice Date 04/05/23  
 Invoice Amount 74.00 **OR**  
 Customer Number 100296

**SHIP TO: 4**  
 FRIENDSHIP FIRE CO  
 1000 WASHINGTON ST  
 HARPERS FERRY, WV 25425

**REMIT TO: ROBERTS OXYOEN COMPANY, INC. PO Box 5507 Rockville, MD 20855**

Please detach this portion and return with your payment.

Terms - Net on Receipt of Invoice, 1.5% monthly finance charge over 30 days, 18.0% per annum.

CUSTOMER NO.	PURCHASE ORDER NO.	DATE DELIVERED	DELIVERY TICKET	BRANCH	SHIPPED VIA	
100296		04/05/23	153524	WINCHESTER -	DELIVERED	
INVOICE NO.	INVOICE DATE	ORDER PLACED BY			PLACED BY PHONE NO.	
068052	04/05/23	AUTOMATIC				
QUANTITY		PART NUMBER	DESCRIPTION	UNIT PRICE	UNIT	TOTAL CHARGED
SHIPPED	RETURNED OR BACKORDERED					
4	4	R12RUAD	D-MED OXYGEN, USP 16CF RU ALUM	7.600	EA	30.00
1	1	R6	THERAPY OXYGEN, USP 141 CU FT	16.000	EA	16.00

*Theresa M. ...*

✓ Approved

SCANNED

04/10/2023

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For questions about this invoice  
 Please call: (540) 862-1180

Fed ID# 520822869, Duns# 042846877, UEI# HF8HCHM74RY6  
 PLEASE VISIT OUR WEBSITE AT [WWW.ROBERTSOXYGEN.COM](http://WWW.ROBERTSOXYGEN.COM)

**PLEASE REMIT TO:**

SUB TOTAL	48.00
WV SALES TAX	.00
DELIVERY CHARGE	28.00
AMOUNT DUE	74.00

01 T 1612

JCC REIMBURSEMENT - ARPA: EMS SYSTEM

ROBERTS OXYGEN COMPANY, INC.  
15830 REDLAND ROAD  
PO BOX 5507  
ROCKVILLE, MD 20855  
(540) 662-1180

SOLD TO: 100296  
JEFFERSON CO EMERGENCY SERV  
419 SIXTEENTH AVE  
RANSON, WV 25438



# INVOICE

Invoice Number 087265  
Invoice Date 04/05/23  
Invoice Amount 51.50 UR  
Customer Number 100296

SHIP TO: 8  
SHEPHERDSTOWN FIRE DEPT  
8052 MARTINSBURG PIKE  
SHEPHERDSTOWN, WV 25443

REMIT TO: ROBERTS OXYGEN COMPANY, INC. PO Box 5507 Rockville, MD 20855

Please detach this portion and return with your payment.

Terms - Net on Receipt of Invoice, 1.5% monthly finance charge over 30 days, 18.0% per annum.

CUSTOMER NO.	PURCHASE ORDER NO.	DATE DELIVERED	DELIVERY TICKET	BRANCH	SHIPPED VIA	
100296		04/05/23	153625	WINCHESTER -	DELIVERED	
INVOICE NO.	INVOICE DATE	ORDER PLACED BY		PLACED BY PHONE NO.		
087265	04/05/23	AUTOMATIC DELIVERY				
QUANTITY		PART NUMBER	DESCRIPTION	UNIT PRICE	UNIT	TOTAL CHARGED
SHIPPED	RETURNED OR BACKORDERED					
1	1	R6	THERAPY OXYGEN, USP 141 CU FT	18.000	EA	18.00
1	1	R12RUAD	D-MED OXYGEN, USP 15CF RU ALUM	7.500	EA	7.50

*Robert M...*

✓ Approved

SCANNED

04/10/2023

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For questions about this invoice  
Please call: (540) 662-1180

Fed ID# 520822969, Duns# 042846877, UEI# HF9HCHM74RY5  
PLEASE VISIT OUR WEBSITE AT [WWW.ROBERTSOXYGEN.COM](http://WWW.ROBERTSOXYGEN.COM)

SUB TOTAL	23.60
WV SALES TAX	.00
DELIVERY CHARGE	28.00
AMOUNT DUE	51.50

PLEASE REMIT TO:

**ROBERTS OXYGEN COMPANY, INC.**  
 15830 REOLAND ROAD  
 PO BOX 5507  
 ROCKVILLE, MD 20855  
 (540) 662-1180



Invoice Number 081281  
 Invoice Date 04/12/23  
 Invoice Amount 106.00 UR  
 Customer Number 100296

**SOLD TO: 100296**  
 JEFFERSON CO EMERGENCY SERV  
 419 SIXTEENTH AVE  
 RANSON, WV 25438

**SHIP TO: 3**  
 INDEPENDENT FIRE COMPANY INC  
 200 WEST SECOND AVE  
 RANSON, WV 25438

**REMIT TO: ROBERTS OXYGEN COMPANY, INC. PO Box 5507 Rockville, MD 20855**

Please detach this portion and return with your payment.

Terms - Net on Receipt of Invoice, 1.5% monthly finance charge over 30 days, 18.0% per annum.

<b>CUSTOMER NO.</b> 100296	<b>PURCHASE ORDER NO.</b>	<b>DATE DELIVERED</b> 04/12/23	<b>DELIVERY TICKET</b> 166440	<b>BRANCH</b> WINCHESTER -	<b>SHIPPED VIA</b> DELIVERED
<b>INVOICE NO.</b> 081281	<b>INVOICE DATE</b> 04/12/23	<b>ORDER PLACED BY</b> AUTOMATIC			<b>PLACED BY PHONE NO.</b>

QUANTITY		PART NUMBER	DESCRIPTION	UNIT PRICE	UNIT	TOTAL CHARGED
SHIPPED	RETURNED OR BACKORDERED					
3	3	R8	THERAPY OXYGEN, USP 141 CU FT	16.000	EA	48.00
4	4	R12RUAD	D-MED OXYGEN, USP 15CF RU ALUM	7.500	EA	30.00

*T. Huber*

✓ Approved

SCANNED

04/17/2023

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For questions about this invoice  
 Please call: (540) 662-1180

Fed ID# 520822869, Duns# 042646877, UEI# HF9HCHM74RY5  
 PLEASE VISIT OUR WEBSITE AT [WWW.ROBERTSOXYGEN.COM](http://WWW.ROBERTSOXYGEN.COM)

<b>SUB TOTAL</b>	78.00
<b>WV SALES TAX</b>	.00
<b>DELIVERY CHARGE</b>	28.00
<b>AMOUNT DUE</b>	106.00

**PLEASE REMIT TO:**  
 ROBERTS OXYGEN COMPANY, INC.  
 PO Box 5507  
 Rockville, MD 20855

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM**

**INVOICE**

**ROBERTS OXYGEN COMPANY, INC.**  
 15830 REDLAND ROAD  
 PO BOX 5507  
 ROCKVILLE, MD 20855  
 (540) 662-1180



Invoice Number 095384  
 Invoice Date 04/19/23  
 Invoice Amount 150.00 UR  
 Customer Number 100296

**SOLD TO: 100296**  
 JEFFERSON CO EMERGENCY SERV  
 419 SIXTEENTH AVE  
 RANSON, WV 25438

**SHIP TO: 2**  
 CITIZENS FIRE COMPANY  
 245 CITIZENS WAY  
 CHA

**REMIT TO: ROBERTS OXYGEN COMPANY, INC. PO Box 5507 Rockville, MD 20855**

Please detach this portion and return with your payment.

Terms - Net on Receipt of Invoice, 1.5% monthly finance charge over 30 days, 18.0% per annum.

CUSTOMER NO.	PURCHASE ORDER NO.	DATE DELIVERED	DELIVERY TICKET	BRANCH	SHIPPED VIA	
100296		04/19/23	173754	WINCHESTER -	DELIVERED	
INVOICE NO.	INVOICE DATE	ORDER PLACED BY		PLACED BY PHONE NO.		
095384	04/19/23	AUTOMATIC				
QUANTITY		PART NUMBER	DESCRIPTION	UNIT PRICE	UNIT	TOTAL CHARGED
SHIPPED	RETURNED OR BACKORDERED					
12	12	R12RUAD	D-MED OXYGEN, USP 15CF RU ALUM	7.500	EA	90.00
2	2	R6	THERAPY OXYGEN, USP 141 CU FT	16.000	EA	32.00

*Theresa M. ...*  
  
  
 04/24/2023

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For questions about this invoice  
 Please call: (540) 662-1180

Fed ID# 520822869, Duns# 042646877, UEI# HF9HCHM74RY5  
 PLEASE VISIT OUR WEBSITE AT [WWW.ROBERTSOXYGEN.COM](http://WWW.ROBERTSOXYGEN.COM)

SUB TOTAL	122.00
WV SALES TAX	.00
DELIVERY CHARGE	28.00
<b>AMOUNT DUE</b>	<b>150.00</b>

**PLEASE REMIT TO:**

ROBERTS OXYGEN COMPANY, INC.  
 PO Box 5507  
 Rockville, MD 20855

**JCC REIMBURSEMENT - ARPA: EMS SYSTEM** INVOICE

**ROBERTS OXYGEN COMPANY, INC.**  
 15830 REDLAND ROAD  
 PO BOX 5507  
 ROCKVILLE, MD 20855  
 (540) 662-1180



Invoice Number 108456  
 Invoice Date 04/26/23  
 Invoice Amount 105.00 UR  
 Customer Number 100296

**SOLD TO: 100296**  
 JEFFERSON CO EMERGENCY SERV  
 419 SIXTEENTH AVE  
 RANSON, WV 25438

**SHIP TO: 6**  
 SHEPHERDSTOWN FIRE DEPT  
 8052 MARTINSBURG PIKE  
 SHEPHERDSTOWN, WV 25443

**REMIT TO:** ROBERTS OXYGEN COMPANY, INC. PO Box 5507 Rockville, MD 20855

Please detach this portion and return with your payment.

Terms - Net on Receipt of Invoice, 1.5% monthly finance charge over 30 days, 18.0% per annum.

CUSTOMER NO.		PURCHASE ORDER NO.		DATE DELIVERED	DELIVERY TICKET	BRANCH	SHIPPED VIA	
100296				04/26/23	183329	WINCHESTER -	DELIVERED	
INVOICE NO.		INVOICE DATE		ORDER PLACED BY			PLACED BY PHONE NO.	
108456		04/26/23		AUTOMATIC DELIVERY				
QUANTITY		PART NUMBER	DESCRIPTION	UNIT PRICE	UNIT	TOTAL CHARGED		
SHIPPED	RETURNED OR BACKORDERED							
2		2 R6	THERAPY OXYGEN, USP 141 CU FT	16.000	EA	32.00		
6		6 R12RUAD	D-MED OXYGEN, USP 15CF RU ALUM	7.500	EA	45.00		

*Theresa M. ...*

**✓ Approved**

**SCANNED**

05/02/2023

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For questions about this invoice  
 Please call: (540) 662-1180

Fed ID# 520822869, Duns# 042846877, UEI# HF9HCHM74RY5  
 PLEASE VISIT OUR WEBSITE AT [WWW.ROBERTSOXYGEN.COM](http://WWW.ROBERTSOXYGEN.COM)

SUB TOTAL	77.00
WV SALES TAX	.00
DELIVERY CHARGE	28.00
<b>AMOUNT DUE</b>	<b>105.00</b>

**PLEASE REMIT TO:**

ROBERTS OXYGEN COMPANY, INC.  
 PO Box 5507  
 Rockville, MD 20855

INVOICE

ROBERTS OXYGEN COMPANY, INC.  
 15830 ROLLAND ROAD  
 PO BOX 5507  
 ROCKVILLE, MD 20855  
 (540) 662-1180



Invoice Number 109302  
 Invoice Date 04/26/23  
 Invoice Amount 98.50 T/R  
 Customer Number 100296

SOLD TO: 100296  
 JEFFERSON CO EMERGENCY SERV  
 419 SIXTEENTH AVE  
 RANSON, WV 25438

SHIP TO: 3  
 INDEPENDENT FIRE COMPANY INC  
 200 WEST SECOND AVE  
 RANSON, WV 25438

REMIT TO: ROBERTS OXYGEN COMPANY, INC. PO Box 5507 Rockville, MD 20855

Please detach this portion and return with your payment.

Terms - Net on Receipt of Invoice, 1.5% monthly finance charge over 30 days, 18.0% per annum.

CUSTOMER NO.	PURCHASE ORDER NO.	DATE DELIVERED	DELIVERY TICKET	BRANCH	SHIPPED VIA		
100296		04/26/23	183328	WINCHESTER -	DELIVERED		
INVOICE NO.	INVOICE DATE	ORDER PLACED BY			PLACED BY PHONE NO.		
109302	04/26/23	AUTOMATIC					
QUANTITY		PART NUMBER	DESCRIPTION	UNIT PRICE	UNIT	TOTAL CHARGED	
SHIPPED	RETURNED OR BACKORDERED						
3	3	R6	THERAPY OXYGEN, USP 141 CU FT	16.000	EA	48.00	
3	3	R12RUAD	D-MED OXYGEN, USP 15CF RU ALUM	7.500	EA	22.50	

*Theresa M. ...*



05/02/2023

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 Sign up today at [www.robertsoxygen.com](http://www.robertsoxygen.com) click on **Manage Your Account** then **Request Account**.

For questions about this invoice  
 Please call: (540) 662-1180

Fed ID# 520822869, Duns# 042846877, UEI# HF9HCHM74RY5  
 PLEASE VISIT OUR WEBSITE AT [WWW.ROBERTSOXYGEN.COM](http://WWW.ROBERTSOXYGEN.COM)

SUB TOTAL	70.50
WV SALES TAX	.00
DELIVERY CHARGE	28.00
AMOUNT DUE	98.50

PLEASE REMIT TO:

ROBERTS OXYGEN COMPANY, INC.  
 PO Box 5507  
 Rockville, MD 20855

# INVOICE

JCC REIMBURSEMENT - ARPA: EMS SYSTEM

135565 U 0900-2.2



SHIP TO: 1249744	MAKE PAYMENT TO:
JEFFERSON COUNTY EMER SVCS AGENCY 419 16TH AVE RANSON, WV 25438-5732	STRYKER SALES, LLC P.O. BOX 93308 CHICAGO, IL 60673-3308 PH - 1-800-733-2383
BILL TO: 1249744	
JEFFERSON COUNTY EMER SVCS AGE 419 16TH AVE RANSON, WV 25438-5732	

<b>STRYKER MEDICAL</b> 1901 Romence Rd Parkway Portage, MI 49002 Phone Number: (800) 327-0770 Fax Number: (866) 551-2618 www.stryker.com
---

Service Invoice

INVOICE NUMBER	DATE	CUSTOMER P.O.	ORDER NUMBER	CLAIM NUMBER	PAGE
4135250M	04/20/23	John Lyons	14630009 SV	WO-06172566	1 of 1

TERMS	SHIPPING METHOD
Net 30 days	

SHIPPING INSTRUCTIONS	SERIAL NUMBER
	99999935

QUANTITY	UOM	DESCRIPTION	ITEM NUMBER	GTIN	UNIT PRICE	EXTENDED PRICE
2	EA	STRAP, STABILIZATION, LUCAS	21578-000074		103.70	207.40
<p><i>Theresa M... [Signature]</i></p> <p><b>Approved</b></p> <p><b>SCANNED</b></p> <p>05/01/2023</p>						

CLAIMS FOR SHORT SHIPMENT MUST BE MADE WITHIN 30 DAYS OF RECEIPT. NO MERCHANDISE MAY BE RETURNED TO STRYKER FOR CREDIT WITHOUT OUR EXPRESS PERMISSION IN ADVANCE.	SUBTOTAL	SALES TAX	TOTAL
	207.40	0.00	207.40

Subject to applicable shipping and handling charges.



**AGENDA REQUEST FORM**  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: Christopher Callas

Department or Organization: Jackson Kelly PLLC

Estimation of amount of time needed for appointment: 20 minutes

Date Requested – 1<sup>st</sup> Choice: **May 18, 2023**

*If a specific date is needed, please provide reason for specific date:*

Date Requested – 2<sup>nd</sup> Choice:

Subject (*Wording to be placed on agenda*): **Wild Hill Solar Pilot Presentation**

**Please provide the County Commission with a description of your request or presentation, including any background information:**

 Please see attached slide deck for details.

Is this a funding request? Y/N NO

If so, how much? \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector  Y Internet/Wi Fi  Y Telephone for conference call  Y

Contact information:

Email address:

Phone Number:

**FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION**

not applicable



**AGENDA REQUEST FORM**  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: Christopher Callas

Department or Organization: Jackson Kelly PLLC

Estimation of amount of time needed for appointment: 5 minutes

Date Requested – 1<sup>st</sup> Choice:

*If a specific date is needed, please provide reason for specific date:*

Date Requested – 2<sup>nd</sup> Choice:

Subject (*Wording to be placed on agenda*): **Wild Hill Solar PILOT Presentation**

**Please provide the County Commission with a description of your request or presentation, including any background information:**

 Please see attached slide deck for details.

Is this a funding request? Y/N NO

If so, how much? \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed?      Projector    Y/N      Internet/Wi Fi    Y/N      Telephone for conference call    Y/N

Contact information:

Email address:

Phone Number:

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION
---

not applicable
----------------



Wild Hill Solar  
Payment in Lieu of Tax Proposal  
Jefferson County, WV



# Project: Wild Hill Solar

**System Type:** Passive, photovoltaic solar

**System Capacity:** 92.5 MWac

**Location:** Jefferson County

**Delivery Point:** Double Toll Gate – Millville 138kV t-line  
(First Energy T-line)

**Size:** ~ 841 acres

**Construction Start:** est. 2024

**Anticipated Project Operation:** ~39yrs



# Many Layers of **Positive Economic Impacts**



## Annual LEASE PAYMENTS

- Annual fixed income helps farmers diversify income and hedge against market and weather risks

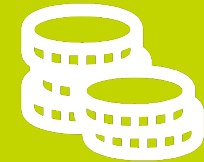


## ANNUAL PILOT & Sub-Lease REVENUE



## JOBS

- Commitment to use local Building Trades
- ~4 long term O&M positions
- ~200 temporary construction positions
- On-going local contract services throughout the life of the project.



## LOCAL SERVICES & COMMUNITY SUPPORT

- Over \$17,000 donated locally to date

Total economic impacts on the West Virginia economy during construction and the first year of operations have been estimated to be \$143.7M.\*

\* Economic Impact of Wild Hill Solar Project on the West Virginia Economy, Tom S. Whitt, Ph.D. Witt Economics, Nov. 2020. Estimates are in 2020 US dollars  
Wild Hill Solar | May 2023

## Planted Vegetation

Planting vegetation along adjacent residential homes near the project will soften the visual impact of the facility to maintain the rural character of the area

## Anti-Reflective Panels

Panels have an anti-reflective coating and will rotate like a sunflower following the sun throughout the day. The maximum height of the edge of panels on the rack at full rotation will be about 13 feet.

## Solar Panels Do Not Make Noise

Solar panels do not make noise. Some of the facility components such as inverters and transformers can make a humming sound, but will be sited with appropriate setbacks from neighboring homes so the sound observed would be no louder than that of a quiet room

## No New Transmission Lines

The Wild Hill solar project will interconnect to an existing Potomac-Edison 138kV transmission line. All connecting cables will be trenched



# Visual & Audible Buffering

## Safe and non-toxic materials

The modules are comprised of silicon, copper, and aluminum between glass and plastic with an aluminum frame.

These types of solar modules cannot release any toxic materials

## No risk for the environment

Inverters and transformers used to condition power for use on the grid do not contain heavy metals or toxins. Even during a malfunction or when damaged, no environmental risk is present.

## No concrete foundations for solar array racks

Solar panels are installed on galvanized steel & aluminum racking systems installed on driven piles or ground screws.

**Minimal pesticides or herbicides** are used in solar array areas unless mandated by environmental agencies



# Equipment Safety



# Agriculture & Environmental Protection

## Positive Environmental Attributes

- Minimal to no vegetative clearing
- No threat to protected T&E species
- Addition of new Perennial Habitat
- No emissions (CO<sub>2</sub>, etc.)

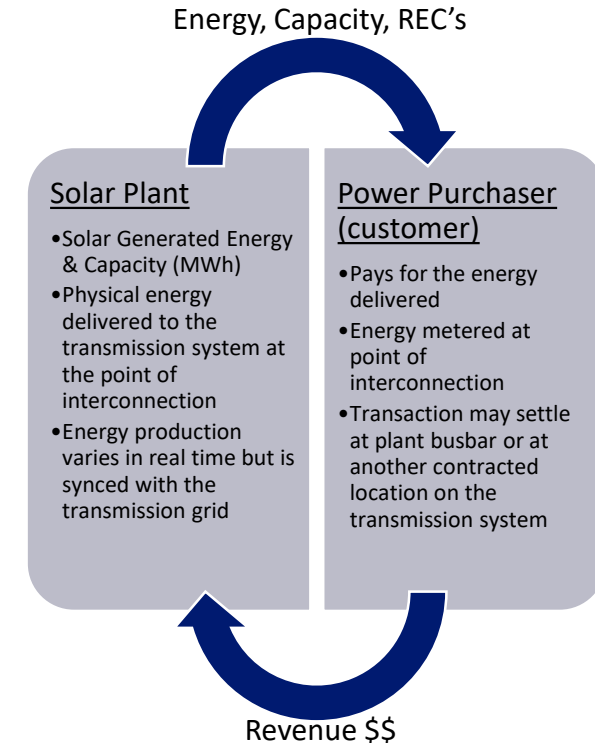
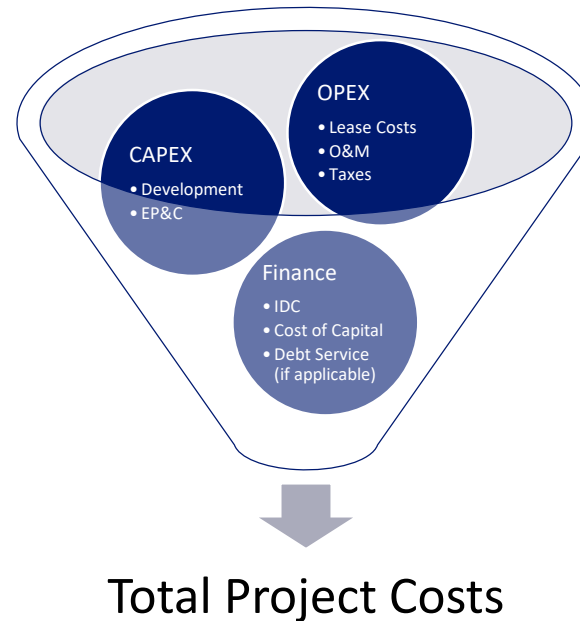
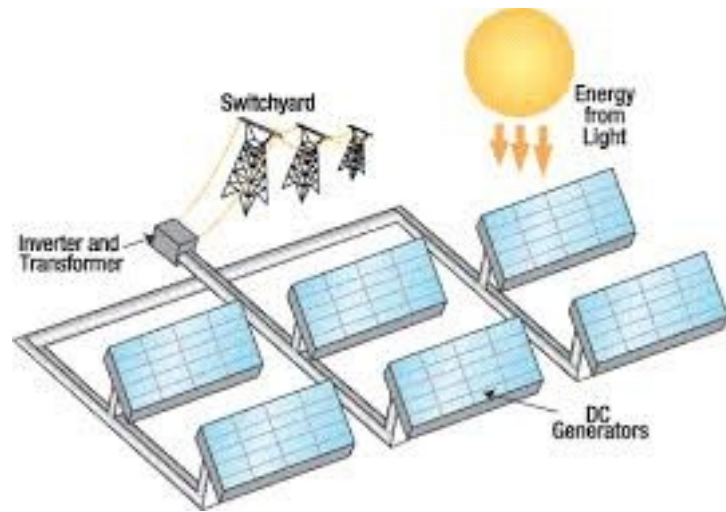
## Soil Restoration

- Perennial ground cover aids in natural soil hydrology and ecological restoration
- Reduces soil erosion compared to standard farming practices

## Continued Land Uses

- Grazing & foraging opportunities available
- Pollinator Habitat opportunities available

# Independent Power Plant Economics 101



- Power plants require significant capital to bring on line (CAPEX) and they often require many years of operations before they provide a return on that investment.
- Revenues are based on the amount of energy generated and delivered, usually on a per MW/hour (MWh) basis.
- Energy sales are generally made through bilateral contracts. In these transactions the terms are set by buyer and seller mutually (delivery point, price, term, volume, etc.).
- Energy can also be sold on a merchant basis where the transmission operator facilitates the buying and selling of energy and/or capacity and in some cases even buys energy and/or capacity themselves. In these arrangements the seller has to “take” the prices and volume set by the market(s).
- Please note that while energy is contractually bought and sold by specific/defined parties, the physical energy is injected into the transmission system whereby it is used by any and all load that transmission system serves (i.e. the power goes where it is needed).

# Solar Facility Tax & Fee Summary

➤ Per State and County Statutory Code the Wild Hill Solar Facility is subject to:

- State Business & Occupation Tax (B&O)
- Ad Valorem Property Tax (Property Tax)
- Consumers Sales and Service Tax (CST)
- State Storm Water Pollution & Prevention Plan fees and bonding costs
- Conditional Use Permit application fees
- Building Fees
- County Storm Water Management Plan fees and bonding costs
- Decommissioning bonding costs

Wild Hill seeking  
alternative payment  
in lieu of these taxes  
(PILOT)

- As presently structured the state Ad Valorem Property and B&O tax are untenable for most generators to incur without significantly raising the price for the generated energy above present and foreseeable market rates, threatening the economic viability of generators in West Virginia.
- Thankfully West Virginia statutory code provides for alternatives to these tax provisions

# Alternate Tax Opportunity

- A Payment In Lieu of Taxes (“PILOT”) is a fiscal policy tool often used to replace tax revenue on otherwise tax-exempt properties and to encourage economic investment and prosperity in local communities.
- PILOT structures vary but are common across much of the US and have been used elsewhere in W.Va. in the past.
- Under a PILOT arrangement, the private entity agrees to make annual payments to the tax levying bodies that are lower than the property taxes that would otherwise have to be paid on the facility if it were fully taxable.
- Projects can seek alternative to/or abatement of *ad valorem* property taxes under one of two statutory bases:
  - (i) the generation-specific PILOT under W. Va. Code §8-19-4 or
  - (ii) the general PILOT authority arising from the statutory authority for county development authorities to own and lease industrial and commercial projects.
- Section 8-19-4(i) would apply to Wild Hill Solar as an energy generating facility.
- Wild Hill Solar is also eligible for exemption from B&O tax under §11-13-2o(c)(2).

# How §8-19-4 Works

## Adoption

- Under the proposed arrangement JeffCo would approve a project purchase & lease back structure that exempts the project from both ad valorem and B&O tax liability.
- In lieu of ad valorem and B&O tax revenues a PILOT Agreement would be adopted establishing a new revenue stream.
- Per statute, all JeffCo tax levying bodies must approve and adopt a PILOT Agreement for it to be effective
- Per statute, all annual payments under a PILOT Agreement must be dispersed in the same way as standard property taxes

## Conveyance

- At Project COD declaration JeffCo assumes leasehold ownership of the Project site and a conveyance of the equipment comprising the Project.
- Upon conveyance the subject PILOT Agreement becomes effective.

## Leaseback

- Subsequent to leasehold transfer of the subject property the property is leased back to the applicant to operate & maintain
- Lease revenues do not need to be dispersed in the same manner as ad valorem property tax
- Lessor (county) is indemnified against any liability related to the operation of the Project

# PILOT Proposal

Wild Hill Solar is seeking a PILOT arrangement under §8-19-4 that provides both Jefferson County and Jefferson County Schools, alternate [private] revenue streams, in lieu of ad valorem property and B&O tax as described below. These revenues can be used to help fund existing or new initiatives of Jefferson County and Jefferson County Schools without raising costs for local citizens. Wild Hill Solar has prepared a draft PILOT agreement and adopting resolution for the board to consider.

- ❖ PILOT Agreement: Term 39 years: ~\$12,956,595.81 in total payments
- ❖ Lease Agreement: 39 years: ~\$15,600,000.00 in total payments

Entity	Annual PILOT*	Capital Contribution	Lease
Jefferson County	\$46,000/yr esc. @2.5% per annum	-	\$400,000/yr., no esc.
Jefferson County Schools	\$154,000/yr esc. @2.5% per annum	\$250,000 (one-time)	

\*Total PILOT Agreement revenue = \$200,000/yr escalating at 2.5% annum. Per state statute, annual PILOT revenues are disbursed by the county in the same manner as real property tax revenues. Based on present school levy and bonding Wild Hill estimates that approximately 77% of the annual PILOT will be directed to Jefferson County Schools.

# Comparative View – recent PILOT's

## → Recent PILOT's in WV

- Longview Coal
- Harrison Gas
- Brooke Gas
- CPV Shay Gas
- Mountain State (Gas & Solar)

## → Recent PILOT's in US

- Fox Squirrel Solar (OH)
- Paddlefish Solar (IN)
- Lake Trout Solar (IN)
- Huck Finn Solar (MO)
- Holiday Creek Solar (IA)

## → Wild Hill Solar

- PILOT as Proposed: \$28,806,595.21 in total PILOT payments over 39 years
- No-PILOT: ~\$110,959,738.68\* total estimated tax over 39 years

- While all costs have an impact on the financial viability of a generator, operational costs have a significant influence on the overall financial health of a generator and if these costs are too high they can sour investment value and preclude advancement of a project. In the case of Wild Hill, the operational costs are competitive except for the annual tax liability. This is true for most forms of generators: i.e. gas, coal, renewable, etc.
- PILOT's are common place in West Virginia and across the country for energy plants of all fuel types

\* Estimate only based on present tax levy's and cost estimates for engineering, procurement and construction of the project, US 2023 dollars

# 2022 Real Property Tax Comparison

PID	Acreage^	2022 Property Tax	Y1 PILOT*	Sub-Lease*	Y1 Revenue Gain/Parcel
06 5000100000000	204.00	\$2439.92	\$33,333.33	\$66,666.67	~\$100,000.00
06 1100070001000	107.16	\$419.44	\$33,333.33	\$66,666.67	~\$100,000.00
06 5000600000000	45.12	\$168.02	\$33,333.33	\$66,666.67	~\$100,000.00
06 1100080000000	119.29	\$3364.24	\$33,333.33	\$66,667.67	~\$100,000.00
02 1600180000000	286.87	\$3167.04	\$33,333.33	\$66,666.67	~\$100,000.00
06 4000900000000	349.9	\$3898.92	\$33,333.33	\$66,666.67	~\$100,000.00

PILOT does not replace standard property tax assessed on the real property (i.e. land). The underlying land remains zoned agricultural, assessed and taxed accordingly. Should real property tax liability increase for participating landowner(s) as a direct result of the projects installation, Wild Hill reimburses landowners for any additional property tax liability that's a direct result of the solar facility per their lease terms.

^ Project may not encompass the entire acreage on each parcel.

\* Total PILOT and lease revenue levelized across all parcels evenly

# Thank You

## Contact

**Chris Sternhagen**

Director Development

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**STAY CONNECTED**

[www.edf-re.com](http://www.edf-re.com)





**REVISED**  
**AGENDA REQUEST FORM**  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: **Nathan Cochran**

Department or Organization: **Prosecuting Attorney's Office**

Estimation of amount of time needed for appointment:

Date Requested – 1<sup>st</sup> Choice: **May 18, 2023**

*If a specific date is needed, please provide reason for specific date:*

Date Requested – 2<sup>nd</sup> Choice: **June 1, 2023**

Subject (*Wording to be placed on agenda*):

- a. Report by counsel on opioid case and consideration of recent developments in the case (Jefferson County Commission v. Purdue Pharmaceutical, et al. US District Court, Northern District of West Virginia, Civil Action #1:17-OP-45170, MDL 17-md-02804-DAP In Re: National Prescription Opiate Litigation; State of West Virginia ex rel. Patrick Morrissey, Attorney General v. Walgreens Boots Alliance, Inc., et al., Civil Action No. 20-C-82 PNM (W. Va. Cir.Ct. Putnam County) (the "West Virginia AG Action"), pending within In re: Opioid Litigation, Civil Action No. 21-C-9000 (W. Va. Cir. Ct. Kanawha County) and related matters.
- b. Review, discussion, and potential adoption of Commission leave policy as assigned to counsel.
- c. Review, discussion, and potential adoption of Operational MOU for Fire and EMS between the JCESA and/or JCC and fire departments.
- d. Discussion of minor boundary issue between Berkeley and Jefferson County.
- e. Review, discussion, and potential adoption of organizational and related documents and appointment of Agency Director for Emergency Services Agency transition and operation.

Is this a funding request? **No**

If so, how much? **N/A**

Provide exact financial impact/request:

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed?      Projector    **N**                      Internet/Wi Fi    **N**                      Telephone for conference call    **N**

Contact information:

Email address:

Phone Number:

**FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION**

*not applicable*



**JEFFERSON COUNTY, WEST VIRGINIA  
EMERGENCY AMBULANCE SERVICE FEE ORDINANCE**

**Amendment Effective July 1, 2023**

**Table of Contents**

SECTION 1- LEGISLATIVE AUTHORITY .....	1
SECTION 2 - PURPOSE.....	1
SECTION 3 - DEFINITIONS.....	1
SECTION 4 - RATES .....	3
Residential Unit Fee.....	3
Other Non-Residential Fees .....	3
Homestead Exemption.....	3
Responsibility and Due Date.....	3
Late Fee and Dates.....	4
Collections .....	4
Error Resolution .....	4
SECTION 5 - RATE CHANGES.....	4
SECTION 6 - EFFECTIVE DATE .....	5
SECTION 7 - USE AND MANAGEMENT OF FEE PROCEEDS .....	5
SECTION 8 - BUDGET DEVELOPMENT .....	5
SECTION 9- DATA USED FOR ASSESSMENT OF FEES.....	5
SECTION 10 - COLLECTION OF DELINQUENT ACCOUNTS.....	6
SECTION 11- INITIAL USE OF FUNDS AND POSITIONS.....	6
SECTION 12 -AMENDMENTS AND SEVERABILITY .....	6

**SECTION 1 - LEGISLATIVE AUTHORITY**

This Ordinance concerns the imposition and collection of a special emergency ambulance service fee and is adopted under the authority of Chapter 7, Article 15, Section 17, of the Code of West Virginia, as amended.

**SECTION 2 - PURPOSE**

This Ordinance is enacted by the Jefferson County Commission for the purpose of providing career Fire Fighter/Paramedics and Fire Fighter/EMTs to maintain an adequate emergency ambulance system within the geographic boundaries of Jefferson County, West Virginia. An adequate emergency ambulance system is necessary to promote the health and welfare of the citizens of Jefferson County. Emergency ambulance service is a public purpose and a responsibility of government for which public money may be spent.

**SECTION 3 - DEFINITIONS**

**ACCESSORY STRUCTURE.** Any separate structure associated with a residential unit such as a garage, storage shed, workshop or otherwise located on the same parcel shall be included as part of the residential unit and not subject to a separate fee so long as it is not actually used as a residential or non-residential unit. If a dispute arises with regard to whether or not a structure qualifies as accessory structure not subject to a separate fee, the burden is upon the owner to demonstrate that the structure is not a commercial or residential unit.

**RESIDENTIAL PROPERTY.** Means any place of residence, whether occupied or unoccupied, as classified by the records of the Jefferson County Assessor, including, but not limited to, single-family homes, duplexes, vacation and secondary homes, mobile homes, apartments, and rental units.

**AGRICULTURAL BUILDING.** Means structures which directly contribute to the operation of a farm and shall include any processing plant, milking parlor, farm equipment storage building, barn, silo, grain storage building, swinery, and temporary quarters furnished to farm employees without rent to assist in performance of employment duties as part of the terms of their employment. Agricultural buildings shall be exempt from any fee assessed under this Ordinance. However, the agricultural exemption does not apply to any ordinary residential unit located on a farm, such units shall be subject to the standard residential unit fee. In addition, any structure which conducts a retail commercial enterprise open to the general public, including but not limited to a distillery, butcher shop, winery, bed and breakfast, buildings used in the course business for animal racing, or retail nursery, shall be subject to the standard non-residential fee even if located on a farm. The warehousing, processing, drying, storage, distribution and marketing of agricultural products for the wholesale marketplace when those activities are conducted in conjunction with, but are secondary to, husbandry or production conducted on the farm shall be exempt from the fee. If a dispute arises with regard to whether or not a structure qualifies as an exempt agricultural building, the burden is upon the owner to demonstrate that the structure contributes to the operation of a farm and is not a commercial or residential unit.

**NON-RESIDENTIAL PROPERTY.** Means commercial business, industrial activity or non-residential activity conducted for a profit or non-profit, and any federal, state or local government (except those defined as an "Agricultural" property herein) including, but not limited to, any store, filling station, hotel, motel, warehouse, flea market, amusement park, camp ground, institutional living arrangement with centralized services such as nursing homes, assisted living or similar arrangement, a bed and breakfast, an entertainment venue, a club, bar or restaurants, church, school, courthouse, or federal, state, or municipal government building. In the case of commercial activity that occurs outdoors such as a flea market, camp ground or amusement park, such business shall be assessed a fee as a commercial unit unless a permanent structure associated with the use is already subject to a commercial fee at the same location. In the case of a commercial complex with more than one structure, such as a shopping center or business complex, each separate structure shall be included in total square foot calculations.

In addition, any structure which conducts a retail commercial enterprise open to the general public, including but not limited to a distillery, butcher shop, winery, bed and breakfast, buildings used in the course of business for animal racing, or retail nursery, shall be subject to the standard non-residential fee even if located on a farm.

**EMERGENCY AMBULANCE SYSTEM.** Any emergency ambulance service provided pursuant to this ordinance.

**HOMESTEAD EXEMPTION** shall mean an owner-occupied residential unit used exclusively for residential purposes and occupied by the owner or one of the owners who is a citizen of this state and who is sixty-five years of age or older or is permanently and totally disabled as that term may be defined by the Legislature, and which granted by, and recognized in the records of, the Assessor of Jefferson County as exempt from a portion of the ad valorem property taxation of Jefferson County as prescribed by general law. The burden shall be upon the owner claiming the exemption to present proof of same at the time the fee is paid. Status may be verified by reviewing the tax system. If sufficient proof is not provided, the owner shall pay the normal fee.

**SQUARE-FOOTAGE** shall be determined by the Jefferson County Assessor's Office. All structures located on each property shall be included in the total square-footage calculation, including but not limited to warehouses, retail space, storage areas, and accessory structures. If a dispute arises with regard to whether or not a structure qualifies for inclusion in the total square-footage calculation, the burden is upon the owner to demonstrate that the structure is not a non-residential accessory structure or residential unit.

**OWNER.** Means the person, firm or corporation listed in the Jefferson County land records and/or records of the Assessor of Jefferson County as the owner of the unit or property as of July 1st of the year the bill is issued.

**RESIDENTIAL UNIT.** Means any habitable structure intended for residential use, whether occupied or unoccupied, including, but not limited to, single-family homes, duplexes, vacation and secondary homes, mobile homes, apartments, condominiums and rental units. In the case of a structure which contains multiple independent addressable dwelling units, such as duplexes and apartments, each addressable unit shall be deemed to be a separate residential unit.

**SPECIAL EMERGENCY AMBULANCE SERVICE FEE.** Means the fee imposed by the Jefferson County Commission through this Ordinance and collected from the users of emergency ambulance service within Jefferson County.

**USER.** Means any person, firm or corporation to whom emergency ambulance transport service is made available.

#### **SECTION 4- RATES**

The Emergency Ambulance Service Fee imposed under this Ordinance shall be for emergency ambulance service provided for a Jefferson County Fiscal Year July 1 to June 30.

- **Residential Unit Fee.** The Emergency Ambulance Service Fee established by this Ordinance shall be thirty-nine dollars (\$39.00) **per owner occupied residential unit, and fifty dollars (\$50.00) per non-owner occupied residential unit** per Fiscal Year.
- **Other Non-Residential Fees.** The Emergency Ambulance Service Fee for property that is not residential shall be calculated based on total building square footage, and based on one of 6 (six) classifications.

For properties where the Assessor has available building square footage, five (5) rates are applicable. The tiered flat rate fee is determined based on the total building square footage as defined in SQUARE FOOTAGE and is subject to a minimum fee payable of ninety dollars (\$90.00) per non-residential parcel per fiscal year. All properties with a total square footage less than or equal to 10,000 square feet will pay the minimum payable fee of \$90.00.

For properties with a total square footage of 10,001 sf or greater, the flat fee per parcel is determined as follows:

o 10,001 sf to 20,000 sf	\$200.00
o 20,001 sf to 65,000 sf	\$512.00
o 65,001 sf to 360,000 sf	\$1,875.00
o 360,001 sf or greater	\$33,400.00

For properties where the total building square footage is not available from the Jefferson County Assessor, the flat fee is: \$150.00

**Homestead Exemption.** All those residents who have been granted a property tax Homestead Exemption by the Assessor in the tax year prior to July 1, 2014, and each year thereafter, shall pay a discounted fee of twenty dollars (\$20.00) on their personal residence.

**Responsibility and Due Date.** The Fee imposed under this ordinance shall be the responsibility of the record owner of the unit as of July 1st, each year unless an alternate date is formally approved by a majority of the Commission. The Fee assessed and levied under the provisions of the ordinance shall be a personal obligation of the owner of the unit. The Fee shall be due and payable July 1st of each year for taxable units owned as of July 1st for services to be rendered in the fiscal year. On or before, July 31st of each year, a bill shall be mailed to the owner's mailing address on record with the Assessor of Jefferson County.

**Late Fee and Dates**

- For each service year, *accounts paid on or after October 1 through December 31* the fee shall increase by \$5 for residential properties or by 10% for non-residential properties.
- For *accounts paid on or after January 1 through March 31* of a given service year, the fee shall increase to \$15 for residential properties or to 30% for non-residential properties, whichever is greater.

**Collections.** Fees delinquent on or after the First day of April the year after they became due and payable may be subject to collection. The County Commission, in its sole discretion, may collect unpaid fees through civil action filed in a court of competent jurisdiction. Such suit need not be brought in the same fiscal year the fee was billed. In any suit for collection of delinquent fees, the Commission is authorized to recover its reasonable costs of collection, including court costs, attorney's fees, service costs and statutory interest.

**Error Resolution.** If any owner believes he or she was erroneously charged an emergency service fee, the County Commission shall provide, upon the owner's request, an exoneration form. The form shall be completed and returned to the County Commission no later than September 30 of the Fiscal Year for which the fee applies. The County Commission staff shall, within a reasonable time, investigate any request for exoneration. The County Commission shall, at its next regular meeting after completion of the investigation, consider each written request for exoneration and staffs recommendation regarding the exoneration request. If good cause for exoneration is found by the County Commission, the Commission shall exonerate or modify the imposed charges, and shall notify the owner in writing of its actions. If the Commission does not exonerate or modify as requested by the applicant, the owner requesting exoneration may appeal to the Circuit Court of Jefferson County. The appeal must be filed within 30 days of the Commission decision upon the exoneration. No prior fiscal year fees will be refunded.

**SECTION 5 - RATE CHANGES**

The service of ambulance protection shall be continued, maintained, and improved by the Jefferson County Commission/Jefferson County Emergency Services Agency at the charge and expense of the owners of all residential and commercial units within the county. The fees shall be imposed, assessed and collected as set forth in this Ordinance. In the event that a change in the fee imposed by this ordinance is necessary, the County Commission shall consider approving a change. The JCESA shall submit copies of its current budget, the future budget developed under Section 7 and any other documentation supporting the proposed a change in the fee. In conjunction with JCESA's departmental reviews, a review of 911 Center CAD call data shall be performed regularly at a minimum of every 2 (two) to 3 (three) years. The fee may be adjusted based on this review of CAD call data to ensure that the fee being charged is commensurate with CAD usage data for each property type. The County Commission retains sole discretion in approving, denying or modifying any fee change. Procedures set forth in Article 15, Chapter 7, Section 17 of the Code of West Virginia for the initial levy of such a fee shall be followed by the County Commission in the event an increase is sought.

**SECTION 6 - EFFECTIVE DATE**

The prior Ordinance became effective July 1, 2019 and the Emergency Ambulance Service Fee was originally enacted effective June 30, 2014. This Amended Ordinance shall become effective on July 1, 2023. The fee assessed and levied by this ordinance are for services to be rendered from July 1, 2023 to June 30, 2024, and each fiscal year thereafter.

**SECTION 7 - USE AND MANAGEMENT OF FEE PROCEEDS**

The proceeds from the imposition and collection of the Emergency Ambulance Service Fee shall be deposited in a special fund or specific appropriations shall be exhibited in separate and distinct accounts for the benefit of the JCESA held by the Treasurer of Jefferson County and shall be used only to pay reasonable and necessary expenses actually incurred, including personnel, training, supplies and equipment used in providing emergency ambulance service to residents of Jefferson County. Proceeds not expended in a given Fiscal Year will be, maintained in the special fund and may be used in subsequent Fiscal Years as necessary.

**SECTION 8 - BUDGET DEVELOPMENT**

The Jefferson County Commission/Jefferson County Emergency Services Agency shall hold an annual public hearing for the purpose of receiving written or oral public comments pertaining to the operations of the JCESA within Jefferson County. This public hearing shall be advertised as a Class II legal advertisement in local newspapers within the County.

The required public hearing shall be held no later than the first Jefferson County Commission meeting in November in order to provide JCESA sufficient time to consider any improvements or changes in services and to account for said changes when submitting the Jefferson County Emergency Services Agency's annual budget request to the Jefferson County Commission.

As required by the JCESA Ordinance, JCESA shall prepare a financial statement and budget detailing the upcoming Fiscal Year projections for the special emergency ambulance fund. The Jefferson County Emergency Services Agency Director shall make recommendations to the County Commission regarding the need to change or maintain the rates charged for the upcoming year.

**SECTION 9 - DATA USED FOR ASSESSMENT OF FEES**

Upon completion of the annual budget for the Fund, County Commission shall request the Assessor to provide it with a list of all residential units and non-residential parcels and square footage within the meaning of this Ordinance within the county to be utilized as the data base for billing the Special Emergency Ambulance Service Fee commencing the following July 1. In addition, GIS shall provide a list of addressable units within each category to assist in the identification and classification of residential units and non-residential buildings and parcels within the county. Each residential or non-residential unit or property shall have an account established in the name of the owner of that unit or property and a bill in the amount of the fee shall be delivered to that property owner by US Postal Service on or after July 31st of the Fiscal Year. The Assessor will further provide monthly updates to County Commission so that the database can be maintained on a current basis.

**SECTION 10 - COLLECTION OF DELINQUENT ACCOUNTS**

On or before January 1 of each year, letters shall be sent to all unpaid accounts as a status reminder including a notice of late fees and charges and a notice that delinquent accounts will be submitted for collection after March 31st. On or about April 1, all delinquent accounts at that point shall be submitted for collection by either internal or external agencies.

**SECTION 11- INITIAL USE OF FUNDS AND POSITIONS**

Funds will initially be allocated to train, hire and equip Fire Fighter/Paramedics and Fire Fighter/EMTs assigned based on response time to maximize limited resources.

**SECTION 12 - AMENDMENTS AND SEVERABILITY**

This Ordinance may, from time to time, be amended by a majority of the members of the County Commission as they deem it necessary and appropriate.

If a court of competent jurisdiction declares any provision of this Ordinance to be void, invalid or ineffective in whole or in part, the effect of such decisions shall be limited to those provisions which are expressly declared to be void, invalid or ineffective, and all other provisions of this Ordinance shall continue to be separately and fully enforceable and effective.

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This Ordinance shall become effective upon July 1, 2023.

NOW THEREFORE, THIS ORDINANCE IS ENACTED AND ORDAINED BY MAJORITY VOTE OF THE COUNTY COMMISSION OF JEFFERSON COUNTY, WEST VIRGINIA.

Given under my hand and seal this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

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**AN ORDINANCE TO REORGANIZE THE JEFFERSON COUNTY  
EMERGENCY SERVICES AGENCY**

WHEREAS, by Ordinance dated September 7, 1995 the Jefferson County Commission created the Jefferson County Ambulance Authority pursuant to Chapter Seven, Article Fifteen, Section One, et. seq. of the Code of West Virginia, as amended, which statute is also known as the "Emergency Ambulance Service Act of 1975"; and

WHEREAS, on March 27, 2008 the Commission adopted a technical correction amendment conforming the name of the agency to the Jefferson County Ambulance Authority (JCAA) to conform the name of the agency with common convention and usage; and

WHEREAS, this agency operated successfully and continuously over the intervening years but changing demographics, increased population and rising need for emergency services required improvements to the JCAA; and

WHEREAS, the Commission recognized the need to augment the JCAA ambulance and fire service to meet the current and future needs of the citizens of Jefferson County; and

WHEREAS, the West Virginia legislature recognized those needs by adopting Senate Bill 224 during the 2008 legislative session authorizing the Commission to create a joint emergency services agency providing both ambulance and fire services;

WHEREAS, in 2008 the Jefferson County Commission created a joint Emergency Services Agency but did not enact an Ambulance Fee nor a Fire Fee as permitted by West Virginia Code, but funded both services out of general revenue of the County; and

WHEREAS, in 2014, the Commission determined that the Jefferson County budget could not continue to support the Agency from general revenue and adopted an Ambulance Fee for users of emergency ambulance services; and

WHEREAS, the Commission subsequently determined that the current Emergency Services Agency Board is less suitable to changed economic conditions and to funding requirements, and further determined that the management structure of the Agency needs to be reorganized to more efficiently, responsively and effectively meet the changing emergency services needs of the twenty-first century, especially in light of the potential need to handle separate ambulance and fire fees; and

WHEREAS, the Jefferson County Commission has dedicated significant public funds to purchase ambulances for greater efficiency and protection of the citizens;

NOW THEREFORE, be it enacted and ordained by the Jefferson County Commission as follows:

**Section 1. Reorganization of the current Jefferson County Emergency Services Agency and Creation of a new County Department named the Jefferson County Emergency Services Agency**

- 1) Pursuant to W. Va. Code, § 7-15-1, *et. seq* and S.B. 224, Ch. 234, Acts, Reg. Sess. (W.Va. 2008), the entity called the Jefferson County Emergency Services Agency (hereinafter referred to as "the Agency") (a public corporation), is hereby reorganized as a County department under the direct authority of the Jefferson County Commission. The Agency shall be a joint emergency services agency authorized to provide ambulance and emergency medical services and fire protection services in the incorporated and unincorporated areas of Jefferson County. The current Jefferson County Emergency Services Agency Board is hereby dissolved with thanks for their service. The Jefferson County Emergency Services Agency, a public corporation, continues in uninterrupted existence with day to day executive control under an Agency Director. The existing debt obligations, assets and property owned by the current Emergency Services Agency remain in full force and effect. In the future, the obligations, assets and property may be transferred, redeemed or re-allocated directly to a department or to another County related entity.
- 2) The Jefferson County Commission shall appoint a Director of the Agency and establish the Director's compensation and benefits. The Agency shall at all times operate under the authority of the Director who shall be appointed by the Jefferson County Commission and shall serve at the will and pleasure of the Commission. The Commission shall appoint the initial Director for the Agency at the time of the adoption of this Ordinance. The Director shall be a direct employee of the Commission and answerable to the County Administrator. The Director shall serve at the will and pleasure of the Commission.
- 3) With the exception of the Director, all employees of the Agency at the time of the adoption of this Ordinance, shall initially remain employees of the Agency, a public corporation, and serve at the will and pleasure of the Agency Director. The Agency shall undertake and complete a transition period, during which the Jefferson County Commission will add all current Jefferson County Emergency Services Agency employees to the integrated County payroll structure, fully transition all licenses, permits, contracts, assets, obligations to department status and obtain any Auditor approval necessary for a revised budget reflecting the full inclusion of the Agency into the overall County Budget. Upon completion of the transition period the Commission shall, by additional Resolution, dissolve the existing public corporation and transfer all remaining employees, assets and operations directly to a department within the County Commission management structure.

**Section 2. Powers**

- 1) The Agency shall possess all the powers, rights and responsibilities conferred by the State of West Virginia upon emergency ambulance service authorities, county fire

associations and county fire boards that are not otherwise inconsistent with state law or this Ordinance, including, but not limited to:

- (a) The management and control of the operations, business and affairs of the Agency, including hiring and firing employees of the Agency;
  - (b) Preparing Budgets and financial statements as required in Section 6 herein;
  - (c) Billing and collecting the costs of fire protection and ambulance services the Agency provides to members of the public as stated in Section 6 (i) and (j) herein;
  - (d) Spending and distributing funds within its budget as the Agency determines best to provide for most effective and efficient provision of emergency ambulance and fire protection services to businesses and residents of Jefferson County, West Virginia.
  - (e) The ability to contract services and/or enter into mutual aid agreements with volunteer fire companies, outside jurisdictions and other public agencies. All mutual aid agreements in effect at the time of the adoption of this Ordinance shall remain in full force and effect but shall be subject to review by the County Commission which may adopt, reject such agreements at any time. All mutual aid agreements after the adoption of this Ordinance shall be by written agreement only, which must be presented to and approved by the Jefferson County Commission.
  - (f) The Agency shall consult with existing fire departments, with the Jefferson County E911 Center, with the West Virginia Office of Emergency Medical Services, State Fire Marshall and with other appropriate Agencies and Officials to establish policies for the orderly dispatch of all emergency ambulance and fire protections services in Jefferson County.
  - (g) In the event an Ambulance Fee and/or a Fire Fee is imposed by the County Commission, the County Commission shall have the sole authority to set the rate of said fee(s). The Agency shall submit any and all information required by the County Commission for that body to periodically review the appropriate level of said fee(s) to cover the reasonable and actual costs of the provision of the emergency services for which said fees are instituted.
- 2) To the extent a conflict may exist or arise between the powers, rights and responsibilities conferred by the State of West Virginia upon emergency ambulance service authorities and those conferred upon county fire associations and county fire boards, the Agency shall be deemed to possess the broader of the two powers.

#### **Section 4. Standards of Operation**

- 1) The rules for governance of the Agency shall be submitted to, and approved by, the Jefferson County Commission.

- 2) The County Commission shall retain continuing jurisdiction with respect to amendment and adoption of such rules.
- 3) The Agency Director shall have full and complete authority to manage the Agency's affairs, operations and employees. However, the Director shall at all times be subject to the control of the Jefferson County Commission and its Administrator and shall serve at the will and pleasure of the Jefferson County Commission.

#### **Section 5. Borrowing Money**

The Agency may not borrow money, pledge assets as security, issue and sell revenue bonds or otherwise encumber assets or income of the Agency without the advanced written formal approval of the County Commission. Any funding or fund raising, other than by donation or grants, shall require the advanced approval of the County Commission.

#### **Section 6. Fiscal Year and Required Accounts**

- (a) The fiscal year for the Agency shall commence on July 1.
- (b) Each year hereafter, the Agency shall provide to the County Commission an audited financial statement of the Agency showing income and expenditures from the past fiscal year, including the actual costs associated with providing emergency services broken down by type of service provided, Agency which provided said services, fund collected from every source and all other income and outlets of the Agency. The report shall be published as a Class 1 legal advertisement in a newspaper with circulation in Jefferson County.
- (c) The Agency shall make a quarterly written report to the County Commission containing an itemized statement of the receipts and expenditures of the Agency.
- (d) The Agency shall provide to the County Commission, on the date directed by the County Administrator, a formal written budget request for the Agency for the fiscal year beginning July 1, of said year. The Agency shall conduct a Public Hearing with notice with a Class 1 legal advertisement of meeting in a newspaper with circulation in Jefferson County.
- (e) The Agency shall keep the funds from all Emergency Ambulance Fees segregated from the general funds of the Agency. Said funds shall only be used as directed by the County Commission to pay the reasonable and necessary expenses actually incurred to provide emergency ambulance service to the residents of Jefferson County and to cover the reasonable and actual operation of the Agency required to provide said services. The Agency, as part of the annual financial statement and annual budget request shall show a separate accounting of income and expenditure associated with said fee.
- (f) In the event that an Emergency Fire Fee is instituted, the Agency shall keep the funds from said fee segregated from the general funds of the Agency. Said funds

shall only be used as directed by the County Commission to pay the reasonable and necessary expenses actually incurred to provide emergency fire service to the residents of Jefferson County and to cover the reasonable and actual operation of the Agency required to provide said services. The Agency, as part of the annual financial statement and budget request, shall show a separate accounting of income and expenditure associated with said fee.

- (g) The Agency shall only allocate funds to emergency ambulance service and fire protection providers based on their ability to serve demonstrated public need for emergency ambulance and fire protection services and based upon the actual and reasonable cost of providing said services.
- (h) To properly account for the expenditure of public funds and to most effectively target public funding, the Agency shall fully account for all expenditures and revenue. The County Commission shall have ultimate control of the revenue and expenditures of the Agency and shall in future budget years directly set and adopt the Agency budget as part of the annual County budget process.
- (i) In addition to the special emergency ambulance service fee imposed by the County Commission, the Agency may bill as permitted by law for ambulance services provided to a patient treated or transported to a hospital.
- (j) The Agency may bill and collect the actual and reasonable costs of fire protection services the Agency provides directly to members of the public. In the event a fire fee is imposed, for residents and businesses of Jefferson County that have paid the applicable Fire Fee, the Agency may only collect to the extent that insurance, private or public, will reimburse providers of such services, e.g., in the event of an emergency fire call, the Agency shall bill and collect for the cost of such fire protection services but only to the extent provided has insurance coverage. In any event, the charge for fire protection services shall not exceed \$500.00 or the amount covered by insurance whichever is less.
- (k) The Agency shall require a written financial accounting from every person, agency, association, corporation or business which provides emergency ambulance services, fire protection services or any other professional services (a "recipient") which receives assets, money, resources or services of any kind, including but not limited to provision of paramedics, EMTs or other personnel, (all considered "funds") from the Agency. Said accounting shall be provided periodically, as the Agency shall direct, and shall be a verified written financial statement of the recipient's total operations including an accounting for the use of all funds provided to the recipient by the Agency. The accounting shall contain all information requested by the Jefferson County Commission in the format designated.
- (l) As a condition of receiving public funds, all recipients shall as often as required by the Agency but not less than annually provide to the Agency and the County Commission a detailed and verified written accounting of any agency provided

funds and any revenue derived from said funds in the format and level of detail which may be required by the Agency, Commission or State Auditing requirements.

- (m) If a recipient fails to provide a full, complete and verified written accounting as directed by the Agency in the format requested, the Agency shall stop funding allocations to the recipient until the recipient provides the required accounting.
- (n) Any purchase of or contract for supplies, equipment, repairs and materials for the Agency or for the construction, or improvement of facilities of the Agency which exceeds the sum of \$10,000.00 (Ten Thousand Dollars) shall be based upon competitive sealed bids obtained by public notice published as a Class II legal advertisement within Jefferson County as required by WV Code §7-15-16 or as otherwise required by law.

**Section 7. Severability and Construction**

- 1) The provisions of this Ordinance shall be liberally construed to effectively carry on its purposes in the interest of promoting and protecting the public health, safety and welfare.
- 2) If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect the validity of the remaining provisions of this Ordinance nor impair or nullify the remainder of this Ordinance, which shall continue in full force and effect.

NOW THEREFORE, THIS AMENDED ORDINANCE IS ENACTED AND ORDAINED BY MAJORITY VOTE OF A REGULARLY CALLED MEETING OF THE COUNTY COMMISSION OF JEFFERSON COUNTY, WEST VIRGINIA.

Given under my hand and seal this \_\_\_ day of \_\_\_\_\_, 20\_\_.

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**AGENDA REQUEST FORM**  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: Cindy Rezmer

Department or Organization: Jefferson County Commission

Estimation of amount of time needed for appointment: 10 minutes

Date Requested – 1<sup>st</sup> Choice: **May 18, 2023**

*If a specific date is needed, please provide reason for specific date:*

Date Requested – 2<sup>nd</sup> Choice:

Subject (*Wording to be placed on agenda*): **Request Modification of Existing Contract with Tyler Technologies to assist with onboarding/importing additional employee and payroll information resulting from the EMS transition**

**Please provide the County Commission with a description of your request or presentation, including any background information:**

 Please see attached slide deck for details.

Is this a funding request? Y/N NO

If so, how much? \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed?      Projector    Y/N      Internet/Wi Fi    Y/N      Telephone for conference call    Y/N

Contact information:

Email address:

Phone Number:

**FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION**

not applicable



## Cindy Rezmer

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**From:** Parent, Joe <Joe.Parent@tylertech.com>  
**Sent:** Monday, May 15, 2023 1:31 PM  
**To:** Cindy Rezmer  
**Cc:** Makayla Zonfrilli  
**Subject:** RE: Jefferson County Commission - ESA Transition - Signed Quotes

**CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.**

Good afternoon!

Hope you had a great weekend!

Sorry this has taken us so long.... Below please find an outline of the estimated work involved in the ESA transition.

### HRM

- Analysis and Additional Setup
  - PR Setup Codes
    - Group/BU
    - Locations
    - Job Classes
    - Positions
    - Pays
    - Deductions
    - Salary Tables
    - Insurance Premium Tables
    - Other various miscellaneous codes
  - Employee Master
  - Employee Job Salary
  - Employee Deduction
  - Workflow
  - Needs within ESS
  - Payroll Process
    - Generation
    - Time Entry
    - GL Posting

### FIN

- Analysis and Additional Setup
  - Analysis of COA
    - Additional Fund(s) needed?
    - Segments needed.
    - Project accounting?
    - Cash accounts?
  - Department Codes
  - Requisition Entry
  - Purchasing
  - Accounts Payable
  - AR/GB
  - Workflow



**AGENDA REQUEST FORM**  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: Jessica James

Department or Organization: Jefferson County Commission

Estimation of amount of time needed for appointment: 10 Minutes

Date Requested – 1<sup>st</sup> Choice: May 18, 2023

*If a specific date is needed, please provide reason for specific date:*

Date Requested – 2<sup>nd</sup> Choice:

Subject (*Wording to be placed on agenda*): Discussion of July 6, 2023 Regular Meeting

**Please provide the County Commission with a description of your request or presentation, including any background information:**

July 6 is the date of the first County Commission meeting for the month of July. Past Commissions have canceled the first meeting in July due to the Independence Day holiday and the historical lack of agenda items during this time as staff takes their summer breaks.

We request the Commission determine whether they wish to cancel the July 6, 2023 regularly scheduled County Commission Meeting. We're making this request a little early to allow staff ample notice either way.

Is this a funding request? Y/N NO

If so, how much? \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

 I move to cancel the July 6, 2023 regularly scheduled County Commission meeting, with the Commission reconvening on July 20, 2023 during the regularly scheduled meeting beginning at 6:00pm.

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector Y/N Internet/Wi Fi Y/N Telephone for conference call Y/N

Contact information:

Email address:

Phone Number:

**FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION**



## **Public Comment for Jefferson County Commission meeting May 4, 2023**

I, David Tabb, a lifelong resident/taxpayer make the following comments:

### **PUBLIC COMMENT –**

I hope that all is well with all the different things going on in the world. Several months ago, I had overheard some concerns of someone not being able to afford some professional services. I use the term “Angel Fund”. I have seen this in other professional services that I have participated within. I made a generous contribution and the party accepted. Since that time, the “Angel Fund” that was started has received a huge participation. The recipients have given a truly heart felt thank you. I hope that others will keep this in mind when they see a need and can assist.

### **Presentation #4 – Jennifer Myers – JC Parks & Recs**

#### **Request letter of approval – digital light show for 7-1 or 7-2**

There is no additional paperwork with this request or the cost for the light show and or cost to get a permit from the state of West Virginia. There is also no listing of requirements of ambulance or fire equipment to be available upon site.

#### **To sign an approval for a grant for \$925,000.00: earmarked with Shelley Moore Capito**

I am concerned if all the Commissioners read the 36 pages, with 11 different agencies, and that you are agreeing to all the requirements. There is no documentation of what this grant is to accomplish.

I am also deeply concerned that there is a requirement for public comments. I have yet to see any of the documents of the project (Phase II), for the public, where they can make comments.

### **Unfinished Business:**

#### **Presentation #14 – Discussion of the Jefferson County Roads Summit**

I believe that this is the second request for funding. When the agenda request is marked: “*Is this a funding request? Y/N NO*”. There is an additional documentation attached which is asking for \$1,500.00. There are 21 invitations with only 11 possible participants, not the 40 that is being initially planned for at \$25.00 a piece with \$500.00 for incidentals (plastic, paperware, transportation, etc.). If this Road Summit is actually required, then let’s give them \$500.00 and move forward.

*“The public reserves the right to call out the public officials to follow the required laws to ensure the constitutional rights of the public. The Governor has ordered the Government to be “open far business” and not deprived the public of notice and comments that would violate ethic provisions.*

It is hard to be safe, with the current County Commission.

*Have a nice day!*

## Sorayda Pitts

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**From:** rabblrouser <marc.petitpierre@gmail.com>  
**Sent:** Thursday, May 4, 2023 10:06 AM  
**To:** Sorayda Pitts  
**Subject:** public comment

**CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.**

shame on you, commissioners, and those who agree with you.

you have a lot of nerve daring to infringe and abridge my first amendment right to express my opinion and exercise my right of freedom of religion.

by having the law busting me down for trying to pray while black just because it's different from yours.

this isn't living up to the oath you swore to uphold the constitution.

btw, how's this religion crap working out for you?

with the mess you're making of the county's finances and administration.

still and forever running things by starting crap on social media.

having people quit left and right because of your crap.

churn, churn, churn

no wonder no one lasts very long in their jobs. or doing well at them

no one wants to keep working for you.

because you make it hard for them.

and you don't want to work with them.

or want to serve the public. like elected officials are supposed to in a democracy

you'all need to keep from sticking your nose in on the wrong side of other people's business.

and start minding your own.

such incompetence that you demonstrate can't be just mistakes.

no one can be that stupid.so it must be intentional.

but can only be towards some nefarious result...

you need to understand that those who subject others to anything religious against their will are violating their rights

we need to get off this kick that our nation was founded as christian.

this is delusional.

it shows a complete lack of the ability to grasp our history. and of trying to change it to suit your bigotry most immigrants -- by far -- settled this country because they did not want to be told what or how to practice a religion in which they didn't believe.

many of those were even persecuted by -- get this -- other christians -- even though they were also christians but of another sect or denomination.

this "friction" has been happening all along.

and is still happening today

the irony of this clearly goes over many of your heads...

but the reality of the most prevalent (primary) reason why people came here is for the possibilities of economic opportunities.

so trying to make this country into a christian nation is a relatively new phenomenon.

and it goes AGAINST what the founders envisioned.

and is also against ALL democratic values and ideals.

specifically that all people can equally practice their own faith.