

## Advertisement for Bid

This Request for Proposals (RFP) invites responses from qualified, experienced professional design consultants to develop a universally accessible (UA), ADA compliant, playground design at Sam Michaels Park.

Questions concerning this RFP must be made via email per the schedule outlined below. Responses to all submitted questions will be posted at <http://www.jcprc.org>.

Issue date: Friday, May 26, 2023

Optional site visit: The park is open during daylight hours. If you would like to schedule a tour of the site, please contact [jmyers@jcprc.org](mailto:jmyers@jcprc.org).

Questions due: Friday, June 16, 2023

Submittals due: Monday, July 10, 11:00 AM

Inquiries/submissions to: Jennifer Myers, Director

235 Sam Michael's Lane, Shenandoah Junction, WV 25442; [jmyers@jcprc.org](mailto:jmyers@jcprc.org)

### Scope of Work

The Jefferson County Parks & Recreation Commission desires to purchase and have installed a playground structure that is inclusive, ADA accessible, unique, eye catching, aesthetically pleasing and safe for children. Playground will have poured in place surfacing or a combination surfacing. The proposer will be required to provide sufficient documentation to define the items being provided in this scope of work. Such documentation may include, but is not limited to, vendor catalog sheets, general data sheets, drawings and sketches or specification and warranty information.

1. The amount budgeted for this purchase is not to exceed \$130,000 with delivery and installation to be made no later than Spring 2024. A Fall 2023 installation is preferred. Liquidated damages of up to \$100 per day will be assessed if project is not completed by the due date.
2. Vendors should include either pictures of their play structures or 3 dimensional drawings of what is being proposed.
3. Vendors will be required to provide a supervisor for installation.

## Laws and Regulations

1. Attention is directed to the fact that this project will be undertaken with public funding. All work must be performed in accordance with the rules and regulations of all public agencies, including Jefferson County, WV; the State of West Virginia, and the Federal Government. Current prevailing wage rates are applicable to this work. Contractors submitting bids for this project must be licensed and insured to work in the State of West Virginia.

## Site Specifications

1. Playground Components (desirables/minimum requirements):

- a. Recommended for ages 2-12.
- b. Equipment must fit in an area that is approximately 80'x100'
- c. Poured in place
- d. Inclusive/Adaptive components
- e. Handicap swing and/or generational swing.
- f. At least two slides.
- g. At least three sensory elements.
- h. Must have at least two overhead/upper body climbing components and two ground level components.
- i. Approximately 12 play elements are desired.
- j. All handrails and gripping surfaces shall have a texture.

2. Border Material:

- a. Sufficient border material and certified mulch to encompass the use zone of the composite structure. Play structure shall have a plastic border with a rounded opening kit that allows for easy access into the playground.

3. All bid packages must include specifications and warranty of the equipment proposed along with a top view and color drawing. There shall be two separate drawings showing the play structure area and a separate drawing showing the climbing apparatus in relation to the existing freestanding slide.

4. If applicable, the JCPRC will obtain any permits needed.
5. Manufacturer shall be ISO 9001 certified and the designer and factory certified installer shall be certified by the National Playground safety Institute. All equipment and installation must as a minimum meet the following standards.
  - a. ADA-American with Disabilities Act
  - b. ASTM-The American Society for Testing Materials
  - c. IPEMA-The International Playground Equipment Manufacturers Association
6. Vendor must note on his or her bid any variation to the specifications, warranty and additional requirements for this bid. Failure to note any deviations or changes to the specifications, warranty or requirements may at the sole discretion of the Jefferson County Parks & Recreation Board void the proposal.

#### Questions

All questions in connection with the bidding documents shall be emailed to Jennifer Myers, Director at [jmyers@jcprc.org](mailto:jmyers@jcprc.org).

#### Mailing Information:

Jefferson County Parks & Recreation Commission

235 Sam Michael's Lane

Shenandoah Junction, WV 2544