

Jefferson County Office of Homeland Security and Emergency Management 28 Industrial Boulevard

Kearneysville, WV 25430

P. 304-728-3329

Mobile: 304-279-8233 F. 304-725-7916

tmehling@jeffersoncountywv.org

Public Awareness Committee Sign In Sheet February 9, 2011

	Print Name &	Email	Phone	Sign In
	Organization			
	Brown, Bill		725-5202	
	Association of Retired			
	School Employees Assn.			
	Cates, Al	striderbo2@aol.com	728-2929	
-	AARP			
1	Cates, Irene	striderbo2@aol.com	728-2929	
-	AARP			
	Crabill, Collet JCECC	ccrabill@jeffersoncountywv.org	728-3372	
	Cunningham, Christian 167 th Air Wing			
	Davis, Mike CERT Volunteer	mjdavis56@comcast.net	728-8108	Mid D
	Davis, Patricia CERT Volunteer	patriciafdavis@comcast.net	(703) 851- 3175	
	Dunbar, Katherine Good Shepherd Caregivers	katherinednbr@yahoo.com	725-7366	Katherine Muxtur
	Evans, Shirley CERT	shirla0513@aol.com	725-1794	
	Grove, Amy Eastern Panhandle American Red Cross	sunnydazerhere@comcast.net	263-5241	

	r		
Jones, Amy Jefferson County Dept of Health	amy.b.jones@wvdhhr.org	728-3308	
Levesque, Jeff Eastern Panhandle American Red Cross/ CERT	jeffsque@gmail.com	725-6850	
Maggio, Jennifer JCHSEM	jmaggio@jeffersoncountywv.org	724-8914	
Mehling, Terri JCHSEM	tmehling@jeffersoncountywv.org	728-3329	Teni mekling
Miller, Barbara JCHSEM	bmiller@jeffersoncountywv.org	728-3290	
Mucher, Thomas 167 th Air Wing	Thomas.mucher@wvmart.ang.af. mil	616-5288	
Nilsen, Neal AskNeal	Neal@AskNeal.net	724-1056	
Osterman, Joe CERT Volunteer	josterman@citlink.net	725-1874	
Palmer, Debbi Eastern Panhandle American Red Cross/ CERT	debbip123@aol.com	728-7157	Pekra D. Palmen
Panek, Frank Leetown Science Center	fpanek@aol.com fpanek@usgs.gov	724-4431 229-6865	
Panek, Claire	cepanek@aol.com	229-6865	
Pierce, Lucas Eastern Panhandle American Red Cross/ CERT	PierceL@usa.redcross.org	261-3516	
Rice, Tim 167 th Air Wing	Timothy.rice@wvmart.ang.af.mil	616-5314	
Soltow, Sarah Community Lutheran Partners	clp.inc@citlink.net	582-4264	
Stevens, David 167 th Air Wing	David.stevens@wvmart.ang.af.mil	616-5288	

Jefferson County Homeland Security & Emergency Management Public Awareness, Education & Training Committee February 9, 2011 Agenda

- I. Call to Order
- II. Approval of January 2011 Meeting Minutes
- III. Old Business
 - a. Emergency Operations Center Training (January 18)
 - b. 2011 Public Awareness, Education & Training Strategy
 - c. State Floodplain Managers Training -- January 28
 - d. Quarterly Partnership Luncheon January 19

IV. New Business

- a. Red Cross upcoming classes call the Chapter at (304) 725-5015
- b. Weather events 1/26 and 2/1
- c. People with Special Needs Workshop 3/1 at Hollywood Casino at Charles Town Races
- d. Emergency Response Guide Book training 3/3 at JCHSEM
- e. New CERT Session begins March 14 every Monday and Wednesday through April 6
- f. Recommended EMI Course for February IS-20.11 Diversity Awareness http://training.fema.gov/EMIWeb/IS/is20.11.asp
- V. Member Sharing Time
- VI. Adjournment

The next meeting of the Jefferson County Homeland Security and Emergency Management's Public Awareness, Education and Training Committee will be held on March 9 at the Jefferson County EOC at 8:30am

Jefferson County Homeland Security and Emergency Management Public Awareness Committee January 12, 2011 Minutes

Jefferson County Homeland Security and Emergency Management's Public Awareness Committee met at the Jefferson County EOC on January 12, 2011 at 8:30am. Present were: Barbara Miller, JCHSEM; Terri Mehling, JCHSEM; Jennifer D. Maggio, JCHSEM, Mike Davis, CERT; Patricia Davis, CERT and Katherine Dunbar, Good Shepherd Care Givers.

Ms. Mehling, JCHSEM Deputy Director, opened the meeting with approval of minutes. Mike Davis moved to approve the minutes of the October 13, 2010 meeting and Katherine Dunbar seconded the motion, all approved.

Old Business

Ms. Miller reported on her recent attendance to the WV Homeland Security Summit from November 16-18 at the Greenbrier Hotel. Ms. Miller shard her experience with the committee on the tour she was given in the bunker that was built in 1958. There were several breakout sessions during the summit that focused on 7 different investments that included COOP, critical infrastructure, credentialing, etc.

Ms. Miller reported JCHSEM attended TEEX EOC Operations Class, November 30-December 2 in Martinsburg. Ms. Miller reviewed the class curriculum and mentioned it was very interesting to see how all EOCs work throughout the region.

New Business

Red Cross was unavailable to comment on upcoming classes.

Ms. Mehling announced the Quarterly Partnership Luncheon will be held at noon on January 19 at Hollywood Casino at Charles Town Races. If you would like to attend, please contact her.

Ms. Miller reported the WV State Legislature recently passed a law that all Day Care facilities have to create a Disaster Plan. They must share those plans with their local Emergency Manager by December 31, 2010. This is now a requirement to renew day care center license. Ms. Miller plans on critiquing the plans and visiting the facilities to discuss possible changes.

Ms. Miller announced there will be an Emergency Operations Center Training, January 18 and an exercise on January 29. Ms. Miller recommends those who would like to work in an EOC and those who are already active within the EOC to attend.

Ms. Mehling reviewed the 2011 Public Awareness, Education and Training Strategy document with the committee. She is currently in the process of changing the list of EMI study courses. Ms. Miller reviewed the list of updated recommended courses. Once the Professional Development series is complete you will receive an additional certificate for completing the entire series. Ms. Davis asked Ms. Miller if there is a consolidated list online. Ms. Miller noted on FEMA's website you can search professional development series.

Ms. Miller reviewed the JCHSEM 2011 Training Calendar that was handed out to committee members. She combined Homeland Security and WV Department of Military Affairs training as well as local training. If anyone would like to add additional training to please let her know. The training calendar is a requirement for Department of Homeland Security Funding. Ms. Mehling reported there is a tentative date for ERG training on March 3, 2011 that will be taught by Bob Jaffin.

Ms. Miller noted she will be attending the All Hazards Consortium Training, January 24-25 in Gettysburg.

Ms. Miller reported there will be a State Floodplain Training on January 28 at the JCHSEM EOC.

Ms. Miller reported there will be a State Citizen Corps Meeting on February 9th in Charleston. There they will be releasing information about funding strategies.

Ms. Mehling reported the recommended EMI course for January is IS-242- Effective Communication. For more information visit: http://training.fema.gov/EMIWeb/IS/is242.asp.

Member Sharing

Ms. Dunbar announced Good Shepherd Interfaith Caregivers will be hosting a fundraiser spaghetti dinner at Shepherdstown Fire hall, January 14 at 6 pm. Tickets are \$10.00 per person and will include bread, salad, spaghetti and wine.

The next meeting of the Jefferson County Homeland Security & Emergency Management's Public Awareness, Education and Training Committee will be held on February 9, 2011 in the Jefferson County EOC at 8:30 a.m.

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Jefferson County Homeland Security and Emergency Management Public Awareness Committee February 09, 2011 Minutes

Jefferson County Homeland Security and Emergency Management's Public Awareness Committee met at the Jefferson County EOC on February 09, 2011 at 8:30am. Present were: Terri Mehling, JCHSEM; Mike Davis, CERT; Debra Palmer, Eastern Panhandle American Red Cross and Katherine Dunbar, Good Shepherd Care Givers.

Ms. Mehling, JCHSEM Deputy Director, opened the meeting with approval of minutes. Debra Palmer moved to approve the minutes of the January 12, 2011 meeting and Mike Davis seconded the motion, all approved.

Old Business

Ms. Mehling reviewed the Emergency Operations Center Training that took place at Jefferson County Homeland Security & Emergency Management, January 18, 2011. Ms. Miller invited everyone that would be involved in an activation to attend. EOC laptops were distributed, phones were set up and Ms. Miller went over what will happen during an EOC activation. Ms. Mehling noted all who attended went to the Jefferson County Sheriff's office to get fingerprinted for background checks to give them access to the EOC when activated. Ms. Mehling also noted there was to be an EOC Exercise that followed the training but due to weather conditions, Ms. Miller had to cancel and will reschedule at a later time.

Ms. Mehling reviewed the 2011 Public Awareness, Education & Training Strategy that was handed out to committee members. Ms. Mehling noted the change to the Emergency Response Guide Book training on March 2. 2011 located at the Jefferson County Homeland Security & Emergency Management office. Ms. Mehling suggested that everyone take a copy and look over it so there can be a motion to approve at the next meeting.

Ms. Mehling reviewed the State Floodplain Managers Training that took place January 28, 2011. Two gentleman from FEMA came in and talked to Floodplain Managers in regards to building code issues and bringing everyone up to date in floodplain management. Ms. Mehling reviewed the Community Rating System program.

Ms. Mehling reviewed the Quarterly Partnership Luncheon that took place at Hollywood Casino at Charles Town Races on January 19, 2011. Ms. Miller gave her annual report of the county. The next Quarterly Partnership Luncheon will be in April, 2011.

New Business

Ms. Palmer went over upcoming Red Cross classes. Anyone who in interested will need to register online and come into your local chapter to complete skills testing. Ms. Mehling asked Ms. Palmer if you pay on line as well. Ms. Palmer replied yes. A discussion followed.

Ms. Mehling went over the recent weather events on January 26, 2011 and February 1, 2011. A discussion followed.

Ms. Mehling reported there will be a People with Special Needs Workshop on March 1, 2011 at the WV Fruit and Research Center in Kearneysville, WV. It is sponsored by the ARC of Ohio Valley and Citizen Corps, co sponsored by the Division of Rehabilitated Services. Ms. Mehling noted you must fax or mail in the registration form.

Ms. Mehling announced an upcoming Emergency Response Guide Book training on March 3, 2011 at 6:30 pm, located at the Jefferson County Homeland Security & Emergency Management office, taught by Bob Jaffin. Everyone will receive a 2008 ERG pocket guide.

Ms. Mehling announced there will be a new CERT session beginning March 14, 2011, every Monday and Wednesday through April 6, 2011. The fall 2010 session was cancelled due to lack of response. Ms. Mehling noted she already has 5 people signed up. A press release has been sent out as well as advertised on Facebook.

Ms. Mehling noted she is currently working on a Basic Skywarn Class with the National Weather Service. She is trying to get a set location and has three eligible dates. We are currently looking in to Shepherdstown Fire Department and Donald Longerbeam from Independent Fire Company has volunteered their Banquet room.

Ms. Mehling noted the recommended EMI Course for February is—IS-20.11—Diversity Awareness—http://training.fema.gov/EMIWeb/IS/is20.11.asp.

Ms. Mehling reported that she and Barb will be giving a presentation to the Democratic Women's Group. Bobbie Blok, who is a member, has asked them to come to their next meeting to discuss what JCHSEM does as well as information on CERT training.

Member Sharing

Katherine Dunbar announced Good Shepherd will be holding their annual Potters Bowl fundraiser located at Shepherdstown Fire Company, March 4 at 6 pm. Tickets are on sale for \$25.00 which includes soup, bread and soup bowls. Restaurants in the area donate their best soup to use during the fundraiser.

Ms. Mehling reported Citizens Fire Company will be having pancake day on March 8, 2011 from 6a-7pm. The cost for adults is \$7.00.

Ms. Palmer announced there will be an SAF event in Petersburg, WV on May 7, 2011. She will have more information closer to the date.

Ms. Dunbar asked Ms. Mehling how the day care disaster plans were coming along. Ms. Mehling noted they have been receiving plans and JCHSEM plans on reviewing and scheduling appointments with the day cares to evaluate their plans.

Ms. Palmer noted Grammy's place is reopening under new management.

The next meeting of the Jefferson County Homeland Security & Emergency Management's Public Awareness, Education and Training Committee will be held on March 09, 2011 in the Jefferson County EOC at 8:30 a.m.

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Eastern Panhandle Chapter American Red Cross Health and Safety Courses

2010 Feb Mar Арг May Jun Jul Aug 2012 Dec February 2011

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Call the office #'s listed to register for the class that you would like to attend

Display: Month · Block

Navigation Bar: Absolute Relative Both Neither

Calendar: Add/Edit Options Settings

Time zone: America/New_York

Blue - Berkeley county Classes (304) 263-5241 Green - Jefferson county Classes (304) 725-5015

Yellow = Morgan County Classes (304) 258-1210

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Eastern Panhandle Chapter American Red Cross Health and Safety Courses

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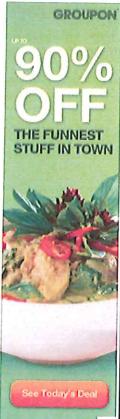
Call the office #'s listed to register for the class that you would like to attend

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Calendar: Add/Edit Options Settings

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Eastern Panhandle Chapter American Red Cross Health and Safety Courses

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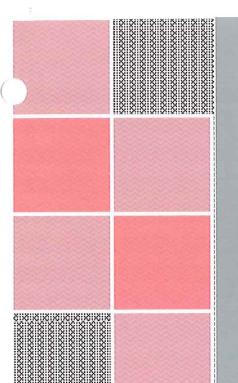
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Blue = Berkeley county Classes (304) 263-5241 Green = Jefferson county Classes (304) 725-5015 Yellow = Morgan County Classes (304) 258-1210

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Who Should Attend?

- People with Disabilities
- Sentor Chizens:
- Service Providers
- Personal Attendants
- Community Members
- Emergency:Planners
- Volunteers

People with Disabilities and Other Special Populations

Emergency Planning, Preparedness, Mitigation, Recovery

The phrase "special needs population" is widely used within disaster services and the emergency management field, but the definition of what it means, however, is sometimes ambiguous. According to federal guidelines, "special needs populations" generally include multiple, extremely broad groups of people who tend to be especially vulnerable in emergency situations, when barriers they experience in everyday life can have an even greater impact on their ability to participate and respond. Although people with disabilities make up the largest category, the phrase also includes people with mental illness, non-english speaking residents, families with infants, people who are elderly, pet owners, prisoners, people who are homeless, women who are pregnant, people with addictions, etc."

See back for training agenda and details on content –
 March 1, 2011 Jefferson County, WV
 10:00 am – 2:30 pm*

WVU's Kearneysville Tree Fruit Research & Education Center 67 Apple Harvest Lane, Kearneysville, WV 25430

For directions go to: www.caf.wvu.edu/kearneysville/kvmap.html

* Lunch is included and registration open 30 minutes prior to the opening session

DUE TO THE ADDITION OF THIS SESSION THAT WAS NOT PREVIOUSLY SCHEDULED, THE FOLLOWING CEU'S ARE PENDING APPROVAL

Social Work, Licensed Professional Counselor, and Certified Rehabilitation
Counselor (CRC credits available for WVDRS employees only)

Interested In Becoming A Trainer? Ask For Details!

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TRAINING AGENDA

Registration begins 30 minutes prior to the opening session at each location Lunch and breaks are included in each training with times varying by location/start time

Module One

Working with Special Needs Populations During A Disaster: What Does That Mean & Are You Ready?

1.5 hours While you don't have to know everything there is to know about every special needs category, it is very important to consider what impacts they may or may not have on your business or organization in regard to providing services to the community. Service providers must be well prepared to respond to and recover from disasters, to ensure that the special needs populations are served and protected. As a primary direct link to persons with special needs, service providers play a vital role in emergency planning and must be included in all phases of emergency planning — preparedness, mitigation, response and recovery. Service providers must understand the reality of self-sustaining for the first few days to weeks after a major disaster. Traditional emergency service providers will be overwhelmed, special need client needs will increase beyond the normal service providers range of services. As the recovery phase progresses, so will client needs and their normal reliance on the service provider will greatly increase.

Module Two

Writing My Agency or Organization's Emergency Plan: Where Do I Start?

.5 hour

Disasters are unplanned events that can cause significant injury, or even death, to employees, customers, or the public, disrupt or close down operations, cause physical or environmental damage, or harm the organization's public image. In our area, nonprofits, faith-based, and other community-based organizations have a special responsibility to prepare and serve the community to the best of their ability, after disaster. A key part of that responsibility is developing a continuity of operations (COOP) plan that will allow the agency to prepare and resume service after a disaster or emergency situation. These plans should develop procedures for alerting, notifying, activating and deploying employees; identify mission essential functions; establish an alternate facility; and roster personnel with authority and knowledge of functions. This session component will outline a do-able approach to developing this plan, and provide you with templates to accomplish this task easily and thoroughly.

Module Three

I Have A Disability...How Do I Get Prepared and Stay Prepared For An Emergency?

45 minutes

For people who have daily functional limitations, an emergency can quickly become overwhelming. ¹Some people with disabilities are especially susceptible to emergency situations, as they are limited in receiving, understanding, or following directions of traditional types of information and emergency alerts. Additionally, those with developmental, emotional, or cognitive disabilities may be able to receive the message but unable to understand the meaning or are incapable of performing protective actions. Understanding the importance of one's personal preparedness and how obtain guidance will be addressed. This module will assist those with disabilities or other functional limitations through ability-specific self-assessments to assist in planning, directives on how to develop an appropriate personal support network, as well as identification of what special accommodations one may need in an emergency.

Module Four

Engaging People With Disabilities in Emergency Planning & Volunteer Service

45 minutes

Individuals with disabilities are frequently overlooked as providers of volunteer service, and many times are not encouraged or given the opportunity to serve. We believe that everyone has the potential to fill valuable and appropriate roles and contribute strength and resources to their community.....not only in everyday life, but in the planning, preparedness, response, and recovery stages of a disaster, as well. The best way to ensure that community preparedness plans are relevant for people with disabilities and their families is to involve them before the disaster hits.

1Identified as a critical issue in the July 2007 Special Needs Committee of the International Association of Emergency Managers (IAEM) briefing

PLEASE COMPLETE ENCLOSED REGISTRATION FORM AND RETURN TO THE APPROPRIATE LOCATION Additional information and registration forms can be downloaded www.arcwd.org

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Emergency Planning for People with Disabilities & Other Special Populations REGISTRATION FORM

I am registering for the following training date/location (select one): ☐ March 1, 2011 (registration deadline − February 24) 67 Apple Harvest Lane, Kearneysville, WV 25430 For directions go to: www.caf.wvu.edu/kearneysville/kvmap.html
Name (as it will appear on name badge):
Organization (if applicable):
Fitle (if applicable):
Address:
City: State:Zip Code: County
Telephone:
E-mail:
Please select all that apply: I am a person with a disability or other functional limitation I am a relative, friend, or personal attendant I am an employee of a service provider agency I am an emergency planner / volunteer / first responder Other Please provide the following special accommodations Training Materials (please circle one): Large Print Braille CD Dietary Restrictions: Other I need the following CEU's (select one): (APPROVAL TENATIVE)
☐ Social Worker ☐ Licensed Professional Counselor ☐ Certified Rehab Counselor* (* available to WVDRS employees only)

Training Sponsored By:





WV Division of Rehabilitation Services Submit registration in one of the following ways:

Fax To: The Arc of the Mid Ohio Valley – 304-865-2072 Email To: registration@arcwd.org Mail To: The Arc of the Mid Ohio Valley 912 Market Street, Parkersburg, WV 26101

For more information contact Christina Smith at 304-422-3151, ext. 106 or christina.smith@arcwd.org

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