

Jefferson County Office of Homeland Security and Emergency Management 28 Industrial Boulevard

Kearneysville, WV 25430

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Mobile: 304-279-8233

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tmehling@jeffersoncountywv.org

Public Awareness Committee Sign In Sheet March 09, 2011

Print Name &	Email	Phone	Sign In
Organization			
Brown, Bill		725-5202	
Association of Retired			
School Employees Assn.			
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Cates, Al	striderbo2@aol.com	728-2929	
AARP			
		700 0000	
Cates, Irene	striderbo2@aol.com	728-2929	
AARP			
		#20 22#2	
Crabill, Collet	ccrabill@jeffersoncountywv.org	728-3372	
JCECC			
Cunningham, Christian			
167 th Air Wing			
	11 1560	728-8108	1 1
Davis, Mike	mjdavis56@comcast.net	720-0100	/ kX 1/1/0/
CERT Volunteer			July -
D ! D ! ! !	patriciafdavis@comcast.net	(703) 851-	
Davis, Patricia	patriciardavistacomedistrict	3175	
CERT Volunteer		V 444 (444) 1 (444)	
Dunbar, Katherine	katherinednbr@yahoo.com	725-7366	
Good Shepherd	Ratificanies (System)	55500000	Want 1
Caregivers			Katheren Alundar
Carogivois			1 100,00
Evans, Shirley	shirla0513@aol.com	725-1794	
CERT			
Grove, Amy	sunnydazerhere@comcast.net	263-5241	
Eastern Panhandle			
American Red Cross			

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Carrier and Agents

Jones, Amy	amy.b.jones@wvdhhr.org	728-3308	
Jefferson County Dept of Health	amy.o.jones@wvamm.org		
Levesque, Jeff Eastern Panhandle American Red Cross/ CERT	jeffsque@gmail.com	725-6850	
Maggio, Jennifer JCHSEM	jmaggio@jeffersoncountywv.org	724-8914	Genna DIC
Mehling, Terri JCHSEM	tmehling@jeffersoncountywv.org	728-3329	Tem Mehling
Miller, Barbara JCHSEM	bmiller@jeffersoncountywv.org	728-3290	O
Mucher, Thomas 167 th Air Wing	Thomas.mucher@wvmart.ang.af. mil	616-5288	
Nilsen, Neal AskNeal	Neal@AskNeal.net	724-1056	
Osterman, Joe CERT Volunteer	josterman@citlink.net	725-1874	
Palmer, Debbi Eastern Panhandle American Red Cross/ CERT	debbip123@aol.com	728-7157	
D. I. Evenle	fpanek@aol.com	724-4431	
Panek, Frank Leetown Science Center	fpanek@usgs.gov	229-6865	
Panek, Claire	cepanek@aol.com	229-6865	
Pierce, Lucas Eastern Panhandle American Red Cross/ CERT	PierceL@usa.redcross.org	261-3516	
Rice, Tim 167 th Air Wing	Timothy.rice@wvmart.ang.af.mil	616-5314	
Soltow, Sarah Community Lutheran Partners	clp.inc@citlink.net	582-4264	
Stevens, David 167 th Air Wing	David.stevens@wvmart.ang.af.mil	616-5288	

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Jefferson County Homeland Security & Emergency Management Public Awareness, Education & Training Committee March 9, 2011 Agenda

- I. Call to Order
- II. Approval of February 2011 Meeting Minutes
- III. Old Business
 - a. Emergency Operations Center Training (January 18)
 - b. 2011 Public Awareness, Education & Training Strategy
 - c. People with Special Needs Workshop 3/1
 - d. Emergency Response Guide Book training 3/2
 - e. NWS Basic Stormspotter Class 3/9 -- 7pm at Independent Fire Company
 - f. New CERT Session begins March 14 every Monday and Wednesday through April 6
- IV. New Business
 - a. Presentation to Jefferson County Democratic Women's Group March 13
 - b. Flood Awareness Week March 14 18
 - c. LEPC's Tabletop and Functional Exercises Dates to be announced
 - d. Ranson Day May 21
 - e. Recommended EMI Course for March IS-139 Exercise Design http://training.fema.gov/EMIWeb/IS/is139.asp
- V. Member Sharing Time
- VI. Adjournment

The next meeting of the Jefferson County Homeland Security and Emergency Management's Public Awareness, Education and Training Committee will be held on **April 13 at the Jefferson County EOC at 8:30am**

Jefferson County Homeland Security and Emergency Management Public Awareness Committee February 09, 2011 Minutes

Jefferson County Homeland Security and Emergency Management's Public Awareness Committee met at the Jefferson County EOC on February 09, 2011 at 8:30am. Present were: Terri Mehling, JCHSEM; Mike Davis, CERT; Debra Palmer, Eastern Panhandle American Red Cross and Katherine Dunbar, Good Shepherd Care Givers.

Ms. Mehling, JCHSEM Deputy Director, opened the meeting with approval of minutes. Debra Palmer moved to approve the minutes of the January 12, 2011 meeting and Mike Davis seconded the motion, all approved.

Old Business

Ms. Mehling reviewed the Emergency Operations Center Training that took place at Jefferson County Homeland Security & Emergency Management, January 18, 2011. Ms. Miller invited everyone that would be involved in an activation to attend. EOC laptops were distributed, phones were set up and Ms. Miller went over what will happen during an EOC activation. Ms. Mehling noted all who attended went to the Jefferson County Sheriff's office to get fingerprinted for background checks to give them access to the EOC when activated. Ms. Mehling also noted there was to be an EOC Exercise that followed the training but due to weather conditions, Ms. Miller had to cancel and will reschedule at a later time.

Ms. Mehling reviewed the 2011 Public Awareness, Education & Training Strategy that was handed out to committee members. Ms. Mehling noted the change to the Emergency Response Guide Book training on March 2. 2011 located at the Jefferson County Homeland Security & Emergency Management office. Ms. Mehling suggested that everyone take a copy and look over it so there can be a motion to approve at the next meeting.

Ms. Mehling reviewed the State Floodplain Managers Training that took place January 28, 2011. Two gentleman from FEMA came in and talked to Floodplain Managers in regards to building code issues and bringing everyone up to date in floodplain management. Ms. Mehling reviewed the Community Rating System program.

Ms. Mehling reviewed the Quarterly Partnership Luncheon that took place at Hollywood Casino at Charles Town Races on January 19, 2011. Ms. Miller gave her annual report of the county. The next Quarterly Partnership Luncheon will be in April, 2011.

New Business

Ms. Palmer went over upcoming Red Cross classes. Anyone who in interested will need to register online and come into your local chapter to complete skills testing. Ms. Mehling asked Ms. Palmer if you pay on line as well. Ms. Palmer replied yes. A discussion followed.

Ms. Mehling went over the recent weather events on January 26, 2011 and February 1, 2011. A discussion followed.

Ms. Mehling reported there will be a People with Special Needs Workshop on March 1, 2011 at the WV Fruit and Research Center in Kearneysville, WV. It is sponsored by the ARC of Ohio Valley and Citizen Corps, co sponsored by the Division of Rehabilitated Services. Ms. Mehling noted you must fax or mail in the registration form.

Ms. Mehling announced an upcoming Emergency Response Guide Book training on March 3, 2011 at 6:30 pm, located at the Jefferson County Homeland Security & Emergency Management office, taught by Bob Jaffin. Everyone will receive a 2008 ERG pocket guide.

Ms. Mehling announced there will be a new CERT session beginning March 14, 2011, every Monday and Wednesday through April 6, 2011. The fall 2010 session was cancelled due to lack of response. Ms. Mehling noted she already has 5 people signed up. A press release has been sent out as well as advertised on Facebook.

Ms. Mehling noted she is currently working on a Basic Skywarn Class with the National Weather Service. She is trying to get a set location and has three eligible dates. We are currently looking in to Shepherdstown Fire Department and Donald Longerbeam from Independent Fire Company has volunteered their Banquet room.

Ms. Mehling noted the recommended EMI Course for February is—IS-20.11—Diversity Awareness—http://training.fema.gov/EMIWeb/IS/is20.11.asp.

Ms. Mehling reported that she and Barb will be giving a presentation to the Democratic Women's Group. Bobbie Blok, who is a member, has asked them to come to their next meeting to discuss what JCHSEM does as well as information on CERT training.

Member Sharing

Katherine Dunbar announced Good Shepherd will be holding their annual Potters Bowl fundraiser located at Shepherdstown Fire Company, March 4 at 6 pm. Tickets are on sale for \$25.00 which includes soup, bread and soup bowls. Restaurants in the area donate their best soup to use during the fundraiser.

Ms. Mehling reported Citizens Fire Company will be having pancake day on March 8, 2011 from 6a-7pm. The cost for adults is \$7.00.

Ms. Palmer announced there will be an SAF event in Petersburg, WV on May 7, 2011. She will have more information closer to the date.

Ms. Dunbar asked Ms. Mehling how the day care disaster plans were coming along. Ms. Mehling noted they have been receiving plans and JCHSEM plans on reviewing and scheduling appointments with the day cares to evaluate their plans.

Ms. Palmer noted Grammy's place is reopening under new management.

The next meeting of the Jefferson County Homeland Security & Emergency Management's Public Awareness, Education and Training Committee will be held on March 09, 2011 in the Jefferson County EOC at 8:30 a.m.



STATE OF WEST VIRGINIA OFFICE OF THE GOVERNOR CHARLESTON 25305

EARL RAY TOMBLIN
GOVERNOR

GREETINGS FROM THE GOVERNOR

West Virginia is blessed to have an abundance of accomplished citizens who have made volunteerism and service a priority in our state. As West Virginia's 35th Governor, I am honored to present the 2011 Governor's Service Awards to the individuals and groups who demonstrate the true essence of volunteerism.

Our state's self-reliant, independent and welcoming Mountaineer spirit improves the quality of life of our citizens each and every day. Volunteers are the heart of each community.

This is an opportunity to recognize those who have made the greatest mark across our state through service. I encourage you to take the time to nominate an outstanding individual, organization or family that puts "West Virginia First" through volunteerism. Without your applications, we will miss a wonderful opportunity to honor those who give so much and expect so little in return.

The deadline for nominations is April 13, 2011. For additional information on this program, please contact Volunteer West Virginia, the state's Commission for National and Community Service, at 304-558-0111.

Sincerely,

Earl Ray Tomblin

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Governor Earl Ray Tomblin and Volunteer West Virginia, the state's Commission for National and Community Service, in celebration of volunteers across West Virginia, Invite nominations for the 2011 Governor's Service Awards.

Every day extraordinary individuals, organizations, and families effect real change in their communities through their volunteer service. They are the catalysts that help people and groups move past their differences to build shared understanding and solve common problems. Volunteers give West Virginia hope for the future.

As the Governor's advisory board on matters relating to service and volunteerism, Volunteer West Virginia mobilizes resources, promotes an ethic of service, and empowers communities to solve problems and improve the quality of life for individuals and communities.



AWARD CATEGORIES

Awards may be presented to nominees in each of the following categories for significant 2010 service contributions. Because the goal of the Governor's Service Awards is to recognize outstanding and extraordinary volunteer service efforts, awards are not always given in all categories. More than one award may be made per category.

Youth

Three categories (ages 6-11, 12-14, 15-18) recognize young individuals who have made significant contributions through volunteer efforts or programs that serve as models and inspiration to other young volunteers. Youth should be nominated according to their age during the 2009-2010 academic year.

Young Adult

Recognizes the volunteer contributions of an individual aged 19-30 for service in 2010.

Adult

Recognizes the volunteer contributions of an individual aged 31-59 during 2010.

Senior

Recognizes the volunteer contributions of an individual aged 60 or older during 2010.

National Service

Recognizes a member of a national service program, such as AmeriCorps State and National, AmeriCorps Volunteers in Service to America (VISTA), Senior Companions or Foster Grandparents whose service results were above and beyond the expected scope of service in 2010.

Lifetime Achievement

Recognizes an individual who, over the course of his or her lifetime, has made significant contributions to West Virginia through volunteer efforts.

Family

Recognizes at least two members of the same family who provided volunteer service together in 2010.

Organization

Recognizes any group of volunteers providing service in 2010, including but not limited to: nonprofits, civic and faith-based organizations, labor unions, clubs, and schools.

Responses to the criteria questions should be that best represents the volunteer service a

ny individual, organization, group, or family in West Virginia actively engaged in voluntary service benefiting the state may be nominated.

- Except for Lifetime Achievement, nominated activities should be of at least 12 months duration with significant activities occurring during 2010.
- Employees and members of the board of directors of Volunteer West Virginia and the Office of the Governor are not eligible to receive an award and may not submit nominations.
 - Posthumous nominations are not eligible.
 - Individuals, organizations and families that have received an award in the last ten years are not eligible for consideration.



Please complete the Official Nomination Form and attach a statement of 500 words or less describing the nominee's activities. In addition, you may include appropriate supporting materials. All nominations must be complete in one package when submitted. Any materials received separately will not be processed or considered in the judging.

Official Nomination Form

Indicate the award category in the left-hand column of the form, and complete all the information requested. For individuals, please indicate the nominee's age. For families and organizations, identify a contact person who will represent the group at the awards banquet.

The Statement

Attach a narrative statement of 500 words or less that describes the nominee's community service activities and that illustrates how those activities address the community's needs. In the review process, the judges use the statement criteria listed on the following page. Please be sure to address each of these criteria within the statement. Include specific information on how and when the activity began.

Supporting Materials

Up to five 8.5 x 11 pages (front and back) of supporting materials may be submitted along with the nomination. Anything longer than five pages will be discarded. Do not submit audiotapes or videotapes, display materials, film or scrapbooks. They will not be considered. All submitted materials become the property of Volunteer West Virginia and will not be returned.

HELPFUL HINTS

pecific and concise as possible. Apart from Lifetime Achievement nominations, focus on the work done in 2010 ammitment of the nominee. Well written nominations with supporting materials score higher with the judges.

Please remember that the reviewers' **only** knowledge about the nominee's volunteer efforts is through the material submitted with the nomination. Your 500-word statement should address the following criteria that will be used in reviewing and judging the nominations:

Community Needs

What community need did the nominee address? How did the nominee recognize the need? What motivated the nominee to become involved in the volunteer activities? Why did the nominee believe this activity was important for the recipients, community, and state?

Achievement

What did the nominee do to meet the community need through volunteer service? With the exception of Lifetime Achievement, the nomination should be made primarily for the actual accomplishments achieved in the 2010 calendar year. The statement might answer such questions as: What significant event occurred for which the nominee was responsible? How many people were served? Did the nominee raise funds for a project and in what amount? Did the nominee recruit other volunteers to help with the project? What long-term impact has the volunteer activity had on the community?

Ongoing Involvement

What is the nominee's ongoing involvement? Is the service nands-on and ongoing or outstanding service for a short-term crisis?

mpact

What difference was made in the community or the state because of what the nominee did? Be specific.

Innovation

How was the nominee innovative in performing volunteer service, in such areas as building community support, generating resources, recruiting volunteers, developing public/private partnerships, etc. How did the nominee overcome any unique challenges to perform the service?



- Recipients of the Governor's Service Award will receive the award from the Governor at a banquet on August 10, 2011 at the Charleston Civic Center.
- Volunteer West Virginia cannot respond to queries about specific nominations.
- · Submitted materials cannot be returned.
- Nominations must be mailed or hand delivered. No faxed nominations will be accepted.
- No more than three nominations may be submitted by the same nominator.
- · Decisions of the independent panel of judges are final.
- A list of the 2011 Governor's Service Award recipients will be posted on Volunteer West Virginia's website by June 15, 2011 at www.volunteerwv.org.

NOMINATION CHECKLIST

Official Nomination Form is completed in its entirety
Official Nomination Form is detached and used as the cover sheet for the nomination
The 500-word statement addressing the criteria questions is included
Support materials submitted to strengthen the nomination (no more than five 8.5 x 11 pages front and back)
Original nomination, statement, and support materials plus four (4) stapled copies of all materials submitted – no binders, notebooks or covers.
Nominations postmarked or delivered by 5:00pm on April 13, 2011 to:
2011 Governor's Service Awards

2011 Governor's Service Awards
c/o Volunteer West Virginia
710 Central Avenue
Charleston, West Virginia 25302

IMPORTANT PLEASE READ

To be considered as a nomination, this form MUST be accompanied by a statement of 500 words or less and may also include five (5) pages of other supporting materials.

Four (4) copies of each nomination MUST BE POSTMARKED BY April 13, 2011 or DELIVERED BY 5:00PM ON April 13, 2011 to:

Volunteer West Virginia Attn: 2011 Governor's Service Awards 710 Central Avenue Charleston, WV 25302

AWARD CATEGORY

Please indicate the appropriate category. A nominee may only be nominated in one category.

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YOUTH
☐ Ages 6-11
☐ Ages 12-14
Ages 15-18
YOUNG ADULT (19-30)
ADULT (31-59)
SENIOR (60 and older)
☐ NATIONAL SERVICE
LIFETIME ACHIEVEMENT
FAMILY
ORGANIZATION
Please feel free to copy the
Nomination Form.



304-558-0111 volunteerwv.org

2011 WEST VIRGINIA



Nominee's Name				
Contact (if nominee is an organization)				
Nominee's Age Years of Operation (if	nominee is an organization)			
Address				
City	State Zip			
County	Daytime Phone			
E-mail				
activities. This person should be familiar with the	scope and extent of the nominee's community service community service of the nominee and may not be the			
Name	Daytime Phone			
	Daytime Phone			
Name	Daytime Phone			
SUMMARY Please provide a brief statement describing the nominee's voluntary community service activity.				
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*				
	4			
Nominator's Name	¥.			
Address	8)"			
	State Zip			
	Relationship to Nominee			
F.mail	*			

IS YOUR NOMINATION PACKET COMPLETE?

See the Nomination Checklist.

Jefferson County Homeland Security and Emergency Management Public Awareness Committee March 09, 2011 Minutes

Jefferson County Homeland Security and Emergency Management's Public Awareness Committee met at the Jefferson County EOC on March 09, 2011 at 8:30am. Present were: Terri Mehling, JCHSEM; Jennifer Maggio, JCHSEM; Mike Davis, CERT; Katherine Dunbar, Good Shepherd Care Givers and Sandy Hite, Jefferson County Health Department.

Ms. Dunbar, Chairman, opened the meeting with approval of minutes. Mike Davis moved to approve the minutes of the February 09, 2011 meeting and Sandy Hite seconded the motion, all approved.

Old Business

Ms. Mehling reviewed the 2011 Public Awareness, Education & Training Strategy document that was emailed to committee members. Ms. Mehling noted the document explains what the committee is all about, the purpose, resources available, calendar of objectives, and trainings. Ms. Mehling asked for an approval of the document. Mr. Davis motioned to approve and Ms. Dunbar seconded the motion, all approved.

Ms. Mehling reported on the People with Special Needs Workshop that was held March 1, 2011. The workshop was funded by the Mid Ohio ARC and was held at the Tree and Fruit Research Center in Kearneysville, WV. It went over the basics of working with people with special needs as well as planning.

Ms. Mehling reported on Emergency Response Guide book training that took place on March 2, 2011. The class was taught by Bob Jaffin who is affiliated with American Public University. Mr. Jaffin went over in detail what an ERG is and how it is used.

Ms. Mehling reported on the NWS Basic Stormspotter Class that took place on March 9, 2011 at 7 p.m. located at Independent Fire Company. The NWS went over the basics of the StormSpotter program and how to report weather events within the area, weather-related events, such as thunderstorms and tornadoes, were also explained.

Ms. Mehling reported on the current weather events. Millville and Harpers Ferry are concerned with minor flooding as well as low lying areas such as John Rissler Road and Bloomery Road. There are concerns tonight for strong thunderstorms and strong winds.

Ms. Mehling announced CERT will begin March 14, every Monday and Wednesday through April 6, 2011. There are currently 20 people signed up. Ms. Dunbar asked what time the class begins. Ms. Mehling replied 6 p.m.

New Business

Ms. Mehling noted Ms. Miller will be giving a presentation to the Jefferson County Democratic Women's Group on March 13, 2011. She will be reviewing what our department does as well as give information regarding the CERT program.

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Ms. Mehling reported there will be an LEPC tabletop and functional exercise. Ms. Hite reported the table top will be on April 8, 2011 and the exercise on April 22, 2011. Ms. Hite noted the table top and exercise will be based on a flood incident with a hazmat scenario. The planning session will be next week with JH Consulting. Ms. Mehling reported the LEPC put out an RFP. Homeland Security, EMS, Fire, Law Enforcement and the Health Department will be involved.

Ms. Mehling announced Ranson Day will be May 21, 2011. She will be sending out an email asking for volunteers to assist. Mr. Davis volunteered to help out.

Ms. Mehling announced the recommended EMI course for March—IS-139—Exercise Design—http://training.fema.gov/EMIWeb/IS/is139.asp. It is a basic overview of what exercises are about and how to make them happen.

Ms. Mehling reviewed the Greetings from the Governor handout given to committee members. If anyone knows who they would like to nominate, please let her know.

Ms. Mehling announced Jefferson County Government will now be broadcasting information on Comcast channel 17. It is not yet active.

Ms. Mehling announced JCHSEM is currently working on a volunteer luncheon at NCTC in April.

Member Sharing

Ms. Hite announced the Health Department will be involved in 3 upcoming exercises that include the VA Medical Center, LEPC and NCR. She will be leaving Sunday for CDC training in Atlanta, GA. She is currently trying to recruit 150 volunteers to help in a public health emergency as well as putting together a volunteer brochure. When there are enough volunteers, trainings will be held. There is an MOU is place with the Red Cross and JC Health Department for volunteers. If volunteers are not needed for Red Cross they will send them to assist with the Health Department.

The next meeting of the Jefferson County Homeland Security & Emergency Management's Public Awareness, Education and Training Committee will be held on April 13, 2011 in the Jefferson County EOC at 8:30 a.m.

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