



Jefferson County Office of Homeland Security and Emergency Management

**28 Industrial Boulevard
Kearneysville, WV 25430**

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tmehling@jeffersoncountywv.org

Public Awareness Committee

Sign In Sheet

April 14, 2011

Print Name & Organization	Email	Phone	Sign In
Brown, Bill Association of Retired School Employees Assn.		725-5202	
Cates, Al AARP	striderbo2@aol.com	728-2929	
Cates, Irene AARP	striderbo2@aol.com	728-2929	
Crabill, Collet JCECC	ccrabill@jeffersoncountywv.org	728-3372	
Cunningham, Christian 167 th Air Wing			
Davis, Mike CERT Volunteer	mjdavis56@comcast.net	728-8108	
Davis, Patricia CERT Volunteer	patriciafdavis@comcast.net	(703) 851- 3175	
Dunbar, Katherine Good Shepherd Caregivers	katherinednbr@yahoo.com	725-7366	<i>Katherine Dunbar</i>
Evans, Shirley CERT	shirla0513@aol.com	725-1794	
Grove, Amy Eastern Panhandle American Red Cross	sunnydazerhere@comcast.net	263-5241	

1875

Received of the Treasurer of the State of New York

the sum of

One Hundred and Fifty Dollars

for

Interest on the State Debt

for the year

ending on the 31st of December

1875

and

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Jones, Amy Jefferson County Dept of Health	amy.b.jones@wvdhhr.org	728-3308	
Hite, Sandy Jefferson County Health Department	sandy.d.hite@wv.gov	728-8416	Sandy Hite
Levesque, Jeff Eastern Panhandle American Red Cross/ CERT	jeffsque@gmail.com	725-6850	
Maggio, Jennifer JCHSEM	jmaggio@jeffersoncountywv.org	724-8914	Jennifer D. Maggio
Mehling, Terri JCHSEM	tmehling@jeffersoncountywv.org	728-3329	Terri Mehling
Miller, Barbara JCHSEM	bmiller@jeffersoncountywv.org	728-3290	
Mucher, Thomas 167 th Air Wing	Thomas.mucher@wvmart.ang.af.mil	616-5288	
Nilsen, Neal AskNeal	Neal@AskNeal.net	724-1056	
Osterman, Joe CERT Volunteer	josterman@citlink.net	725-1874	
Palmer, Debbi Eastern Panhandle American Red Cross/ CERT	debbip123@aol.com	728-7157	
Panek, Frank Leetown Science Center	fpanek@aol.com fpanek@usgs.gov	724-4431 229-6865	
Panek, Claire	cepanek@aol.com	229-6865	
Pierce, Lucas Eastern Panhandle American Red Cross/ CERT	PierceL@usa.redcross.org	261-3516	
Rice, Tim 167 th Air Wing	Timothy.rice@wvmart.ang.af.mil	616-5314	
Soltow, Sarah Community Lutheran Partners	clp.inc@citlink.net	582-4264	

Stevens, David 167 th Air Wing	David.stevens@wvmart.ang.af.mil	616-5288	

Jefferson County Homeland Security & Emergency Management
Public Awareness, Education & Training Committee
April 14, 2011
Agenda

I. Call to Order

II. Approval of March 2011 Meeting Minutes

III. Old Business

- a. Flood event – March 10-11
- b. Presentation to Jefferson County Democratic Women's Group – March 13
- c. Operation Secure Validation Exercise – March 16
- d. LEPC's Operation Troubled Waters Tabletop Exercise – April 8
- e. Ranson Day – May 21
- f. Jefferson County Government Cable Channel 17
- g. CERT Session Completed April 6

IV. New Business

- a. Quarterly Partnership Luncheon – April 20 – Cancelled
- b. LEPC's Operation Troubled Waters Functional Exercise – April 22
- c. Barbara Miller and Terri Mehling to attend Homeland Security Planning course at Twin Falls Resort State Park – April 26-28
- d. Recommended EMI Course for April – IS-230a – Fundamentals of Emergency Management --
<http://training.fema.gov/EMIWeb/IS/is230a.asp>

V. Member Sharing Time

VI. Adjournment

The next meeting of the Jefferson County Homeland Security and Emergency Management's Public Awareness, Education and Training Committee will be held on **May 18** at the Jefferson County EOC at 8:30am

Jefferson County Homeland Security and Emergency Management
Public Awareness Committee
March 09, 2011
Minutes

Jefferson County Homeland Security and Emergency Management's Public Awareness Committee met at the Jefferson County EOC on March 09, 2011 at 8:30am. Present were: Terri Mehling, JCHSEM; Jennifer Maggio, JCHSEM; Mike Davis, CERT; Katherine Dunbar, Good Shepherd Care Givers and Sandy Hite, Jefferson County Health Department.

Ms. Dunbar, Chairman, opened the meeting with approval of minutes. Mike Davis moved to approve the minutes of the February 09, 2011 meeting and Sandy Hite seconded the motion, all approved.

Old Business

Ms. Mehling reviewed the 2011 Public Awareness, Education & Training Strategy document that was emailed to committee members. Ms. Mehling noted the document explains what the committee is all about, the purpose, resources available, calendar of objectives, and trainings. Ms. Mehling asked for an approval of the document. Mr. Davis motioned to approve and Ms. Dunbar seconded the motion, all approved.

Ms. Mehling reported on the People with Special Needs Workshop that was held March 1, 2011. The workshop was funded by the Mid Ohio ARC and was held at the Tree and Fruit Research Center in Kearneysville, WV. It went over the basics of working with people with special needs as well as planning.

Ms. Mehling reported on Emergency Response Guide book training that took place on March 2, 2011. The class was taught by Bob Jaffin who is affiliated with American Public University. Mr. Jaffin went over in detail what an ERG is and how it is used.

Ms. Mehling reported on the NWS Basic Stormspotter Class that took place on March 9, 2011 at 7 p.m. located at Independent Fire Company. The NWS went over the basics of the StormSpotter program and how to report weather events within the area, weather-related events, such as thunderstorms and tornadoes, were also explained.

Ms. Mehling reported on the current weather events. Millville and Harpers Ferry are concerned with minor flooding as well as low lying areas such as John Rissler Road and Bloomery Road. There are concerns tonight for strong thunderstorms and strong winds.

Ms. Mehling announced CERT will begin March 14, every Monday and Wednesday through April 6, 2011. There are currently 20 people signed up. Ms. Dunbar asked what time the class begins. Ms. Mehling replied 6 p.m.

New Business

Ms. Mehling noted Ms. Miller will be giving a presentation to the Jefferson County Democratic Women's Group on March 13, 2011. She will be reviewing what our department does as well as give information regarding the CERT program.

Ms. Mehling reported Flood Awareness week is March 14-18, 2011.

Ms. Mehling reported there will be an LEPC tabletop and functional exercise. Ms. Hite reported the table top will be on April 8, 2011 and the exercise on April 22, 2011. Ms. Hite noted the table top and exercise will be based on a flood incident with a hazmat scenario. The planning session will be next week with JH Consulting. Ms. Mehling reported the LEPC put out an RFP. Homeland Security, EMS, Fire, Law Enforcement and the Health Department will be involved.

Ms. Mehling announced Ranson Day will be May 21, 2011. She will be sending out an email asking for volunteers to assist. Mr. Davis volunteered to help out.

Ms. Mehling announced the recommended EMI course for March—IS-139—Exercise Design—<http://training.fema.gov/EMIWeb/IS/is139.asp>. It is a basic overview of what exercises are about and how to make them happen.

Ms. Mehling reviewed the Greetings from the Governor handout given to committee members. If anyone knows who they would like to nominate, please let her know.

Ms. Mehling announced Jefferson County Government will now be broadcasting information on Comcast channel 17. It is not yet active.

Ms. Mehling announced JCHSEM is currently working on a volunteer luncheon at NCTC in April.

Member Sharing

Ms. Hite announced the Health Department will be involved in 3 upcoming exercises that include the VA Medical Center, LEPC and NCR. She will be leaving Sunday for CDC training in Atlanta, GA. She is currently trying to recruit 150 volunteers to help in a public health emergency as well as putting together a volunteer brochure. When there are enough volunteers, trainings will be held. There is an MOU in place with the Red Cross and JC Health Department for volunteers. If volunteers are not needed for Red Cross they will send them to assist with the Health Department.

The next meeting of the Jefferson County Homeland Security & Emergency Management's Public Awareness, Education and Training Committee will be held on April 13, 2011 in the Jefferson County EOC at 8:30 a.m.

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Ms. Mehling, Deputy Director, opened the meeting. Minutes of the March 09 meeting were unable to be approved due to lack of quorum.

Old Business

Ms. Mehling reviewed the recent March 10-11 flood event. JCHSEM staff monitored the rivers onsite and on the USGS website.

Ms. Mehling announced Ms. Miller gave a presentation to the Jefferson County Democratic Women's Group on March 13. The presentation was arranged through Bobbi Blok who has currently completed the CERT program. A total of 20-30 people attended. Ms. Mehling presented information on the JCHSEM office as well as committees and CERT program.

Ms. Mehling reviewed the Operation Secure Validation Exercise that took place March 16. JCHSEM staff went to an offsite location and used laptops to monitor check in sites. Missouri State provided participants with a geospatial display to use during the credentialing exercise.

Ms. Mehling reviewed the LEPC's Operation Troubled Waters Tabletop Exercise on April 8. There were a lot of organization's that participated as well as good feedback. A discussion followed.

Ms. Mehling announced Ranson Day will be May 21. She is currently looking for volunteers to assist JCHSEM in handing out preparedness information.

Ms. Mehling announced Jefferson County Government will have control of Comcast Channel 17. It will be used to broadcast some live meetings as well as important information. Channel 17 is not yet active within the county.

Ms. Mehling announced 13 CERT members completed the program on April 6. Ms. Mehling reviewed the search and rescue portion of the training. A discussion followed.

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New Business

Ms. Mehling announced the Quarterly Partnership Luncheon scheduled for April 20, has been cancelled.

Ms. Mehling reviewed the upcoming LEPC's Operation Troubled Waters Functional Exercise that will take place April 22. Ms. Maggio asked Ms. Hite if the Jefferson County Health Department will be providing Tetanus shots and if so at what price. Ms. Hite replied yes and they will be of no cost.

Ms. Mehling announced she and Barbara Miller along with other organizations in Jefferson County will be attending the Homeland Security Planning course at Twin Falls Resort State Park from April 26-28. They will be working as a group on revamping one of the Jefferson County Emergency Operations Plan Annexes.

Ms. Mehling announced the recommended EMI course for April—IS-230a—Fundamentals of Emergency Management-- <http://training.fema.gov/EMIWeb/IS/is230a.asp>.

Member Sharing

Ms. Hite reported CDC will be coming to the Jefferson County Health Department to evaluate plans. Ms. Hite also noted she is currently putting together a volunteer brochure to try and help recruit additional assistance.

The next meeting of the Jefferson County Homeland Security & Emergency Management's Public Awareness, Education and Training Committee will be held on May 18, 2011 at Jefferson County Homeland Security & Emergency Management at 8:30 a.m.

