



**Jefferson County Office of Homeland Security and Emergency Management**

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Public Awareness Committee

Sign In Sheet

May 17, 2011

Print Name & Organization	Email	Phone	Sign In
Brown, Bill Association of Retired School Employees Assn.		725-5202	
Cates, Al AARP	striderbo2@aol.com	728-2929	
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Crabill, Collet JCECC	ccrabill@jeffersoncountywv.org	728-3372	
Cunningham, Christian 167 <sup>th</sup> Air Wing			
Davis, Mike CERT Volunteer	mjdavis56@comcast.net	728-8108	
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Dunbar, Katherine Good Shepherd Caregivers	katherinednbr@yahoo.com	725-7366	
Evans, Shirley CERT	shirla0513@aol.com	725-1794	
Grove, Amy Eastern Panhandle American Red Cross	sunnydazerhere@comcast.net	263-5241	

Jones, Amy Jefferson County Dept of Health	amy.b.jones@wvdhhr.org	728-3308	
Hite, Sandy Jefferson County Health Department	<a href="mailto:sandy.d.hite@wv.gov">sandy.d.hite@wv.gov</a>	728-8416	Sandy Hite
Levesque, Jeff Eastern Panhandle American Red Cross/ CERT	jeffsque@gmail.com	725-6850	
Maggio, Jennifer JCHSEM	jmaggio@jeffersoncountywv.org	724-8914	Jennifer Maggio
Mehling, Terri JCHSEM	tmehling@jeffersoncountywv.org	728-3329	Terri Mehling
Miller, Barbara JCHSEM	bmillier@jeffersoncountywv.org	728-3290	
Mucher, Thomas 167 <sup>th</sup> Air Wing	Thomas.mucher@wvmart.ang.af. mil	616-5288	
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Panek, Claire	cepanek@aol.com	229-6865	
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Rice, Tim 167 <sup>th</sup> Air Wing	Timothy.rice@wvmart.ang.af.mil	616-5314	
Soltow, Sarah Community Lutheran Partners	clp.inc@citlink.net	582-4264	

Stevens, David 167 <sup>th</sup> Air Wing	David.stevens@wvmart.ang.af.mil	616-5288	
Kerr, Jenn 167 <sup>th</sup> AW FD	kerr.jenn@gmail.com	443 474-5465	Jenn Kerr



Jefferson County Homeland Security & Emergency Management  
Public Awareness, Education & Training Committee  
May 18, 2011  
Agenda

I. Call to Order

II. Approval of April 2011 Meeting Minutes

III. Old Business

- a. LEPC's Operation Troubled Waters Functional Exercise – April 22
- b. Barbara Miller and Terri Mehling attended Homeland Security Planning course at Twin Falls Resort State Park – April 26-28

IV. New Business

- a. Ranson Day – May 21
- b. Disaster Ready Kids Summer Program
- c. Bark in the Park – June 4 at Jefferson Memorial Park
- d. Citizen Corps grant
  - 1. Whole of Community
  - 2. Fire Safety month (1400 children)
  - 3. National Preparedness Month
  - 4. Volunteer Recognition
  - 5. CERT Manuals
- e. Recommended EMI Course for May – IS-235a – Emergency Planning--  
<http://training.fema.gov/EMIWeb/IS/is235a.asp>

V. Member Sharing Time

VI. Adjournment

The next meeting of the Jefferson County Homeland Security and Emergency Management's Public Awareness, Education and Training Committee will be held on **June 8** at the Jefferson County EOC at 8:30am

Jefferson County Homeland Security and Emergency Management  
Public Awareness Committee  
April 14, 2011  
Minutes

Jefferson County Homeland Security and Emergency Management's Public Awareness Committee met at Jefferson County Homeland Security & Emergency Management on April 14, 2011 at 8:30am. Present were: Terri Mehling, JCHSEM; Jennifer Maggio, JCHSEM and Sandy Hite, Jefferson County Health Department.

Ms. Mehling, Deputy Director, opened the meeting. Minutes of the March 09, 2011 meeting were unable to be approved due to lack of quorum.

**Old Business**

Ms. Mehling reviewed the recent March 10-11 flood event. JCHSEM staff monitored the rivers onsite and on the USGS website.

Ms. Mehling announced Ms. Miller gave a presentation to the Jefferson County Democratic Women's Group on March 13. The presentation was arranged through Bobbi Blok who has recently completed the CERT program. A total of 20-30 people attended. Ms. Miller presented information on the JCHSEM office as well as committees and CERT program.

Ms. Mehling reviewed the Operation Secure Validation Exercise that took place March 16. JCHSEM staff went to an offsite location and used laptops to monitor check in sites. Missouri State Government provided participants with a geospatial display to use during the credentialing exercise.

Ms. Mehling reviewed the LEPC's Operation Troubled Waters Tabletop Exercise on April 8. There were many organizations that participated and provided good feedback. A discussion followed.

Ms. Mehling announced Ranson Day will be May 21. She is currently looking for volunteers to assist JCHSEM in handing out preparedness information.

Ms. Mehling announced Jefferson County Government will have control of Comcast Channel 17. It will be used to broadcast some live meetings as well as important information. Channel 17 is not yet active within the county.

Ms. Mehling announced 13 CERT members completed the program on April 6. Ms. Mehling reviewed the search and rescue portion of the training. A discussion followed.

**New Business**

Ms. Mehling announced the Quarterly Partnership Luncheon scheduled for April 20, has been cancelled.

Ms. Mehling reviewed the upcoming LEPC's Operation Troubled Waters Functional Exercise that will take place April 22. Ms. Maggio asked Ms. Hite if the Jefferson County Health Department will be providing Tetanus shots and if so at what price. Ms. Hite replied yes and they will be of no cost.

Ms. Mehling announced she and Barbara Miller along with other organizations in Jefferson County will be attending the Homeland Security Planning course at Twin Falls Resort State Park from April 26-28. They will be working as a group on revamping one of the Jefferson County Emergency Operations Plan Annexes.

Ms. Mehling announced the recommended EMI course for April—IS-230a—Fundamentals of Emergency Management-- <http://training.fema.gov/EMIWeb/IS/is230a.asp>.

#### **Member Sharing**

Ms. Hite reported CDC will be coming to the Jefferson County Health Department to evaluate plans. Ms. Hite also noted she is currently putting together a volunteer brochure to try and help recruit additional assistance.

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Jefferson County Homeland Security and Emergency Management  
Public Awareness Committee  
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Minutes

Jefferson County Homeland Security and Emergency Management's Public Awareness Committee met at Jefferson County Homeland Security & Emergency Management on May 18, 2011 at 8:30am. Present were: Terri Mehling, JCHSEM; Jennifer Maggio, JCHSEM; Mike Davis, CERT Volunteer; Katherine Dunbar, Good Shepherd Caregivers; Jennifer Kerr, 167<sup>th</sup> Airlift Wing Fire Department and Sandy Hite, Jefferson County Health Department.

Ms. Mehling, Deputy Director, opened the meeting with approval of minutes. Mike Davis moved to approve the minutes of the April 14, 2011 meeting and Sandy Hite seconded the motion, all approved.

**Old Business**

Ms. Mehling reviewed LEPC's Operation Troubled Water Functional Exercise that took place on April 22. The LEPC received a grant to complete a table top and functional exercise. JH Consulting was hired to complete the scenarios. The EOC was activated and Sim Cells were placed throughout the county. Ms. Hite discussed the Health Department's role during the exercise. A discussion followed.

Ms. Mehling announced she and Barbara Miller attended the Homeland Security Planning Course at Twin Falls Resort State Park, from April 26-28. The purpose of the course was to focus on the terrorism annex to the emergency operations plan for each county. Ms. Mehling listed who attended the course from Jefferson County.

**New Business**

Ms. Mehling announced Ranson Day will be May 21, 2011. There are enough volunteers to help out that day.

Ms. Miller announced Disaster Ready Kids Summer Program has begun. Jennifer Maggio will be the contact for this year. Jefferson County Parks and Recreation has requested the program during their summer camp weeks. Background checks are now required for volunteers who wish to read to the children.

Ms. Mehling announced Bark in the Park will be June 4 from 10am-2pm at Jefferson Memorial Park. An email has been sent to Animals in Disaster committee members asking for assistance. Ms. Mehling noted Briggs Animal Adoption Center has asked JCHSEM to instruct a few classes on pet safety. Mr. Davis asked when the classes would take place. Ms. Mehling replied mid June. Mr. Davis and Ms. Hite volunteered their time to assist with the classes.

Ms. Mehling reported JCHSEM has been awarded a Citizen Corps Grant. Items that are being funded through the grant include: Whole of Community; Fire Safety Month; National Preparedness Month; volunteer recognition luncheon and CERT manuals. Whole of Community is similar to Project Impact. Ms. Mehling went over the Whole of Community meeting held the previous Monday. Ms. Mehling suggested that anyone who can think of an organization or business that JCHSEM could reach out to, to please let us know. In order to meet the requirements the grant for Fire Safety Month there has to be a

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total of 1400 children involved. Ms. Mehling announced new CERT Manuals will have to stay with JCHSEM. CERT manuals will be handed out in CD format instead of hard copies.

Ms. Mehling announced the recommended EMI Course for May—IS-235a—Emergency Planning—<http://.training.fema.gov/EMIWeb/IS/is-235a.asp>.

#### **Member Sharing**

Ms. Mehling announced JH Consulting has been hired to complete the 6 county Regional Animals in Disaster Annex. A rough draft should be available soon.

Ms. Hite announced she is putting together a multi-agency committee for a public health emergency. Members will learn what to expect and how they can help.

The next meeting of the Jefferson County Homeland Security & Emergency Management's Public Awareness, Education and Training Committee will be held on June 8, 2011 at Jefferson County Homeland Security & Emergency Management at 8:30 a.m.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for ensuring the integrity and transparency of financial data.

2. The second part of the document outlines the various methods used to collect and analyze data. It describes how different types of data are gathered and how they are processed to extract meaningful insights.

3. The third part of the document focuses on the application of these findings. It discusses how the data is used to inform decision-making and to identify areas for improvement.

4. The fourth part of the document provides a summary of the key findings and conclusions. It highlights the main points discussed throughout the document and offers recommendations for future research.

5. The fifth part of the document contains a list of references and a bibliography. It includes citations for all the sources used in the document, providing a clear path for further exploration of the topics discussed.

6. The sixth part of the document is a conclusion. It summarizes the overall findings of the study and provides a final statement on the importance of the research.

7. The seventh part of the document is an appendix. It contains additional information that supports the main text, such as detailed data tables, charts, and supplementary figures.