



Jefferson County Office of Homeland Security and Emergency Management

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Public Awareness Committee

Sign In Sheet

January 9, 2013

| Print Name & Organization | Email | Phone | Sign In |
|--|-------------------------------|--------------|---------|
| Burke, Paul Listener | numbersinstitute@juno.com | 820-6119 | |
| Dailey, Roger Meals on Wheels and AARP | mealsonwheelsjc@frontier.com | 725-1601 | |
| Davis, Mike CERT Volunteer | mjdavis56@comcast.net | 728-8108 | |
| Davis, Patricia CERT Volunteer | patriciafdavis@comcast.net | 703-851-3175 | |
| Dunbar, Katherine Good Shepherd Caregivers | katherinednbr@yahoo.com | 725-7366 | |
| Evans, Shirley CERT | shirla0513@aol.com | 725-1794 | |
| Kerr, Jenn 167 th AW FD | Kerr.jenn@gmail.com | 443-474-5465 | |
| Hite, Sandy Jefferson County Health Department | sandy.d.hite@wv.gov | 728-8416 | |
| Levesque, Jeff Eastern Panhandle American Red Cross/ CERT | jeffsque@gmail.com | 725-6850 | |
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Jefferson County Homeland Security & Emergency Management
Public Awareness, Education & Training Committee
January 9, 2013
Agenda

- I. Call to Order
- II. Approval of November 14, 2012 Meeting Minutes. No meeting in December
- III. Old Business
 - a. Risk Assessment Committee and Public Meetings
 - b. Resilient Neighbors Network
 - c. Mass Fatalities Plan/Mass Fatalities Conference update
 - d. Presidential Inauguration – January 21
- IV. New Business
 - a. Steering Committee - Reorganization
 - b. NIMS ICS 300 and ICS 400 Training, Jan. 8-10 at JC Maintenance Department
 - c. Quarterly Partnership Luncheon – January 16 at the Epic Buffet at Hollywood Casino
 - d. Social Media – Facebook, Nixle, Twitter
 - e. 2013 Public Awareness, Education & Training Strategy
 - f. Presidential Inauguration
 - g. Veteran’s Administration Exercise – Full Scale Exercise April 4
 - h. Animals Response Trailer Training
 - i. Recommended EMI Course for December IS-15b – Special Events Contingency Planning for Public Safety Agencies
<http://training.fema.gov/EMIWeb/IS/IS15b.asp>
 - j. Recommended EMI Course for January IS-662 – Improving Resilience and Preparedness through Public/Private Partnerships
<http://training.fema.gov/EMIWeb/IS/IS662.asp>

V. Member Sharing Time

VI. Adjournment

The next meeting of the Jefferson County Homeland Security and Emergency Management’s Public Awareness, Education and Training Committee will be held on **February 13 at the Jefferson County EOC at 8:30am**

Jefferson County Homeland Security and Emergency Management
Public Awareness Committee
November 14, 2012
Minutes

Jefferson County Homeland Security and Emergency Management's Public Awareness Committee met at Jefferson County Homeland Security & Emergency Management on November 14, 2012 at 8:30am. Present were: Mike Davis, CERT Volunteer; Katherine Dunbar, Good Shepherd Caregivers; Sandy Hite, Jefferson County Health Department; Terri Mehling, JCHSEM; Jessica Owens, JCHSEM; Annie Wheat, Ameriworks; and Lisa Yost, Ameriworks.

Ms. Mehling, JCHSEM Deputy Director, opened the meeting. Annie Wheat made a motion to approve the minutes of the September 12, 2012 meeting and Mike Davis seconded the motion, all approved.

Introductions

Old Business

Ms. Mehling attended the September 11th Remembrance ceremony held by the Independent Fire Company on September 11, 2012.

Ms. Mehling reported about her presentation to Cub Scout Pack 420 on September 24, 2012 at South Jefferson Elementary. She noted that the children already know a lot about disaster preparedness. The Cub Scouts are currently working on a project to put together a family disaster plan.

On September 26, 2011, JCHSEM, American Red Cross, Jefferson County Health Department, and the Independent Fire Company held a 'Family Disaster Preparedness Night'. Ms. Mehling reported that 20-30 people were in attendance. As a result of this night Ms. Mehling had several individuals sign up as CERT volunteers. Ms. Hite gave a presentation about the Health Department. She noted that many of those in attendance were attentive and taking notes. Ms. Hite also had two men volunteer to train volunteers.

Ms. Mehling discussed her presentation experience at the Senior Center in Ranson on September 28, 2012. Close to 25-30 seniors were in attendance of this presentation on disaster preparedness.

The Risk Assessment Committee has been meeting since August. The next meeting is on November 27, 2012 at 2 p.m. It is a public meeting. The Committee has been revising the 2008 plan and working with JH Consulting to help with necessary updates. This plan is due to the State of West Virginia in the early part of next year and will be submitted to FEMA afterwards. New construction developments have happened since 2008 that are currently being added to the plan. The Committee is now in the process of coming up with new goals and strategies to be implemented in the updated plan.

Ms. Mehling reported that JCHSEM Director, Barbara Miller, received an award for Emergency Manager of the Year this year by the West Virginia Emergency Management Council.

Ms. Mehling discussed the status of her current CERT session which began in October and will be completed on Thursday, November 15, 2012. There are 11 individuals in the class, but only 4 will be able to graduate on Thursday due to attendance reasons.

New Business

Ms. Mehling reported that Hurricane Sandy required an activation of the Emergency Operations Center on Sunday, October 28, 2012 which ended on Wednesday, October 31, 2012. A liaison team from the National Guard was present during this activation to help coordinate JCHSEM's requests for resources. A LMTV vehicle was requested to help in the event that severe flooding occurred. An evacuation order was requested for the Opequon Creek because it was expected to crest at record levels. The order was distributed door-to-door by local fire departments, police departments, and the sheriff's office. Jefferson High School was set up as a shelter and a pet trailer set up for those that needed to evacuate.

Ms. Mehling provided information about the upcoming Presidential inauguration to occur on Monday, January 21, 2013. The EOC will be in partial activation that day and will be monitoring the event via television.

The recommended EMI Course for November is IS-906, Workplace Security Awareness, which can be found at <http://training.fema.gov/EMIWEB/IS906.asp>.

Member Sharing

Ms. Dunbar shared that Good Shepherd is preparing for their Potter's event.

Mr. Davis was happy to participate in the activation during Hurricane Sandy.

Ms. Wheat and Ms. Yost are busy working with clients.

Ms. Hite discussed her participation in the MRC meeting on November 13, 2012. They are developing engagement strategies for getting the MRC more involved in Jefferson County and discussing how they can work together to coordinate volunteer training. The next meeting for volunteers will be a potluck.

Ms. Hite attended a meeting for public health emergency planners in Washington, D.C. on November 13, 2012. This steering committee recently finished its health risk assessment for the National Capitol region; this was a project funded by the CDC and George Washington University.

Ms. Hite is preparing for a Mass Antibiotic Dispensing Workshop for two days in Charleston, WV at the end of November. If this is a successful workshop, the state has agreed to hold this same workshop in the remaining regions of West Virginia.

Ms. Hite is also preparing for a Mass Fatality Conference to occur in October 2013. JH Consulting has been contracted out to help with developing a Mass Fatality Plan for Jefferson County. The goal is to be able to deal with up to 50 bodies; at current the County only can deal with a very small amount of fatalities.

Ms. Hite is in the process of scheduling another training course for volunteers.

Due to the holiday season, a motion to skip December's meeting was proposed. A motion to approve this suggestion was made by Ms. Dunbar and Mr. Davis seconded the motion, all approved.

The next meeting of the Jefferson County Homeland Security and Emergency Management's Public Awareness, Education and Training Committee will be held on January 9, 2013 at 8:30 a.m.