



NO MEETING

Jefferson County Office of Homeland Security and Emergency Management  
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Public Awareness Committee  
Sign In Sheet  
May 8, 2013

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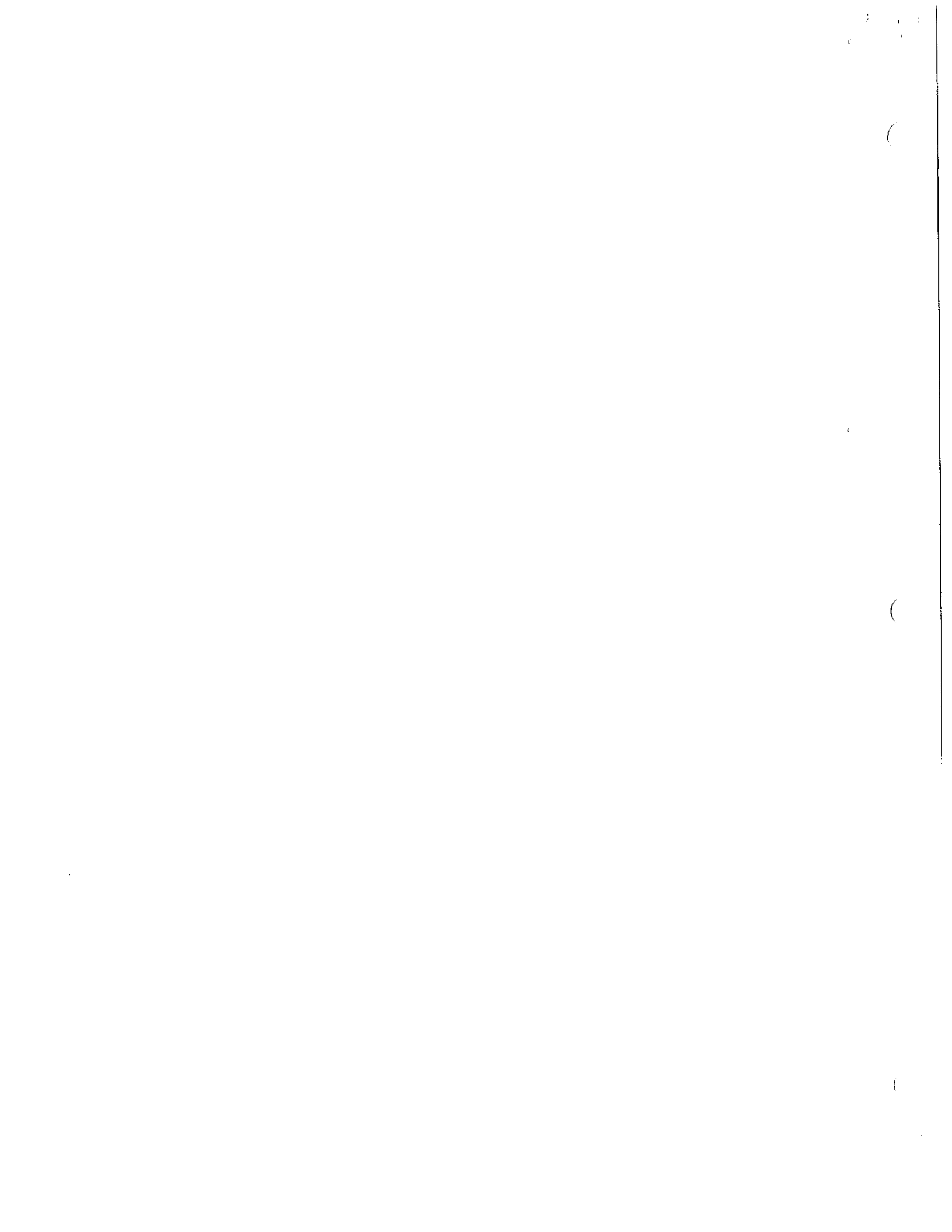
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Jefferson County Homeland Security & Emergency Management  
Public Awareness, Education & Training Committee  
May 8, 2013  
Agenda

I. Call to Order

II. Approval of April 10, 2013 Meeting Minutes.

III. Old Business

- a. Multi-Jurisdictional All-Hazard Mitigation Plan
- b. Resilient Neighbors Network
- c. Mass Fatalities Plan/Mass Fatalities Conference update – October 29 & 30
- d. Community Emergency Response Team (CERT) completed May 2 – total 14 graduates
- e. WV State All Hazards Mitigation Plan Update Workshops – April 8-12
- f. Envision Jefferson County Public Safety Lunch-n-Learn – April 17
- g. Quarterly Partnership Luncheon – April 24
- h. MGT 405 Mobilizing Faith-Based Community Organizations in Preparing for Disaster – April 25
- i. Jefferson County LEPC Tabletop Exercise – Wind of Change -- April 26
- j. Barb Miller attended RCPG Transportation/Evacuation Meeting – May 2
- k. Bark in the Park – June 1 – 9am – 2pm – Jefferson Memorial Park

IV. New Business

- a. Storm Ready Re-accreditation from National Weather Service
- b. Terri Mehling at EMI - E278 NFIP/Community Rating System – May 12-16
- c. Debris Management – Blackwater Falls State Park – May 21-23
- d. Disaster Ready Kids Program – June 1 thru September 30
- e. Recommended EMI Courses for May -- IS-870 – Dam Sector Crisis Management  
<http://training.fema.gov/EMIWeb/IS/IS870.asp> and IS-871 – Dam Sector Security Awareness  
<http://training.fema.gov/EMIWeb/IS/IS871.asp> and IS-872 – Dam Sector Protective Measures  
<http://training.fema.gov/EMIWeb/IS/IS872.asp>

V. Member Sharing Time

VI. Adjournment

The next meeting of the Jefferson County Homeland Security and Emergency Management's Public Awareness, Education and Training Committee will be held on **June 12** at the **Jefferson County EOC at 9:00am.**

Jefferson County Homeland Security and Emergency Management  
Public Awareness Committee  
April 10, 2013  
Minutes

Jefferson County Homeland Security and Emergency Management's Public Awareness Committee met at Jefferson County Homeland Security & Emergency Management offices on April 10, 2013 at 9:00 a.m. Present were: Sandy Hite, Jefferson County Health Department; Terri Mehling, JCHSEM; Barb Miller, JCHSEM; Jessica Owens, JCHSEM; Kelly Parsons, Chairperson/ Nichols, DeHaven & Associates; Matt Piepenburg, JCPD; and Annie Wheat, Ameriworks.

Introductions

Ms. Parsons, Chairperson, opened the meeting. Ms. Wheat moved to approve the minutes of the March 13, 2013 meeting and Ms. Hite seconded the motion, all approved.

**Unfinished Business:**

Ms. Miller stated that the draft document for the All Hazards Mitigation and Risk Assessment Plan was available for review and comment by the public until March 21, 2013. The document is over 600 pages long and incorporates data from the County such as comprehensive plans and local ordinances. The Plan can be accessed at <http://www.jeffersoncountywv.org/flood-plain-information/all-hazard-risk-assessment-and-mitigation-plan.html>. Ms. Mehling only received a few comments regarding the plan and sent those along to the contractor to make the necessary changes. Ms. Miller delivered the plan to the state on April 8, 2013. After the state approves the plan, it will then be sent to FEMA for approval.

Ms. Miller provided an update on the Resilient Neighbors Network (RNN). Jefferson County was chosen as one of ten communities from the country to participate in this network. Each month there is a conference call among the communities to provide updates and exchange ideas. Recent discussions during these calls have included mitigation planning and recovery planning. Last year, FEMA provided money to fly one individual from each of the counties to Colorado to meet and further discuss the RNN.

Ms. Hite stated that planning for the Mass Fatalities Conference is ongoing and that monthly meetings have been held to discuss the conference. Ms. Hite has requested that money from one of her grants be allocated towards the conference and helping pay for the lodging and travel of the speakers. In regards to the Mass Fatalities Plan, Ms. Hite is working with J.H. Consulting and is helping them as much as she can.

Ms. Mehling distributed the 2013 Public Awareness, Education, & Training Strategy to the committee for their review once again. Ms. Miller suggested that the 'Mobilizing Faith-Based Community Organizations in Preparing for Disasters' be added to the April list.

Ms. Parsons, Chairperson, moved to approve the 2013 Public Awareness, Education, & Training Strategy and Ms. Wheat seconded the motion, all approved.

Ms. Miller noted that the Veterans Administration Medical Center combined a planning meeting and tabletop exercise on March 14, 2013 for Operation Newton. The full-scale exercise was held on April 4, 2013. Our office was asked to participate in the exercise and activated our EOC that day, although no resources were requested. The Red Cross, Health Department, and the Jefferson Memorial Hospital also participated.

Ms. Mehling noted that Community Emergency Response Team (C.E.R.T.) training began on April 8 which lasts until May 2. In total, there are 8 classes, typically on Tuesdays and Thursdays.

Ms. Miller stated that the WV State All Hazards Mitigation Plan Update Workshops is being held April 8-12, 2013.

Ms. Miller reported that a training for 'Mobilizing Faith-Based Community Organizations in Preparing for Disasters' will be held on April 25, 2013 from 8 a.m.-5 p.m. at the Clarion Hotel in Shepherdstown. Registration can be done on the WVDMAPs Course Mill at <http://www.onlinelearning.wv.gov/dmapscom6>; registration is a prerequisite to admittance. This is likely the last time this course will be taught in WV due to a lack of funding. Ms. Miller also noted that the Partnership Development Committee is working on engaging the faith-based community more than they have in years past. A lot of these faith-based organizations helped out citizens during the Derecho last year by handing out water, opening their churches as cooling shelters, etc. By working more closely with this community we can work on coordinating efforts in the event of an emergency.

Ms. Miller stated that the LEPC has chosen the evening of Friday, April 26, 2013 as their tabletop exercise. The exercise will be regarding a hazardous materials event.

#### **New Business:**

Ms. Miller stated that the Envision Jefferson Public Safety Brown Bag Lunch-n-Learn will be held on April 17, 2013 at the Charles Town Library at Noon.

The Quarterly Partnership Luncheon will be held on April 24, 2013 at noon at the Anvil in Harpers Ferry, WV. The cost of lunch is \$15 per person. Three meals options will be given to choose from. Major Stephen Story will be the speaker for the Luncheon.

Ms. Miller noted that the International Association of Emergency Managers and FEMA Region 3 are having their spring meeting at the Northern Virginia Criminal Training Center in Ashburn, VA. The theme is 'Time to Remember, Time to Prepare'.

Ms. Mehling stated that JCHSEM will again have a booth at the Jefferson County Animal Welfare Society Bark in the Park on June 1, 2013 from 9 am-2 pm at Jefferson Memorial Park. Two sessions for our volunteers to assist will be held.

The recommended EMI Course for April is IS-908 –Emergency Management for Senior Officials  
<http://training.fema.gov/EMIWeb/IS/IS908.asp>

**Member Sharing Time:**

Ms. Mehling encouraged the committee to look up the recent WV legislation that has been proposed regarding puppy mills and minimum care requirements for equine boarding facilities. Judy Boykin also informed Ms. Mehling that there will be a celebration for animals of all sizes at Poor House farm on May 5, 2013 from 2-6 p.m.

Ms. Hite has scheduled training for volunteers for public health emergencies. The two training sessions will be held on April 30 and May 1 from 6-8 p.m. The first night is an overview of what it is and the second night is a hands on activity to prepare them for an actual emergency. Leadership training for these volunteers will also be held on Thursday, May 2.

Ms. Miller announced that Jefferson County obtained its StormReady status again this year; this designation is good for 4 years at a time. Ms. Miller also noted that the Eastern Panhandle Emergency Managers have agreed to participate in a tabletop, functional, and full-scale exercise with the EPA this year. The only knowledge being divulged about the situation is that "something will fall from the sky".