

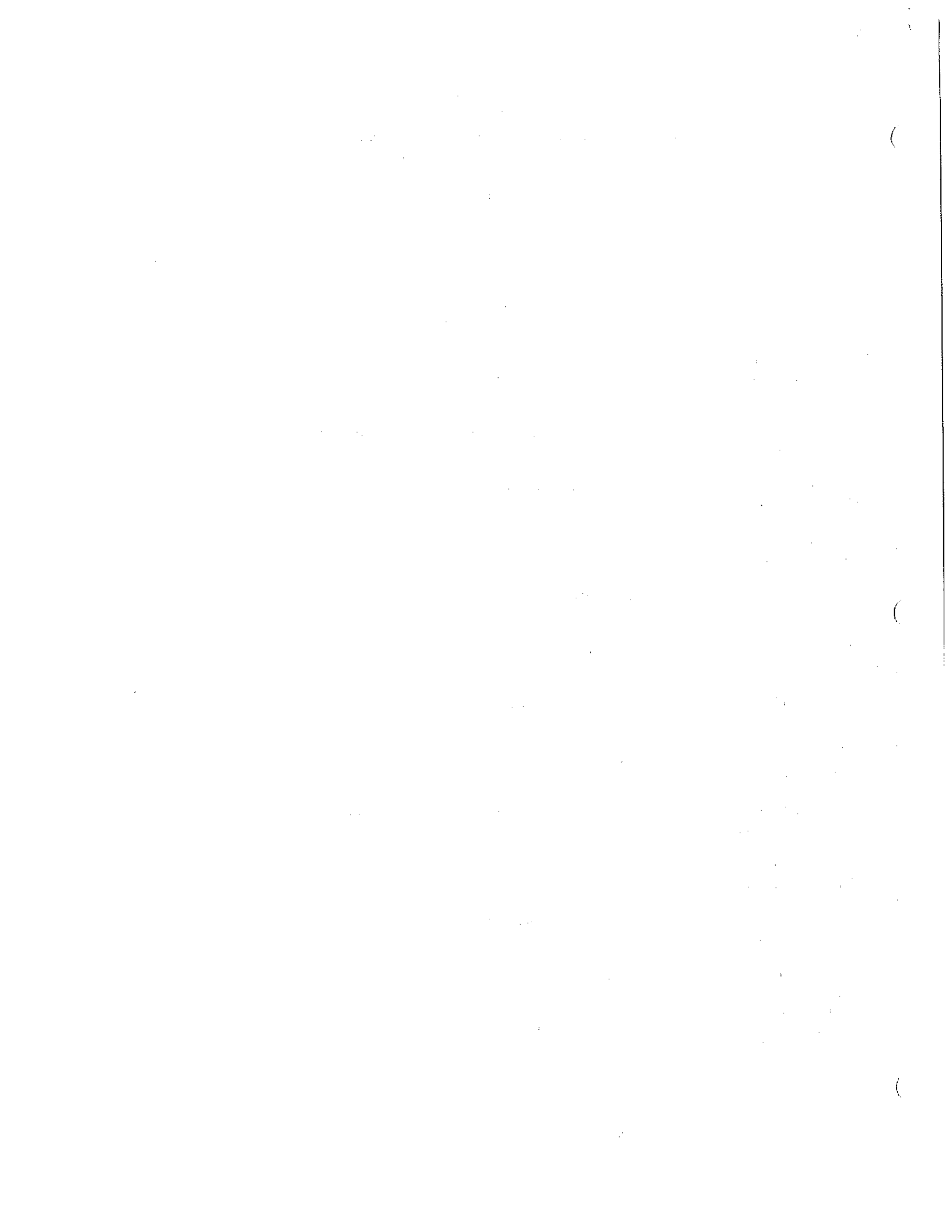


Jefferson County Office of Homeland Security and Emergency Management
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tmehling@jeffersoncountywv.org

Public Awareness Committee
 Sign In Sheet
 October 9, 2013

Print Name & Organization	Email	Phone	Sign In
Boykin, Judith	jjbmoondog@gmail.com	264-4441	
Burke, Paul Listener	numbersinstitute@juno.com	820-6119	
Dailey, Roger Meals on Wheels and AARP	mealsonwheelsjc@frontier.com	725-1601	
Davis, Mike CERT Volunteer	mjdavis56@comcast.net	728-8108	
Davis, Patricia CERT Volunteer	patriciafdavis@comcast.net	703-851-3175	
Dunbar, Katherine Good Shepherd Caregivers	katherinednbr@yahoo.com	725-7366	
Evans, Shirley CERT	shirla0513@aol.com	725-1794	
Flores, Carmen CERT Volunteer	cflores@hmstech.com	725-4417	
Goldman, Michele Eastern Panhandle Free Clinic	mgoldman@wvepfc.com	724-6091	
Harman, Michael WVU Extension Office	Michael.harman@mail.wvu.edu	668-0036	
Hill, Angela Good Shepherd Caregivers	Adhill2@frontier.com		
Hite, Sandy Jefferson County Health Department	sandy.d.hite@wv.gov	728-8416	
Kerr, Jenn 167 th AW FD	Kerr.jenn@gmail.com	443-474-5465	
Keyrouze, Cheryl PanTran	clkeyrouze@gmail.com	518-583-7897	
Kracke, Dottie Jefferson County Animal	dottiek@frontiernet.net	728-2520	

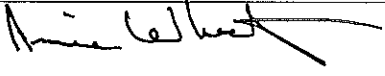


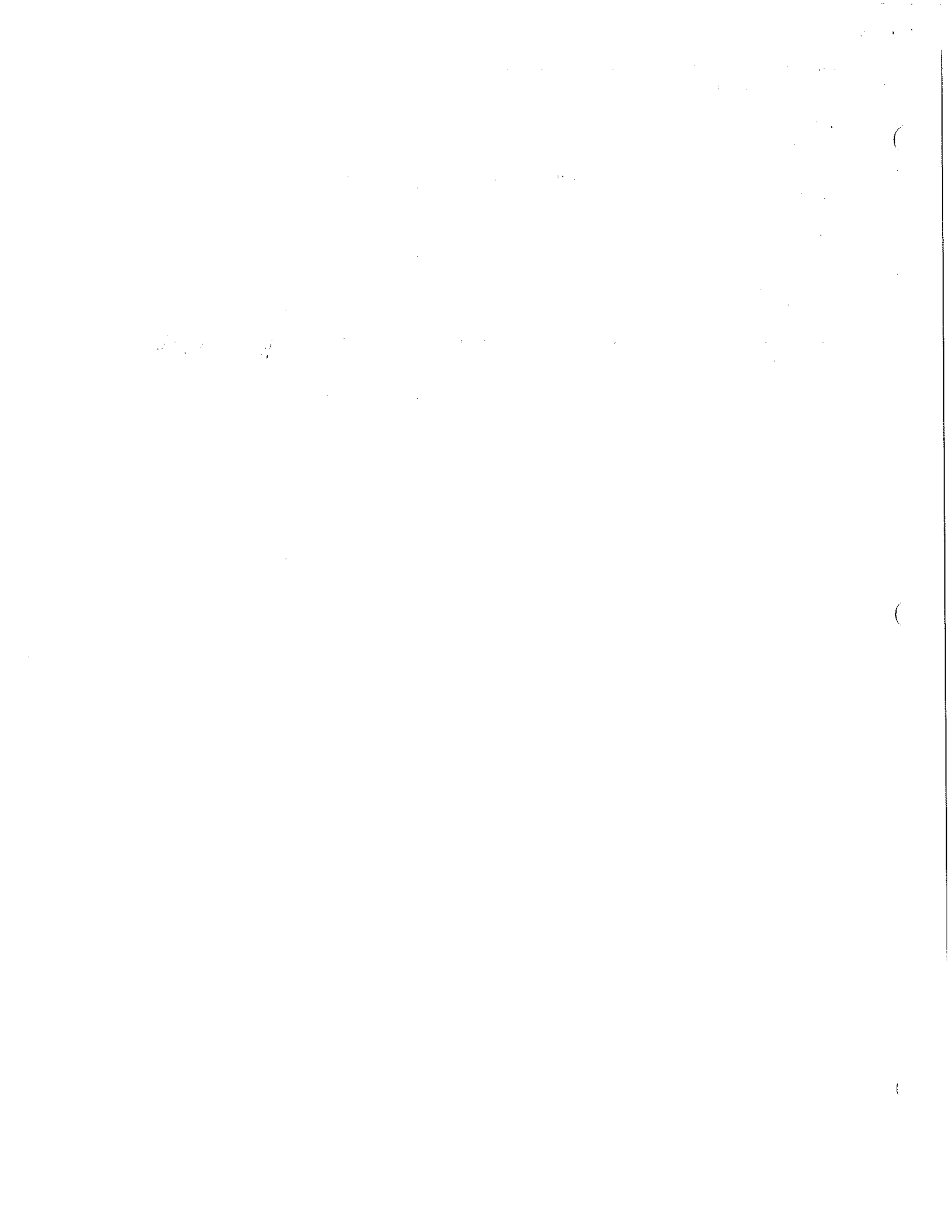
Welfare Society			
Kreinik, Betty Animal Advocates of WV	beagleboys@coolpond.net		
Knight, Kathy Green Tree Associates	lkjknigh@frontiernet.net	582-0804	
Lambiotte, Denise Jefferson County Animal Control	dlambiotte@jeffersoncountywv.org	728-3390	
Levesque, Jeff Eastern Panhandle American Red Cross/ CERT	jeffsque@gmail.com	725-6850	
Lockett, Monica Administrator Canterbury Center	monica.lockett@genesishcc.com	876-9422	
Marken, Joyce Dalb	joyce@dalb.com	725-0300	
Marmorella, Nancy Good Shepherd Caregivers	nmarmorella@gsivc.org	725-2622	
McQuain, Vicki Animal Advocates of West Virginia	labsmom@frontier.com	263-6626	
Mehling, Terri JCHSEM	tmehling@jeffersoncountywv.org	728-3329	<i>Terri Mehling</i>
Miller, Barbara JCHSEM	bmiller@jeffersoncountywv.org	728-3290	
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Niles, Sandee	sandeeniles72@gmail.com	839-8376	
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Owens, Jessica JCHSEM	jowens@jeffersoncountywv.org	724-8914	
Palmer, Debbi Eastern Panhandle American Red Cross/CERT	debbip123@aol.com	728-7157	<i>Debbi D. Palmer</i>
Parsons, Kelly Chairperson/Nichols, DeHaven & Associates/ CERT	kparsons@nicholsdehaven.com	725-6525, Ext. 124 (D)	
Petrolino, Ashley	Petrolino.ashley@gmail.com	540-233-2457	
Pierce, Lucas Eastern Panhandle American Red Cross/ CERT	PierceL@usa.redcross.org	261-3516	
Rogers, Steven Jefferson County Animal Welfare Society			

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Shefner, Robert Jefferson County Community Ministries	bojccm@gmail.com	725-3186	
Shelton, Gwen Jefferson County Animal Welfare Society			
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Thompson, Mary Friends Furr Life			
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Zampino, Bonnie A Special Space, Inc.	aspecialspace@aol.com	240-439-0171	



Jefferson County Homeland Security & Emergency Management
Public Awareness, Education & Training Committee
October 9, 2013 9:00am
Agenda

I. Call to Order

II. Approval of September 9, 2013 Meeting Minutes.

III. Old Business

1. Mass Fatalities Conference update – October 29 & 30
2. Disaster Ready Kids Program – June 1 thru September 30
3. Regional Exercises: TTX June 26; FE August 9 in Hampshire County; Full Scale on Saturday, September 14 -- Jefferson Capabilities to be tested are Mass Fatalities, Medical Surge, and EOC Operations
4. National Preparedness Month – September
5. Barb Miller and Terri Mehling attended Public Assistance Eligibility Class at Chief Logan State Park – September 17-19
6. Fire Safety Month – October – Taking requests now!
7. Barb Miller and Jeff Polczynski attended SIRM Conference – Camp Dawson – October 7-8

IV. New Business

1. Fire Prevention Week – October 6 - 12
2. EOC Operations and Planning for All-Hazards – October 15 & 16
3. Social Media for Natural Disaster Response and Recovery -- October 22 – County Maintenance Department – register online via WVDMAPS
4. Public Service Banquet at Hollywood Casino at Charles Town Races – 6:30pm – 9:00pm - October 22 – \$10 tickets available at Chamber of Commerce by October 18
5. Quarterly Partnership Luncheon – Noon - November 6 at NCTC Shepherdstown – pending govt shutdown
6. CERT Session begins November 12
7. Regional Training, Exercise, Planning Workshop (TEPW) in Hampshire County – November 19
8. WVDHSEM 2014 Training Schedule – See Attached
9. Recommended EMI Courses for October -- IS-322 – Flood Mitigation Basics for Flood Mitigation Staff <http://training.fema.gov/EMIWeb/IS/IS322.asp>

V. Member Sharing Time

VI. Adjournment

The next meeting of the Jefferson County Homeland Security and Emergency Management's Public Awareness, Education and Training Committee will be held on **November 13** at the **Jefferson County EOC at 9:00am.**

Jefferson County Homeland Security and Emergency Management
Public Awareness Committee
September 9, 2013
Minutes

Jefferson County Homeland Security and Emergency Management's Public Awareness Committee met at Jefferson County Homeland Security & Emergency Management offices on September 9, 2013 at 9:00 a.m. Present were: Sandy Hite, Jefferson County Health Department; Terri Mehling, JCHSEM; Barbara Miller, JCHSEM; Sandee Niles, Red Cross Volunteer; Debbi Palmer, Eastern Panhandle American Red Cross; and Kelly Parsons, Chairperson, Nichols, DeHaven, & Associates.

Introductions

Ms. Parsons, Chairperson, opened the meeting. Sandee Niles motioned to approve the minutes of the August 14, 2013 meeting, all approved.

Unfinished Business:

Ms. Hite has been working on the Mass Fatalities Conference and Plan. The conference will be October 29 and 30 at the Quality Hotel. There are currently approximately 50 registrants. The Jefferson County Mass Fatalities Plan has been finalized and was adopted by the Board of Health on August 2nd.

Ms. Miller noted that the Disaster Ready Kids Program will continue until September 30th. There are still a few requests from schools that Ms. Owens is working on at the moment. Immediately following this program, the Fire Prevention Month program will begin and last through the month of October.

Ms. Miller stated that JCHSEM will be participating in an exercise coordinated by the EPA and WV Homeland Security Region 3. The capabilities to be tested in Jefferson County include: mass fatalities, medical surge, EOC operations-communications, public information, and ICS/EOC interface. The tabletop exercise was held in Berkeley County on June 26th and the functional exercise was held in Hampshire County on August 9th. The full-scale exercise will be held on Saturday, September 14th in all 7 counties of WV Homeland Security Region 3.

Ms. Mehling reported that the Dam Safety Workshop was held on August 8, 2013 at Lake Shannondale. It was taught by the West Virginia Dam Safety office and West Virginia Department of Environmental Protection. Different types of dams and possible breaches were discussed.

Ms. Mehling stated that JCHSEM received an invitation to participate in Charles Town's Third Thursday in August by Bob Shefner of Jefferson County Community Ministries. JCHSEM shared a booth space with Community Ministries and handed out information and flyers regarding emergency preparedness.

JCHSEM had a booth at the Jefferson County Fair from August 18th -August 24th. Information about our office, the LEPC, CERT, and FEMA brochures on emergency preparedness were handed out to citizens. Ms. Mehling noted that she thought participation at the fair was down this year compared to previous years.

Ms. Mehling stated that the LEPC/ SERC Conference took place August 26th through August 28th in Charleston, WV. Ms. Miller, Ms. Mehling, Mr. Green, and Ms. Hite all attended. During the conference, Ms. Mehling received her reaccreditation as a level III WV Emergency Manager. Some of the other information discussed at the conference included a discussion about Tier II reporting and a demonstration on how to disarm an active shooter.

New Business:

Ms. Miller reminded the committee that September is National Preparedness Month. JCHSEM's biggest activities for this month include training and the upcoming exercise on September 14th. Ms. Palmer noted that the Red Cross will be doing presentations this month at the Target and K-Mart in Martinsburg. Ms. Owens will also be giving a disaster preparedness presentation on Wednesday, September 18th at the Jefferson County Council on Aging.

Independent Fire Company will be having a September 11th Remembrance Ceremony on September 11, 2013 at 9:58 a.m. outside their fire house. Our office will be attending this event.

Ms. Miller reported that Public Assistance Eligibility Training will be held at Chief Logan State Park on September 17th-19th. Both Ms. Miller and Ms. Mehling will be attending this training taught by FEMA and WVDHSEM. This class will teach how to get expenditures reimbursed after a disaster through better documentation.

Ms. Miller noted that Ms. Owens is working on Fire Safety Month with the local schools and daycares. She sent out information last week to numerous schools about how to contact our office to schedule presentations. Our office has many books, DVDs, and VHS tapes on fire safety for the children.

Ms. Miller stated that the West Virginia SIRN Conference will be at Camp Dawson in Kingwood on October 6th-October 8th. Mr. Jeff Polczynski, JCECC Director, will be teaching six classes at the Conference.

A 'Social Media for Natural Disaster Response and Recovery' course will be held on October 22nd at the Jefferson County Maintenance Building. A pretest is required for this course. This course is ideal for all public information officers.

Ms. Miller stated that the Regional Training, Exercise, Planning Workshop (TEPW) will be held in Hampshire County this year. This workshop will most likely be held in November.

The recommended EMI course for September is IS-271a--Anticipating Hazardous Weather and Community Risk, 2nd Edition <http://training.fema.gov/EMIWeb/IS/IS271a.asp>

Member Sharing:

Ms. Mehling stated that she is hoping to have another C.E.R.T. training session by the end of this year. This training will most likely start in November.

Ms. Palmer noted that she wants to work with insurance companies in October to try to convince the residents in her 8 counties to buy homeowner or renter insurance.

Ms. Hite announced that she has officially been hired by the Jefferson County Health Department.

Ms. Niles reported that she has made it through the first phase of the application process for the NOAA Commissioned Corps.

Ms. Miller stated that Tropical Storm Humberto has come into existence in the Atlantic Ocean near Africa. It is expected to become a hurricane by Wednesday. Hurricane season does not end until November 30th. Ms. Miller also shared the Farmer's Almanac prediction that our area will receive its first measurable snowstorm the first week of November. Two nor'easters are also expected in January and February.

The next meeting is scheduled for October 9 at Jefferson County EOC at 9:00am.

2014 TRAINING SCHEDULE

G290 BASIC PIO (16 HRS) JANUARY 14TH-15TH, 2014

Chief Logan Conference Center (Carla McBee)

G291 JOINT INFORMATION SYSTEM/CENTER PLANNING FOR PIO'S (8 HRS) FEBRUARY 11TH, 2014

North Bend State Park (Don Williams)

G270.4 RECOVERY FROM DISASTER THE LOCAL GOVERNMENT ROLE (16 HRS) MARCH 18TH-19TH, 2014

Pipestem State Park (Jeff Harvey)

G557 RAPID NEEDS ASSESSMENT (12 HRS) APRIL 15TH-16TH, 2014

Cacapon State Park (Don Williams)

G386 MASS FATALITIES INCIDENT RESPONSE (17 HRS) MAY 13TH-14TH, 2014

Twin Falls State Park (Carla McBee)

G364 MULTI HAZARD PLANNING FOR SCHOOLS (16HRS) JUNE 17TH-18TH, 2014

Hawks Nest State Park (Don Williams)

G272 WARNING COORDINATION (12 HRS) JULY 15TH-16TH, 2014

Blackwater Falls State Park (Dave Bradley)

G358 EVACUATION AND RE-ENTRY PLANNING (12 HRS) AUGUST 19TH-20TH, 2014

Tygart Lake State Park (Dave Bradley)

G775 EOC MANAGEMENT AND OPERATIONS (16 HRS) SEPTEMBER 16TH-17TH, 2014

Chief Logan Conference Center (Dave Bradley)

Total hours offered at the State level = 125

