

Jefferson County Deputy Sheriffs Civil Service Commission

Steve Cox, President
Will Liston, Vice President
Jean Vezzosi, Commissioner



Jacki Shadle, County Clerk
Bessie Nelson, Administrative Support

ESTABLISHED 1971

PUBLIC HEARING & REGULAR MONTHLY MEETING

Jefferson County Commission Meeting Room

Minutes

Wednesday, August 17, 2022

4:00 PM

Attendees:

Steve Cox

Will Liston (via phone call)

Jean Vezzosi

Jacki Shadle

Bessie Nelson

David Tabb

1. **President Steve Cox called the meeting to order @ 4:00 PM**
2. **Approval of Minutes**
 - a. July 27, 2022
Motion to approve: Jean Vezzosi
2nd: Will Liston
Approved unanimously
3. **Promotion Process WV§7-14-13 & revisions to Section 4.12 Appointment from Eligibility List**
 - a. **Public Comment – No public comment**
David Tabb commended the commission for their hard work and getting things done.
 - b. **Motion to approve: Jean Vezzosi**
2nd: Will Liston
Approved unanimously
4. **Discipline Process - WV§7-14-17**
Discussion
Steve Cox would like to compare the draft copy to John Teare's process. The commission will have one week to review the draft and a public hearing will be scheduled during the next regular monthly meeting. This meeting was tentatively scheduled for September 14. ****note Conflict with scheduling the room, the meeting has been scheduled**
5. **Position Classification Plan - WV§7-14-6**
Motion to table this topic until the next meeting: Jean Vezzosi
2nd: Will Liston
Approved unanimously
6. **Additional part-time police work - WV§7-14-15A**
Motion to table this topic until the next meeting: Jean Vezzosi
2nd: Will Liston

Address: 100 East Washington Street, PO Box 208, Charles Town WV 25414

Phone: 304.728.3340 Email: JCDSCSC@jeffersoncountywv.org Web Site: www.jeffersoncountywv.org

Approved unanimously

7. Administrative update

a. Applicants

- i. Currently have 4 eligible candidates for hire
- ii. Currently have 5 applicants eligible for entry testing on August 20, 2022
- iii. 8 of applicants eligible for promotional testing on August 31, 2022

b. Jefferson County Fair Outreach

- i. Business cards with contact info & testing date, application & physical requirements will be available at the Sheriff's Command Center
- ii. Bessie will order a banner
- iii. It is recommended that someone from the commission should be at the table from 6:00 – 9:00, Monday through Saturday.

8. Election of President and Vice President

a. Selection of President

i. Nominations

- 1. Jean Vezzosi nominated Steve Cox
- 2. *2nd: Will Liston*
Approved 2-0, Steve Cox abstained

b. Selection of Vice President

i. Nominations

- 1. Steve Cox nominated Will Liston
- 2. *2nd: Jean Vezzosi*
Approved 2-0, Will Liston abstained

9. Injured or Distressed Members

a. David Colbert, a 21 year veteran with JCSCO.

i. Fundraiser: Dinner w/ raffles & silent auction

- 1. Saturday, September 17, 2022, 4 pm – 8 pm, SVFD
- 2. Make checks payable to: David Colbert (medical fund in the memo)

b. Steve Cox would like the commission to pool money together for a donation or purchase something for the silent auction

10. Adjourn the Meeting

Motion to adjourn: Jean Vezzosi

2nd: Will Liston

Approved unanimously

Meeting was adjourned at 4:51 pm

RETURN
BESSIE

Jefferson County
 Jacqueline C. Shadle, Clerk
 Instrument 202200013239
 09/21/2022 @ 10:57:01 AM
 CIVIL SERVICE COMMISSION
 Book 1 @ Page 177
 Pages Recorded 2