

Jefferson County Homeland Security & Emergency Management
Whole of Community Committee
May 16, 2011
Minutes

Jefferson County Homeland Security and Emergency Management's Whole of Community Committee met at the Jefferson County EOC on May 16, 2011 at 2:00pm. Present were: Barbara Miller, Director, JCHSEM; Terri Mehling, Program Manager, Planner, Deputy Director, JCHSEM; Jennifer D. Maggio, Administrative Assistant, Public Information Officer and Volunteer Coordinator, JCHSEM; Ed Smith, City of Charles Town; John Sherwood, Steering Committee Chair; Holly Morgan-Frye and Amanda Hanson, Shepherd University; Amy Grove, Eastern Panhandle American Red Cross and Sandy Hite, Jefferson County Health Department.

Ms. Miller, JCHSEM Director, opened the meeting with introductions.

New Business

Ms. Miller showed the committee a You Tube video of FEMA's "The Whole of Community Concept". Ms. Miller noted FEMA's main topic is to let everyone know it's important for the community to get out and help the community which is also a great way to help one's self.

Ms. Miller went over and reviewed the Toward "Whole Community" Emergency Management Handout. A discussion followed.

Ms. Miller reviewed JCHSEM's current list of partners and MOU's.

The committee participated in a building partnerships activity. Ms. Miller handed out "Best Practice, Public-Private Partnerships for Emergency Preparedness: Overview". Members were asked to solicit from the networks they have, identify common issues on emergency preparedness for partner collaboration, identify new resources within the community that have yet to be identified, determine challenges that participating organizations encounter and how to create sustainability through partnerships.

Ms. Miller identified the steps to take when discussing with organizations on why they would want to become a partner. She also identified talking points on how to motivate partners. Ms. Holly Morgan-Frye suggested there be a clear plan of what to ask the organizations to do. A discussion followed. Ms. Miller discussed and handed out partnership applications.

The committee participated in a brainstorming activity. Ms. Miller reported there is a minimum of 25 additional partnerships to meet the requirements for JCHSEM's Citizen Corps Grant. The goal is a total of 50 signed partnerships by December 9, 2011.

Ms. Miller announced the challenge to the committee members will be to invite partners to the Quarterly Partnership Meeting in July which will be the official launch of "Whole Community". A speaker will be present to discuss the concept of "Whole Community".

Member Sharing

Mr. Sherwood asked how the information would be coordinated so an organization does not get called more than once. Ms. Holly Morgan-Frye volunteered to coordinate the information.

Ms. Holly Morgan-Frye asked if the committee could have a list of current members. Ms. Miller replied she will email them. A discussion followed.