

Jefferson County Homeland Security and Emergency Management
Partnership Development and Volunteer Retention Committee
November 28, 2011

The Jefferson County Homeland Security and Emergency Management (JCHSEM) Steering Committee met on Monday, November 28, 2011 at 8:30am in the Emergency Operations Center located in Kearneysville, WV. Those present were: Barbara Miller, Director; Terri Mehling, Program Manager/Planner/Dep. Director; Trina Bartlett, United Way of the Eastern Panhandle; Katherine Dunbar, Good Shepherd Interfaith Caregivers; Sandy Hite, Jefferson County Health Department; Holly Morgan Frye, Shepherd University and John Sherwood, Steering Committee Chair.

Ms. Miller, JCHSEM called the meeting to order followed by introductions.

New/Old Business

Ms. Morgan Frye asked how many new partnerships have been signed since the last meeting. A list of potential new partners was reviewed by the group. Ms. Miller reported there have been a total of 15 new signed partners, which is 10 below the goal.

Ms. Miller announced the New Partnership Luncheon will be at the Bavarian in at Noon on Friday, December 2, 2011. We have guaranteed 60 seats and there are only 10 people signed up. Ms. Miller asked committee members if they could contact those who they were working with and remind them of the luncheon. She will also be following up with new members about the luncheon.

Ms. Morgan Frye noted she may have additional partners: Sky Truth, Dr. Horwitz and Dr. Paul Cradle.

Ms. Morgan Frye asked if the Whole of Community Grant is renewable. Ms. Miller replied no. Ms. Morgan Frye asked what the plan if the grant is not renewable. Ms. Miller would like committee members to then work on renewing partnerships. As far as continuing to get new partners, that will be ongoing and will be considered when we apply for future grants.

The next scheduled meeting will be Monday, January 9, 2012 at 8:30 am.