

**NOTICE OF SPECIAL SESSION/ WORK SESSIONS
COUNTY COMMISSION OF JEFFERSON COUNTY**

The County Commission of Jefferson County will meet in the Old Charles Town Library Meeting Room, 200 E. Washington Street, Charles Town, West Virginia 25414 on the following dates:

Tuesday	February 27, 2024	9:30 a.m.
Wednesday	February 28, 2024	9:30 a.m.

The Work Sessions are for the Commission to receive the FY25 budget presentations. At 11:00 am on Tuesday, February 27, 2024, during a break in the budget presentations, the Commission will enter into Special Session to discuss a minor boundary issue between Berkeley and Jefferson Counties.

The public is invited to attend these work sessions, but no public comments regarding the budget will be received during these times.

**By Order of the County Commission of Jefferson County
Steve Stolipher, President**

Jefferson County Commission FY25 Budget Requests Presentation Schedule

2/19/2024

**Please arrive 15 minutes prior to your scheduled time.*

Tuesday, February 27, 2024

9:30 AM	9:45 AM	Review of the budget process - Bessie Nelson
		Review of Projected Revenues & Expenditure Requests - Bessie & Charli Heilmann (Cox Hollida)
9:45 AM	10:15 AM	700, 701, 704-Sheriff, 404-Tax Office, 716-Animal Control - Sheriff Hansen
10:15 AM	10:30 AM	424-Maintenance, 717-Central Garage, 425-Other Buildings - Laura Kuhn
10:30 AM	11:00 AM	713, 715-Fire & JCESA- Mike Sine
11:00 AM	11:30 AM	BREAK
11:30 AM	11:45 AM	712-911 Center - Jeff Polcynski
11:45 AM	12:00 PM	711-Homeland Security - Dick Myers
12:00 PM	12:15 PM	428-Technology Budget (Includes GIS) - Russ Burgess
12:15 PM	12:45 PM	440-Engineering (includes Planning & Zoning) - Roger Goodwin
12:45 PM	1:00 PM	246-Capital Projects- Laura Kuhn Mike Sine Sheriff Hansen
1:00 PM	2:15 PM	Break for Lunch
2:15 PM	2:20 PM	401-Commission Budget - Eddie Benites
2:20 PM	2:30 PM	001401-456800 Misc Req- Eastern Panhandle Conservation District - Dan Lutz
2:30 PM	2:45 PM	001401-456800 G2011 Day Report Center - Kelly Franklin
2:45 PM	3:00 PM	403-Circuit Clerk - Tina Renner
3:00 PM	3:15 PM	402,413,421-County Clerk, Elections & Civil Service Commission - Jackie Shadle
3:15 PM	3:30 PM	406, 407, 408-Assessor Budget - Angie Banks

Wednesday, February 28, 2024

9:30 AM	9:45 AM	405-Prosecuting Attorney-Matt Harvey
9:45 AM	10:00 AM	412-Agricultural Agent- Emily Morrow
10:00 AM	10:30 AM	431-Development Authority - Eddie Benites
10:30 AM	11:00 AM	450-Farmland Protection
11:00 AM	11:15 AM	BREAK
11:15 AM	11:30 AM	800-Health Dept - Gino Sisco
11:30 AM	11:45 AM	900-Parks & Recs - Jennifer Myers
11:45 AM	12:00 PM	908-Jefferson Co Ministries
12:00 PM	12:15 PM	909-Historical Commission - Martin Burke
12:15 PM	12:30 PM	916-Libraries
12:30 PM	12:45 PM	911-CVB Annette Gavin
12:45 PM	2:00 PM	Break for Lunch
2:00 PM	2:15 PM	950-CASA - Michelle Sudduth
2:15 PM	2:30 PM	953-EPTA-Elaine Bartoldson
2:30 PM	2:45 PM	Depts 415 - Mag Court, 429 - RDA - Bessie Nelson
2:45 PM	3:00 PM	002-Coal Severance Fund- Bessie / Charli
3:00 PM	3:15 PM	Establish Budget Balancing Schedule & Closing Questions for Bessie / Charli
3:15 PM	3:30 PM	

No Request Submitted:

808-Landfill
 903-Arts & Humanities (Hotel Motel portion)
 952-Jefferson Co Council on Aging
 1401-45802 Eastern WV Regional Airport (KMRB)