

PLANNING COMMISSION POLICY REGARDING THE
SUBMITTAL OF DOCUMENTS FOR AGENDA ITEMS

Approved by the Planning Commission 12/08/2015

SUBMISSION OF DOCUMENTS

The Planning Commission establishes deadlines for the submittal of supplemental information presented to the Commission for Public Hearings.

Submissions regarding all items for Commission consideration shall be received by the Departments of Planning and Zoning no later than 1 week prior to the scheduled Planning Commission meeting to allow ample time for the review of comments submitted.

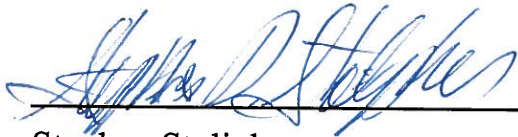
Late submissions, including submissions made the day before or the day of any meeting by this Commission, may not receive full consideration due to lack of time for proper Commission review.

Any documents received after the public comment period, or any documents received that do not pertain to an agenda item will be filed but not submitted to PC members and placed under non-actionable correspondence on the next meeting agenda.

Recommended this 8th day of December, 2015

By vote of the Jefferson County Planning Commission

By a vote of 8 Yes 0 No



Stephen Stolipher
Planning Commission President