



Advanced Agenda  
Jefferson County Planning Commission  
Tuesday, July 23, 2024 at **7:00 PM**

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**By order of the President of the Jefferson County Planning Commission,  
Public Participation is available in-person only.  
The meeting will be broadcast live via ZOOM for viewing purposes only.**

**In-Person Meeting Location:** County Commission Meeting Room located in the lower level of the Charles Town Library (side entrance on Samuel Street)  
200 East Washington Street, Charles Town, WV 25414

**ZOOM Broadcast Information\***: Meeting ID: 848 5639 8590  
Meeting Link: <https://us02web.zoom.us/j/84856398590>

*\*If watching live broadcast, please ensure your microphone is muted and be mindful that your video is streaming to others.*

1. **Approval of Meeting Minutes:** June 25, 2024 and July 9, 2024
2. **Discussion and Affirmation of 8/27/24 Public Hearing Date:** Review of full draft *2045 Comprehensive Plan* and approval of draft for 8/27/24 Public Hearing
3. **Decisions about Upcoming 2045 Comprehensive Plan Meetings:**
  - ❖ Draft Flyer Announcement for Public Hearing
  - ❖ Open House with staff at 6 pm, prior to *2045 Comprehensive Plan* Public Hearing
  - ❖ Determination regarding open period for written public comments
  - ❖ Discussion of format regarding public comments received for Planning Commission review
  - ❖ Set date for *2045 Comprehensive Plan* Planning Commission Review and Final Direction to staff:  
\_\_\_\_\_ (give staff adequate time after the Public Hearing closes)
  - ❖ Discuss tentative date for submission of Plan to County Commission which requires presentation by the Planning Commission